

Mesa Union School District

Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday February 20, 2018, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066

The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately 6:30 p.m. for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to a regularly scheduled meeting and online at www.mesaschooldistrict.org.

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

Time _____	Present	Absent
Mr. Bryan Stotko, President	_____	_____
Mrs. Mary Crull, Vice President	_____	_____
Mrs. Tonya Brunett, Clerk	_____	_____
Mr. Steven Sullivan, Trustee	_____	_____
Mrs. Carolyn Rodriguez, Trustee	_____	_____
Mr. Jeff Turner, Superintendent	_____	_____
Mrs. Tami Peterson, Chief Business Official	_____	_____
Mrs. Erica Magdaleno, Executive Assistant	_____	_____

2. ADOPTION OF AGENDA

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

At this time, any member of the public may address the Board concerning the closed session items. A person addressing the Board is urged to use not more than three (3) minutes of time. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

4. CLOSED SESSION

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

A. Negotiations as it relates to MUTA and MUST- Consult with District Negotiator Jeff Turner, Superintendent authorized by Government Code §3549.1

B. Public Employee: Superintendent's Evaluation authorized by Government Code §54957

C. Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2018-2019 school year

ADJOURN FROM CLOSED SESSION

Time: _____

RECONVENE IN PUBLIC

(Approximate time 6:30 p.m.) Time: _____

Report of actions taken during closed session: The president of the Board will report on actions taken during closed session.

5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE

6. MINUTES

Mesa Union School District

Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday February 20, 2018, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting of January 16, 2018.

7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC

All individuals are invited to speak to the Board during public comment on matters related to the District. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

8. RECOGNITIONS:

- A. Junior High Girls Volleyball Team

9. PUBLIC HEARING

A. Public Hearing for the AB 1200: Collective Bargaining Agreement with Mesa Union Teachers' Association (MUTA) Disclosure, Consideration, and Public Comment Regarding the Proposed Collective Bargaining Agreement with the Mesa Union Teachers' Association (MUTA) for the Period of July 1, 2017 through June 30, 2020. Presentation includes public disclosure of the major provisions of the proposed agreement, including costs to be incurred by the District, followed by an opportunity for public comment (Government Code Section 3547.5)

10. SUPERINTENDENT'S REPORT

- A. Local Control Accountability Plan (LCAP) Update
- B. 2017-2018 Grant Funding
- C. Monthly Attendance/Discipline Reports

11. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Correspondence
 - 1. Ventura County Office of Education correspondence regarding Mesa Union School District 1st interim report
 - 2. Ventura County Office of Education correspondence with regards to AB 1200 and Government Code Section 3547.5.
- B. Board members' reports and communications
- C. Board members' interests and concerns

12. CONSENT AGENDA

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Purchase Orders – Mesa (January 1, 2018-January 31, 2018)

It is the recommendation of the District Administration that the Purchase Orders be approved as presented.

PLEASE SEE AGENDA ITEM 12A IN THE PACKET

- B. Check Register – Mesa (January 1, 2018-January 31, 2018)

It is the recommendation of the District Administration that the Check Register be approved as presented.

Mesa Union School District

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PLEASE SEE AGENDA ITEM 12B IN THE PACKET

C. Statement of Revenues and Expenditures (January 1, 2018-January 31, 2018)

It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.

PLEASE SEE AGENDA ITEM 12C IN THE PACKET

D. Current Enrollment Report

It is the recommendation of the District Administration that the Enrollment Report be approved as presented.

PLEASE SEE AGENDA ITEM 12D IN THE PACKET

E. Student of the Month Listing

It is the recommendation of the District Administration that the Student of the Month listing be accepted as presented.

PLEASE SEE AGENDA ITEM 12E IN THE PACKET

F. Resignation of District Administrator-Principal

It is the recommendation of the District Administration that the resignation of the District Administrator-Principal be accepted as presented.

13. INFORMATION/DISCUSSION:

- A. Parent English Learner Advisory Council (PELAC) Minutes of October 2017-January 2018**
- B. VCOE Williams Activity Report for the 2nd Quarter, Fiscal Year 17-18**

14. ACTION/DISCUSSION ITEMS:

- A. Consideration of adoption of the 2nd Interim Report for period ending January 31, 2018**

It is the recommendation of the District Administration that the Board of Trustees adopt the 2nd Interim Report for period ending January 31, 2018.

PLEASE SEE AGENDA ITEM 14A IN THE PACKET

B. Consideration of approval of the Title I Schoolwide Plan Waiver

It is the recommendation of the District Administration that the Board of Trustees approve the Title I Schoolwide Plan Waiver for the 2018-2019 school year.

PLEASE SEE AGENDA ITEM 14B IN THE PACKET

Mesa Union School District

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- C. Consideration of approval of the proposed collective bargaining agreement with Mesa Union Teachers' Association (MUTA) for the period of July 1, 2017-June 30, 2020. Public Disclosure of the major provisions of the proposed agreement, including costs to be incurred by the District, followed by an opportunity for public comment (Government Code Section 3547.5).

It is the recommendation of the District Administration that the Board of Trustees approve the proposed collective bargaining agreement with Mesa Union Teachers' Association (MUTA) for the period of July 1, 2017-June 30, 2020.

PLEASE SEE AGENDA ITEM 14B IN THE PACKET

- D. Consideration of adoption of Resolution #17-18-08 Temporary Employee Notice of Release

It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #17-18-08 Temporary Employee Notice of Release.

PLEASE SEE AGENDA ITEM 14C IN THE PACKET

- E. Consideration of approval of the Consolidated Application (ConApp)

It is the recommendation of the District Administration that the Board of Trustees approve the Consolidated Application (ConApp).

PLEASE SEE AGENDA ITEM 14D IN THE PACKET

- F. Consideration of adoption of the 2018-2019 Mesa Union School District Academic Calendar

It is the recommendation of the District Administration that the Board of Trustees adopt the 2018-2019 Mesa Union School District academic calendar.

PLEASE SEE AGENDA ITEM 14E IN THE PACKET

- G. Consideration of approval of the 2018-2019 Mesa Union School District Classified Holiday Calendar

It is the recommendation of the District Administration that the Board of Trustees adopt the 2018-2019 Mesa Union School District Classified Holiday Calendar.

PLEASE SEE AGENDA ITEM 14F IN THE PACKET

- H. Consideration of nominations for the 2018 CSBA Delegate Assembly election Region 11-B

The Board may wish to consider voting for two CSBA Delegate Assembly candidates for Region 11-B.

PLEASE SEE AGENDA ITEM 14G IN THE PACKET

- I. First Read of the December 2017 Board Policy Revisions for sections:

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BP 0420.4/AR 0420.4-Charter School Authorization

BP 1325-Advertising and Promotion

BP 3100-Budget

BP 3515.7-Firearms on School Grounds

AR 3517-Facilities Inspection

BP 4119.21/4219.21/4319.21- Professional Standards

AR 4144/4244/4344-Complaints

BP 4200/AR 4200-Classified Personnel

BP 5144-Discipline

BP 5144.1/AR 5144.1-Suspension and Expulsion/Due Process

It is the recommendation of the District Administration that the Board of Trustees review the policies in sections 0000-5000 of the December 2017 CSBA board policy updates. These policies will be placed on the March agenda for adoption.

PLEASE SEE AGENDA ITEM 14H IN THE PACKET

15. PERSONNEL:

- A. Consideration of approval of the ratification of hiring Tanya Alatorre as a temporary short term six-hour special education instructional assistant for the term of February 1, 2018-June 15, 2018

It is the recommendation of the District Administration that the Board of Trustees approve the hiring of a temporary short term six-hour special education instructional assistant for the term of February 1, 2018-June 15, 2018.

- B. Consideration of approval of the request from Michele Waggoner to continue with a 60% job share for the 2018-2019 school year.

It is the recommendation of the district administration that the Board of Trustees approve the request from Michele Waggoner to continue in a 60% job share for the 2018-2019 school year.

16. ITEMS FOR FUTURE CONSIDERATION:

- A. Mesa Union School Single Plan for Student Achievement

17. FUTURE MEETINGS

- A. Tuesday, March 20, 2018, at 6:00 p.m., Regular Board Meeting

18. ADJOURNMENT

Time: _____

In accordance with requirement of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.

**Official Minutes of the January 16, 2018 Regular Board Meeting of the Board of Trustees of the
Mesa Union School District**

Call to Order

The January 16, 2018, Regular Meeting of the Board of Trustees of the Mesa Union School District came to order at 6:00 p.m. in the multi-purpose room.

Agenda

Board agenda was by common consent.

Roll Call

Board members present were Tonya Brunett, Mary Crull, Carolyn Rodriguez-Quddus, Bryan Stotko, and Steven Sullivan.

District administrators present were Mr. Turner, superintendent, Erica Magdaleno, executive assistant, Dr. Stephen Bluestein, principal, and Tami Peterson, chief business officer.

Public Comment

There were no public comments on closed session items.

Closed Session

At 6:01 p.m., Trustee Stotko asked for public comment on closed session items. Hearing none, he announced that the Board would go into closed session to discuss Negotiations as it relates to MUTA and MUST - Consult with District Negotiator Jeff Turner, Superintendent, authorized by Government Code §3549.1, Public Employee: Discipline/Dismissal/Release/Complaint (Govt. Code §54957), Public Employee: Superintendent's Evaluation authorized by Government Code §54957, Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2018-2019 school year, and Conference with Legal Counsel regarding Anticipated Litigation significant exposure to litigation pursuant to Government Code §54956.9(d)(2)1 potential case.

**Reconvene to
Open Session**

At 6:32 p.m., the Board of Trustees returned to open session. Trustee Stotko reported that the Board of Trustees had just returned from closed session where they discussed Negotiations as it relates to MUTA and MUST - Consult with District Negotiator Jeff Turner, superintendent, authorized by Government Code §3549. No action was taken. Trustee Stotko reported that the Board will return to closed session after open session to discuss Superintendent's Evaluation authorized by Government Code §54957, Public Employee Discipline/Dismissal/Release/Complaint authorized by Government Code §54957, and Conference with Legal Counsel regarding Anticipated Litigation significant exposure to litigation pursuant to Government Code §54956.9(d)(2)1 potential case.

Mrs. Tami Peterson excused herself from the meeting at 6:32 p.m, due to the need to attend another school board meeting.

Pledge of Allegiance

The Pledge of Allegiance was led by Mesa student Brian Davis-Boccali.

Minutes

On motion of Trustee Crull, seconded by Trustee Sullivan and carried with a 5-0-0 vote the minutes of the Regular Board Meeting of December 17, 2017 were approved by common consent.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: **5** Noes: **0** Abstentions: **0** Absent: **0**

Public Comments

Trustee Stotko asked if there were any public comments. There were no public comments.

**Official Minutes of the January 16, 2018 Regular Board Meeting of the Board of Trustees of the
Mesa Union School District**

Recognitions

Mr. Turner and the Board of Trustees recognized Mesa Moments Recipients Cindy Davis, Donald Lynch, Glen & Jennifer Sahagun, Trice Mckenna and Michele Waggoner.

Trustee Stotko announced that the Board would be taking a five minute intermission.

Superintendent's Report

GATE Update: Michelle Waggoner, GATE Coordinator, provided Board of Trustees and community with an update of the progress the District has made in implementing the GATE Task Force recommendations in the following areas: program design, curriculum and instruction, identification and assessment, professional development, parent education and communication.

2016-2017 State Assessment Results Comparisons: Mr. Turner provided Board of Trustees and community with two years of CAASPP comparison results in the areas of ELA/Literacy and Math. The comparison results included the local school districts of Rio, Pleasant Valley and Oxnard.

Monthly Attendance/Discipline Reports: Mr. Turner provided the monthly attendance report. As a result of the Thomas Fire, there was a 2% decrease in overall attendance. Mr. Turner communicated that due to Ventura County being identified as a state of emergency, the District is able to apply for a waiver that will assist in recovering attendance for days that students may have missed. Mr. Turner reported there were no suspensions to report for the month of December.

Board Reports and Communications

Board members' correspondence: Trustee Stotko shared correspondence from CSBA expressing their empathy for those affected by the wildfires. CSBA has drafted legislation language proposing to provide affected districts with an extra year of funding at the P2 funding level.

Trustee Stotko shared correspondence from Ms. Kelsey White, thanking the Board for their support in allowing teachers to attend the Fall CUE Conference.

Board members' reports and communication: None

Board members' interests and concerns: None

Consent Agenda

Consent Agenda:

Purchase Orders \$51,841.90

Checks Totaling \$254,352.10

Fund Balances

Enrollment 620

Student of the Month Listing and Honor/Merit Roll

The consent agenda was adopted by common consent.

**Action Discussion Items
2016-2017 Mesa Union
School District Report on**

On motion of Trustee Sullivan, seconded by Trustee Brunett, and carried with a 5-0-0 vote, the 2016-2017 Mesa Union School District Report on Audit Financial Statements and

**Official Minutes of the January 16, 2018 Regular Board Meeting of the Board of Trustees of the
Mesa Union School District**

**Audit of Financial
Statements prepared by
Clifton, Larson & Allen
LLP**

Supplementary Information, including Reports on Compliance prepared by Clifton, Larson & Allen LLP was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**2016-2017 Golden Valley
Charter School Report on
Audit of Financial
Statements prepared by
Clifton, Larson & Allen
LLP**

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with 5-0-0 vote, the 2016-2017 Golden Valley Charter School Report on Audit Financial Statements and Supplementary Information, including Reports on Compliance prepared by Clifton, Larson & Allen LLP was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**Mesa Union School District
Accountability Report
Card (SARC) for the
2016-2017 school year**

On motion of Trustee Sullivan, seconded by Trustee Brunett, and carried with a 5-0-0 vote, the Mesa Union School District Accountability Report Card (SARC) for the 2016-2017 school year to be published during the 2017-2018 school year was approved. .

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**2017-2018 Mesa Union
School Safety Plan**

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with a 5-0-0 vote, the 2017-2018 Mesa Union School Safety Plan was approved. .

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**Purchase of Hobart
Ventless Dishwasher from
Arrow Restaurant
Equipment**

On motion of Trustee Sullivan, seconded by Trustee Brunett, and carried with a 5-0-0 vote, the purchase of a Hobart Ventless Dishwasher from Arrow Restaurant Equipment in the amount of \$18,424.48 was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**MOU on sharing data with
Oxnard Union High School
District**

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with a 5-0-0 vote, the Memorandum of Understanding on sharing data with Oxnard Union High School District was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**Quarterly Report on
Williams Uniform
Complaints**

On motion of Trustee Crull, seconded by Trustee Brunett, and carried with a 5-0-0 vote, the Quarterly Report on Williams Uniform Complaints was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

**Official Minutes of the January 16, 2018 Regular Board Meeting of the Board of Trustees of the
Mesa Union School District**

Field Trip Request

On motion of Trustee Brunett, seconded by Trustee Sullivan, and carried with a 5-0-0 vote, the field trip request to Catalina Island on February 9, 2018-February 11, 2018 was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: **5** Noes: **0** Abstentions: **0** Absent: **0**

Obsolete Equipment list

On motion of Trustee Crull, seconded by Trustee Rodriguez-Quddus, and carried with a 5-0-0 vote, the discarding of the obsolete equipment as listed was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: **5** Noes: **0** Abstentions: **0** Absent: **0**

Board Policy

On motion of Trustee Rodriguez-Quddus, seconded by Trustee Sullivan, and carried with a 5-0-0 vote, the October 2017 CSBA Board Policy Revisions we adopted as presented.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: **5** Noes: **0** Abstentions: **0** Absent: **0**

Personnel

On motion of Trustee Sullivan, seconded by Trustee Rodriguez-Quddus and carried with a 5-0-0 vote, the hiring of a temporary, short-term, six-hour special education instructional assistant for the term of February 1, 2018-June 15, 2018 was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Aye** Stotko: **Aye** Sullivan: **Aye**
Ayes: **5** Noes: **0** Abstentions: **0** Absent: **0**

Future Items

Consolidated Application(ConApp)

Future Meeting

February 20, 2018, at 6:00 p.m., Regular Board Meeting

Adjournment

There being no further items of business, the Board adjourned at 7:57 p.m. Trustee Stotko announced that the Board will be returning to closed to session to discuss Superintendent's Evaluation authorized by Government Code §54957, Public Employee Discipline/Dismissal/Release/ Complaint authorized by Government Code §54957, and Conference with Legal Counsel regarding Anticipated Litigation Significant exposure to litigation pursuant to Government Code §54956.9(d)(2)1 potential case.

At 9:07 p.m., the Board of Trustees returned to open session. Trustee Stotko reported that the Board of Trustees had just returned from closed session where they discussed Superintendent's Evaluation authorized by Government Code §54957, Public Employee Discipline/Dismissal/Release/Complaint authorized by Government Code §54957, and Conference with Legal Counsel regarding Anticipated Litigation significant exposure to litigation pursuant to Government Code §54956.9(d)(2)1 potential case. No action was taken.

There being no further items of business, the Board adjourned at 9:08 p.m.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200, AB 2756 and G.C. 3547.5

School District: Mesa Union Elementary School District

Name of Bargaining Unit: MUTA

The proposed agreement covers the period: Employee Type:
 Beginning: 7/1/2017 Certificated:
 Ending: 6/30/2020 Classified:

The proposed agreement will be acted upon by the Governing Board
 at its meeting on: 20-Feb-17

A. Proposed Change in Compensation:

Compensation	Cost Prior To Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year 2017-18	Year 2 2018-19	Year 3 2019-20
1. Salary Schedule - Increase/(Decrease)	\$ 2,081,678	\$ 62,450 3.00%	\$ 20,817 1.00%	\$ 20,817 1.00%
2. Step and Column - Increase/(Decrease) due to movement plus any changes due to settlement.		\$ %	\$ %	\$ %
3. Other Compensation - Increase/(Decrease) (Stipends, Bonuses, Etc)		\$ %	\$ 10,409 0.50%	\$ 10,409 0.50%
4. Statutory Benefits - Increase/(Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 381,384	\$ 11,442 3.00%	\$ 5,721 1.50%	\$ 5,721 1.50%
5. Health/Welfare Benefits - Increase/(Decrease)		\$ %	\$ %	\$ %
6. Total Compensation - Increase/(Decrease) (Total Lines 1-5)	\$ 2,463,062	\$ 73,892 3.00%	\$ 36,947 1.50%	\$ 36,947 1.50%
7. Total Number (FTE) of Represented Employees	# 29	# 29	# 29	# 29
8. Total Compensation Cost for Average Employee Increase/(Decrease) (Line 6/Line 7)	\$ 83,778	\$ 2,513 3.00%	\$ 1,257 1.50%	\$ 1,257 1.50%
9a. Certificated Teacher's Salary (Excluding Benefits)				
-Minimum Daily Rate	\$ 45,640	\$ 46,096 1.00%	\$ 46,096 1.00%	\$ 46,096 1.00%
-Maximum Daily Rate	\$ 87,465	\$ 88,340 1.00%	\$ 88,340 1.00%	\$ 88,340 1.00%
-Substitute Daily Rate	\$ 125	\$ 125 0.00%	\$ 125 0.00%	\$ 125 0.00%
9b. - Annual Health/Welfare Benefit amount per FTE	\$ 11,418	\$ 11,418 0.00%	\$ %	\$ %
<input type="checkbox"/> Actual <input type="checkbox"/> Capped				

Please include comments and explanations as necessary:
 The tentative agreement includes an ongoing increase to the 2017/18 salary schedule of 1% for all active employees, retroactive to July 1, 2017. It also includes a one-time 2% off schedule payment to active bargaining unit members employed on January 31, 2018. In addition, a five-year MOU was agreed upon providing teachers with one day staff development. Said day will be paid off-schedule.

Disclosure of Collective Bargaining Agreement
School District: Mesa Union Elementary School District

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development, teacher prep time, etc.):

The District changed PAR Program language to reflect an Educator Development Program for beginning, non-tenured, and tenured teachers.

C. What are the specific impacts on instructional and support programs to accommodate the settlement? (Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.):

N/A

D. What contingency language is included in the proposed agreement? (reopeners, etc.):

Two re-openers in non-contract renewing years with salaries and health benefits settled for 2017-18 and 2018-19. Salaries and health benefits will re-open in 2019-20.

E. Will this agreement create, increase, or decrease deficit financing in the current or future years?

It is projected that the agreement will create additional deficit spending in the current year with no deficit spending in 2018-19 and potential deficit spending in 2019-20.

F. Source of Funding for the Proposed Agreement:

1. Current Year:

Unrestricted Funds

2. How will the ongoing cost of the proposed agreement be funded in future years?

Unrestricted Funds

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations):

Disclosure of Collective Bargaining Agreement
 School District: Mesa Union Elementary School District

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$	6,965,598
b.	State Standard Minimum Reserve Percentage for this District		4%
c.	State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$66,000 for a district with less than 1,001 ADA)	\$	278,624

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted <u>Unrestricted</u> Reserve for Economic Uncertainties	\$	348,280
b.	General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$	877,156
c.	Special Reserve Fund (17) Budgeted Reserve for Economic Uncertainties	\$	0
d.	Special Reserve Fund (17) Budgeted Unappropriated Amount	\$	0
e.	Total District Budgeted Unrestricted Reserves	\$	1,225,436

3. Do Unrestricted reserves meet the state standard minimum reserve amount?

Yes

No

H. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions in the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

Jeffery D. Turner
 District Superintendent
 (Signature)

2/13/18
 Date

Samuel Johnson
 District Chief Business Official
 (Signature)

2/13/18
 Date

Disclosure of Collective Bargaining Agreement
 School District: Mesa Union Elementary School District

	(Col. 1) Latest Board Approved Budget Before Settlement (As of February 20, 2018)	(Col. 2) Adjustment as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
LCFF Revenues (8010-8099)	4,836,996			4,836,996
Remaining Revenues (8100-8799)	1,543,734			1,543,734
TOTAL REVENUES	6,380,730	0	0	6,380,730
EXPENDITURES				
1000 Certificated Salaries	2,535,347	62,450		2,597,797
2000 Classified Salaries	801,371			801,371
3000 Employees' Benefits	1,118,580	11,442		1,130,022
4000 Books and Supplies	383,292			383,292
5000 Services and Operating Expenses	948,731			948,731
6000 Capital Outlay	478,374			478,374
7100-7499 Other	626,011			626,011
TOTAL EXPENDITURES	6,891,706	73,892	0	6,965,598
OPERATING SURPLUS (DEFICIT)	(510,976)	(73,892)	0	(584,868)
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	0			0
*CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(510,976)	(73,892)	0	(584,868)
BEGINNING BALANCE	1,874,890			1,874,890
CURRENT YEAR ENDING BALANCE	1,363,914	(73,892)	0	1,290,022
COMPONENTS OF ENDING BALANCE				
Non-spendable (9711-9719)	1,000			1,000
Restricted (9740)	63,586			63,586
Committed (9750 / 9760)	0			0
Assigned (9780)	0			0
Reserve for Economic Uncertainties (9789)	344,585	3,695		348,280
Unappropriated Amounts (9790)	954,743	(77,587)	0	877,156

* If the total amount of the Adjustment in Column 2 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, page 1 (Increase was partially budgeted, there were revenue revisions as reflected in Column 3, etc.), explain the variance below.

Please include comments and explanations as necessary: _____

Superintendent's Report

February 20, 2018



LCFF & the 2018-19 LCAP

Jeff Turner
Superintendent
Mesa Union School District



What Has Shifted?

- Increased pressure to demonstrate “what that money” is being spent on for services to students
- Amplified focus on supplemental /concentration dollars to be listed within the LCAP as spent on identified services targeting unduplicated students

What Does this Mean for Mesa Union?

- The LCAP will continue to drive the District expenditure decisions.
- The District will evaluate its use of supplemental grant dollars.
- The District will complete a crosswalk of the budget to the LCAP.

Facility Improvements

- Mesa Union School District submitted an energy expenditure plan application to the **California Energy Commission** and was awarded a **\$268,000 grant** enabling the District to replace all interior lighting, aging air conditioning units, and thermostats in classrooms, offices, and other facilities.
- As a result of **\$49,000 in new E-rate monies** that was awarded to Mesa Union School District, the District was able to install new fiber optic cable, thereby increasing its internet speed from 100 megabits to 1 gigabit. The District will also be able to replace all wireless access points throughout its facilities.
- Mesa Union School District was awarded a **School Nutrition Program Grant for \$6,000** to purchase equipment for the kitchen. The kitchen plans to purchase a freezer with the monies received.

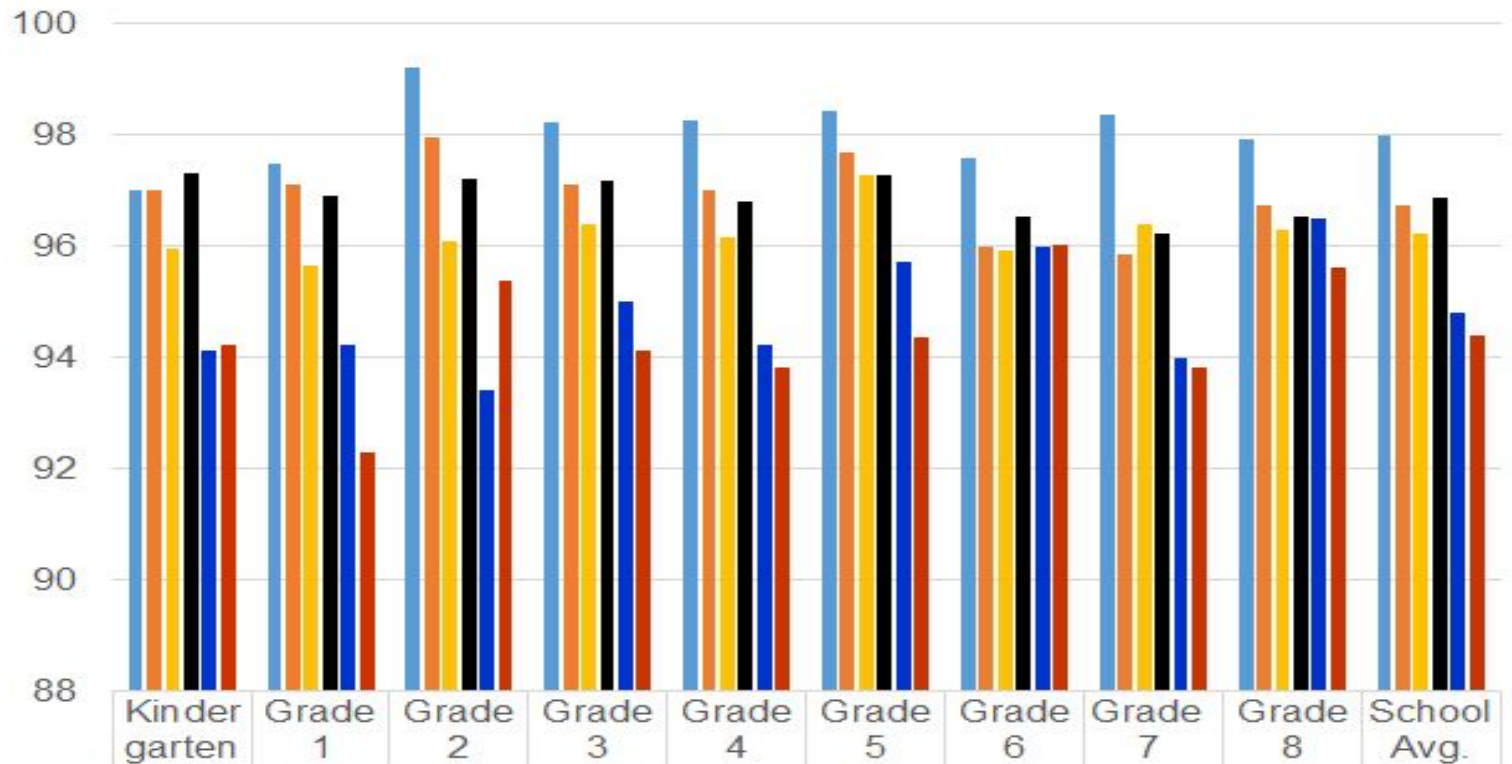


Education Programs

- The **Ventura County Innovates Grant** was awarded to the District in the amount of **\$15,000** to support College and Career Pathways through the development of electives. The grant supports newly developed Robotics and Oceanography electives offered at Mesa Union Middle School.
- Mesa Union School District received a **\$25,000 Multi-Tiered System of Supports (MTSS) Grant** to support the development and implementation of academic and social emotional interventions for struggling students.
- Mesa Union received a **Tobacco-Use Prevention Education funding** in the amount of **\$6,000** over the three-year term.

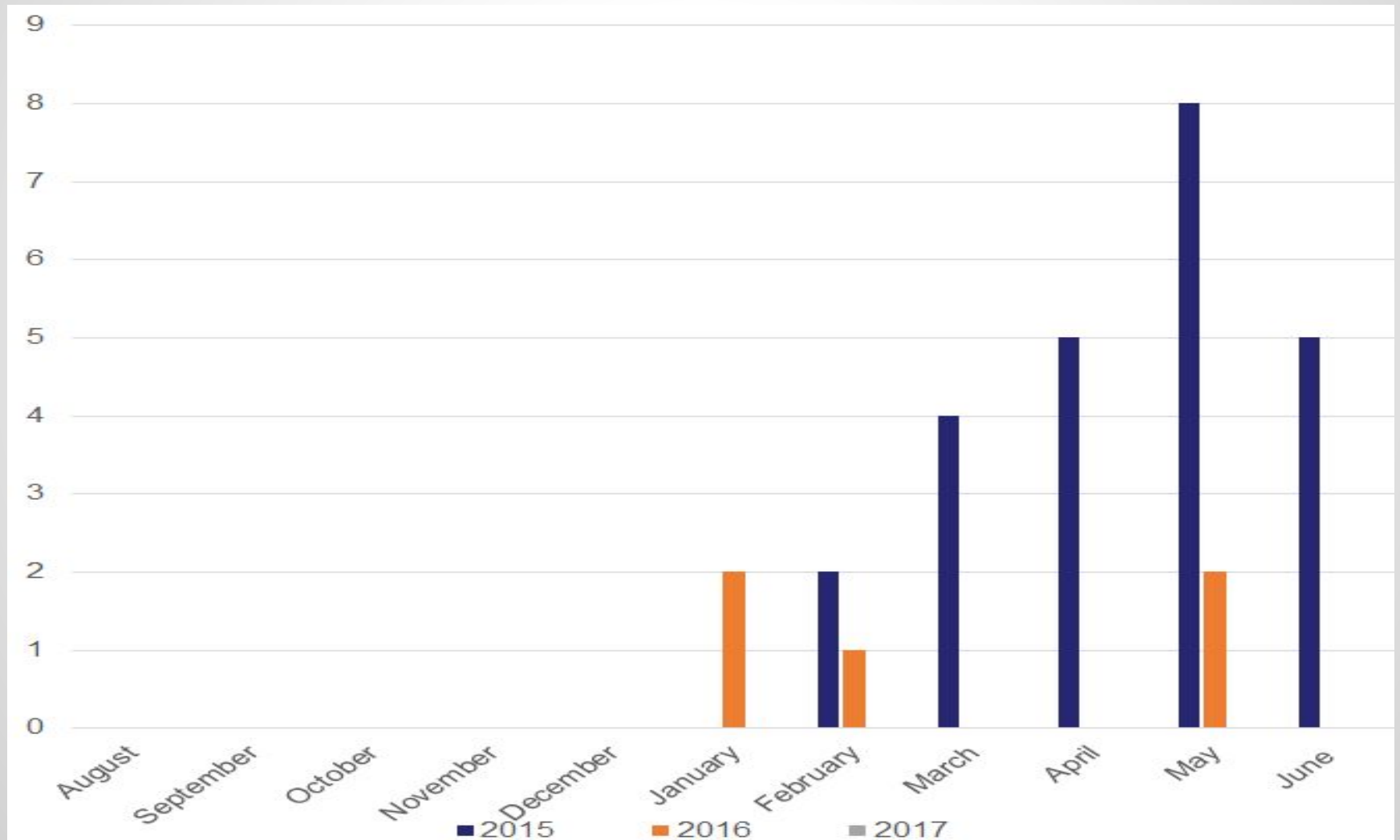


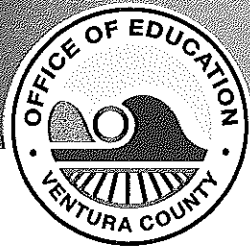
Monthly Attendance Report



	Kinder garden	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	School Avg.
■ August	97	97.48	99.18	98.21	98.25	98.43	97.58	98.34	97.89	97.97
■ September	97	97.09	97.95	97.08	97	97.67	95.99	95.83	96.72	96.71
■ October	95.93	95.64	96.08	96.39	96.15	97.26	95.9	96.39	96.27	96.22
■ November	97.28	96.88	97.18	97.16	96.79	97.26	96.5	96.21	96.52	96.86
■ December	94.11	94.21	93.39	94.99	94.21	95.69	95.98	93.96	96.49	94.78
■ January	94.22	92.29	95.37	94.10	93.80	94.36	96.02	93.79	95.59	94.39

Monthly Suspension Report





Administration

5189 Verdugo Way
Camarillo, CA 93012
805-383-1902 • FAX: 805-383-1908
www.vcoe.org

VENTURA COUNTY OFFICE OF EDUCATION

Stanley C. Mantooth, County Superintendent of Schools

January 12, 2018

Mr. Bryan Stotko
Governing Board President
Mesa Union School District
3901 North Mesa School Road
Somis, CA 93066

Dear Mr. Stotko:

In accordance with Education Code Section 42131, the Ventura County Office of Education has reviewed the first interim report of the Mesa Union School District for the period ending October 31, 2017. Education Code requires that the County Superintendent review process include the following:

Examine the interim report to determine whether it complies with the standards and criteria established pursuant to Education Code Section 33127.

Determine whether the budget projections presented on the interim report will allow the district to meet its financial obligations for the remainder of the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

If appropriate, change a positive certification to a qualified or negative certification no later than 75 days after the close of the period being reported, and provide notice of that action to the governing board of the school district and to the Superintendent of Public Instruction.

Based upon our review of the first interim report of the Mesa Union School District, **the positive certification submitted by the district has been accepted.**

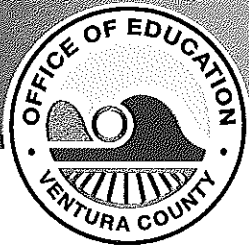
Assembly Bill (AB) 2756 requires school districts to submit copies of any study or report that indicate signs or symptoms of fiscal distress to the county office of education. Should the district acquire any such reports or studies during the fiscal year, please submit them to School Business and Advisory Services as soon as they are available.

A complete listing of any technical corrections and recommendations relating to the interim report has been sent directly to the chief business official of the district. If you have any questions, please call Paula Driscoll, Executive Director of School Business and Advisory Services at (805) 383-1981.

Sincerely,

Stanley C. Mantooth
Ventura County Superintendent of Schools

cc: District Superintendent
Chief Business Official



Administration

5189 Verdugo Way
Camarillo, CA 93012
805-383-1902 • FAX: 805-383-1908
www.vcoe.org

VENTURA COUNTY OFFICE OF EDUCATION

Stanley C. Mantooth, County Superintendent of Schools

February 13, 2018

Mr. Jeff Turner, Superintendent
Mesa Union Elementary School District
3901 North Mesa School Road
Somis, CA 93066

Dear Mr. Turner:

In accordance with AB 1200 and Government Code Section 3547.5, the Ventura County Office of Education has received a copy of the Disclosure of Collective Bargaining Agreement for the tentative agreement with the Mesa Union Teachers' Association bargaining unit (MUTA). This code section allows the County Superintendent to review and comment on the financial impact of proposed agreement. In our review, we assess whether proposed agreements will allow the district to meet its financial obligations in the current fiscal year and are consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

We have reviewed the proposed agreement dated February 20, 2018. Based upon the data presented, it appears that the terms of the tentative agreement would allow the district to meet its financial obligations. However, it is important to remember that budget assumptions will change over time, and those changes could impact the agreements' effect on the financial condition of the district.

In accordance with AB 2756, please provide our office with a copy of the board minutes that includes the approval of the agreement to School Business Advisory Services as soon as possible. In addition, please forward any corresponding board-approved budget revisions needed to implement the agreement as soon as those documents are available.

Sincerely,

Stanley C. Mantooth
Ventura County Superintendent of Schools

cc: Tami Peterson, Ventura County Schools Business Services Authority
Misty Key, Ventura County Office of Education
Paula Driscoll, Ventura County Office of Education

Includes Purchase Orders dated 01/01/2018 - 01/31/2018

Board Meeting Date 2/20/2018

PO Number	Vendor Name	Order Location	Object Description	Resource Description	Account Amount
B0318-00073	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	525.00
P0318-00267	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	125.00
P0318-00268	FOX CANYON GROUNDWATER	MESA UNION	Prof Svc	Unrestrict	167.88
P0318-00269	JONES SCHOOL SUPPLY CO, INC	MESA UNION	Mat'ls/Sup	Unrestrict	101.78
P0318-00270	HUEY P. YOUNG	MESA UNION	RntRprNCap	Unrestrict	600.00
P0318-00271	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	279.63
P0318-00272	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	250.00
P0318-00273	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	107.69
P0318-00274	SOS SURVIVAL PRODUCTS	MESA UNION	Mat'ls/Sup	Unrestrict	39.41
P0318-00275	BANK OF AMERICA	MESA UNION	Mat'ls/Sup	Unrestrict	21.55
P0318-00276	BANK OF AMERICA	MESA UNION	Mat'ls/Sup	Unrestrict	96.98
P0318-00277	VENTURA COUNTY STAR	MESA UNION	Prof Svc	Unrestrict	372.90
P0318-00278	SCHOOL SPECIALTY, INC	MESA UNION	Mat'ls/Sup	Unrestrict	46.65
P0318-00279	DISCOVERY EDUCATION	MESA UNION	Prof Svc	Unrestrict	2,600.00
P0318-00280	DURHAM SCHOOL SERVICES	MESA UNION	Prof Svc	Unrestrict	2,659.65
P0318-00281	NICK RAIL MUSIC	MESA UNION	Mat'ls/Sup	Unrestrict	117.98
P0318-00282	EDLIO LLC	MESA UNION	Prof Svc	Unrestrict	3,600.00
P0318-00283	BANK OF AMERICA	MESA UNION	Mat'ls/Sup	Unrestrict	84.96
P0318-00284	JW PEPPER & SON, INC	MESA UNION	Mat'ls/Sup	Unrestrict	477.51
P0318-00285	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	248.09
P0318-00286	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	166.80
P0318-00287	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	1,372.50
P0318-00288	NASCO	MESA UNION	Mat'ls/Sup	Unrestrict	85.21
P0318-00289	ORIENTAL TRADING COMPANY	MESA UNION	Mat'ls/Sup	Unrestrict	69.55
P0318-00290	MJP TECHNOLOGIES, INC	MESA UNION	Mat'ls/Sup	Unrestrict	202.17
P0318-00291	LAB-AIDS, INC	MESA UNION	Mat'ls/Sup	Unrestrict	141.09
P0318-00292	EDUCATIONAL TESTING SERVICE	MESA UNION	Prof Svc	Unrestrict	46.05
P0318-00293	JW PEPPER & SON, INC	MESA UNION	Mat'ls/Sup	Unrestrict	76.49
P0318-00294	SCOTT & SONS ELECTRIC	MESA UNION	RntRprNCap	Unrestrict	712.35
P0318-00295	FOX CANYON GROUNDWATER	MESA UNION	Prof Svc	Unrestrict	3,425.58
P0318-00296	MJP TECHNOLOGIES, INC	MESA UNION	Prof Svc	Unrestrict	625.00
P0318-00297	MOSYLE CORP	MESA UNION	Prof Svc	Unrestrict	302.50
P0318-00298	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	411.20
P0318-00299	MJP TECHNOLOGIES, INC	MESA UNION	Mat'ls/Sup	Unrestrict	158.19
P0318-00300	MJP TECHNOLOGIES, INC	MESA UNION	Mat'ls/Sup	Unrestrict	2,746.99
P0318-00301	CAL-COAST MACHINERY INC	MESA UNION	RntRprNCap	Unrestrict	348.18
P0318-00302	VTA CNTY OFFICE OF EDUCATION	MESA UNION	EmployFees	Unrestrict	123.00
P0318-00303	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	191.71
P0318-00304	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	94.86
P0318-00305	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	36.52
P0318-00306	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	181.17
P0318-00307	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	496.96
P0318-00308	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	548.87

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE **ONLINE**

Page 1 of 3

Includes Purchase Orders dated 01/01/2018 - 01/31/2018 **Board Meeting Date 2/20/2018**

PO Number	Vendor Name	Order Location	Object Description	Resource Description	Account Amount
P0318-00309	AMAZON.COM	MESA UNION	Mat'ls/Sup	Unrestrict	99.64
P0318-00310	ORANGE CNTY SUPT OF SCHOOLS	MESA UNION	Mat'ls/Sup	Unrestrict	104.57
P0318-00311	SANTANA'S PUMPING & PLUMBING	MESA UNION	Site Impr	Unrestrict	4,450.00
Total Number of POs			46	Total	29,739.81

Fund Recap

Fund	Description	PO Count	Amount
010	General Fund	46	29,739.81

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE **ONLINE**

Includes Purchase Orders dated 01/01/2018 - 01/31/2018

Board Meeting Date 2/20/2018

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B0318-00030	2,000.00	130-4700	Cafeteria Fund/Food	363.23
B0318-00036	22,500.00	010-5800	General Fund/Prof Svc	18,000.00-
B0318-00039	34,717.00	010-5899	General Fund/Legal	19,120.00
B0318-00054	7,000.00	010-5800	General Fund/Prof Svc	2,000.00
B0318-00066	4,000.00	010-4300	General Fund/Mat'ls/Sup	1,422.20
			Total PO Changes	4,905.43

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE **ONLINE**

Page 3 of 3

Checks Dated 01/01/2018 through 01/31/2018			Board Meeting Date 2/20/2018		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5003810902	01/03/2018	ALTA DENA DAIRY	130-4700		318.43
5003810903	01/03/2018	AT&T	010-5901	218.90	
			010-8699	20.26	239.16
5003810904	01/03/2018	BrainPOP, LLC	010-5800		3,090.00
5003810905	01/03/2018	COASTAL OCC MED GRP	010-5804		25.00
5003810906	01/03/2018	GINA M. DANLEY	010-5220		400.00
5003810907	01/03/2018	MARK-IT PLACE	010-4300		11.26
5003810908	01/03/2018	MISSION LINEN SUPPLY	010-5600	87.59	
			130-5600	49.17	136.76
5003810909	01/03/2018	MJP TECHNOLOGIES, INC	010-4300		2,746.99
5003810910	01/03/2018	SYSCO VENTURA	130-4300	114.09	
			130-4700	30.78	144.87
5003810911	01/03/2018	TARANGO'S DIESEL REPAIR	010-4300	3.64	
			010-5600	292.75	296.39
5003810912	01/04/2018	EMERGENCYKITS.COM	010-4300		657.44
5003810913	01/04/2018	EXCEL LD	010-5901		16.61
5003810914	01/04/2018	CYNTHIA Z HANSEN M.Ed	010-5800		1,200.00
5003810915	01/04/2018	HOUGHTON MIFFLIN HARCOURT	010-4100		525.45
5003810916	01/04/2018	SO CA GAS CO	010-5501		394.71
5003810917	01/04/2018	TARANGO'S DIESEL REPAIR	010-4300	518.39	
			010-5600	374.30	892.69
5003810918	01/08/2018	GOLDEN VALLEY CHARTER SCHOOL	010-8096		97,733.00
5003810919	01/10/2018	AFFORDABLE PLUMBING PROS	010-6170		12,525.75
5003810920	01/11/2018	ANIMAL & INSECT PEST MGMT INC	010-5506		216.00
5003810921	01/11/2018	BANK OF AMERICA	010-4400		651.35
5003810922	01/11/2018	CALIF CHAMBER OF COMMERCE	010-4300		108.51
5003810923	01/11/2018	CALIF DEPT OF EDUCATION	130-4700		184.60
5003810924	01/11/2018	COASTAL OCC MED GRP	010-5804		270.00
5003810925	01/11/2018	DIAL SECURITY	010-5800		179.76
5003810926	01/11/2018	EMPIRE CLEANING SUPPLY	010-4300		116.47
5003810927	01/11/2018	EmpireTherapeutic&CreativeServ	010-5800		255.00
5003810928	01/11/2018	FOX CANYON GROUNDWATER	010-5800		167.88
5003810929	01/11/2018	MISSION LINEN SUPPLY	010-5600		175.18
5003810930	01/11/2018	NCS PEARSON, INC	010-4300		2,416.25
5003810931	01/11/2018	POOLE OIL COMPANY	010-4310		242.40
5003810932	01/11/2018	SPARKLETTS	010-5504		27.92
5003810933	01/11/2018	SYSCO VENTURA	130-4700		569.09
5003810934	01/11/2018	UNDERWOOD FAMILY FARMS	130-4700		176.56
5003810935	01/11/2018	DEL NORTE WATER CO	010-5504		796.32
5003810936	01/11/2018	SO CA EDISON CO	010-5502		3,700.49
5003810937	01/11/2018	SO CA EDISON CO	010-5502		4,705.59
5003810938	01/12/2018	ANIMAL & INSECT PEST MGMT INC	010-5506		542.50
5003810939	01/12/2018	MISSION LINEN SUPPLY	130-5600		98.34
5003810940	01/12/2018	MJP TECHNOLOGIES, INC	010-5800		125.00
5003810941	01/12/2018	REVOLVING ACCOUNT	010-5903		343.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE **ONLINE**
Page 1 of 3

Checks Dated 01/01/2018 through 01/31/2018			Board Meeting Date 2/20/2018		
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5003810942	01/12/2018	SYSCO VENTURA	130-4700		144.57
5003810943	01/17/2018	VERIZON WIRELESS	010-5901		138.03
5003810944	01/18/2018	Irene G. Ramirez	010-5903		21.86
5003810945	01/18/2018	DUNN-EDWARDS CORP	010-4300		143.16
5003810946	01/18/2018	HOUSE SANITARY SUPPLY	010-4300		577.80
5003810947	01/18/2018	MUSICIANS BRASS & WOODWIND	010-4300		288.00
5003810948	01/18/2018	SYSCO VENTURA	130-4300	249.44	
			130-4700	1,943.23	2,192.67
5003810949	01/19/2018	GOLDEN VALLEY CHARTER SCHOOL	010-7221		24,172.30
5003810950	01/19/2018	MJP TECHNOLOGIES, INC	010-5800		279.63
5003810951	01/19/2018	OFFICE DEPOT BUSINESS CREDIT	010-4300	682.00	
			010-5800	17.89	699.89
5003810952	01/19/2018	SYSCO VENTURA	130-4700		136.77
5003810953	01/19/2018	HUEY P. YOUNG	010-5600		600.00
5003810954	01/19/2018	E.J. HARRISON & SONS, INC	010-5505		105.32
5003810955	01/19/2018	RICOH USA, INC	010-5800		367.84
5003810956	01/19/2018	RICOH USA, INC	010-5600		2,329.26
5003810957	01/19/2018	RICOH USA, INC	010-5600		205.87
5003810958	01/19/2018	AMAZON/SYNCHRONY BANK	010-4300	2,312.77	
			Unpaid Tax	.90-	2,311.87
5003810959	01/22/2018	ATKINSON,ANDELSON,LOYA, et al	010-5899		11,967.38
5003810960	01/22/2018	CONFIDENTIAL DATA DESTRUCTION	010-5800		72.00
5003810961	01/22/2018	DURHAM SCHOOL SERVICES	010-5800		2,659.65
5003810962	01/22/2018	MISSION LINEN SUPPLY	010-5600	87.59	
			130-5600	49.17	136.76
5003810963	01/22/2018	MJP TECHNOLOGIES, INC	010-5800		357.69
5003810964	01/22/2018	SCHOOL SPECIALTY	010-4300		46.65
5003810965	01/22/2018	TARANGO'S DIESEL REPAIR	010-4300	781.54	
			010-5600	983.85	1,765.39
5003810966	01/22/2018	VENTURA COUNTY STAR	010-5800		372.90
5003810967	01/22/2018	VCOE-TECH SERVICES	010-5800		7,291.82
5003810968	01/22/2018	ALLIANCE BLDG SOLUTIONS, INC	010-6500		62,227.85
5003810969	01/22/2018	VTA CNTY OFFICE OF EDUCATION	010-5800		22,500.00
5003810970	01/23/2018	State Teachers Retirement Sys	010-3101		1,480.76
5003810971	01/24/2018	AT&T	010-5901	207.81	
			010-8699	20.17-	187.64
5003810972	01/24/2018	GODOY STUDIOS	010-5800		1,125.00
5003810973	01/24/2018	REVOLVING ACCOUNT	010-5800		38.00
5003810974	01/25/2018	E.J. HARRISON & SONS, INC	010-5505		799.10
5003810975	01/25/2018	EXCEL LD	010-5901		16.69
5003810976	01/25/2018	Leticia E. Cousino	010-4300		16.46
5003810977	01/25/2018	JONES SCHOOL SUPPLY CO, INC	010-4300	101.78	
			Unpaid Tax	6.53-	95.25
5003810978	01/25/2018	JW PEPPER & SON, INC	010-4300		82.32
5003810979	01/25/2018	MISSION LINEN SUPPLY	010-5600	87.59	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 3

Checks Dated 01/01/2018 through 01/31/2018 **Board Meeting Date 2/20/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5003810979	01/25/2018	MISSION LINEN SUPPLY	130-5600	49.17	136.76
5003810980	01/25/2018	SELF-INSURED SCHOOLS OF CALIF	010-9534	52,830.58	
			010-9537	3,215.07	56,045.65
5003810981	01/25/2018	SYSCO VENTURA	130-4300	215.16	
			130-4700	958.70	1,173.86
5003810982	01/25/2018	VCOE-SELPA	Cancelled		335.00 *
Cancelled on 01/29/2018					
5003810983	01/26/2018	ATKINSON,ANDELSON,LOYA, et al	010-5899		19,119.84
5003810984	01/26/2018	EDLIO LLC	010-5800		3,600.00
5003810985	01/26/2018	FOX CANYON GROUNDWATER	010-5800		3,425.58
5003810986	01/26/2018	JW PEPPER & SON, INC	010-4300		200.59
5003810987	01/26/2018	MJP TECHNOLOGIES, INC	010-4300		202.17
5003810988	01/26/2018	REVOLVING ACCOUNT	010-5800		19.00
5003810989	01/26/2018	SCOTT & SONS ELECTRIC	010-5600		712.35
5003810990	01/26/2018	SYSCO VENTURA	130-4700		352.73
5003810991	01/26/2018	TAX DEFERRED SERVICES	010-9539		5,150.00
5003810992	01/30/2018	VCOE-SELPA	010-5220		245.00
5003810993	01/30/2018	Stacy M. Shin	010-5300		423.00
5003810994	01/30/2018	AFFORDABLE PLUMBING PROS	010-6170		12,525.75
Total Number of Checks			93		389,044.15

	Count	Amount
Cancel	1	335.00
Net Issue		<u>388,709.15</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	81	383,076.58
130	Cafeteria Fund	14	5,640.00
Total Number of Checks		92	388,716.58
Less Unpaid Tax Liability			<u>7.43-</u>
Net (Check Amount)			<u>388,709.15</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. ESCAPE **ONLINE**
Page 3 of 3

Fund 010 - General Fund **Fiscal Year 2017/18 Through January 2018**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	Rev Lim/LCFF	3,037,780.00	2,997,191.00	1,644,280.00	1,352,911.00	54.86
8012	Education Protection Act	714,054.00	701,214.00	354,502.00	346,712.00	50.56
8021	Homeowners' Exemption	17,234.00	16,615.00	8,889.32	7,725.68	53.50
8041	Secured Rolls Tax	2,100,507.00	2,204,926.00	1,244,872.79	960,053.21	56.46
8042	Unsecured Roll Taxes	67,030.00	71,717.00	68,058.52	3,658.48	94.90
8043	Prior Years' Taxes	4,558.00	3,646.00	11,752.21	8,106.21-	322.33
8044	Supplemental Taxes	53,984.00	60,829.00	58,755.12	2,073.88	96.59
8045	Education Rev Augmentation Fd	72,198.00	2,215.00-	77,728.82	79,943.82-	-3,509.20
8096	Charter School Trans In Lieu P	1,201,094.00-	1,221,662.00-	610,831.00-	610,831.00-	50.00
Total LCFF Revenue Sources		4,866,251.00	4,832,261.00	2,858,007.78	1,974,253.22	59.14
Federal Revenue						
8181	Special Education Entitlement	212,327.00	213,479.00		213,479.00	
8182	Special Education Discretionary	2,117.00	2,117.00		2,117.00	
8290	All Other Federal Revenue	79,916.00	74,985.00	41,201.00	33,784.00	54.95
Total Federal Revenue		294,360.00	290,581.00	41,201.00	249,380.00	14.18
Other State Revenues						
8550	Mandated Cost Reimbursements	45,008.00	104,635.00	46,791.00	57,844.00	44.72
8560	State Lottery Revenue	117,227.00	124,401.00	39,496.34	84,904.66	31.75
8590	All Other State Revenues	213,957.00	213,957.00	216,130.38	2,173.38-	101.02
Total Other State Revenues		376,192.00	442,993.00	302,417.72	140,575.28	68.27
Other Local Revenue						
8601	InterDistrict Transfers			13,057.00	13,057.00-	NO BDGT
8650	Leases and Rentals			1,600.00	1,600.00-	NO BDGT
8660	Interest	11,901.00	11,901.00	3,863.92	8,037.08	32.47
8677	Interagency Services Between L	53,397.00	90,958.00		90,958.00	
8689	All Other Fees and Contracts	19,443.00	19,443.00	8,882.71	10,560.29	45.69
8699	All Other Local Revenue	74,392.00	131,818.00	20,849.10	110,968.90	15.82
8792	Transfers of Apportionments Fr	509,307.00	535,755.00	275,421.00	260,334.00	51.41
Total Other Local Revenue		668,440.00	789,875.00	323,673.73	466,201.27	40.98
Total Year To Date Revenues		6,205,243.00	6,355,710.00	3,525,300.23	2,830,409.77	55.47

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 7, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 010 - General Fund

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Certificated Salaries							
1100	Teachers' Salaries	2,001,856.00	2,043,071.00	911,560.30	1,117,322.36	14,188.34	54.69
1110	Substitute Teacher	28,500.00	28,500.00		18,875.00	9,625.00	66.23
1130	Stipend	21,225.00	22,725.00		11,362.50	11,362.50	50.00
1140	Extra Duty	56,353.00	70,759.00		46,715.35	24,043.65	66.02
1200	Certificated Pupil Support Sal		83,265.00	37,847.75	45,417.30	.05-	54.55
1240	Certificated Pupil Support Sal		560.00		560.00		100.00
1301	Superintendent	164,850.00	164,850.00	68,687.50	96,162.50		58.33
1303	Principal	111,013.00	111,013.00	46,255.40	64,757.56	.04	58.33
1940	Extra Duty-Parent Technology	105.00	263.00		157.50	105.50	59.89
	Total Certificated Salaries	2,383,902.00	2,525,006.00	1,064,350.95	1,401,330.07	59,324.98	55.50
Classified Salaries							
2100	Instructional Aides' Salaries	136,513.00	167,591.00	63,294.91	85,927.45	18,368.64	51.27
2110	Substitute Aide	2,485.00	3,360.00		8,663.73	5,303.73-	257.85
2130	Extra Duty Aide	2,250.00	4,155.00		4,154.31	.69	99.98
2150	Instructional Aide Overtime		103.00		616.71	513.71-	598.75
2200	Classified Support Salaries	350,560.00	350,737.00	124,817.55	182,884.73	43,034.72	52.14
2210	Substitute Custodian		200.00		135.36	64.64	67.68
2214	Substitute Maintenance	1,785.00	4,500.00		8,625.39	4,125.39-	191.68
2216	Substitute Bus Driver	427.00	427.00			427.00	
2218	Substitute Lib/Comp Res	448.00	448.00		194.58	253.42	43.43
2250	Classified Support Overtime	11,000.00	11,285.00		14,003.84	2,718.84-	124.09
2400	Clerical and Office Salaries	172,111.00	174,617.00	70,179.05	94,557.65	9,880.30	54.15
2410	Clerical Sub		600.00		929.21	329.21-	154.87
2450	Clerical/Office Overtime	10,000.00	10,500.00		14,397.80	3,897.80-	137.12
2900	Other Classified Salaries	54,315.00	57,634.00	22,718.22	27,407.47	7,508.31	47.55
2910	Substitute Noon Duty				305.28	305.28-	NO BDGT
2950	OTHER CLASS OVERTIME				12.87	12.87-	NO BDGT
	Total Classified Salaries	741,894.00	786,157.00	281,009.73	442,816.38	62,330.89	56.33
Employee Benefits							
3101	STRS, certificated positions	343,997.00	364,358.00	153,585.90	202,565.13	8,206.97	55.60
3102	STRS, classified positions	4,557.00	4,557.00	2,071.40	2,562.82	77.22-	56.24
3202	PERS, classified positions	104,847.00	107,959.00	38,838.40	54,216.06	14,904.54	50.22
3301	OASDI/Medicare/Alternative, ce	41,674.00	43,451.00	14,770.00	20,082.90	8,598.10	46.22
3302	OASDI/Medicare/Alternative, cl	52,357.00	55,951.00	19,733.56	31,677.81	4,539.63	56.62
3401	Health & Welfare Benefits, cer	308,281.00	321,397.00	160,698.15	160,698.15	.70	50.00

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 7, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 010 - General Fund

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3402	Health & Welfare Benefits, cla	130,591.00	129,880.00	58,695.30	64,643.92	6,540.78	49.77
3501	SUI, certificated positions	1,151.00	1,219.00	509.45	677.82	31.73	55.60
3502	SUI, classified positions	354.00	375.00	134.05	212.94	28.01	56.78
3601	Work Comp Ins, certificated po	57,087.00	60,458.00	25,484.50	33,556.10	1,417.40	55.50
3602	Work Comp Ins, classified posi	17,738.00	18,797.00	6,718.83	10,587.72	1,490.45	56.33
3701	Retiree Benefits, certificated	10,037.00	10,037.00		6,256.72	3,780.28	62.34
	Total Employee Benefits	1,072,671.00	1,118,439.00	481,239.54	587,738.09	49,461.37	52.55
Books and Supplies							
4100	Textbooks	117,000.00	116,256.00		109,295.66	6,960.34	94.01
4200	Books Other Than Textbooks	8,000.00	7,880.00		4,477.02	3,402.98	56.81
4300	Materials and Supplies	155,625.00	156,199.00	42,724.26	100,872.51	12,602.23	64.58
4310	Bus Fuel	13,250.00	13,250.00	6,487.96	4,606.07	2,155.97	34.76
4319	Supplies Undesignated	51,124.00	64,440.00			64,440.00	
4400	Non-Capitalized Equipment		15,578.00		16,199.43	621.43-	103.99
	Total Books and Supplies	344,999.00	373,603.00	49,212.22	235,450.69	88,940.09	63.02
Services and Other Operating Expenditures							
5100	Sub Agreements for Prof Servic	131,924.00	47,352.00	47,351.00		1.00	
5200	Travel and Conferences	1,100.00	1,100.00		628.75	471.25	57.16
5201	Car Allowance	2,400.00	2,400.00	1,000.00	1,400.00		58.33
5220	STAFF DEVELOPMENT	9,500.00	12,705.00	1,445.00	10,017.38	1,242.62	78.85
5300	Dues and Memberships	8,160.00	8,848.00		9,189.29	341.29-	103.86
5450	Other Insurance	32,178.00	32,934.00		32,932.84	1.16	100.00
5501	Natural Gas	6,350.00	6,450.00	5,010.25	1,439.75		22.32
5502	Electricity	56,900.00	56,900.00	22,258.59	32,741.41	1,900.00	57.54
5504	Water	6,400.00	7,200.00	4,358.00	2,842.00		39.47
5505	Rubbish	10,300.00	11,000.00	1,514.37	9,485.63		86.23
5506	Pest Control	9,000.00	9,000.00	3,725.00	4,075.00	1,200.00	45.28
5600	Rentals,Leases,Repairs & Nonca	108,730.00	127,196.00	20,042.06	95,197.35	11,956.59	74.84
5800	Professnl/Consult Serv & Opera	629,207.00	362,069.00	169,571.21	144,112.98	48,384.81	39.80
5801	Audit	19,625.00	19,625.00	9,250.00	4,625.00	5,750.00	23.57
5803	Business Services Authority	123,087.00	123,087.00	82,058.00	41,029.00		33.33
5804	Employment Fees	3,180.00	4,180.00	753.00	3,341.00	86.00	79.93
5899	Legal Services	17,000.00	17,975.00	10,388.96	37,303.04	29,717.00-	207.53
5901	Phone Services	5,570.00	6,628.00	2,522.98	3,164.78	940.24	47.75
5902	Internet Services	41,100.00	41,100.00			41,100.00	

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 7, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 010 - General Fund		Fiscal Year 2017/18 Through January 2018					
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5903	Postage	2,430.00	2,430.00		1,509.88	920.12	62.13
Total Services and Other Operating Expenditures		1,224,141.00	900,179.00	381,248.42	435,035.08	83,895.50	48.33
Capital Outlay							
6170	Site Improvement		147,212.00	6,427.75	151,873.37	11,089.12-	103.17
6210	Architect/Engineering Fees		3,300.00		3,300.00		100.00
6500	Equipment Replacement		316,772.00	243,091.04	62,227.85	11,453.11	19.64
Total Capital Outlay		.00	467,284.00	249,518.79	217,401.22	363.99	46.52
Tuition							
7141	Other Tuition/Excess Costs to	104,857.00	104,857.00			104,857.00	
7142	Other Tuition/Excess Costs to	125,099.00	125,099.00		6,691.00	118,408.00	5.35
Total Tuition		229,956.00	229,956.00	.00	6,691.00	223,265.00	2.91
Other Transfers Out							
7221	Transfers of Apportionments to	368,375.00	395,975.00	226,933.38	169,041.62		42.69
Total Other Transfers Out		368,375.00	395,975.00	226,933.38	169,041.62	.00	42.69
Transfers of Indirect/direct support costs							
7350	Direct Support/Indirect Costs	3,460.00-	3,460.00-			3,460.00-	
Total Transfers of Indirect/direct support costs		3,460.00-	3,460.00-	.00	.00	3,460.00-	
Total Year To Date Expenditures		6,362,478.00	6,793,139.00	2,733,513.03	3,495,504.15	564,121.82	51.46

Fund 010 - General Fund		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	6,205,243.00	6,355,710.00		3,525,300.23	2,830,409.77	55.47
B. Expenditures	6,362,478.00	6,793,139.00	2,733,513.03	3,495,504.15	564,121.82	51.46
C. Subtotal (Revenue LESS Expense)	157,235.00-	437,429.00-		29,796.08	2,266,287.95	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	157,235.00-	437,429.00-		29,796.08	2,266,287.95	
F. Fund Balance:						
Beginning Balance (9791)	1,629,670.00	1,874,890.00		1,874,890.61		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,629,670.00	1,874,890.00		1,874,890.61		
G. Calculated Ending Balance	1,472,435.00	1,437,461.00		1,904,686.69		
*Components of Ending Fund Balance						
Legally Restricted (9740)	87,722.00	63,185.00				
Other Designations (9780)						
Undesig/Unapprop (9790)	1,066,589.00	1,056,152.00				
Other	318,124.00	318,124.00		2,733,513.03		

Fund 130 - Cafeteria Fund **Fiscal Year 2017/18 Through January 2018**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Federal Revenue						
8220	Child Nutrition Programs	108,869.00	108,869.00	39,075.07	69,793.93	35.89
	Total Federal Revenue	108,869.00	108,869.00	39,075.07	69,793.93	35.89
Other State Revenues						
8520	Child Nutrition Programs	8,716.00	8,716.00	3,043.80	5,672.20	34.92
	Total Other State Revenues	8,716.00	8,716.00	3,043.80	5,672.20	34.92
Other Local Revenue						
8634	Food Services Sales	58,610.00	58,610.00	22,284.84	36,325.16	38.02
8660	Interest	312.00	312.00	65.91	246.09	21.13
	Total Other Local Revenue	58,922.00	58,922.00	22,350.75	36,571.25	37.93
	Total Year To Date Revenues	176,507.00	176,507.00	64,469.62	112,037.38	36.53

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
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Expenditure Detail							
Classified Salaries							
2200	Classified Support Salaries	46,705.00	53,233.00	23,451.20	26,863.67	2,918.13	50.46
2212	Substitute Cafeteria Worker	4,740.00	4,740.00		1,302.90	3,437.10	27.49
2250	Classified Support Overtime	3,600.00	4,004.00		3,169.53	834.47	79.16
2400	Clerical and Office Salaries	5,840.00	5,840.00	2,493.75	2,992.50	353.75	51.24
	Total Classified Salaries	60,885.00	67,817.00	25,944.95	34,328.60	7,543.45	50.62
Employee Benefits							
3202	PERS, classified positions	9,456.00	9,615.00	3,504.95	4,759.67	1,350.38	49.50
3302	OASDI/Medicare/Alternative, cl	4,067.00	5,030.00	1,905.50	2,517.30	607.20	50.05
3402	Health & Welfare Benefits, cla	9,991.00	11,418.00	5,708.90	5,708.90	.20	50.00
3502	SUI, classified positions	27.00	32.00	12.45	16.66	2.89	52.06
3602	Work Comp Ins, classified posi	1,455.00	1,621.00	620.35	820.80	179.85	50.64
	Total Employee Benefits	24,996.00	27,716.00	11,752.15	13,823.33	2,140.52	49.87
Books and Supplies							
4300	Materials and Supplies	9,510.00	9,510.00	3,860.22	4,194.37	1,455.41	44.10
4400	Non-Capitalized Equipment		2,475.00		2,474.75	.25	99.99
4700	Food	65,114.00	63,044.00	31,814.75	30,646.25	583.00	48.61
	Total Books and Supplies	74,624.00	75,029.00	35,674.97	37,315.37	2,038.66	49.73
Services and Other Operating Expenditures							
5600	Rentals,Leases,Repairs & Nonca	5,000.00	5,000.00	781.62	2,018.38	2,200.00	40.37

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 7, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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Fund 130 - Cafeteria Fund		Fiscal Year 2017/18 Through January 2018					
Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5800	Professnl/Consult Serv & Opera	821.00	821.00		229.05	591.95	27.90
	Total Services and Other Operating Expenditures	5,821.00	5,821.00	781.62	2,247.43	2,791.95	38.61
Transfers of Indirect/direct support costs							
7350	Direct Support/Indirect Costs	3,460.00	3,460.00			3,460.00	
	Total Transfers of Indirect/direct support costs	3,460.00	3,460.00	.00	.00	3,460.00	
	Total Year To Date Expenditures	169,786.00	179,843.00	74,153.69	87,714.73	17,974.58	48.77

Fund 130 - Cafeteria Fund		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	176,507.00	176,507.00		64,469.62	112,037.38	36.53
B. Expenditures	169,786.00	179,843.00	74,153.69	87,714.73	17,974.58	48.77
C. Subtotal (Revenue LESS Expense)	6,721.00	3,336.00-		23,245.11-	94,062.80	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	6,721.00	3,336.00-		23,245.11-	94,062.80	
F. Fund Balance:						
Beginning Balance (9791)	81,550.00	83,581.00		83,581.21		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	81,550.00	83,581.00		83,581.21		
G. Calculated Ending Balance	88,271.00	80,245.00		60,336.10		
*Components of Ending Fund Balance						
Legally Restricted (9740)	88,271.00	80,245.00				
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other				74,153.69		

Fund 140 - Deferred Maintenance Fund **Fiscal Year 2017/18 Through January 2018**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	650.00	650.00	43.94	606.06	6.76
Total Other Local Revenue		650.00	650.00	43.94	606.06	6.76
Total Year To Date Revenues		650.00	650.00	43.94	606.06	6.76

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Services and Other Operating Expenditures							
5600	Rentals,Leases,Repairs & Nonca	15,000.00					NO BDGT
Total Services and Other Operating Expenditures		15,000.00	.00	.00	.00	.00	NO BDGT
Capital Outlay							
6200	Buildings and Improvement of B		34,996.00		34,996.00		100.00
Total Capital Outlay		.00	34,996.00	.00	34,996.00	.00	100.00
Total Year To Date Expenditures		15,000.00	34,996.00	.00	34,996.00	.00	100.00

Fund 140 - Deferred Maintenance Fund		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	650.00	650.00		43.94	606.06	6.76
B. Expenditures	15,000.00	34,996.00		34,996.00		100.00
C. Subtotal (Revenue LESS Expense)	14,350.00-	34,346.00-		34,952.06-	606.06	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	14,350.00-	34,346.00-		34,952.06-	606.06	
F. Fund Balance:						
Beginning Balance (9791)	52,202.00	52,492.00		52,492.14		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	52,202.00	52,492.00		52,492.14		
G. Calculated Ending Balance	37,852.00	18,146.00		17,540.08		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	37,852.00	18,146.00				

Fund 150 - Pupil Transportation Equipment

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	150.00	150.00	23.07	126.93	15.38
Total Other Local Revenue		150.00	150.00	23.07	126.93	15.38
Total Year To Date Revenues		150.00	150.00	23.07	126.93	15.38

Fund 150 - Pupil Transportation Equipment		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	150.00	150.00		23.07	126.93	15.38
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	150.00	150.00		23.07	126.93	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	150.00	150.00		23.07	126.93	
F. Fund Balance:						
Beginning Balance (9791)	20,017.00	20,118.00		20,118.42		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	20,017.00	20,118.00		20,118.42		
G. Calculated Ending Balance	20,167.00	20,268.00		20,141.49		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	20,167.00	20,268.00				

Fund 171 - S/R Capital Outlay-Technology

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest			58.22	58.22-	NO BDGT
Total Other Local Revenue		<u>.00</u>	<u>.00</u>	<u>58.22</u>	<u>58.22-</u>	NO BDGT
Total Year To Date Revenues		<u>.00</u>	<u>.00</u>	<u>58.22</u>	<u>58.22-</u>	NO BDGT

Fund 171 - S/R Capital Outlay-Technology

Fiscal Year 2017/18 Through January 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues				58.22	58.22-	NO BDGT
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	.00	.00		58.22	58.22-	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		58.22	58.22-	
F. Fund Balance:						
Beginning Balance (9791)	50,036.00	50,213.00		50,212.93		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	50,036.00	50,213.00		50,212.93		
G. Calculated Ending Balance	50,036.00	50,213.00		50,271.15		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	50,036.00	50,213.00				

Fund 173 - S/R Capital Outlay-Equipment

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	80.00	80.00	12.08	67.92	15.10
Total Other Local Revenue		80.00	80.00	12.08	67.92	15.10
Total Year To Date Revenues		80.00	80.00	12.08	67.92	15.10

Fund 173 - S/R Capital Outlay-Equipment

Fiscal Year 2017/18 Through January 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	80.00	80.00		12.08	67.92	15.10
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	80.00	80.00		12.08	67.92	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	80.00	80.00		12.08	67.92	
F. Fund Balance:						
Beginning Balance (9791)	10,634.00	10,688.00		10,688.14		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	10,634.00	10,688.00		10,688.14		
G. Calculated Ending Balance	10,714.00	10,768.00		10,700.22		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	10,714.00	10,768.00				

Fund 251 - Developer Fees **Fiscal Year 2017/18 Through January 2018**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	560.00	560.00	96.66	463.34	17.26
Total Other Local Revenue		560.00	560.00	96.66	463.34	17.26
Total Year To Date Revenues		560.00	560.00	96.66	463.34	17.26

Fund 251 - Developer Fees		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	560.00	560.00		96.66	463.34	17.26
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	560.00	560.00		96.66	463.34	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	560.00	560.00		96.66	463.34	
F. Fund Balance:						
Beginning Balance (9791)	79,581.00	82,932.00		82,931.76		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	79,581.00	82,932.00		82,931.76		
G. Calculated Ending Balance	80,141.00	83,492.00		83,028.42		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)	80,141.00	83,492.00				
Undesig/Unapprop (9790)						
Other						

Fund 355 - School Facilities Hardship

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	390.00	390.00	61.51	328.49	15.77
Total Other Local Revenue		390.00	390.00	61.51	328.49	15.77
Total Year To Date Revenues		390.00	390.00	61.51	328.49	15.77

Fund 355 - School Facilities Hardship		Fiscal Year 2017/18 Through January 2018				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	390.00	390.00		61.51	328.49	15.77
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	390.00	390.00		61.51	328.49	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	390.00	390.00		61.51	328.49	
F. Fund Balance:						
Beginning Balance (9791)	52,525.00	52,759.00		52,758.50		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	52,525.00	52,759.00		52,758.50		
G. Calculated Ending Balance	52,915.00	53,149.00		52,820.01		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	52,915.00	53,149.00				
Other						

Fund 510 - Bond Interest & Redem 67117056

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	Voted Indebtedness Levies, HOP	1,513.00	1,427.00	700.03	726.97	49.06
Total Other State Revenues		1,513.00	1,427.00	700.03	726.97	49.06
Other Local Revenue						
8611	Voted Indebtedness Levies, Sec	280,445.00	271,525.00	172,384.02	99,140.98	63.49
8612	Voted Indebtedness Levies, Uns			6,735.64	6,735.64-	NO BDGT
8613	Voted Indebtedness Levies, P/Y			104.02	104.02-	NO BDGT
8614	Voted Indebtedness Levies, Sup			2,015.53	2,015.53-	NO BDGT
8660	Interest	1,000.00	1,000.00	372.85	627.15	37.28
Total Other Local Revenue		281,445.00	272,525.00	181,612.06	90,912.94	66.64
Total Year To Date Revenues		282,958.00	273,952.00	182,312.09	91,639.91	66.55

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	Bond Redemptions	145,000.00	145,000.00		145,000.00		100.00
7434	Bond Interest and Other Servic	142,600.00	142,600.00		72,750.00	69,850.00	51.02
Total Debt Service		287,600.00	287,600.00	.00	217,750.00	69,850.00	75.71
Total Year To Date Expenditures		287,600.00	287,600.00	.00	217,750.00	69,850.00	75.71

Fund 510 - Bond Interest & Redem 67117056

Fiscal Year 2017/18 Through January 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	282,958.00	273,952.00		182,312.09	91,639.91	66.55
B. Expenditures	287,600.00	287,600.00		217,750.00	69,850.00	75.71
C. Subtotal (Revenue LESS Expense)	4,642.00-	13,648.00-		35,437.91-	21,789.91	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	4,642.00-	13,648.00-		35,437.91-	21,789.91	
F. Fund Balance:						
Beginning Balance (9791)	273,091.00	281,488.00		281,487.95		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	273,091.00	281,488.00		281,487.95		
G. Calculated Ending Balance	268,449.00	267,840.00		246,050.04		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	268,449.00	267,840.00				

Fund 511 - Bond Interest & Redem 67118381

Fiscal Year 2017/18 Through January 2018

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other State Revenues						
8571	Voted Indebtedness Levies, HOP	1,534.00	1,448.00	710.87	737.13	49.09
Total Other State Revenues		1,534.00	1,448.00	710.87	737.13	49.09
Other Local Revenue						
8611	Voted Indebtedness Levies, Sec	284,409.00	275,639.00	172,540.61	103,098.39	62.60
8612	Voted Indebtedness Levies, Uns			6,727.92	6,727.92-	NO BDGT
8613	Voted Indebtedness Levies, P/Y			105.72	105.72-	NO BDGT
8614	Voted Indebtedness Levies, Sup			2,026.12	2,026.12-	NO BDGT
8660	Interest	1,000.00	1,000.00	356.98	643.02	35.70
Total Other Local Revenue		285,409.00	276,639.00	181,757.35	94,881.65	65.70
Total Year To Date Revenues		286,943.00	278,087.00	182,468.22	95,618.78	65.62

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Debt Service							
7433	Bond Redemptions	125,000.00	125,000.00		125,000.00		100.00
7434	Bond Interest and Other Servic	157,888.00	157,888.00		81,853.75	76,034.25	51.84
Total Debt Service		282,888.00	282,888.00	.00	206,853.75	76,034.25	73.12
Total Year To Date Expenditures		282,888.00	282,888.00	.00	206,853.75	76,034.25	73.12

Fund 511 - Bond Interest & Redem 67118381

Fiscal Year 2017/18 Through January 2018

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	286,943.00	278,087.00		182,468.22	95,618.78	65.62
B. Expenditures	282,888.00	282,888.00		206,853.75	76,034.25	73.12
C. Subtotal (Revenue LESS Expense)	4,055.00	4,801.00-		24,385.53-	19,584.53	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	4,055.00	4,801.00-		24,385.53-	19,584.53	
F. Fund Balance:						
Beginning Balance (9791)	255,675.00	263,974.00		263,973.76		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	255,675.00	263,974.00		263,973.76		
G. Calculated Ending Balance	259,730.00	259,173.00		239,588.23		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other	259,730.00	259,173.00				

MESA UNION SCHOOL DISTRICT

ENROLLMENT REPORT

2/6/2018

Teacher	Subject	Period	Total Enrolled	
Morgan	Transitional		12	
Morgan	Kinder		8	
Ainsworth	Kinder		20	
Puga	Kinder		20	
White	Kinder		19	
Torres	SDC		2	
		Total	81	
Garza	First		25	
Vollmert	First		25	
Reyes	First		23	
Torres	SDC		1	
		Total	74	
Williams	Second		26	
Torres	SDC		3	
Webster	Second		25	
		Total	54	
Muhlitner	Third		21	
Ford	Third		21	
Mayes	Third		21	
Torres	SDC		1	
		Total	64	
Kuklenski	Fourth		14	
Mitchell	Fourth		30	
Catlett	Fourth		30	
		Total	74	
Demaria	Fifth		31	
Grogan	Fifth		27	
Kuklenski	Fifth		14	
		Total	72	
			419	
Sixth Grade			71	
Seventh Grade			68	
Eighth Grade			62	
			201	
			620	
Mckenna	Homeroom	0	23	
McKenna	Science 6	1	22	
McKenna	Social Studies 6	2	24	
McKenna	Science 6	3	24	
McKenna	Social Studies 6	4	23	
Mckenna	Agriculture 6	6	21	

Davis	Homeroom	0	23	
Davis	Social Studies -6	1	24	
Davis	English Lang 6	2	25	
Davis	English-Lang 6	3	23	
Davis	English-Lang 6	4	23	
Davis	PE 6	5	35	
Davis	PE-6	6	36	
Poole	Homeroom	0	25	
Poole	Science 6	1	25	
Poole	Math 6	2	24	
Poole	Math-6	3	23	
Poole	Math-6	4	24	
Poole	Robotics 6	6	28	
Dekok	Homeroom	0	34	
Dekok	Language 7	1	34	
Dekok	Social Studies 7	2	34	
Dekok	Poetry	3	17	
Dekok	Language 7	5	34	
Dekok	Social Studies 7	6	34	
Jahr	Homeroom	0	34	
Jahr	Science 8	1	33	
Jahr	Science 7	2	34	
Jahr	Science 8	3	29	
Jahr	Science 7	4	34	
Jahr	Ocean 7	5	29	
Dwork	Homeroom	0	31	
Dwork	Language 8	1	29	
Dwork	Social Studies	2	29	
Dwork	Drama	3	28	
Dwork	Language 8	5	33	
Dwork	Social Studies	6	33	
Nguyen	Homroom	0	31	
Nguyen	Math 7	1	34	
Nguyen	Math 8	2	33	
Nguyen	Math 7	3	34	
Nguyen	Math 8	4	29	
Nguyen	Coding	5	14	
Rosen	7/8 PE	3	35	
Rosen	7/8 PE	4	32	
Rosen	7/8 PE	5	31	

Rosen	7/8 PE	6	32	
Goad	Music 7/8	3	22	
Goad	Music 7/8	5	20	
Goad	Music 6	6	22	

STUDENT OF THE MONTH

JANUARY 2018

<u>TEACHER</u>	<u>SOM</u>	<u>PRINCIPAL'S AWARD DETERMINATION</u>
Torres AINSWORTH	LAYLA GUERRERO ELLIOTT HOCHBERG	EMILY RODRIGUEZ ISABELLA MONTGOMERY
MORGAN	GIANNA LOPEZ NICOLAS MIRANDA	SOFIA DEARCOS JULIAN ALATORRE NICHOLAS RUELAS MICAH DICKEY
PUGA	MELISSA LOPEZ JONATHAN MARQUEZ-CHAMBERS	JACOB HERNANDEZ DANIEL RUBIO
WHITE	CHARLIE ZAVALA JAYLEEN ARREGUIN	MERCEDES HERNANDEZ-PEDRAZA JOSHUA DOBBIN
GARZA	MAYLEE RAMIREZ JAZMIN GALICIA AMELIA CAPPS	SAVANNAH MERCHANT ISAAC SONNENSCHNEIN
REYES	ALEX MATHIS ADRIAN LARA	JOSIAH CORTEZ LILY ELLISON
VOLLMERT	SOPHIA QUOLAS ELLA WONG	MARIA LOPEZ AUBREY MCALPIN
WEBSTER	AALIYAH BALLESTEROS LEIA GODINEZ	ISAAC TELLO ALEEHAH SILVA
WILLIAMS	RICHARD GOMEZ COOPER NOWAK	EMERSON VILLA THOMAS ROBB

**STUDENT OF THE MONTH
JANUARY 2018**

<u>TEACHER</u>	<u>SOM</u>	<u>PRINCIPAL'S AWARD DETERMINATION</u>
FORD	CRUISE JUTARMANEE VIOLET SCOTT	CALEB CAPPS ANLLIN ARIAS
MAYES	YNES ROBLES IVAN AMBRIZ	JOCELYNN ELSTON NATALIE SCLAR
MUHLITNER	ISAAC BARRAGAN ALEXIS FINFROCK	BELINDA SILVA ANTHONY MONTGOMERY
CATLETT	MACKENZIE SCAPLEN FAITH RODRIGUEZ	DOMITILA VILLANUEVA ELIJAH CERVANTEZ
FISHER	LAYNEE FLORES GRANT TSUJI	KRYSTAL NAVA LAYLA LEMOS
KUKLENSKI	KAMILA LARA ANDRES JIMENEZ NOAH SAHAGUN	SOPHIA TRESE MELINA RUSSELL
DEMARIA	STEFANO POZZI ANISA QUDDUS	CESAR ENRIQUEZ LOLA SCHULTZ
GROGAN	JAYLIN ULMER	ANALIA HERNANDEZ

Minutes of
Parent English Learner Advisory Committee (PELAC)
10/26/2017

Participants:

Amanda Muñoz
Angeles Pedraza
Maria Montejano
Maria Castañeda
Luz M. Campos
Yessica Arias
Beatriz Rubio
Claudia Mercado
Jeff Turner
Leticia Cousino

Meeting was called to order at 8:40am. In the library.

1. Welcome and Introductions
2. Mrs. Mercado briefly explained the purpose of PELAC and encouraged our members to become more involved in the PELAC committee.
3. Mrs. Mercado was re-elected by the members as the PELAC President.
4. Mr. Turner reviewed and answered new district and school programs at Mesa.
5. Stakeholders and Mr. Turner briefly reviewed and discussed the 2017 CAASPP results.

Mesa Union School District
Parent English Learner Advisory Committee (PELAC)

Minutes

Members in attendance on January 18, 2018: Luz M. Campos, Angeles Pedraza, Maria C. Montejano, Beatrice Rubio, Jeff Turner, and Leticia Cousino.

The meeting was called to order at 8:40am. In the library.

- 1. Welcome*

- 2. Mr. Turner thanked everyone for their generosity during the Mesa Cares Campaign, Mesa Union School was able to support 43 families.*

- 3. Stakeholder requested explanation of how our English learners are supported in the classrooms.*

- 4. The California School Dashboard was reviewed and discussed.*

- 5. Middle School Electives were discussed.*

- 6. Stakeholders gave their feedback on the 2017-2018 LCAP Survey draft.*

- 7. Our parents had the option of making a New Year Resolution for 2018.*

- 8. Announcements*

Ventura County Office of Education
Williams Activity Report for the 2nd Quarter
Fiscal Year 2017-18

California Education Code Section 1240 requires that the County Superintendent annually visit the 54 schools in Ventura County that were ranked in deciles 1 to 3 of the 2012 Academic Performance Index. The purpose of the visit is to insure that all students have access to sufficient textbooks or instructional materials, to assess the condition of the facilities and identify any emergency or urgent threats to the health or safety of pupils or staff, and to determine if the school has provided accurate data for the annual school accountability report card (SARC) related to instructional materials and facilities conditions.

During the first four weeks of the 2017-18 school year, County Office of Education inspectors visited all "Williams" schools to determine if sufficient textbooks or instructional materials were available, and to assess the condition of school facilities. The findings of these visits were summarized on the 1st Quarter Activity Report for your District issued in October of 2017.

While much of the specific Williams related activities occur during the 1st quarter, several activities take place throughout the fiscal year. These activities include:

The annual review of teacher assignments and vacancies in deciles 1 to 3 schools, as required by Education Code Section 44258.

The annual review of the prior fiscal year audit reports to identify any audit findings relating to Williams issues and determine how those findings will be corrected.

The annual review of each school's school accountability report card to verify that known Williams related issues are correctly reported.

The final results of these reviews will be published in our annual Williams report in November of 2018.

If you have any questions about the Williams Settlement process or the information contained in this 2nd Quarter Activity Report for your District, please call Paula Driscoll, Executive Director of School Business Advisory Services, at 805-383-1981.

Mesa Union School District
Second Interim - Fiscal Year 2017/18
Executive Summary



Governing Board

Bryan Stotko, President
Mary Crull, Vice President
Tonya Brunett, Clerk
Carolyn Rodriguez-Quddus, Trustee
Steven Sullivan, Trustee

Administration

Jeff Turner, Superintendent

February 20, 2018

Table of Contents

Budget Calendar.....	3
Executive Summary	4 - 16

Budget Calendar FY 2017-2018

June	Board adopts FY 2017-18 Budget.
July/August	Business Office Staff works on Year-end Closing (FY 2016-17)
August	Within 45 days, the District revises its budget to reflect significant changes in the State's approved budget.
September	Unaudited Actuals submitted for approval.
October	First Interim for Fiscal Year 2017-18 ends on October 31, 2017.
November	Preparation of First Interim.
December	Submission of First Interim on or before December 15, 2017. Release of Auditor's Report for prior fiscal year.
January	Governor releases State budget proposal for the next fiscal year (2018-19); Second Interim ends January 31, 2018.
February	Preparation of Second Interim.
March	District submits the Second Interim on or before March 15, 2018.
April	P-2 ADA cut-off
May	Release of Governor's May Revise (FY 2018-19).
June	Board conducts the public hearing and adopts 2018-19 Budget.

OVERVIEW

Mesa Union School District First Interim Fiscal Year 2017/18

Collaborating with staff, families and the community, the district creates a safe and enriching learning environment featuring technology, science and the arts that prepares each Mesa student to thrive academically and socially to meet world-class standards for success in high school, college, and career.

Mesa Union School District has served the children and families in this area since 1939, when Del Norte School District and Center School District merged to form one district. Eight acres were purchased for \$500 per acre from Mrs. Phillips, and in 1939, Mesa Union School was built. The original school consisted of three buildings and the custodian's home. Three teachers taught 68 students. As the number of students increased, the school facilities grew. In 1951, two new classrooms, a cafeteria, and office were added. In 1951, the first kindergarten class was started; two additional rooms were constructed in 1956. Six additional classrooms were added in 1964, followed by six more in 1968. With the advent of class size reduction, four new classrooms were added in 1997 and 1998.

Today, Mesa Union School provides a first-class education for 618 students in grades K-8. The board has overseen modernization projects to provide classroom environments that reflect twenty-first century teaching and learning. In November 2002, the community passed Proposition H – a local school bond. Augmented with state Proposition 47 monies, Prop H funded modernization and construction of a state-of-the-art computer lab, library, science lab and multi-purpose room. In 2008, local residents passed Measure A, which provided a physical education classroom, play fields, parking lot upgrades and a traffic light at the school entrance.

According to the California Longitudinal Pupil Achievement Data System (CALPADS) 618 students were enrolled on October 4, 2017 and the average daily attendance is projected to be 593.21 at P2.

MISSION STATEMENT

We teach students to create, connect, and collaborate for life!

Governing Board

Bryan Stotko, President

Mary Crull, Vice President

Tonya Brunett, Clerk

Carolyn Rodriguez-Quddus, Trustee

Steven Sullivan, Trustee

District Administration

Jeff Turner, Superintendent

Tami Peterson, Chief Business Official

Introduction:

The Second Interim report is a snapshot in time of the District’s revenue and expenditure forecasts for the current fiscal year as well as a projection of the two subsequent fiscal years based upon the Governor’s proposed budget. The Second Interim report covers the period of time from July 1 through January 31 each fiscal year and must be submitted to the County Office of Education no later than March 15.

The Local Control Funding Formula (LCFF) establishes a base with supplemental and concentration add-ons for English Learners (EL), free and reduced-price meal eligible students, and foster youth students, and provides additional funding for K-3 CSR, Grades 9-12, Home-to-School Transportation, and the Targeted Instructional Improvement Grant (TIIG).

COLAs and Gap Funding Amounts:

The Base Grant rates are increased annually by the statutory COLA. The statutory cost-of-living adjustment (COLA) is 1.56% in 2017-18. The estimated COLA for 2018-19 is projected to be 2.51% and 2.41% in 2019-20. It is projected that categorical programs such as special education, child nutrition, and preschool will also benefit with the increase in COLA. It is important to note that the COLA affects only the calculation of the LCFF Target, and does not describe the net increase in funding for the District.

The LCFF Target Grant amounts are as follows:

Grade Span	2017-18 Base Grant Amount Per ADA	2.51% COLA	2018-19 Base Grant Amount Per ADA	Grade Span Adjustment	2018-19 Adjusted Base Grant
K-3	\$7,193	\$181	\$7,374	\$107	\$7,481
4-6	\$7,301	\$183	\$7,484		\$7,484
7-8	\$7,518	\$189	\$7,707		\$7,707
9-12	\$8,712	\$219	\$8,931	\$232	\$9,163

Through the 2017-18 fiscal year, the Administration has made significant strides to reach the full-funding targets of the LCFF. At Second Interim, the estimate for gap funding in 2017-18 is 44.97% up from 43.19% at Budget Adoption. Because of the continued improvement of state and national economic conditions, the Governor’s January Proposal brought good news for education. The Governor is proposing to fully fund LCFF in 2018-19, three years ahead of schedule. However, he continues to remind stakeholders that an economic downturn is looming. As such, it is important to maintain fiscal flexibility by limiting commitments to future increased expenditures and to maintain adequate reserves to allow for unanticipated circumstances.

The State’s 2017-18 enacted State Budget included \$877 million in one-time Proposition 98 funding to offset the outstanding mandate backlog. One-time 2017-18 discretionary funds will

be distributed in the current year at an estimated rate of \$147 per 2016-17 average daily attendance (ADA). Once again, in 2018-19, the Governor has proposed \$1.8 billion in one-time Proposition 98 funds for school districts to use at the discretion of the local governing boards. This amount will equate to approximately \$295 per ADA. Because of the uncertainty of these funds, the District has opted to only recognize \$147 per ADA in its 2018-19 projections. There is no time frame required for spending these funds and the funds are unrestricted.

Because of the emphasis on local control, school districts face increasing pressure to improve student outcomes. Each year as the Local Control Accountability Plan (LCAP) is revised, it is important to reallocate resources as needed in the classroom as well as outside the classroom for facilities' needs. With concerns about the direct services provided to the students that generate LCFF dollars, the Governor's Budget proposes requiring Districts to show how their budget expenditures align with the strategies included in their Local Control Accountability Plan (LCAP). He is also proposing that Districts be required to establish a website where calculations and the total amount of the supplemental and concentration grant funding be reported.

Multi-Year Assumptions:

The multi-year projection for the Second Interim utilizes the Governor's January proposal. Expenditure projections include step and column increases for salaries, as well as those expenditures addressed in the Local Control Accountability Plan (LCAP). Additional amounts have also been included to address the increase in CalSTRS and CalPERS employer rates. It is anticipated that the District's enrollment will be 619 in 2018-19 and then increase to 622 students in 2019-20.

Assumptions for the Second Interim for FY 2017-18 include:

- Funding to address the needs of unduplicated counts of pupils which include English Learners, Free and Reduced Price Eligible Students, and Foster Youth via the proportionality calculation
- On-schedule salary improvements of 1% retroactive to July 1, 2017 for Mesa Union Teacher's Association
- A one-time off schedule payment of 2% for Mesa Union Teacher's Association
- One-time discretionary funds in the total amount of \$86,766
- Use of one-time Educator Effectiveness monies to support professional development for certificated staff
- English Language Arts textbook adoption in the amount of \$105,000
- Repair of the District's failed septic system
- Steps and columns for employees

Multi-year projections for the two subsequent years, FY 2018-19 and FY 2019-20 include:

- Fully-funded LCFF
- One-time discretionary funds in the total amount of \$147 per ADA in 2018-19

- Common Core supplementary materials for English Language Arts and Science
- Technology
- Professional Development
- Funding of LCAP projected expenditures
- Steps and columns for employees

The following table shows major assumptions used in the Second Interim:

MYP Budget Assumptions

Factor	2017/18	2018/19	2019/20
Statutory COLA	1.56%	2.51%	2.41%
Gap Funding	44.97%	100.00%	100.00%
Projected Enrollment	618	619	622
Unduplicated Pupil Count	271	271	271
Unduplicated Pupil Count Percentage	41.98%	43.20%	43.80%
Projected P-2 ADA	594.77	596.69	600.55
Funded ADA	594.77	596.69	600.55
Classroom FTEs	27.80	27.80	27.8
Instruction Days	180	180	180
CPI	3.18%	3.22%	3.04%
Lottery - Unrestricted	\$146	\$146	\$146
Lottery - Restricted	\$48	\$48	\$48
Mandate Block Grant	\$30.34	\$31.10	\$31.10
One-time Discretionary Funds per ADA	\$147	\$147*	N/A
CalPERS Employer Rate	15.531%	17.70%	20.00%
CalSTRS Employer Rate	14.43%	16.28%	18.13%

*The Governor's Proposal is \$295 per ADA

District's Funds and Budget:

Accounting is the fiscal information system for business. The District's accounting, referred to as Governmental Accounting, is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

In FY 2017-18, there are currently ten funds in the District accounting system. The District's funds include:

- General Fund (Fund 01)
- Cafeteria (Fund 13)
- Deferred Maintenance Fund (Fund 14)
- Pupil Transportation Equipment (Fund 15)
- Special Reserve: Foundation (17.1)
- Special Reserve: Equipment (17.3)
- Capital Facilities – Developer Fees (25.1)
- County Schools Facilities Hardship (35.5)
- Bond Interest and Redemption Fund (51.0)
- Bond Interest and Redemption Fund (51.1)

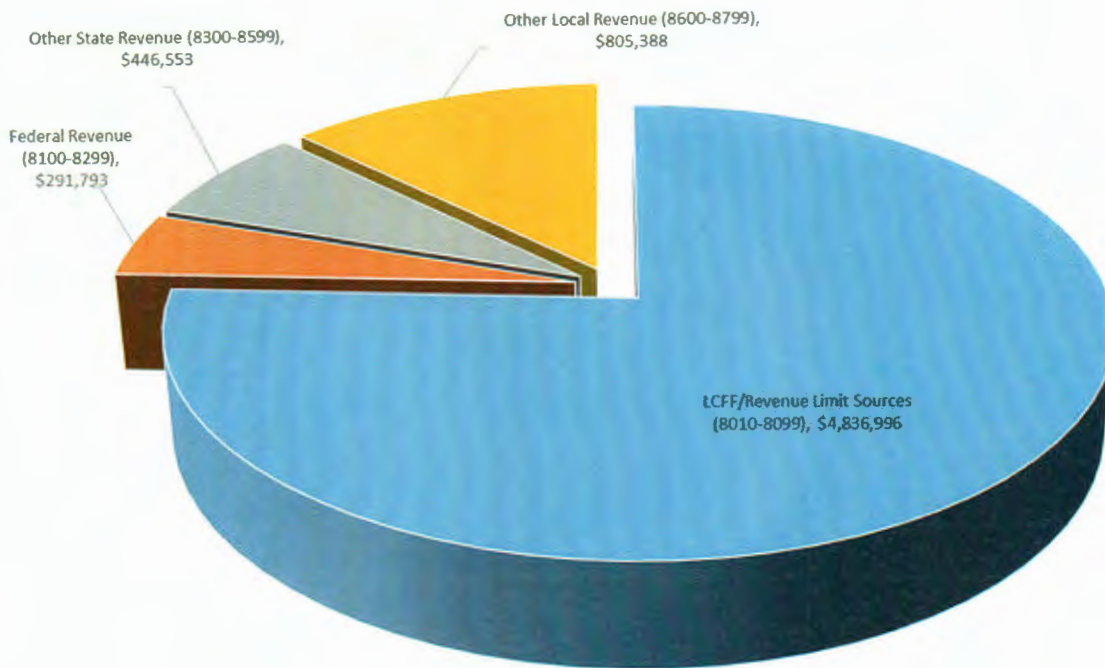
GENERAL FUND (Fund 01): This is the chief operating fund for the District. It is used to account for the ordinary operations of the District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. In the General Fund, there are General Fund Unrestricted and General Fund Restricted.

General Fund Unrestricted: Unrestricted funds are monies received that are not restricted in their use. The district can spend unrestricted monies on whatever programs it chooses. To help us cope with reduced funding, the state has eliminated the restrictions on some previously restricted funding sources- allowing districts the flexibility to determine locally the best use of the funds.

General Fund Restricted: This is to account for those projects and activities that are funded by external revenue sources that are legally restricted or restricted by the donor to specific purposes. For example, special education funds are restricted. They can only be spent on students with identified special needs and in the manner outlined in state and federal law.

General Fund Revenues: \$6,380,730 (Unrestricted \$5,214,029; Restricted: \$1,166,701)

The following chart illustrates the funding source of the total General Fund revenues.



LCFF Source (Object 8010-8099): \$4,836,996 (Unrestricted \$4,836,996; Restricted \$0)

This represented 76% of the total general fund revenues. It is the primary revenue component of the District's total revenue source.

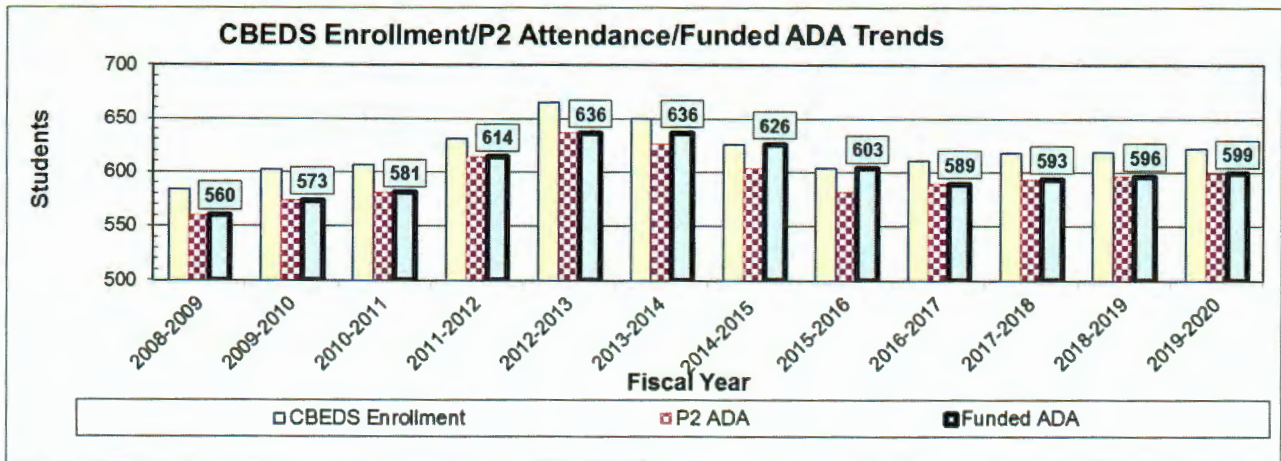
The unrestricted portions represented in the LCFF funding include the Principal Apportionment (P2 ADA), Education Protection Account, and Property Taxes. EC Section 42238.5(a)(1) allows districts with declining attendance to continue to receive funding based on the greater of prior year or current year actual attendance. This provides, in effect, a one-year cushion for the loss of revenue due to declining enrollment/attendance.

The following chart shows annual enrollment (based on the informational date which is the first Wednesday of October each year) and P-2 Average Daily Attendance (ADA). Each school agency reports its attendance three times during a school year. The First Principal apportionment ADA, called the P-1 ADA or the P-1 count, is counted from July 1 through the last school month ending on or before December 31 of a school year. The Second Principal apportionment ADA, called the P-2 ADA, is counted from July 1 through the last school month ending on or before April 15 of a school year. The final recalculation of the apportionment is based on a school agency's P-2 ADA.

The following chart illustrates the trend analysis between enrollment, P-2 ADA, and funded ADA at Second Interim.

Mesa Union School District
CBEDS Enrollment/P2 Attendance/Funded ADA Trends
Second Interim

Fiscal Year	CBEDS Enrollment	P2 ADA	Funded ADA	Incr/(Decr) from Prior Year CBEDS		Incr/(Decr) from Prior Year P2 ADA		Incr/(Decr) from Prior Year Funded ADA	Attendance Percentage (P2/CBEDS)
				#	%	#	%		
2008-2009	584	559.88	559.88	3	0.52%	8	1.43%	3	95.87%
2009-2010	602	573.36	573.36	18	3.08%	13	2.41%	13	95.24%
2010-2011	606	580.66	580.66	4	0.66%	7	1.27%	7	95.82%
2011-2012	631	613.93	613.93	25	4.13%	33	5.73%	33	97.29%
2012-2013	665	636.24	636.24	34	5.39%	22	3.63%	22	95.68%
2013-2014	650	625.93	636.24	-15	-2.26%	-10	-1.62%	0	96.30%
2014-2015	626	603.38	625.93	-24	-3.69%	-23	-3.60%	-10	96.39%
2015-2016	604	581.90	603.38	-22	-3.51%	-21	-3.56%	-23	96.34%
2016-2017	611	588.96	588.96	7	1.16%	7	1.21%	-14	96.39%
2017-2018	618	593.21	593.21	7	1.15%	4	0.72%	4	95.99%
2018-2019	619	596.10	596.10	1	0.16%	3	0.49%	3	96.30%
2019-2020	622	598.99	598.99	3	0.48%	3	0.48%	3	96.30%



Note: The table represents a snapshot on CalPads date which is the 1st Wednesday of October.

Federal Revenue (Object 8100-8299): \$291,793 (Unrestricted \$0; Restricted \$291,793)

This represents 5% of the total general fund revenues. The large portions of federal revenue are from Title I and federal IDEA funding for special education services. The District also receives funding for Title II, Teacher Quality and Title III LEP.

Other State Revenue (Object 8300-8599): \$446,553 (Unrestricted \$199,186; Restricted \$247,367)

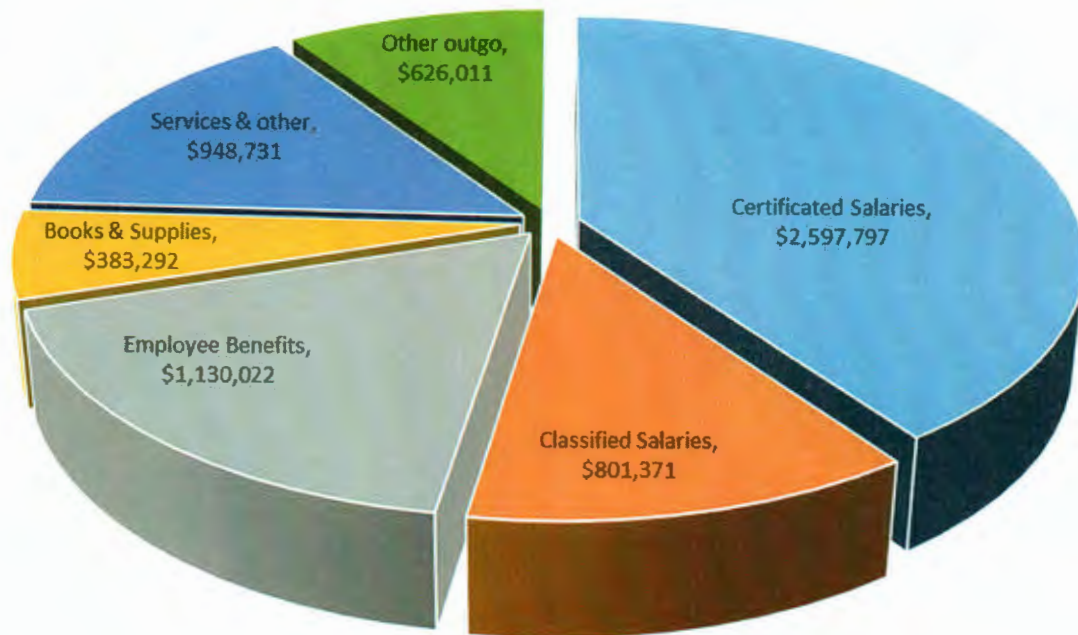
This is the second smallest revenue source for the District; it represents about 7% of the total general fund revenues. The unrestricted portion includes Mandated Cost Reimbursement, Lottery, and one-time discretionary dollars. One-time discretionary dollars have decreased from \$214 per

ADA in 2016-17 to an estimated \$147 per ADA in 2017-18. Restricted monies are from Lottery and the Clean Energy Jobs Act.

Other Local Revenue (Object 8600-8799): \$805,388 (Unrestricted \$177,847; Restricted \$627,541)

This represents just under 13% of the total general fund revenues. The unrestricted portion is interest income, E-rate, and charter school fees. The restricted amounts include special education pass through amounts, VC Innovates Grant, safety credits, and donations for designated purposes.

General Fund Expenditures: \$6,965,598 (Unrestricted \$5,252,468; Restricted: \$1,713,130)



Certificated Salaries (Object 1000-1999): \$2,597,797 (Unrestricted: \$ 2,337,042; Restricted \$260,755)

Certificated salaries are salaries for positions that require a credential or permit issued by the Commission on Teacher Credentialing. The District currently has 27.8 classroom FTE. It represents 37% of the total general fund expenditures (including transfers out). Second interim amounts have been revised to reflect a 1% on salary schedule increase retroactive to July 1, 2017 and a one-time 2%

off-schedule payment for active Mesa Union Teacher Association members employed on January 31, 2018.

Classified Salaries (Object 2000-2999): \$801,371 (Unrestricted: \$652,913; Restricted \$148,458)

This classification represents the salaries paid for the positions that do not require a credential or permit issued by the Commission on Teacher Credentialing. The positions in this classification are school secretary, custodian, bus drivers, and instructional aides. It is about 12% of the total general fund expenditures.

Employee Benefits (Object 3000-3999): \$1,130,022 (Unrestricted: \$1,009,293; Restricted \$120,729)

This classification is to account for employers' contributions to retirement plans (State Teachers' Retirement System, and Public Employees' Retirement System), health and welfare benefits, and the payroll related statutory costs such as Workers' Compensation, State Unemployment Insurance, FICA, and Medicare. It is about 16% of the total general fund expenditures.

Books and Supplies (Object 4000-4999): \$383,292 (Unrestricted \$245,019; Restricted \$138,273)

This is to account for expenditures for books and supplies, other reference materials, and non-capitalized equipment. In the current year, the District purchased English Language Arts textbooks. Books and supplies represent 6% of the total expenditures.

Services and Other Operation Expenditures (Object 5000-5999): \$948,731 (Unrestricted \$790,253; Restricted \$158,478)

This is to account for expenditures for services, rentals, leases, maintenance contracts, dues, travel, insurance, utilities, legal and other operating expenditures. It is third largest component of the District's budget coming in at just over 14% of total expenditures. Fees for Ventura County School Business Services Authority have remained unchanged from the prior two years and amount to \$123,087 in 2017-18.

Capital Outlay (Object 6000-6999): \$478,374 (Unrestricted \$210,425; Restricted \$267,949)

This is to account for capitalized expenditures. This amount has been allocated for the repair/replacement of the District's septic system. In the current year, the District is also completing its Proposition 39 Clean Energy Jobs Act project. Capital expenditures amount to 7% of budgeted expenditures in the current year.

Other Outgo (Object 7100-7499): \$626,011 (Unrestricted \$7,523, Restricted \$618,488)

This represents special education tuition and excess costs to other agencies. Because the District receives special education pass-through revenue for Golden Valley Charter, said revenue is transferred as expenditures occur up to the amount of revenue received. This expenditure amounts to just over 9% of the District's total expenditures.

Unrestricted Ending Balance:

One of the key fiscal indicators for fiscal health risk analysis is the Reserve for Economic Uncertainty. There are no longer any statutory requirements for how much the state must increase education funding in any year. Progress toward the 8-year goal set by the Governor and Legislature for LCFF implementation has been accelerated significantly as it is anticipated districts will receive 100% of target funding in 2018-19. The following illustrates the projected ending balance for the General Fund in 2017-18, 2018-19, and 2019-20.

Unrestricted	FY 17-18	FY 18-19	FY 19-20
Total Revenue	\$5,214,029	\$5,467,029	\$5,556,673
Total Expenditures	\$5,252,468	\$5,054,145	\$5,200,359
Contributions	(\$451,463)	(\$358,026)	(\$374,446)
Net	(\$489,902)	\$54,858	(\$18,132)
Beginning Balance	\$1,716,338	\$1,226,436	\$1,281,294
Ending Balance	\$1,226,436	\$1,281,294	\$1,263,162
Restricted	FY 17-18	FY 18-19	FY 19-20
Total Revenue	\$1,166,701	\$911,222	\$911,222
Total Expenditures	\$1,713,130	\$1,263,536	\$1,283,007
Contributions	\$451,463	\$358,026	\$374,446
Net	(\$94,966)	\$5,712	\$2,661
Beginning Balance	\$158,552	\$63,586	\$69,298
Ending Balance	\$63,586	\$69,298	\$71,959
Combined (Unrestricted & Restricted)	FY 17-18	FY 18-19	FY 19-20
Total Revenue	\$6,380,730	\$6,378,251	\$6,467,895
Total Expenditures	\$6,965,598	\$6,317,681	\$6,483,366
Contributions	\$0	\$0	\$0
Net	(\$584,868)	\$60,570	(\$15,471)
Beginning Balance	\$1,874,890	\$1,290,022	\$1,350,592
Ending Balance	\$1,290,022	\$1,350,592	\$1,335,121
Required Reserve	\$348,280	\$315,884	\$324,168
Reserve %	17.61%	20.28%	19.48%
Required Reserve %	5%	5%	5%
Available Reserve/Meet Reserves Standard	Yes	Yes	Yes

The multi-year budget assumptions and projections illustrate the characteristics of this District's fiscal structure. The characteristics include: fully-funded LCFF vs. only gap funding, stable

enrollment, one-time discretionary monies in the budget year and in 2018-19, and unrestricted deficit spending of \$489,902 in the current year. In 2018-19, an unrestricted surplus of \$54,858 is anticipated and anticipated unrestricted deficit spending in the amount of \$18,132 in 2019-20.

OTHER FUNDS

The following table is a synopsis of the revenues and expenditures of the District's funds:

Mesa Elementary School District							
2017/18 FUND SUMMARY SECOND INTERIM							
Fund	Fund Description	Revenues	Expenditures	Other Sources/ (Uses)	Net Increase/ (Decrease) to Fund Balance	Beginning Fund Balance	Ending Fund Balance
010	General Fund	\$ 6,380,730	\$ 6,965,598	\$ -	\$ (584,868)	\$ 1,874,890	\$ 1,290,022
130	Cafeteria	\$ 207,156	\$ 185,835	\$ -	\$ 21,321	\$ 83,581	\$ 104,902
140	Deferred Maintenance	\$ 650	\$ 34,996	\$ -	\$ (34,346)	\$ 52,492	\$ 18,146
150	Pupil Transp. Equipment	\$ 150	\$ -	\$ -	\$ 150	\$ 20,118	\$ 20,268
171	Special Reserve: Technology	\$ -	\$ -	\$ -	\$ -	\$ 50,213	\$ 50,213
173	Special Reserve: Equipment	\$ 80	\$ -	\$ -	\$ 80	\$ 10,688	\$ 10,768
251	Capital Facilities - Developer Fees	\$ 560	\$ -	\$ -	\$ 560	\$ 82,932	\$ 83,492
355	County Schools Facilities Hardship	\$ 390	\$ -	\$ -	\$ 390	\$ 52,759	\$ 53,149
510	Bond Interest and Redemption	\$ 273,952	\$ 287,600	\$ -	\$ (13,648)	\$ 281,488	\$ 267,840
511	Bond Interest and Redemption	\$ 278,087	\$ 282,888	\$ -	\$ (4,801)	\$ 263,974	\$ 259,173
	Total All Funds	\$ 7,141,755	\$ 7,756,917	\$ -	\$ (615,162)	\$ 2,773,135	\$ 2,157,973

Final Note:

In the Governor's January Proposal, Governor Brown is recommending full funding of the Local Control Funding Formula. However, while the economy has continued to improve, the Governor recognized an economic downturn could be imminent and recommends that Districts be prudent as they develop their budgets. With the uncertainty of how the recently approved federal tax plan will impact the state and with the continued pressure of statutory benefits on district budgets, it is important to approach the future with caution and through the Local Control Accountability Plan establish those priorities that are important to the District.

Second Interim Certification

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: February 20, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Tami S. Peterson Telephone: (805) 383-1972
Title: Chief Business Official E-mail: tpeterson@vcoe.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	n/a	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	X	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Table of Contents

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:			
		2017-18 Original Budget	2017-18 Board Approved Operating Budget	2017-18 Actuals to Date	2017-18 Projected Totals
011	General Fund/County School Service Fund	GS	GS	GS	GS
091	Charter Schools Special Revenue Fund				
101	Special Education Pass-Through Fund				
111	Adult Education Fund				
121	Child Development Fund				
131	Cafeteria Special Revenue Fund	G	G	G	G
141	Deferred Maintenance Fund	G	G	G	G
151	Pupil Transportation Equipment Fund	G	G	G	G
171	Special Reserve Fund for Other Than Capital Outlay Projects	G	G	G	G
181	School Bus Emissions Reduction Fund				
191	Foundation Special Revenue Fund				
201	Special Reserve Fund for Postemployment Benefits				
211	Building Fund				
251	Capital Facilities Fund	G	G	G	G
301	State School Building Lease-Purchase Fund				
351	County School Facilities Fund	G	G	G	G
401	Special Reserve Fund for Capital Outlay Projects				
491	Capital Project Fund for Blended Component Units				
511	Bond Interest and Redemption Fund	G	G	G	G
521	Debt Service Fund for Blended Component Units				
531	Tax Override Fund				
561	Debt Service Fund				
571	Foundation Permanent Fund				
611	Cafeteria Enterprise Fund				
621	Charter Schools Enterprise Fund				
631	Other Enterprise Fund				
661	Warehouse Revolving Fund				
671	Self-Insurance Fund				
711	Retiree Benefit Fund				
731	Foundation Private-Purpose Trust Fund				
AI	Average Daily Attendance	S	S		S
CASH	Cashflow Worksheet				
CHG	Change Order Form				
CI	Interim Certification				S
ESMOE	Every Student Succeeds Act Maintenance of Effort				G
ICR	Indirect Cost Rate Worksheet				
MYPI	Multiyear Projections - General Fund				GS
SIAI	Summary of Interfund Activities - Projected Year Totals				G
01CSI	Criteria and Standards Review				S

Fund 010
General Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	4,866,251.00	4,832,261.00	2,858,007.78	4,836,996.00	4,735.00	0.1%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	134,535.00	196,027.00	84,790.75	199,186.00	3,159.00	1.6%
4) Other Local Revenue		8600-8799	113,511.00	162,334.00	45,231.46	177,847.00	15,513.00	9.6%
5) TOTAL, REVENUES			5,114,297.00	5,190,622.00	2,988,029.99	5,214,029.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,224,924.00	2,267,448.00	1,250,415.13	2,337,042.00	(69,594.00)	-3.1%
2) Classified Salaries		2000-2999	632,697.00	638,754.00	363,656.34	652,913.00	(14,159.00)	-2.2%
3) Employee Benefits		3000-3999	985,049.00	993,330.00	524,629.25	1,009,293.00	(15,963.00)	-1.6%
4) Books and Supplies		4000-4999	230,875.00	236,890.00	175,030.10	245,019.00	(8,129.00)	-3.4%
5) Services and Other Operating Expenditures		5000-5999	713,167.00	746,460.00	395,509.30	790,253.00	(43,793.00)	-5.9%
6) Capital Outlay		6000-6999	0.00	199,335.00	155,173.37	210,425.00	(11,090.00)	-5.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	12,167.00	12,167.00	6,691.00	12,167.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(4,745.00)	(4,644.00)	0.00	(4,644.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			4,794,134.00	5,089,740.00	2,871,104.49	5,252,468.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			320,163.00	100,882.00	116,925.50	(38,439.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(399,896.00)	(442,944.00)	0.00	(451,463.00)	(8,519.00)	1.9%
4) TOTAL, OTHER FINANCING SOURCES/USES			(399,896.00)	(442,944.00)	0.00	(451,463.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(79,733.00)	(342,062.00)	116,925.50	(489,902.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,464,446.00	1,716,338.00		1,716,338.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,464,446.00	1,716,338.00		1,716,338.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,464,446.00	1,716,338.00		1,716,338.00		
2) Ending Balance, June 30 (E + F1e)			1,384,713.00	1,374,276.00		1,226,436.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,000.00	1,000.00		1,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	318,124.00	338,277.00		348,280.00		
Unassigned/Unappropriated Amount		9790	1,065,589.00	1,034,999.00		877,156.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	3,037,780.00	2,997,191.00	1,644,280.00	3,001,926.00	4,735.00	0.2%
Education Protection Account State Aid - Current Year		8012	714,054.00	701,214.00	354,502.00	701,214.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	17,234.00	16,615.00	8,889.32	16,615.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	2,100,507.00	2,204,926.00	1,244,872.79	2,204,926.00	0.00	0.0%
Unsecured Roll Taxes		8042	67,030.00	71,717.00	68,058.52	71,717.00	0.00	0.0%
Prior Years' Taxes		8043	4,558.00	3,646.00	11,752.21	3,646.00	0.00	0.0%
Supplemental Taxes		8044	53,984.00	60,829.00	58,755.12	60,829.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	72,198.00	(2,215.00)	77,728.82	(2,215.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			6,067,345.00	6,053,923.00	3,468,838.78	6,058,658.00	4,735.00	0.1%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(1,201,094.00)	(1,221,662.00)	(610,831.00)	(1,221,662.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			4,866,251.00	4,832,261.00	2,858,007.78	4,836,996.00	4,735.00	0.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Educator Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290						
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	45,008.00	104,635.00	46,791.00	104,635.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	89,527.00	91,392.00	35,826.37	92,378.00	986.00	1.1%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	0.00	0.00	2,173.38	2,173.00	2,173.00	New
TOTAL, OTHER STATE REVENUE			134,535.00	196,027.00	84,790.75	199,186.00	3,159.00	1.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	1,600.00	1,900.00	1,900.00	New
Interest		8660	11,901.00	11,901.00	3,863.92	11,901.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	53,397.00	53,397.00	13,057.00	53,397.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	19,443.00	19,443.00	8,882.71	19,443.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	28,770.00	77,593.00	17,827.83	91,206.00	13,613.00	17.5%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			113,511.00	162,334.00	45,231.46	177,847.00	15,513.00	9.6%
TOTAL, REVENUES			5,114,297.00	5,190,622.00	2,988,029.99	5,214,029.00	23,407.00	0.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	1,960,057.00	2,002,423.00	1,095,813.34	2,072,017.00	(69,594.00)	-3.5%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	264,762.00	264,762.00	154,444.29	264,762.00	0.00	0.0%
Other Certificated Salaries		1900	105.00	263.00	157.50	263.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,224,924.00	2,267,448.00	1,250,415.13	2,337,042.00	(69,594.00)	-3.1%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	53,479.00	53,851.00	34,425.45	60,094.00	(6,243.00)	-11.6%
Classified Support Salaries		2200	364,220.00	367,597.00	205,843.90	370,455.00	(2,858.00)	-0.8%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	170,514.00	172,534.00	102,713.96	177,364.00	(4,830.00)	-2.8%
Other Classified Salaries		2900	44,484.00	44,772.00	20,673.03	45,000.00	(228.00)	-0.5%
TOTAL, CLASSIFIED SALARIES			632,697.00	638,754.00	363,656.34	652,913.00	(14,159.00)	-2.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	325,614.00	331,750.00	183,360.31	341,791.00	(10,041.00)	-3.0%
PERS		3201-3202	87,889.00	85,087.00	43,422.33	83,747.00	1,340.00	1.6%
OASDI/Medicare/Alternative		3301-3302	81,205.00	82,555.00	43,683.18	84,267.00	(1,712.00)	-2.1%
Health and Welfare Benefits		3401-3402	410,516.00	412,927.00	208,484.95	416,435.00	(3,508.00)	-0.8%
Unemployment Insurance		3501-3502	1,375.00	1,402.00	779.04	1,442.00	(40.00)	-2.9%
Workers' Compensation		3601-3602	68,413.00	69,572.00	38,642.72	71,574.00	(2,002.00)	-2.9%
OPEB, Allocated		3701-3702	10,037.00	10,037.00	6,256.72	10,037.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			985,049.00	993,330.00	524,629.25	1,009,293.00	(15,963.00)	-1.6%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	62,000.00	62,000.00	61,972.99	62,000.00	0.00	0.0%
Books and Other Reference Materials		4200	8,000.00	7,035.00	3,632.90	7,035.00	0.00	0.0%
Materials and Supplies		4300	160,875.00	152,277.00	93,224.78	159,719.00	(7,442.00)	-4.9%
Noncapitalized Equipment		4400	0.00	15,578.00	16,199.43	16,265.00	(687.00)	-4.4%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			230,875.00	236,890.00	175,030.10	245,019.00	(8,129.00)	-3.4%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	7,000.00	7,625.00	4,667.94	7,125.00	500.00	6.6%
Dues and Memberships		5300	8,160.00	8,848.00	9,189.29	9,271.00	(423.00)	-4.8%
Insurance		5400-5450	32,178.00	32,934.00	32,932.84	32,934.00	0.00	0.0%
Operations and Housekeeping Services		5500	88,950.00	90,550.00	50,583.79	90,550.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	108,730.00	127,196.00	95,197.35	126,796.00	400.00	0.3%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	419,049.00	429,149.00	198,263.43	473,419.00	(44,270.00)	-10.3%
Communications		5900	49,100.00	50,158.00	4,674.66	50,158.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			713,167.00	746,460.00	395,509.30	790,253.00	(43,793.00)	-5.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	147,212.00	151,873.37	158,302.00	(11,090.00)	-7.5%
Buildings and Improvements of Buildings		6200	0.00	3,300.00	3,300.00	3,300.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	48,823.00	0.00	48,823.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	199,335.00	155,173.37	210,425.00	(11,090.00)	-5.6%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	12,167.00	12,167.00	6,691.00	12,167.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			12,167.00	12,167.00	6,691.00	12,167.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(1,285.00)	(1,184.00)	0.00	(1,184.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(3,460.00)	(3,460.00)	0.00	(3,460.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(4,745.00)	(4,644.00)	0.00	(4,644.00)	0.00	0.0%
TOTAL, EXPENDITURES			4,794,134.00	5,089,740.00	2,871,104.49	5,252,468.00	(162,728.00)	-3.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(399,896.00)	(442,944.00)	0.00	(451,463.00)	(8,519.00)	1.9%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(399,896.00)	(442,944.00)	0.00	(451,463.00)	(8,519.00)	1.9%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(399,896.00)	(442,944.00)	0.00	(451,463.00)	(8,519.00)	1.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	294,360.00	289,429.00	41,201.00	291,793.00	2,364.00	0.8%
3) Other State Revenue		8300-8599	241,657.00	246,966.00	217,626.97	247,367.00	401.00	0.2%
4) Other Local Revenue		8600-8799	554,929.00	601,093.00	278,442.27	627,541.00	26,448.00	4.4%
5) TOTAL, REVENUES			1,090,946.00	1,137,488.00	537,270.24	1,166,701.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	158,978.00	257,558.00	150,914.94	260,755.00	(3,197.00)	-1.2%
2) Classified Salaries		2000-2999	109,197.00	147,403.00	79,160.04	148,458.00	(1,055.00)	-0.7%
3) Employee Benefits		3000-3999	87,622.00	125,109.00	63,108.84	120,729.00	4,380.00	3.5%
4) Books and Supplies		4000-4999	114,124.00	136,713.00	60,420.59	138,273.00	(1,560.00)	-1.1%
5) Services and Other Operating Expenditures		5000-5999	510,974.00	153,719.00	39,525.78	158,478.00	(4,759.00)	-3.1%
6) Capital Outlay		6000-6999	0.00	267,949.00	62,227.85	267,949.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	586,164.00	586,164.00	169,041.62	617,304.00	(31,140.00)	-5.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	1,285.00	1,184.00	0.00	1,184.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,568,344.00	1,675,799.00	624,399.66	1,713,130.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(477,398.00)	(538,311.00)	(87,129.42)	(546,429.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	399,896.00	442,944.00	0.00	451,463.00	8,519.00	1.9%
4) TOTAL, OTHER FINANCING SOURCES/USES			399,896.00	442,944.00	0.00	451,463.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(77,502.00)	(95,367.00)	(87,129.42)	(94,966.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	165,224.00	158,552.00		158,552.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			165,224.00	158,552.00		158,552.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			165,224.00	158,552.00		158,552.00		
2) Ending Balance, June 30 (E + F1e)			87,722.00	63,185.00		63,586.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			87,722.00	63,185.00		63,586.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	212,327.00	212,327.00	0.00	213,479.00	1,152.00	0.5%
Special Education Discretionary Grants		8182	2,117.00	2,117.00	0.00	2,117.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	63,041.00	58,151.00	31,250.00	58,815.00	664.00	1.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	6,698.00	5,816.00	4,387.00	5,812.00	(4.00)	-0.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	10,177.00	11,018.00	5,564.00	11,570.00	552.00	5.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			294,360.00	289,429.00	41,201.00	291,793.00	2,364.00	0.8%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materi		8560	27,700.00	33,009.00	3,669.97	33,410.00	401.00	1.2%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	213,957.00	213,957.00	213,957.00	213,957.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			241,657.00	246,966.00	217,626.97	247,367.00	401.00	0.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	37,561.00	0.00	37,561.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustm		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	45,622.00	54,225.00	3,021.27	54,225.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	509,307.00	509,307.00	275,421.00	535,755.00	26,448.00	5.2%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			554,929.00	601,093.00	278,442.27	627,541.00	26,448.00	4.4%
TOTAL, REVENUES			1,090,946.00	1,137,488.00	537,270.24	1,166,701.00	29,213.00	2.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	147,877.00	162,632.00	98,461.87	164,694.00	(2,062.00)	-1.3%
Certificated Pupil Support Salaries		1200	0.00	83,825.00	45,977.30	84,960.00	(1,135.00)	-1.4%
Certificated Supervisors' and Administrators' Salaries		1300	11,101.00	11,101.00	6,475.77	11,101.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			158,978.00	257,558.00	150,914.94	260,755.00	(3,197.00)	-1.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	87,769.00	121,358.00	64,936.75	121,769.00	(411.00)	-0.3%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	11,597.00	13,183.00	7,170.70	13,827.00	(644.00)	-4.9%
Other Classified Salaries		2900	9,831.00	12,862.00	7,052.59	12,862.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			109,197.00	147,403.00	79,160.04	148,458.00	(1,055.00)	-0.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	22,940.00	37,165.00	21,767.64	37,626.00	(461.00)	-1.2%
PERS		3201-3202	16,958.00	22,872.00	10,793.73	23,028.00	(156.00)	-0.7%
OASDI/Medicare/Alternative		3301-3302	12,826.00	16,847.00	8,077.53	17,037.00	(190.00)	-1.1%
Health and Welfare Benefits		3401-3402	28,356.00	38,350.00	16,857.12	33,059.00	5,291.00	13.8%
Unemployment Insurance		3501-3502	130.00	192.00	111.72	196.00	(4.00)	-2.1%
Workers' Compensation		3601-3602	6,412.00	9,683.00	5,501.10	9,783.00	(100.00)	-1.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			87,622.00	125,109.00	63,108.84	120,729.00	4,380.00	3.5%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	55,000.00	54,256.00	47,322.67	54,256.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	845.00	844.12	845.00	0.00	0.0%
Materials and Supplies		4300	59,124.00	81,612.00	12,253.80	83,172.00	(1,560.00)	-1.9%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			114,124.00	136,713.00	60,420.59	138,273.00	(1,560.00)	-1.1%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	131,924.00	47,352.00	0.00	47,352.00	0.00	0.0%
Travel and Conferences		5200	6,000.00	8,580.00	7,378.19	8,839.00	(259.00)	-3.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	373,050.00	97,787.00	32,147.59	102,287.00	(4,500.00)	-4.6%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			510,974.00	153,719.00	39,525.78	158,478.00	(4,759.00)	-3.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	267,949.00	62,227.85	267,949.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	267,949.00	62,227.85	267,949.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	104,857.00	104,857.00	0.00	104,857.00	0.00	0.0%
Payments to County Offices		7142	112,932.00	112,932.00	0.00	116,472.00	(3,540.00)	-3.1%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	256,561.00	256,561.00	120,816.46	283,009.00	(26,448.00)	-10.3%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	111,814.00	111,814.00	48,225.16	112,966.00	(1,152.00)	-1.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			586,164.00	586,164.00	169,041.62	617,304.00	(31,140.00)	-5.3%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	1,285.00	1,184.00	0.00	1,184.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			1,285.00	1,184.00	0.00	1,184.00	0.00	0.0%
TOTAL, EXPENDITURES			1,568,344.00	1,675,799.00	624,399.66	1,713,130.00	(37,331.00)	-2.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	399,896.00	442,944.00	0.00	451,463.00	8,519.00	1.9%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			399,896.00	442,944.00	0.00	451,463.00	8,519.00	1.9%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			399,896.00	442,944.00	0.00	451,463.00	(8,519.00)	1.9%

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	4,866,251.00	4,832,261.00	2,858,007.78	4,836,996.00	4,735.00	0.1%
2) Federal Revenue		8100-8299	294,360.00	289,429.00	41,201.00	291,793.00	2,364.00	0.8%
3) Other State Revenue		8300-8599	376,192.00	442,993.00	302,417.72	446,553.00	3,560.00	0.8%
4) Other Local Revenue		8600-8799	668,440.00	763,427.00	323,673.73	805,388.00	41,961.00	5.5%
5) TOTAL, REVENUES			6,205,243.00	6,328,110.00	3,525,300.23	6,380,730.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,383,902.00	2,525,006.00	1,401,330.07	2,597,797.00	(72,791.00)	-2.9%
2) Classified Salaries		2000-2999	741,894.00	786,157.00	442,816.38	801,371.00	(15,214.00)	-1.9%
3) Employee Benefits		3000-3999	1,072,671.00	1,118,439.00	587,738.09	1,130,022.00	(11,583.00)	-1.0%
4) Books and Supplies		4000-4999	344,999.00	373,603.00	235,450.69	383,292.00	(9,689.00)	-2.6%
5) Services and Other Operating Expenditures		5000-5999	1,224,141.00	900,179.00	435,035.08	948,731.00	(48,552.00)	-5.4%
6) Capital Outlay		6000-6999	0.00	467,284.00	217,401.22	478,374.00	(11,090.00)	-2.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	598,331.00	598,331.00	175,732.62	629,471.00	(31,140.00)	-5.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(3,460.00)	(3,460.00)	0.00	(3,460.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			6,362,478.00	6,765,539.00	3,495,504.15	6,965,598.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(157,235.00)	(437,429.00)	29,796.08	(584,868.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(157,235.00)	(437,429.00)	29,796.08	(584,868.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,629,670.00	1,874,890.00		1,874,890.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,629,670.00	1,874,890.00		1,874,890.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,629,670.00	1,874,890.00		1,874,890.00		
2) Ending Balance, June 30 (E + F1e)			1,472,435.00	1,437,461.00		1,290,022.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,000.00	1,000.00		1,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	87,722.00	63,185.00		63,586.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	318,124.00	338,277.00		348,280.00		
Unassigned/Unappropriated Amount		9790	1,065,589.00	1,034,999.00		877,156.00		

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	3,037,780.00	2,997,191.00	1,644,280.00	3,001,926.00	4,735.00	0.2%
Education Protection Account State Aid - Current Year		8012	714,054.00	701,214.00	354,502.00	701,214.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	17,234.00	16,615.00	8,889.32	16,615.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	2,100,507.00	2,204,926.00	1,244,872.79	2,204,926.00	0.00	0.0%
Unsecured Roll Taxes		8042	67,030.00	71,717.00	68,058.52	71,717.00	0.00	0.0%
Prior Years' Taxes		8043	4,558.00	3,646.00	11,752.21	3,646.00	0.00	0.0%
Supplemental Taxes		8044	53,984.00	60,829.00	58,755.12	60,829.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	72,198.00	(2,215.00)	77,728.82	(2,215.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			6,067,345.00	6,053,923.00	3,468,838.78	6,058,658.00	4,735.00	0.1%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(1,201,094.00)	(1,221,662.00)	(610,831.00)	(1,221,662.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			4,866,251.00	4,832,261.00	2,858,007.78	4,836,996.00	4,735.00	0.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	212,327.00	212,327.00	0.00	213,479.00	1,152.00	0.5%
Special Education Discretionary Grants		8182	2,117.00	2,117.00	0.00	2,117.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	63,041.00	58,151.00	31,250.00	58,815.00	664.00	1.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	6,698.00	5,816.00	4,387.00	5,812.00	(4.00)	-0.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	10,177.00	11,018.00	5,564.00	11,570.00	552.00	5.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			294,360.00	289,429.00	41,201.00	291,793.00	2,364.00	0.8%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	45,008.00	104,635.00	46,791.00	104,635.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	117,227.00	124,401.00	39,496.34	125,788.00	1,387.00	1.1%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	213,957.00	213,957.00	213,957.00	213,957.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation								
	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	2,173.38	2,173.00	2,173.00	New
TOTAL, OTHER STATE REVENUE			376,192.00	442,993.00	302,417.72	446,553.00	3,560.00	0.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	1,600.00	1,900.00	1,900.00	New
Interest		8660	11,901.00	11,901.00	3,863.92	11,901.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	53,397.00	90,958.00	13,057.00	90,958.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	19,443.00	19,443.00	8,882.71	19,443.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	74,392.00	131,818.00	20,849.10	145,431.00	13,613.00	10.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	509,307.00	509,307.00	275,421.00	535,755.00	26,448.00	5.2%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			668,440.00	763,427.00	323,673.73	805,388.00	41,961.00	5.5%
TOTAL, REVENUES			6,205,243.00	6,328,110.00	3,525,300.23	6,380,730.00	52,620.00	0.8%

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,107,934.00	2,165,055.00	1,194,275.21	2,236,711.00	(71,656.00)	-3.3%
Certificated Pupil Support Salaries		1200	0.00	83,825.00	45,977.30	84,960.00	(1,135.00)	-1.4%
Certificated Supervisors' and Administrators' Salaries		1300	275,863.00	275,863.00	160,920.06	275,863.00	0.00	0.0%
Other Certificated Salaries		1900	105.00	263.00	157.50	263.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,383,902.00	2,525,006.00	1,401,330.07	2,597,797.00	(72,791.00)	-2.9%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	141,248.00	175,209.00	99,362.20	181,863.00	(6,654.00)	-3.8%
Classified Support Salaries		2200	364,220.00	367,597.00	205,843.90	370,455.00	(2,858.00)	-0.8%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	182,111.00	185,717.00	109,884.66	191,191.00	(5,474.00)	-2.9%
Other Classified Salaries		2900	54,315.00	57,634.00	27,725.62	57,862.00	(228.00)	-0.4%
TOTAL, CLASSIFIED SALARIES			741,894.00	786,157.00	442,816.38	801,371.00	(15,214.00)	-1.9%
EMPLOYEE BENEFITS								
STRS		3101-3102	348,554.00	368,915.00	205,127.95	379,417.00	(10,502.00)	-2.8%
PERS		3201-3202	104,847.00	107,959.00	54,216.06	106,775.00	1,184.00	1.1%
OASDI/Medicare/Alternative		3301-3302	94,031.00	99,402.00	51,760.71	101,304.00	(1,902.00)	-1.9%
Health and Welfare Benefits		3401-3402	438,872.00	451,277.00	225,342.07	449,494.00	1,783.00	0.4%
Unemployment Insurance		3501-3502	1,505.00	1,594.00	890.76	1,638.00	(44.00)	-2.8%
Workers' Compensation		3601-3602	74,825.00	79,255.00	44,143.82	81,357.00	(2,102.00)	-2.7%
OPEB, Allocated		3701-3702	10,037.00	10,037.00	6,256.72	10,037.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,072,671.00	1,118,439.00	587,738.09	1,130,022.00	(11,583.00)	-1.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	117,000.00	116,256.00	109,295.66	116,256.00	0.00	0.0%
Books and Other Reference Materials		4200	8,000.00	7,880.00	4,477.02	7,880.00	0.00	0.0%
Materials and Supplies		4300	219,999.00	233,889.00	105,478.58	242,891.00	(9,002.00)	-3.8%
Noncapitalized Equipment		4400	0.00	15,578.00	16,199.43	16,265.00	(687.00)	-4.4%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			344,999.00	373,603.00	235,450.69	383,292.00	(9,689.00)	-2.6%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	131,924.00	47,352.00	0.00	47,352.00	0.00	0.0%
Travel and Conferences		5200	13,000.00	16,205.00	12,046.13	15,964.00	241.00	1.5%
Dues and Memberships		5300	8,160.00	8,848.00	9,189.29	9,271.00	(423.00)	-4.8%
Insurance		5400-5450	32,178.00	32,934.00	32,932.84	32,934.00	0.00	0.0%
Operations and Housekeeping Services		5500	88,950.00	90,550.00	50,583.79	90,550.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	108,730.00	127,196.00	95,197.35	126,796.00	400.00	0.3%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	792,099.00	526,936.00	230,411.02	575,706.00	(48,770.00)	-9.3%
Communications		5900	49,100.00	50,158.00	4,674.66	50,158.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,224,141.00	900,179.00	435,035.08	948,731.00	(48,552.00)	-5.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	147,212.00	151,873.37	158,302.00	(11,090.00)	-7.5%
Buildings and Improvements of Buildings		6200	0.00	3,300.00	3,300.00	3,300.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	316,772.00	62,227.85	316,772.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	467,284.00	217,401.22	478,374.00	(11,090.00)	-2.4%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	104,857.00	104,857.00	0.00	104,857.00	0.00	0.0%
Payments to County Offices		7142	125,099.00	125,099.00	6,691.00	128,639.00	(3,540.00)	-2.8%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	256,561.00	256,561.00	120,816.46	283,009.00	(26,448.00)	-10.3%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	111,814.00	111,814.00	48,225.16	112,966.00	(1,152.00)	-1.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			598,331.00	598,331.00	175,732.62	629,471.00	(31,140.00)	-5.2%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(3,460.00)	(3,460.00)	0.00	(3,460.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(3,460.00)	(3,460.00)	0.00	(3,460.00)	0.00	0.0%
TOTAL, EXPENDITURES			6,362,478.00	6,765,539.00	3,495,504.15	6,965,598.00	(200,059.00)	-3.0%

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2017-18 Projected Year Totals
6300	Lottery: Instructional Materials	47,718.00
9010	Other Restricted Local	15,868.00
Total, Restricted Balance		<u>63,586.00</u>

Fund 130
Cafeteria
Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	108,869.00	108,869.00	39,075.07	132,603.00	23,734.00	21.8%
3) Other State Revenue		8300-8599	8,716.00	8,716.00	3,043.80	9,764.00	1,048.00	12.0%
4) Other Local Revenue		8600-8799	58,922.00	58,922.00	22,350.75	64,789.00	5,867.00	10.0%
5) TOTAL, REVENUES			176,507.00	176,507.00	64,469.62	207,156.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	60,885.00	67,817.00	34,328.60	67,817.00	0.00	0.0%
3) Employee Benefits		3000-3999	24,996.00	27,716.00	13,823.33	27,708.00	8.00	0.0%
4) Books and Supplies		4000-4999	74,824.00	75,029.00	37,315.37	75,029.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	5,821.00	5,821.00	2,247.43	5,821.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	6,000.00	(6,000.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	3,460.00	3,460.00	0.00	3,460.00	0.00	0.0%
9) TOTAL, EXPENDITURES			169,786.00	179,843.00	87,714.73	185,835.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			6,721.00	(3,336.00)	(23,245.11)	21,321.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			6,721.00	(3,336.00)	(23,245.11)	21,321.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	81,550.00	83,581.00		83,581.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			81,550.00	83,581.00		83,581.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			81,550.00	83,581.00		83,581.00		
2) Ending Balance, June 30 (E + F1e)			88,271.00	80,245.00		104,902.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted			88,271.00	80,245.00		104,902.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	108,869.00	108,869.00	39,075.07	126,603.00	17,734.00	16.3%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	6,000.00	6,000.00	New
TOTAL, FEDERAL REVENUE			108,869.00	108,869.00	39,075.07	132,603.00	23,734.00	21.8%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	8,716.00	8,716.00	3,043.80	9,764.00	1,048.00	12.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			8,716.00	8,716.00	3,043.80	9,764.00	1,048.00	12.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	58,610.00	58,610.00	22,284.84	64,439.00	5,829.00	9.9%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	312.00	312.00	65.91	350.00	38.00	12.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			58,922.00	58,922.00	22,350.75	64,789.00	5,867.00	10.0%
TOTAL, REVENUES			178,507.00	178,507.00	64,469.62	207,156.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	55,045.00	61,977.00	31,336.10	61,977.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	5,840.00	5,840.00	2,992.50	5,840.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			60,885.00	67,817.00	34,328.60	67,817.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	9,456.00	9,615.00	4,759.67	9,607.00	8.00	0.1%
OASDI/Medicare/Alternative		3301-3302	4,067.00	5,030.00	2,517.30	5,030.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	9,991.00	11,418.00	5,708.90	11,418.00	0.00	0.0%
Unemployment Insurance		3501-3502	27.00	32.00	16.66	32.00	0.00	0.0%
Workers' Compensation		3601-3602	1,455.00	1,621.00	820.80	1,621.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			24,996.00	27,716.00	13,823.33	27,708.00	8.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	9,510.00	9,510.00	4,194.37	9,510.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	2,475.00	2,474.75	2,475.00	0.00	0.0%
Food		4700	65,114.00	63,044.00	30,646.25	63,044.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			74,624.00	75,029.00	37,315.37	75,029.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	5,000.00	5,000.00	2,018.38	5,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	821.00	821.00	229.05	821.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,821.00	5,821.00	2,247.43	5,821.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	6,000.00	(6,000.00)	New
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	6,000.00	(6,000.00)	New
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	3,460.00	3,460.00	0.00	3,460.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			3,460.00	3,460.00	0.00	3,460.00	0.00	0.0%
TOTAL, EXPENDITURES			169,786.00	179,843.00	87,714.73	185,835.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	104,902.00
Total, Restricted Balance		<u>104,902.00</u>

Fund 140
Deferred
Maintenance
Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	650.00	650.00	43.94	650.00	0.00	0.0%
5) TOTAL REVENUES			650.00	650.00	43.94	650.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	15,000.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	34,996.00	34,996.00	34,996.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			15,000.00	34,996.00	34,996.00	34,996.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(14,350.00)	(34,346.00)	(34,952.06)	(34,346.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(14,350.00)	(34,346.00)	(34,952.06)	(34,346.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	52,202.00	52,492.00		52,492.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			52,202.00	52,492.00		52,492.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			52,202.00	52,492.00		52,492.00		
2) Ending Balance, June 30 (E + F1e)			37,852.00	18,146.00		18,146.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	37,852.00	18,146.00		18,146.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	650.00	650.00	43.94	650.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			650.00	650.00	43.94	650.00	0.00	0.0%
TOTAL, REVENUES			650.00	650.00	43.94	650.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	15,000.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			15,000.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	34,996.00	34,996.00	34,996.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	34,996.00	34,996.00	34,996.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			15,000.00	34,996.00	34,996.00	34,996.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
	Total, Restricted Balance	<u>0.00</u>

Fund 150
Pupil
Transportation
Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	150.00	150.00	23.07	150.00	0.00	0.0%
5) TOTAL, REVENUES			150.00	150.00	23.07	150.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			150.00	150.00	23.07	150.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			150.00	150.00	23.07	150.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	20,017.00	20,118.00		20,118.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			20,017.00	20,118.00		20,118.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			20,017.00	20,118.00		20,118.00		
2) Ending Balance, June 30 (E + F1e)			20,167.00	20,268.00		20,268.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	20,167.00	20,268.00		20,268.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	150.00	150.00	23.07	150.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools		8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices		8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs		8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			150.00	150.00	23.07	150.00	0.00	0.0%
TOTAL REVENUES			150.00	150.00	23.07	150.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<u>Resource</u>	<u>Description</u>	<u>2017/18 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Fund 17
Special Reserve
Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	80.00	80.00	70.30	80.00	0.00	0.0%
5) TOTAL, REVENUES			80.00	80.00	70.30	80.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			80.00	80.00	70.30	80.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			80.00	80.00	70.30	80.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	60,670.00	60,901.00		60,901.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			60,670.00	60,901.00		60,901.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			60,670.00	60,901.00		60,901.00		
2) Ending Balance, June 30 (E + F1e)			60,750.00	60,981.00		60,981.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	60,750.00	60,981.00		60,981.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	80.00	80.00	70.30	80.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			80.00	80.00	70.30	80.00	0.00	0.0%
TOTAL, REVENUES			80.00	80.00	70.30	80.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
	Total, Restricted Balance	<u>0.00</u>

Fund 251
Capital
Facilities Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	560.00	560.00	96.66	560.00	0.00	0.0%
5) TOTAL REVENUES			560.00	560.00	96.66	560.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			560.00	560.00	96.66	560.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			560.00	560.00	96.66	560.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	79,581.00	82,932.00		82,932.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			79,581.00	82,932.00		82,932.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			79,581.00	82,932.00		82,932.00		
2) Ending Balance, June 30 (E + F1e)			80,141.00	83,492.00		83,492.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	80,141.00	83,492.00		83,492.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent								
Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	560.00	560.00	96.66	560.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			560.00	560.00	96.66	560.00	0.00	0.0%
TOTAL, REVENUES			560.00	560.00	96.66	560.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		8100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		8170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<u>Resource</u>	<u>Description</u>	<u>2017/18 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Fund 35
County School
Facilities Fund

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	390.00	390.00	61.51	390.00	0.00	0.0%
5) TOTAL, REVENUES			390.00	390.00	61.51	390.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			390.00	390.00	61.51	390.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			390.00	390.00	61.51	390.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	52,525.00	52,759.00		52,759.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			52,525.00	52,759.00		52,759.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			52,525.00	52,759.00		52,759.00		
2) Ending Balance, June 30 (E + F1e)			52,915.00	53,149.00		53,149.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Expenditures								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			52,915.00	53,149.00		53,149.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9780	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	390.00	390.00	61.51	390.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			390.00	390.00	61.51	390.00	0.00	0.0%
TOTAL REVENUES			390.00	390.00	61.51	390.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
7710	State School Facilities Projects	53,149.00
Total, Restricted Balance		<u>53,149.00</u>

Fund 51
Bond Interest
and
Redemption
Fund

2017-18 Second Interim
Bond Interest and Redemption Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,047.00	2,875.00	1,410.90	2,875.00	0.00	0.0%
4) Other Local Revenue		8600-8799	566,854.00	549,164.00	363,369.41	549,164.00	0.00	0.0%
5) TOTAL, REVENUES			569,901.00	552,039.00	364,780.31	552,039.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	570,488.00	570,488.00	424,603.75	570,488.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			570,488.00	570,488.00	424,603.75	570,488.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(587.00)	(18,449.00)	(59,823.44)	(18,449.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2017-18 Second Interim
Bond Interest and Redemption Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(587.00)	(18,449.00)	(59,823.44)	(18,449.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	528,766.00	545,462.00		545,462.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			528,766.00	545,462.00		545,462.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			528,766.00	545,462.00		545,462.00		
2) Ending Balance, June 30 (E + F1e)			528,179.00	527,013.00		527,013.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	528,179.00	527,013.00		527,013.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Voted Indebtedness Levies								
Homeowners' Exemptions		8571	3,047.00	2,875.00	1,410.90	2,875.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			3,047.00	2,875.00	1,410.90	2,875.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes Voted Indebtedness Levies								
Secured Roll		8611	564,854.00	547,164.00	344,924.63	547,164.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	13,463.56	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	209.74	0.00	0.00	0.0%
Supplemental Taxes		8614	0.00	0.00	4,041.65	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	2,000.00	2,000.00	729.83	2,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			566,854.00	549,164.00	363,369.41	549,164.00	0.00	0.0%
TOTAL, REVENUES			569,901.00	552,039.00	364,780.31	552,039.00		
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Bond Redemptions		7433	270,000.00	270,000.00	270,000.00	270,000.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	300,488.00	300,488.00	154,603.75	300,488.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			570,488.00	570,488.00	424,603.75	570,488.00	0.00	0.0%
TOTAL, EXPENDITURES			570,488.00	570,488.00	424,603.75	570,488.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund		7614	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<u>Resource</u>	<u>Description</u>	<u>2017/18 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Average
Daily
Attendance

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	598.99	594.77	594.77	594.77	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	598.99	594.77	594.77	594.77	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	1.45	1.45	1.45	1.45	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.11	0.11	0.11	0.11	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	1.56	1.56	1.56	1.56	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	600.55	596.33	596.33	596.33	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Multi-Year Projections

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	4,836,996.00	6.23%	5,138,419.00	3.42%	5,314,402.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	199,186.00	0.03%	199,241.00	-43.52%	112,528.00
4. Other Local Revenues	8600-8799	177,847.00	-27.26%	129,369.00	0.29%	129,743.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(451,463.00)	-20.70%	(358,026.00)	4.59%	(374,446.00)
6. Total (Sum lines A1 thru A5c)		4,762,566.00	7.27%	5,109,003.00	1.43%	5,182,227.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,337,042.00		2,355,611.00
b. Step & Column Adjustment				46,736.00		47,939.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(28,167.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,337,042.00	0.79%	2,355,611.00	2.04%	2,403,550.00
2. Classified Salaries						
a. Base Salaries				652,913.00		659,442.00
b. Step & Column Adjustment				6,529.00		6,594.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	652,913.00	1.00%	659,442.00	1.00%	666,036.00
3. Employee Benefits	3000-3999	1,009,293.00	7.28%	1,082,726.00	7.79%	1,167,029.00
4. Books and Supplies	4000-4999	245,019.00	-10.71%	218,769.00	0.33%	219,500.00
5. Services and Other Operating Expenditures	5000-5999	790,253.00	-7.62%	730,074.00	0.91%	736,721.00
6. Capital Outlay	6000-6999	210,425.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	12,167.00	0.00%	12,167.00	0.00%	12,167.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(4,644.00)	0.00%	(4,644.00)	0.00%	(4,644.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		5,252,468.00	-3.78%	5,054,145.00	2.89%	5,200,359.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(489,902.00)		54,858.00		(18,132.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,716,338.00		1,226,436.00		1,281,294.00
2. Ending Fund Balance (Sum lines C and D1)		1,226,436.00		1,281,294.00		1,263,162.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	1,000.00		1,000.00		1,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	348,280.00		315,884.00		324,168.00
2. Unassigned/Unappropriated	9790	877,156.00		964,410.00		937,994.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,226,436.00		1,281,294.00		1,263,162.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	348,280.00		315,884.00		324,168.00
c. Unassigned/Unappropriated	9790	877,156.00		964,410.00		937,994.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		1,225,436.00		1,280,294.00		1,262,162.00

F. ASSUMPTIONS
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

The project year totals for certificated salaries includes a 2% off schedule payment as per the Tentative Agreement. As a result, this amount has been reversed in 2018-19 less the amount required for an MOU agreement providing for one extra teacher staff development day.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	291,793.00	-6.12%	273,941.00	0.00%	273,941.00
3. Other State Revenues	8300-8599	247,367.00	-87.98%	29,740.00	0.00%	29,740.00
4. Other Local Revenues	8600-8799	627,541.00	-3.19%	607,541.00	0.00%	607,541.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	451,463.00	-20.70%	358,026.00	4.59%	374,446.00
6. Total (Sum lines A1 thru A5c)		1,618,164.00	-21.56%	1,269,248.00	1.29%	1,285,668.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				260,755.00		252,344.00
b. Step & Column Adjustment				5,215.00		4,890.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(13,626.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	260,755.00	-3.23%	252,344.00	1.94%	257,234.00
2. Classified Salaries						
a. Base Salaries				148,458.00		149,942.00
b. Step & Column Adjustment				1,484.00		1,499.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	148,458.00	1.00%	149,942.00	1.00%	151,441.00
3. Employee Benefits	3000-3999	120,729.00	6.30%	128,339.00	8.80%	139,632.00
4. Books and Supplies	4000-4999	138,273.00	-53.72%	63,997.00	0.83%	64,525.00
5. Services and Other Operating Expenditures	5000-5999	158,478.00	-2.02%	155,273.00	0.81%	156,534.00
6. Capital Outlay	6000-6999	267,949.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	617,304.00	-16.98%	512,457.00	0.00%	512,457.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	1,184.00	0.00%	1,184.00	0.00%	1,184.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		1,713,130.00	-26.24%	1,263,536.00	1.54%	1,283,007.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(94,966.00)		5,712.00		2,661.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		158,552.00		63,586.00		69,298.00
2. Ending Fund Balance (Sum lines C and D1)		63,586.00		69,298.00		71,959.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	63,586.00		69,298.00		71,959.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance		63,586.00		69,298.00		71,959.00
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Certificated salaries include step and columns plus an adjustment for certificated salaries paid for with Educator Effectiveness monies.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	4,836,996.00	6.23%	5,138,419.00	3.42%	5,314,402.00
2. Federal Revenues	8100-8299	291,793.00	-6.12%	273,941.00	0.00%	273,941.00
3. Other State Revenues	8300-8599	446,553.00	-48.72%	228,981.00	-37.87%	142,268.00
4. Other Local Revenues	8600-8799	805,388.00	-8.50%	736,910.00	0.05%	737,284.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,380,730.00	-0.04%	6,378,251.00	1.41%	6,467,895.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,597,797.00		2,607,955.00
b. Step & Column Adjustment				51,951.00		52,829.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(41,793.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,597,797.00	0.39%	2,607,955.00	2.03%	2,660,784.00
2. Classified Salaries						
a. Base Salaries				801,371.00		809,384.00
b. Step & Column Adjustment				8,013.00		8,093.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	801,371.00	1.00%	809,384.00	1.00%	817,477.00
3. Employee Benefits	3000-3999	1,130,022.00	7.17%	1,211,065.00	7.89%	1,306,661.00
4. Books and Supplies	4000-4999	383,292.00	-26.23%	282,766.00	0.45%	284,025.00
5. Services and Other Operating Expenditures	5000-5999	948,731.00	-6.68%	885,347.00	0.89%	893,255.00
6. Capital Outlay	6000-6999	478,374.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	629,471.00	-16.66%	524,624.00	0.00%	524,624.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(3,460.00)	0.00%	(3,460.00)	0.00%	(3,460.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		6,965,598.00	-9.30%	6,317,681.00	2.62%	6,483,366.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(584,868.00)		60,570.00		(15,471.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,874,890.00		1,290,022.00		1,350,592.00
2. Ending Fund Balance (Sum lines C and D1)		1,290,022.00		1,350,592.00		1,335,121.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	1,000.00		1,000.00		1,000.00
b. Restricted	9740	63,586.00		69,298.00		71,959.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	348,280.00		315,884.00		324,168.00
2. Unassigned/Unappropriated	9790	877,156.00		964,410.00		937,994.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,290,022.00		1,350,592.00		1,335,121.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	348,280.00		315,884.00		324,168.00
c. Unassigned/Unappropriated	9790	877,156.00		964,410.00		937,994.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		1,225,436.00		1,280,294.00		1,262,162.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		17.59%		20.27%		19.47%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		594.77		596.69		600.55
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		6,965,598.00		6,317,681.00		6,483,366.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		6,965,598.00		6,317,681.00		6,483,366.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		278,623.92		252,707.24		259,334.64
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		278,623.92		252,707.24		259,334.64
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Criteria and Standards

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form A1, Lines A4 and C4)	Percent Change	Status
Current Year (2017-18)				
District Regular	594.77	594.77		
Charter School	0.00	0.00		
Total ADA	594.77	594.77	0.0%	Met
1st Subsequent Year (2018-19)				
District Regular	596.69	596.69		
Charter School				
Total ADA	596.69	596.69	0.0%	Met
2nd Subsequent Year (2019-20)				
District Regular	600.55	600.55		
Charter School				
Total ADA	600.55	600.55	0.0%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2017-18)				
District Regular	618	618		
Charter School				
Total Enrollment	618	618	0.0%	Met
1st Subsequent Year (2018-19)				
District Regular	620	620		
Charter School				
Total Enrollment	620	620	0.0%	Met
2nd Subsequent Year (2019-20)				
District Regular	624	624		
Charter School				
Total Enrollment	624	624	0.0%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	604	626	
Charter School			
Total ADA/Enrollment	604	626	96.5%
Second Prior Year (2015-16)			
District Regular	582	604	
Charter School			
Total ADA/Enrollment	582	604	96.4%
First Prior Year (2016-17)			
District Regular	589	612	
Charter School	0		
Total ADA/Enrollment	589	612	96.2%
Historical Average Ratio:			96.4%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			96.9%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form A1, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2017-18)				
District Regular	595	618		
Charter School	0			
Total ADA/Enrollment	595	618	96.3%	Met
1st Subsequent Year (2018-19)				
District Regular	597	620		
Charter School				
Total ADA/Enrollment	597	620	96.3%	Met
2nd Subsequent Year (2019-20)				
District Regular	601	624		
Charter School				
Total ADA/Enrollment	601	624	96.3%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range:

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2017-18)	6,053,923.00		
1st Subsequent Year (2018-19)	6,249,437.00	6,360,081.00	1.8%	Met
2nd Subsequent Year (2019-20)	6,432,024.00	6,536,064.00	1.6%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	3,364,744.17	4,045,142.40	83.2%
Second Prior Year (2015-16)	3,585,892.76	4,577,396.29	78.3%
First Prior Year (2016-17)	3,839,301.75	4,975,753.96	77.2%
	Historical Average Ratio:		79.6%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	4.0%	4.0%	4.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	75.6% to 83.6%	75.6% to 83.6%	75.6% to 83.6%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	3,999,248.00	5,252,468.00	76.1%	Met
1st Subsequent Year (2018-19)	4,097,779.00	5,054,145.00	81.1%	Met
2nd Subsequent Year (2019-20)	4,236,615.00	5,200,359.00	81.5%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2017-18)	289,429.00	291,793.00	0.8%	No
1st Subsequent Year (2018-19)	271,577.00	273,941.00	0.9%	No
2nd Subsequent Year (2019-20)	271,577.00	273,941.00	0.9%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2017-18)	442,993.00	446,553.00	0.8%	No
1st Subsequent Year (2018-19)	139,001.00	228,981.00	64.7%	Yes
2nd Subsequent Year (2019-20)	139,001.00	142,268.00	2.4%	No

Explanation:
(required if Yes)

The Governor's January Proposal included one-time monies in the amount of \$298 per ADA. Because these monies are uncertain, the District included half of that amount in their 2018-19 projection.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2017-18)	763,427.00	805,388.00	5.5%	Yes
1st Subsequent Year (2018-19)	709,651.00	736,910.00	3.8%	No
2nd Subsequent Year (2019-20)	709,991.00	737,284.00	3.8%	No

Explanation:
(required if Yes)

Because a large portion of the District's local revenue is uncertain, it is budgeted as it is received.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2017-18)	373,603.00	383,292.00	2.6%	No
1st Subsequent Year (2018-19)	273,775.00	282,766.00	3.3%	No
2nd Subsequent Year (2019-20)	275,027.00	284,025.00	3.3%	No

Explanation:
(required if Yes)

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2017-18)	900,179.00	948,731.00	5.4%	Yes
1st Subsequent Year (2018-19)	866,990.00	885,347.00	2.1%	No
2nd Subsequent Year (2019-20)	877,715.00	893,255.00	1.8%	No

Explanation:
(required if Yes)

The District's costs for attorney's fees have gone up significantly from its First Interim projection.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2017-18)	1,495,849.00	1,543,734.00	3.2%	Met
1st Subsequent Year (2018-19)	1,120,229.00	1,239,832.00	10.7%	Not Met
2nd Subsequent Year (2019-20)	1,120,569.00	1,153,493.00	2.9%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	1,273,782.00	1,332,023.00	4.6%	Met
1st Subsequent Year (2018-19)	1,140,765.00	1,168,113.00	2.4%	Met
2nd Subsequent Year (2019-20)	1,152,742.00	1,177,280.00	2.1%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

The Governor's January Proposal included one-time monies in the amount of \$298 per ADA. Because these monies are uncertain, the District included half of that amount in their 2018-19 projection.

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

Because a large portion of the District's local revenue is uncertain, it is budgeted as it is received.

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Explanation:

Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1 and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	127,249.56	0.00	Not Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		0.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input checked="" type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Available Reserve Percentages (Criterion 10C, Line 9)	17.6%	20.3%	19.5%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	5.9%	6.8%	6.5%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)			
Current Year (2017-18)	(489,902.00)	5,252,468.00		9.3%	Not Met
1st Subsequent Year (2018-19)	54,858.00	5,054,145.00		N/A	Met
2nd Subsequent Year (2019-20)	(18,132.00)	5,200,359.00		0.3%	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The District had one-time expenditures for capital improvements (septic system replacement) and they also reached a settlement with its certificated bargaining unit creating deficit spending in the current year.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2)	(Form MYPI, Line D2)	
Current Year (2017-18)		1,290,022.00	Met
1st Subsequent Year (2018-19)		1,350,592.00	Met
2nd Subsequent Year (2019-20)		1,335,121.00	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2017-18)		1,276,093.00	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$66,000 (greater of)	0	to	300
4% or \$66,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	595	597	601
District's Reserve Standard Percentage Level:	4%	4%	4%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
 - a. Enter the name(s) of the SELPA(s): _____

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	6,965,598.00	6,317,681.00	6,483,366.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	6,965,598.00	6,317,681.00	6,483,366.00
4. Reserve Standard Percentage Level	4%	4%	4%
5. Reserve Standard - by Percent (Line B3 times Line B4)	278,623.92	252,707.24	259,334.64
6. Reserve Standard - by Amount (\$66,000 for districts with less than 1,001 ADA, else 0)	66,000.00	66,000.00	66,000.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	278,623.92	252,707.24	259,334.64

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	348,280.00	315,884.00	324,168.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	877,156.00	964,410.00	937,994.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	1,225,436.00	1,280,294.00	1,262,162.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	17.59%	20.27%	19.47%
District's Reserve Standard (Section 10B, Line 7):	278,623.92	252,707.24	259,334.64
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2017-18)	(442,944.00)	(451,463.00)	1.9%	8,519.00	Met
1st Subsequent Year (2018-19)	(345,205.00)	(358,026.00)	3.7%	12,821.00	Met
2nd Subsequent Year (2019-20)	(361,823.00)	(374,446.00)	3.5%	12,623.00	Met
1b. Transfers In, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining		SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2017
			Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases					
Certificates of Participation					
General Obligation Bonds	17	51		510-511;7433-7434	7,587,651
Supp Early Retirement Program					
State School Building Loans					
Compensated Absences					

Other Long-term Commitments (do not include OPEB):

Employee Retirement Plans					4,972,303
TOTAL:					12,559,954

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	546,475	570,488	597,825	624,063
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Employee Retirement Plans				
Total Annual Payments:	546,475	570,488	597,825	624,063
Has total annual payment increased over prior year (2016-17)?	Yes	Yes	Yes	Yes

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

The increase will be funded through assessed property taxes.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	80,537.00	80,537.00
b. OPEB unfunded actuarial accrued liability (UAAL)	0.00	0.00
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?	Estimated	Estimated
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.		

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2017-18)	0.00	0.00
1st Subsequent Year (2018-19)	0.00	0.00
2nd Subsequent Year (2019-20)	0.00	0.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2017-18)	10,037.00	10,037.00
1st Subsequent Year (2018-19)	1,000.00	1,000.00
2nd Subsequent Year (2019-20)	1,000.00	1,000.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2017-18)	10,037.00	10,037.00
1st Subsequent Year (2018-19)	1,000.00	1,000.00
2nd Subsequent Year (2019-20)	1,000.00	1,000.00
d. Number of retirees receiving OPEB benefits		
Current Year (2017-18)	2	2
1st Subsequent Year (2018-19)	1	1
2nd Subsequent Year (2019-20)	1	1

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.		
b.		

3. Self-Insurance Contributions

a. Required contribution (funding) for self-insurance programs
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

b. Amount contributed (funded) for self-insurance programs
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Current Year (2017-18)		
a. 1st Subsequent Year (2018-19)		
a. 2nd Subsequent Year (2019-20)		
b. Current Year (2017-18)		
b. 1st Subsequent Year (2018-19)		
b. 2nd Subsequent Year (2019-20)		

4. Comments:

--

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of first interim projections?

No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	27.9	29.4	29.4	29.4

1a. Have any salary and benefit negotiations been settled since first interim projections?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Feb 20, 2018

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Feb 12, 2018

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Feb 20, 2018

4. Period covered by the agreement:

Begin Date: Jul 01, 2017

End Date: Jun 30, 2020

5. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	Yes	Yes	Yes

One Year Agreement

Total cost of salary settlement	73,892	36,947	36,947
% change in salary schedule from prior year	1.0%		

or

Multiyear Agreement

Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")	Settled	Settled	Reopener

Identify the source of funding that will be used to support multiyear salary commitments:

General Fund - Unrestricted

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
300,669	309,689	318,979
Soft Cap of \$11,418	Soft Cap of \$11,418	Soft Cap of \$11,418
3.0%	3.0%	3.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
49,260	51,951	52,829
2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	17.2	19.6	19.6	19.6

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
or

--	--	--

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0	0	0

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
139,513	143,698	148,009
Soft Cap of \$11,418	Soft Cap of \$11,418	Soft Cap of \$11,418
3.0%	3.0%	3.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
7,934	8,013	8,093
1.0%	1.0%	1.0%

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?
 If Yes or n/a, complete number of FTEs, then skip to S9.
 If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	3.0	3.0	3.0	3.0

1a. Have any salary and benefit negotiations been settled since first interim projections?
 If Yes, complete question 2.
 If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?
 If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
4. Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the budget and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

- A2. Is the system of personnel position control independent from the payroll system?

- A3. Is enrollment decreasing in both the prior and current fiscal years?

- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

- A7. Is the district's financial system independent of the county office system?

- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Second Interim Criteria and Standards Review

Technical Review Checks

SACS2017ALL Financial Reporting Software - 2017.2.0
2/12/2018 4:02:24 PM

56-72470-0000000

Second Interim
2017-18 Original Budget
Technical Review Checks

Mesa Union Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues should not be reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. Pass-through of special education revenues should be reported in the Special Education Pass-Through Fund (Fund 10). Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

RESOURCE	OBJECTS	VALUE
3310	7221-7223	111,814.00

Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

6500	7221-7223	256,561.00
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Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2017ALL Financial Reporting Software - 2017.2.0
2/12/2018 4:03:04 PM

56-72470-000000

Second Interim
2017-18 Board Approved Operating Budget
Technical Review Checks

Mesa Union Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues should not be reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. Pass-through of special education revenues should be reported in the Special Education Pass-Through Fund (Fund 10). Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

<u>RESOURCE</u>	<u>OBJECTS</u>	<u>VALUE</u>
3310	7221-7223	111,814.00

Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

6500	7221-7223	256,561.00
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Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2017ALL Financial Reporting Software - 2017.2.0
2/12/2018 4:03:22 PM

56-72470-0000000

Second Interim
2017-18 Actuals to Date
Technical Review Checks

Mesa Union Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

SACS2017ALL Financial Reporting Software - 2017.2.0
2/12/2018 4:04:37 PM

56-72470-0000000

Second Interim
2017-18 Projected Totals
Technical Review Checks

Mesa Union Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues should not be reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. Pass-through of special education revenues should be reported in the Special Education Pass-Through Fund (Fund 10). Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

RESOURCE	OBJECTS	VALUE
3310	7221-7223	112,966.00

Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

6500	7221-7223	283,009.00
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Explanation: The district is not an AU and is passing through the Special Education apportionment to a charter school.

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) EXCEPTION

Explanation: The cashflow will be provided under separate cover.

Checks Completed.

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Principal
Dr. Stephen Bluestein

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

To: Board of Trustees

From: Jeff Turner, Superintendent

Subject: Recommendation to Become a Schoolwide Program (SWP) Title I School

Date: February 20, 2018

The Local Education Agency (LEA) recommends that the Board of Trustees approve the waiver request for Mesa Union School to change from a Title I, Part A Targeted Assistance Program to a Title I, Part A Schoolwide Program (SWP) as the best way to serve the student population.

A schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I school; its primary goal is to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on state academic achievement standards. The emphasis on SWP for Mesa Union School is to create sustainable programs for low-achieving students by combining all resources, as allowed, to support student learning. SWP maximizes the impact of Title I, Part A.

Per federal and state guidelines, a Title I, Part A school may operate as a SWP only if a minimum of 40 percent of the students in the school, or residing in the attendance area served by the school, are from low-income families [ESSA Section 1114(a)(1)]. Currently, 39.7% of Mesa Union's students qualify for Title I. However, a school that serves less than 40 percent of children from low-income families may operate as a SWP upon approval by the Board of Trustees and if the school meets one or more of the following criteria:

- \geq 25 percent student low income;
- Graduation rate is below state average;
- Local governing board recommends that a SWP is the best way to serve the student population;
- \geq 30 percent English Learner student population;
- School has been identified for comprehensive or targeted support; or
- School has been identified as the lowest 5 percent of low performing schools.

By approving the SWP waiver request, the Board of Trustees recognizes that the SWP is the most effective way to serve the students of Mesa Union School. Furthermore, Mesa Union School's low income student population exceeds 25%, thereby meeting the criteria as outlined by the California Department of Education.

Upon approval of the waiver request by the Board of Trustees, the school in conjunction with the school site council will use the Single School Plan for Achievement (SPSA) development process to address the core elements of the schoolwide program, which include:

- Conduct a comprehensive needs assessment that identifies the school's strengths and challenges in key areas that affect student achievement [ESSA Section 1114(b)(6)].
- Develop a comprehensive SWP plan that describes how it will achieve the goals it has identified as a result of its needs assessment [ESSA Section 1114(b)].
- Monitor and revise the plan as necessary [ESSA Section 1114(b)(3)]. The plan will remain in effect for the duration of the school's participation in a SWP.

At the conclusion of the SPSA development process, the plan will be submitted to the Board of Trustees for review and approval.

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Principal
Dr. Stephen Bluestein

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

TO: Debra Mayes, Chief Negotiator
Erika Muhlitter, Chief Negotiator
Julee Vollmert, Chief Negotiator

FROM: Jeff Turner, Superintendent

DATE: January 29, 2018

This agreement is entered into pursuant to Chapter 10.7, sections 3540-3549 of the Government Code between the Mesa Union School District (Board) and the Mesa Union Teachers' Association/CTA/NEA (Association), an employee organization.

This agreement shall remain in full force and effect from July 1, 2017 through June 30, 2020. Further negotiations for the 2017-2018 school year shall be closed. For the 2018-2019 school year, the District and Association shall be entitled to select up to two (2) Articles for reopener negotiations excluding Article XVI (Salary) and Article XVII (Employee Benefits), which shall remain closed. For the 2019-2020 school year, the District and the Association shall be entitled to reopen negotiation on Article XVI (Salary) and Article XVII (Employee Benefits). In addition for the 2019-2020 school year, each party may select up to two (2) additional Articles for reopener negotiations.

The District and the Association agree to a one-time two percent (2%) off-schedule salary adjustment and a one percent (1%) on-schedule salary increase retroactive to July 1, 2017. The two percent (2 %) off schedule percentage will be calculated from the annual base salary in effect as a result of this agreement and will include longevity (if applicable) and will not include any additional salary such as overtime, annual stipends, or any other assignments in addition to the regular position held. The two percent (2%) one-time, off schedule payment will be issued in a separate check as a manual pay cycle. The employee must be employed as of January 31, 2018 to be eligible to receive the two percent (2%) off-schedule.

As part of the tentative agreement, the District and Teachers Association have agreed to the attached changes to Article VIII: Evaluations and Article XXII: Educator Development and Support Program formally known as Peer Assistance and Review Program. In addition, the District and Teachers Association have agreed to the attached Memorandum of Understanding regarding the addition of a professional development day.

Jeffery D. Turner 1/29/2018
Superintendent, mesa union school.

J. Vollmert 1/29/2018
Negotiator

Erika Muhlitter 1/29/18
Negotiator

Debra Mayes 1/29/18
Negotiating Team

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**MEMORANDUM OF UNDERSTANDING
BETWEEN MESA UNION SCHOOL DISTRICT
AND THE MESA UNION TEACHERS ASSOCIATION
REGARDING PROFESSIONAL DEVELOPMENT DAY**

WHEREAS, the Mesa Union School District (“District”) and the Mesa Union Teachers Association (“MUTA”) are parties to a collective bargaining agreement (“CBA”) effective July 1, 2017 through June 30, 2020; and

WHEREAS, Article XX (School Calendar), Section 20.2 of the CBA provides the “school calendar will consist of 183 days, plus 3 orientation/work days”; and

WHEREAS, the District and MUTA desire to further increase the unit member work year by adding 1.0 mandatory professional development days for the 2018-2019, 2019-2020, 2020-2021, 2021-2022, and 2022-2023 school years, as described herein.

NOW THEREFORE, it is hereby agreed as follows:

1. The foregoing recitals are true and correct.
2. Notwithstanding the provisions of Article XX (School Calendar), Section 20.2, for the 2018-2019 school year, and additionally for the 2019-2020 through 2022-2023 school years, the school year shall consist of 183 work days plus 3 orientation/work days, plus one mandatory professional development day,
3. The mandatory professional development day shall occur within one week immediately prior to the first student day of the 2018-2019 through 2022-2023 school years, and the specific date shall be set at the discretion of the Superintendent. The professional development program shall be as determined by the Superintendent, based on the needs of the District and its students.
4. Compensation for attendance at the mandatory professional development day created by virtue of this MOU shall be paid to each unit member who actually attends a full day of professional development, at the unit member’s daily rate as determined on the date of attendance. No sick leave or personal necessity leave may be used in lieu of attendance.
5. As a condition to receiving payment, unit members shall be required to sign in demonstrating their attendance at both the morning and afternoon professional development sessions. Attendance for only a portion of the professional development day shall not be compensated.
5. As a further condition to receiving payment, each unit member who attends the professional development day described in this paragraph shall complete a timecard, which must be signed by the Superintendent or designee at the conclusion of the activity, and must be submitted by the unit member to the District Office no later than the first student day of the school year in which the professional development day occurred.
6. MUTA and the District agree that professional development is essential to all unit members, and therefore agree to the mandatory nature of the professional development day

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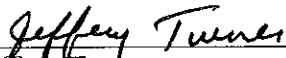
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created by this MOU, and acknowledge that attendance at the professional development day is within the scope of the unit member's professional responsibilities.

7. Except as expressly provided herein, all terms and conditions of the CBA shall continue in full force and effect, and this MOU shall survive the expiration of the CBA.
8. The District and MUTA agree to reopen the subject of this MOU (school calendar/professional development day) during the 2022-2023 school year to negotiate whether the mandatory professional development day will be continued after the 2022-2023 school year. Such reopener shall be in addition to the reopener allowance, if any, provided to each party for the 2022-2023 school year. It shall not count against either party's allowance.

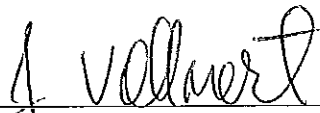
APPROVED AND ACCEPTED:



Jeffery Turner
Superintendent, Briggs School District

1/29/18

Date



Julie Vollmert
Mesa Union Teachers Association

1/29/18

Date

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ARTICLE VIII: EVALUATIONS

- 8.1 Purpose:
Evaluation is one means by which to improve the quality of education provided to students. It is an ongoing process focused on the means by which an individual can more effectively contribute to the educational efforts of the District. It is based upon an objective and fair assessment of performance. Evaluation is a self-enlightening activity, which occurs in an atmosphere of mutual trust and respect. Its primary purpose is to improve instruction.
- 8.2 Teacher evaluation has five primary goals:
- 8.2.1 To improve instruction;
- 8.2.2 To benefit students and certificated staff;
- 8.2.3 To maintain and exceed professional standards;
- 8.2.4 To promote ongoing and significant professional growth;
- 8.2.5 To recognize and affirm good teaching practices.
- 8.3. The process adopted for the evaluation of Teachers by the Mesa Union School District emphasizes these goals by recognizing effective teaching practices and providing constructive assistance.
- 8.4 By following specific guidelines and clearly observable criteria, the evaluator and Teacher are able to communicate using a common frame of reference and mutually understood evaluation standards. Teachers receive feedback primarily based upon classroom observations, student performance, and discussion of instructional planning and implementation.
- 8.5 The purpose of the Evaluation Instrument (EI) is to explain the Teacher evaluation process in the Mesa Union School District. The processes and forms have been formulated jointly by the Mesa Union Teachers' Association (MUTA) and the Mesa Union School District (MUSD) and are to be utilized along with the agreements contained in Article VIII, Evaluations, in the Agreement between MUSD and MUTA.
- 8.6 The Educator Development and Support Program Panel will monitor and assess this professional development and accountability program annually.
- 8.6.1 The Educator Development and Support Program Panel will convene on a regular basis for the purpose of monitoring the effectiveness of the professional

development and accountability program. The Educator Development and Support Program Panel, at its discretion, shall have the authority to make recommendations regarding modifications or refinements to the program.

- 8.6.2 Any change to this program shall be made by mutual agreement of MUTA and the District.
- 8.7 The District and MUTA agree to adopt for the purposes of this program the California Standards for the Teaching Profession (CSTP). The CSTP provides a common language on teaching that will be used by teachers to prompt reflection about teaching and learning; develop professional goals; and guide, monitor and assess the progress of a Unit Member's practice toward his or her professional goals. The CSTP will guide teachers as they define and develop their practice. The CSTP shall establish the guidelines for analyzing satisfactory performance of certificated employees.
 - 8.7.1 Standards for teachers shall be the six standards of teaching practice contained in the CSTP document.
- 8.8 Administrators and all certificated staff shall be responsible for maintaining and modeling professional standards at all times. As administrators observe in classrooms or work settings, they have the responsibility to identify any concerns related to the professional standards and to communicate those concerns to the Unit Member.
- 8.9 Implementation of Certificated Personnel Evaluation:
 - 8.9.1 An overall "Satisfactory" indicates that a teacher has substantially met the California Standards for the Teaching Profession and is therefore effectively meeting the learning needs of the student.
 - 8.9.2 An overall "Needs Improvement" indicates that a teacher has some individual performance deficiencies; however, none seriously impede the learning needs of students.
 - 8.9.3 An overall "Unsatisfactory" indicates that a teacher has deficiencies that have been documented which seriously impact the learning needs of students.
 - 8.9.3.1 In case of unsatisfactory evaluation(s), , the evaluator shall take positive action to assist the Unit Member in correcting any cited deficiencies. The evaluator's role to assist the Unit Member shall include, but not be limited to, the following (See Form 6 of EI.):
 - 8.9.3.1.1 Specific recommendations for improvement;

- 8.9.3.1.2 Direct assistance to implement such recommendations;
- 8.9.3.1.3 Provision of additional resources to be utilized to assist with improvement;
- 8.9.3.1.4 Techniques to measure improvement;
- 8.9.3.1.5 Time schedule to monitor progress.
- 8.9.3.2 The Unit Member shall take affirmative action to correct any cited deficiencies based upon the evaluator's specific recommendations for improvement and his/her assistance in implementing such recommendations.
- 8.9.4 The District shall track the schedule for evaluation for each Unit Member.
- 8.9.5. Probationary, Intern, Temporary, or Emergency Personnel, Permanent Personnel Needing Assistance – A minimum of four conferences between the teacher and the evaluator shall be held each year.
 - 8.9.5.1 The pre-conference shall be held by October 31. A written copy of goals and objectives will be submitted by the teacher. (See Forms A and 4 of EI.)
 - 8.9.5.2 A conference to assess the progress being made toward the achievement of the standards shall be held by November 30. A written copy of the evaluation is to be provided the teacher within 10 (ten) working days. (See Form 3 of EI.)
 - 8.9.5.3 A second conference to assess the progress being made toward the achievement of the standards shall be held by March 15. A written copy of the evaluation is to be provided the teacher within 10 (ten) working days. (See Form 3 of EI.)
 - 8.9.5.4 The final conference to evaluate the degree of attainment of set goals shall be held by March 15. A written copy of the evaluation is to be provided the teacher within 10 (ten) working days.
- 8.9.6 Tenured Personnel – A minimum of two conferences (or the number required by the evaluation option chosen) between the teacher and the evaluator shall be held during the year the employee is to be formally evaluated.
 - 8.9.6.1 A tenured teacher who the administrator deems to need further assistance may be required to participate in the Administrative Mandated Evaluation (at the discretion of the administrator).
- 8.9.7 Pre-Conference Guidelines
The pre-conference is to review the standards contained in this evaluation document. At that time, the evaluator and the teacher may agree that some

subsets of the standards are not applicable (NA) to the teacher's assignment and may mark them NA at that time.

- 8.9.7.1 The pre-conference shall be held by November 30. A written copy of goals and objectives will be submitted by the teacher. (See Form A of EI.)
- 8.9.8 Other conferences may be required throughout the year according to the option chosen.
- 8.9.9 The final conference to ascertain the degree of attainment of the standards of the teacher shall be held no later than May 1 of the school year in which the teacher is to be formally evaluated. A written copy of the evaluation is to be provided to the teacher within 10 (ten) working days after the final conference. (See Form B of EI.)
- 8.10 On the Job Observation – Visitations

There shall be a minimum number of two observations for probationary, intern, temporary, and emergency employees and a minimum of one observation for permanent employees made with full knowledge of the employee. Visitations may be scheduled or non-scheduled at the request of the person to be appraised. Additional visitations may be completed at the request of the certificated employee being appraised or by the supervising administrator. Additional visitations may also be required by the option chosen. A conference between the evaluator and the teacher shall be scheduled not more than 10 (ten) school days after any observation, if the observation is to be used as part of the appraisal procedure.
- 8.10.1 Administrators have the right and responsibility to observe classrooms or work settings at any time. As administrators observe in classrooms or work settings, they have the right and responsibility to identify any concerns related to the CSTP.
- 8.11 Self-Assessment

Each year, all teachers shall conduct a Self-Assessment. The Self-Assessment instrument shall be in the Continuum of Teacher Abilities, which is a continuum of the standards and sub-standards of the CSTP. Using the Continuum, each teacher shall establish goals and objectives focusing on his/her own performance for the year.
- 8.11.1 A teacher shall not be obligated to share his/her Self-Assessment with anyone.
- 8.11.2 Teachers shall sign the Self-Assessment completion form (Form A of EI). Each year stating they have completed the Self-Assessment outlining their goals and objectives for the year.

- 8.11.3 It is the responsibility of administrators to monitor and provide support to teachers with respect to their goals and objectives.
- 8.12 **Standards Based Evaluation**
- 8.12.1 The formal Evaluation Instrument for teachers will consist of the following options. A list of timelines/deadlines and materials detailing the professional development and accountability process shall be distributed to all teachers at the beginning of the school year. This professional accountability program has four goals:
 - 8.12.1.1 To improve instruction;
 - 8.12.1.2 To benefit students and teachers;
 - 8.12.1.3 To maintain and exceed professional standards;
 - 8.12.1.4 To promote ongoing and significant professional growth.
- 8.12.2 The options are:
 - 8.12.2.1 **Standards Based Administrative Mandated Evaluation** – This option is for probationary, temporary, emergency, or categorical (non-permanent) teachers and requires the Unit Member and an administrator to jointly develop a working portfolio, an ongoing collection of evidence that addresses the goals, based on goals developed from analysis of a self-assessment of the Continuum of Teacher Abilities, and if necessary, from previous evaluation. Probationary, temporary, emergency, or categorical (non-permanent) employees will be evaluated annually on the Mandated Administrative Option for their first two years. The first year after tenure is granted employees will be placed on the Standards Based Administrative Evaluation Option.
 - 8.12.2.1.1 The evaluation process shall be completed in sufficient time so that each teacher shall receive his/her evaluation no later than March 15. The evaluator shall make formal observations of not less than 40 minutes. Probationary, temporary, and emergency employees with less than two years of teaching experience may be required to participate in the Induction Program.
 - 8.12.2.2 **Standards Based Administrative Evaluation** – This option is similar to Administrative Mandated with a tenured Unit Member choosing to investigate student work, abilities and behaviors. The Unit Member writes a summative self-assessment and the administrator adds comments. Teachers in their first year of tenure must use this option.

- 8.12.2.3 **Portfolio Based Evaluation** – This option is based on an area of investigation where a Unit Member develops a portfolio with reflections to validate professional development. The Unit Member writes a summative evaluation which the administrator reviews and may add comments.
- 8.13 Compliance with the Law
- 8.13.1 The program is designed for certificated personnel.
- 8.13.2 Performance goals for an individual teacher shall be in writing, clearly stated, aligned with pupil learning and consistent with Education Code §44662, which are consistent with CSTP's.

Education Code §44662

- (a) *The governing board of each school district shall establish standards of expected pupil achievement at each grade level in each area of study.*
- (b) *The governing board of each school district shall evaluate and assess certificated employee performances as it reasonably relates to:*
- (1) *The progress of pupils towards the standards established pursuant to subdivision and, if applicable, the state adopted academic content standards as measured by state adopted criterion referenced assessments.*
 - (2) *The instructional techniques and strategies used by the employee.*
 - (3) *The employee's adherence to curricular objectives.*
 - (4) *The establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities.*
- (c) *The governing board of each school district shall establish and define job responsibilities for certificated non-instructional personnel, including, but not limited to, supervision and administrative personnel, whose responsibilities cannot be evaluated appropriately under the provisions of subdivision (b) and shall evaluate and assess the performance of those non-instructional certificated employees as it reasonably relates to the fulfillment of those responsibilities.*
- (d) *Results of an employee's participation in the Educator Development and Support Program as referenced by Article XXII and shall be made available as part of the evaluation conducted pursuant to this section.*
- (e) *The evaluation and assessment of certificated employee performance pursuant to this section shall not include the use of publishers' norms established by standardized tests.*
- (f) *Nothing in this section shall be construed as in any way limiting the authority of school district governing boards to develop and adopt additional evaluation and assessment guidelines or criteria.*

Education Code §44664

(a) *Evaluation and assessment of the performance of each certificated employee shall be made on a continuing basis as follows:*

(1) At least once each school year for probationary personnel.

(2) At least every other year for personnel with permanent status.

(3) At least every five years for personnel with permanent status who have been employed at least 10 years with the school district, are highly qualified, if those personnel occupy positions that are required to be filled by a highly qualified professional by the federal No Child Left Behind Act of 2001 (20 U.S.C. SEC. 6301, et seq.) as defined in 20 U.S.C. SEC. 7801, and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree. The certificated employee or the evaluator may withdraw consent at any time.

(b) The evaluation shall include recommendations, if necessary, as to areas of improvement in the performance of the employee. If an employee is not performing his or her duties in a satisfactory manner according to the standards prescribed by the governing board, the employing authority shall notify the employee in writing of that fact and describe the unsatisfactory performance. The employing authority shall thereafter confer with the employee making specific recommendations as to areas of improvement in the employee's performance and endeavor to assist the employee in his or her performance. If any permanent certificated employee has received an unsatisfactory evaluation, the employing authority shall annually evaluate the employee until the employee achieves a positive evaluation or is separated from the district.

(c) Any evaluation performed pursuant to this article which contains an unsatisfactory rating of an employee's performance in the area of teaching methods or instruction may include the requirement that the certificated employee shall, as determined necessary by the employing authority, participate in a program designed to improve appropriate areas of the employee's performance and to further pupil achievement and the instructional objectives of the employing authority. If a district participates in the Peer Assistance and Review Program for Teachers established pursuant to Article 4.5 (commencing with Section 44500), any certificated employee who receives an unsatisfactory rating on an evaluation performed pursuant to this section shall participate in the Peer Assistance and Review Program for Teachers.

(d) Hourly and temporary hourly certificated employees, other than those employed in adult education classes who are excluded by the provisions of Section 44660, and substitute teachers may be excluded from the provisions of this section at the discretion of the Board of Trustees. Any certificated employee who receives an unsatisfactory rating on an evaluation performed pursuant to this section shall participate in the Peer Assistance and Review Program for Teachers.

8.14 The list of documents associated with this Evaluation Procedure are cited and incorporated. Any changes in this document must be done by mutual agreement.

ARTICLE XI:

HOURS

- 11.1 The workweek for regular classroom Teachers shall be forty (40) hours, normally to be rendered in units of seven and one-half (7 ½) hours of school-based service per day, and a thirty-five (35) minute duty-free lunch period. Teachers are to be at work at least 15 minutes prior to the convening of the student day. Student recess shall be duty free time for teachers. Teachers shall determine the end of the workday once their professional obligations have been met.
- 11.2 A Teacher shall be responsible for attendance at certain after-hours school functions. Mandatory attendance is required for Back to School Night and Open House.
- 11.3 Exceptions to all of the above shall be mutually determined by the Superintendent and the Unit Member.
- 11.4 Preparation Period

The District shall provide a thirty minute (30) duty-free preparation period to full time 4th and 5th grade school teachers on regular school days to be used to perform duties related to their teaching position (i.e. grading; preparation planning; communication or any school related functions).

The District shall provide one duty-free preparation period to full time middle school teachers to be to perform duties related to their teaching position (i.e. grading; preparation planning; communication or any school related functions).

A middle school teacher who teachers during their planning period will receive a factor of .083 of their current year's placement on the salary schedule per semester. Payments for teaching during planning periods taught in the Fall semester must be paid in equal monthly installments from July through December. Payments for teaching during planning periods taught in the Spring semester must be paid in equal monthly installments from January through June. If the assignment is not received in time to receive 6 equal monthly installments, the compensation is to be equally divided between the remaining months of that semester.

In order to provide the most effective education program, the following will be implemented: The District will annually identify the need for middle school teachers to teach during their planning period. This volunteer extra assignment still requires the teacher to perform planning period work. The principal will make the selection of a tenured teacher from volunteers who have the credential requirements. If more than one teacher volunteers, selections will be based on the vacancy process. Principals will ensure that qualified employees will have the

opportunity to participate. Employees will hold the position for a minimum of one semester.

11.5 The District may direct the Teacher to perform other than class preparation duties during the preparation time provided such duties are limited to emergency situations as deemed necessary by the District. Any Teacher who is required to teach during their preparation time more than four times each school year shall be compensated at a current hourly rate, not to exceed six hours.

11.6 Annual Teacher Instructional time, exclusive of lunch and recess for grade K-8, will be as follows:

TK	40,500
K	48,980-49,140
1-3	51,380-51,540
4-5	57,020-57,210
6-8	56,256-56,448

11.7 The minutes specified in this paragraph reflect the law in effect at the time of ratification of this Agreement. The District and Association agree that a change in the statutory minimum required minutes may require a modification to the minutes set forth above.

11.8 For each district-imposed classroom relocation day, the Teacher shall be compensated at current hourly rate, not to exceed six hours.

The parties agree to institute a weekly early release schedule. Early release days will be distributed among professional development (2.5 hrs.), staff meeting (1 hr.), site and teacher led professional learning communities (2 hrs.) each.

The District and bargaining unit representatives will meet annually to confer regarding the scheduling of early release dates.

Article XXII: Educator Development and Support Program

- 22.1 Philosophy
The Mesa Union School District Teachers' Association and the Mesa Union School District are continuously striving to provide the highest possible quality of education. In order for students to succeed in learning, Teachers must succeed in teaching. Therefore, the parties agree to cooperate in the design and implementation of programs to improve the quality of instruction through expanded and improved professional development and peer assistance. Teachers referred to or who volunteer for the program are viewed as valuable professionals who deserve to have the best resources available provided to them in the interest of improving performance to a successful standard.
- 22.1.1 The Mesa Union School District and the Mesa Union Teachers' Association agree:
- 22.1.1.1 For students to succeed in learning, every teacher must succeed in teaching.
- 22.1.1.2 All Teachers should focus on continuous improvement in their professional practice.
- 22.1.1.3 Administrators should focus on the continuous improvement of a teacher's professional practice, especially as it pertains to the vision and implementation of the District's Educator Development and Support Program.
- 22.1.1.4 Teachers should be provided with ongoing support, which ensures continuing standards of professionalism.
- 22.1.1.5 Teachers new to the profession and new to the District need support and assistance.
- 22.1.1.6 The Educator Development and Support Program exists in order to improve teaching and learning in the Mesa Union School District. The Program will work in coordination with the Induction Program. A Consulting Teacher may serve as a support provider for the Induction Program.
- 22.2 The Mesa Educator Development and Support Program will:
- 22.2.1 The Mesa Educator Development and Support Program will be coordinated by the Educator Development and Support Program Panel.
- 22.2.2 The Mesa Union School District offers a support program for its non-tenured teachers and those who receive an "unsatisfactory" evaluation: Teachers will participate in the Educator Development and Support Program according to the following guidelines:

- Teachers participating in the Induction Program or Non-Tenured teachers who have completed Induction (New Teacher)
- Those who receive an “unsatisfactory” evaluation (Referred Teacher)
- A tenured teacher who requests additional assistance in a self-selected area of growth related to the California Standards of the Teaching Profession in subject matter knowledge, teaching strategies, teaching methods, and/or instruction may volunteer to participate depending on funding, space availability, and individual need (Volunteer Teacher)

22.3 Other Provisions

22.3.1 Functions performed by Consulting Teachers shall not constitute either management or supervisory functions as defined by Government Code Section 3540.1(g) and (m).

22.3.2 Teachers who provide assistance and review or serve on the Educator Development and Support Program Panel shall have the same protection from liability and access to appropriate defense as other public school employees pursuant to Division 3.6 (commencing with Section 810) of Title I of the Government Code. MUSD shall hold these Teachers and administrators harmless for actions occurring within the scope of their responsibility for participation in Educator Development and Support Program. The decisions of the Consulting Teacher or the Educator Development and Support Program Panel require the exercise of discretion and judgment and are therefore intended to be discretionary and not ministerial.

22.3.3 All work documents, reports, and other materials developed by the Consulting Teacher and the Mesa Educator Development and Support Program Panel are to be shared with the Referred Teacher in a timely manner and placed in the Referred Teacher’s personnel file per Education code §44500(b). The Referred Teacher has the opportunity to respond per Article 21.3.2.

22.3.4 The District retains the right to use all documentation in personnel decisions and any personnel proceeding regarding the teacher.

22.4 Definitions for Purposes of this Document:

22.4.1 Teacher: A teacher who is covered by the certificated evaluation guidelines.

22.4.2 Consulting Teacher: An exemplary teacher who is selected by the Educator Development and Support Program Panel to assist a New Teacher, Referred Teacher, or Volunteer Teacher.

22.4.3 Participating Teacher: A teacher who participates in the Educator Development and Support program as New Teacher, Referred Teacher, or Volunteer Teacher.

- 22.4.4 New Teacher: A teacher with probationary or temporary status that has not completed the Educator Development and Support Program. A New Teacher may fall into one of two categories as defined herein:
- 22.4.4.1 A New Teacher may be a teacher with teaching experience prior to employment with MUSD. This category of New Teacher will receive assistance from a Consulting Teacher.
- 22.4.4.2 A New Teacher may be a teacher with no teaching experience prior to employment with MUSD. This category of New Teacher will receive assistance from a Consulting Teacher.
- 22.4.5 Referred Teacher: A teacher with permanent status who has been referred to the Educator Development and Support Program for mandatory assistance.
- 22.4.6 Volunteer Teacher: A tenured teacher who requests peer assistance in a self-selected area of growth related to the California Standards of the Teaching Profession in subject matter knowledge, teaching strategies, teaching methods, and/or instruction.
- 22.4.7 **Mesa Educator Development and Support Program Panel**
- 22.4.7.1 Composition: The Educator Development and Support Program Panel will consist of two (2) teachers selected by the MUTA Association and one (1) administrator selected by the District.
- 22.4.7.2 Functions:
- 22.4.7.2.1 Establish rules and procedures for implementing and maintaining the Educator Development and Support program in compliance with this Agreement.
- 22.4.7.2.2 Selection of Consulting Teacher as necessary;
- 22.4.7.2.3 Review of reports prepared by the Consulting Teacher;
- 22.4.7.2.4 Make recommendations to the Board of Trustees regarding Participating Teachers;
- 22.4.7.2.5 Forward to the Board the names of individual teachers who, after sustained assistance, are not able to demonstrate satisfactory improvement, and
- 22.4.7.2.6 Decide how Educator Development and Support Program funding will be spent with the approval of the Board of Trustees.

- 22.4.7.2.7 The Educator Development and Support Program Panel will review for approval professional development request made by the Consulting Teacher.
- 22.4.7.3 Logistics:
 - 22.4.7.3.1 The Educator Development and Support Program Panel will meet quarterly or by panel decision. The meetings may take place during the regular workday, in which event teachers, who are members of the Educator Development and Support Program Panel will be released from their regular duties without loss of pay. If, in carrying out their responsibilities as members of the joint panel, teachers find it necessary to work beyond their regular workday, they shall be compensated at the current hourly rate of pay.
 - 22.4.7.3.2 Each Education Development and Support Program Panel member will serve for two (2) years.
 - 22.4.7.3.3 The chair for the first year will be one of the teacher members, the 2nd year the administrator, thereafter the chair will alternate between a teacher and an administrator.
- 22.5 **Selection of Consulting Teachers:**
 - 22.5.1 The selection of Consulting Teachers will be based on the number of New Teachers, Referred Teachers, and Volunteer Teachers.
 - 22.5.2 Consulting Teacher for New Teacher with no teaching experience may provide services to only one New Teacher during the school year.
 - 22.5.3 Consulting Teacher for New Teacher with teaching experience may provide services to more than one New Teacher during the school year.
 - 22.5.4 The Educator Development and Support Program Panel will select the “best fit” for the teacher needing assistance.
- 22.6 **Budget:**
 - 22.6.1 The Educator Development and Support Program Panel will develop the annual budget for the Educator Development and Support Program in light of needs and resources within the yearly budgetary considerations.
 - 22.6.2 The Educator Development and Support Program Panel will annually evaluate the impact of the Educator Development and Support Program in order to improve the program.
 - 22.6.3 The Educator Development and Support Program Panel will submit the evaluation and recommendations for improvements of the Educator Development and

Support Program to the Governing Board and the Mesa Union Teachers' Association.

- 22.6.4 Consulting Teacher will receive a stipend as follows:
 - 22.6.4.1 \$3,900 annually for a Consulting Teacher of a New Teacher participating in the District's Induction Program. This position will be held for a maximum of two years.
 - 22.6.4.2 \$2,500 annually for a Consulting Teacher of a Referred Teacher. This position will be held for a maximum of two years.
 - 22.6.4.3 \$1,000 annually for a Consulting Teacher for each New Teacher who has completed induction or Volunteer Teacher with teaching experience. This position will be held for a maximum of one year.
 - 22.6.4.4 Appropriate release for classroom observations will be given to the Consulting Teacher as required to review and assist the Participating Teacher.
- 22.7 **Other:**
 - 22.7.1 All proceedings and materials related to evaluations, reports, and other personnel matters shall be strictly confidential. Therefore, Educator Development and Support Program Panel members and Consulting Teachers may disclose such information only as necessary to administer this article.
- 22.8 Consulting Teachers
 - 22.8.1 The Consulting Teacher must meet three (3) minimum qualifications:
 - 22.8.1.1 Must be a credentialed, tenured teacher;
 - 22.8.1.2 Must have substantial recent experience in classroom instruction at Mesa (with a minimum of 5 years), and
 - 22.8.1.3 Must possess exemplary teaching ability, as indicated by, among other things, effective communication skills, subject matter knowledge, and a range of teaching strategies necessary to meet the needs of pupils in different contexts.
 - 22.8.2 Those who are selected by the Educator Development and Support Program Panel as Consulting Teachers of New Teachers shall:
 - 22.8.2.1 Conduct an introductory visit with the New Teacher during which the Consulting Teacher will introduce himself/herself, explain the Educator Development and Support Program and schedule an initial observation; provide assistance to New Teacher to arrange classroom materials, review curriculum, suggest and discuss teaching and classroom management techniques, explain record keeping

requirements, and assist in planning for instruction; and make contact with the principal.

- 22.8.2.2 Orient New Teacher to District wide goals, the appropriate course of study, relevant curriculum materials, school procedures, and contractual policies in the classroom;
- 22.8.2.3 Conduct an initial observation of the New Teacher and meet with the New Teacher to discuss the observation and establish performance goals.
- 22.8.2.4 Present the Educator Development and Support Program Performance Goals and Support Plan to the New Teacher and principal. The plan shall include observations and meetings between Consulting Teacher and the New Teacher.
- 22.8.2.5 In accordance with the timelines established by district policy, the principal will conduct a professional planning conference with the New Teacher. The Educator Development and Support Program Performance Goals and Support Plan developed by the Consulting Teacher will be incorporated into the professional goals developed by the New Teacher.
- 22.8.2.6 The principal and the Consulting Teacher will have ongoing communication and function in a collaborative and cooperative relationship to support the New Teacher.
- 22.8.2.7 Prior to January 31st, the Consulting Teacher will schedule a meeting with the New Teacher and principal to review progress towards the goals set forth in the Educator Development and Support Program Performance Goals and Support Plan.
- 22.8.2.8 Prior to April 30th, the Consulting Teacher will prepare and submit the Final Report of the Educator Development and Support Program participation to the New Teacher, principal and the Educator Development and Support Program Panel. The Final Report will include a recommendation that the New Teacher exit or remain in the Educator Development and Support Program.
- 22.8.2.9 The Consulting Teacher will continue providing support and attending scheduled meetings through the end of the academic school year.
- 22.8.2.10 Expectations:
 - i. Observations: 1 full instructional day; 1-2 lessons
 - ii. Class Visitations: Arrange for Participating Teacher to observe exemplary classes (1-2 visits)
 - iii. Communication with Participating Teacher: 2 times per month

iv. Communication with principal:monthly

v. As deemed appropriate and/or necessary Consulting Teacher will submit a request to the Educator Development and Support Panel for professional development opportunities for New Teacher

22.9 New Teachers

22.9.1 Communication between the New Teacher and Consulting Teacher cannot be used in the evaluation process as the basis for continuing mandatory participation in the Educator Development and Support program.

22.9.2 New Teachers will adhere to the requirements outlined in Article VIII of the Agreement regarding non-tenured teachers.

22.9.3 New Teachers will be monitored under Article VIII, Evaluations, in the Agreement.

22.9.4 All written material is confidential and the property of the New Teacher.

22.10 Referred Teachers

22.10.1 A teacher with permanent status who has been referred by the Principal to receive assistance because the Referred Teacher's most recent final performance evaluation was unsatisfactory overall in regard to subject matter knowledge, teaching strategies, teaching methods and/or instruction as related to the California Standards for the Teaching Profession (CSTP) domains.

22.10.2 Areas of need that do not constitute subject matter knowledge of classroom or teaching strategies, teaching methods and/or instruction as related to the California Standards for the Teacher Profession (CSTP) domains shall not qualify a teacher to be referred to the Educator Development and Support Program. For example, such areas include habitual tardiness or excessive absences.

22.10.3 Initially, the Consulting Teacher shall conduct an introductory visit with the Referred Teacher during which the Consulting Teacher will introduce himself/herself, explain the Educator Development and Support Program and schedule an initial observation. The Consulting Teacher will also make contact with the principal.

22.10.4 The Consulting Teacher will conduct an observation of the Referred Teacher and meet with the Referred Teacher to discuss the observation and establish performance goals.

22.10.5 The Referred Teacher may video himself or herself teaching a lesson for self analysis and discussion purposes during conferences with the Consulting Teacher.

22.10.6 Written Assistance Plan

22.10.6.1 A Written Assistance Plan will be jointly developed by the principal and the Consulting Teacher.

22.10.6.2 The Written Assistance Plan must include goals and objectives aligned with pupil learning goals and the California Standards for the Teaching Profession.

22.10.7 The Consulting Teacher, the Principal, and the Referred Teacher will cooperate in implementing the Written Assistance Plan.

22.10.8 Prior to January 31st, the Consulting Teacher will schedule a meeting with the Referred Teacher and principal to review progress towards the goals set forth in the Educator Development and Support Program Performance Goals and Support Plan.

22.10.9 Prior to April 30th, the Consulting Teacher will prepare and submit the Final Report of the Educator Development and Support Program Participation to the Referred Teacher, principal and the Educator Development and Support Program Panel. The Final Report will include a recommendation that the Referred Teacher exit or remain in the Educator Development and Support Program.

22.10.10 The Consulting Teacher will continue providing support and attending scheduled meetings through the end of the academic school year.

22.10.11 Expectations:

i. Observations: 1 full instructional day; 1-2 lessons

ii. Class Visitations: Arrange for Referred Teacher to observe exemplary classes (1-2 visits)

iii. Communication with Referred Teacher: 2 times per month

iv. Communication with principal: monthly

v. As deemed appropriate and/or necessary Consulting Teacher will submit a request to the Educator Development and Support Panel for professional development opportunities for Referred Teacher.

22.11 Volunteer Teachers

22.11.1 Tenured teachers may also request to receive peer assistance upon a District initiated change of teaching assignment, e.g., change in grade level and/or subject matter.

- 22.11.2 To initiate voluntary participation, the Volunteer Teacher must send written request to the Mesa Union Educator Development and Support Program Panel.
- 22.11.3 Communication between the Volunteer Teacher and Consulting Teacher cannot be used in the evaluation process or as the basis for mandatory participation in the Educator Development and Support program.
- 22.11.4 All written material is confidential and the property of the Volunteer Teacher.
- 22.11.5 The purpose of participation in the Educator Development and Support Program for the Volunteer Teacher is for peer assistance only, and the Consulting Teacher shall not participate in a performance review of the Volunteer Teacher. The Volunteer Teacher may terminate his/her participation in the Educator Development and Support Program at any time.
- 22.11.6 The Consulting Teacher will conduct an observation of the Volunteer Teacher and meet with the Volunteer Teacher to discuss the observation and establish performance goals.
- 22.11.7 The Consulting Teacher and the Volunteer Teacher will mutually develop the Educator Development and Support Program Performance Goals and Support Plan for the Volunteer Teacher. The plan shall include regularly scheduled observations and meetings between the Consulting Teacher and Volunteer Teacher.
- 22.11.8 Throughout the support period, the Consulting Teacher will meet with the Volunteer Teacher to review the progress towards the goals established for the academic school year.
- 22.11.9 At the conclusion of the academic school year, the Consulting Teacher and Volunteer Teacher will jointly prepare the Final Report of the Educator Development and Support Program participation.
- 22.11.10 The Consulting Teacher will submit the Final Report to the Educator Development and Support Program Panel.
- 22.11.11 Expectations:
- i. Observations: 1 full instructional day; 1-2 lessons
 - ii. Class Visitations: Arrange for Volunteer Teacher to observe exemplary classes (1-2 visits)
 - iii. Communication with Volunteer Teacher: 2 times per month
 - iv. Communication with principal: monthly

v. As deemed appropriate and/or necessary the Consulting Teacher will submit a request to the Educator Development and Support Panel for professional development opportunities for Volunteer Teacher.

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**BEFORE THE BOARD OF TRUSTEES OF THE
MESA UNION SCHOOL DISTRICT
Somis, California**

Resolution # 17-18-08

**RELEASE AND NON-REELECTION OF TEMPORARY CERTIFICATED EMPLOYEES
(Education Code Sections 44909, 44916, 44918, 44920, and 44954)**

A. General Recitals

1. **WHEREAS**, the Board of Trustees of Mesa Union School District (“District”) employs temporary certificated employees pursuant to Sections 44909 and 44920 of the Education Code; and
2. **WHEREAS**, Education Code section 44916 requires a temporary certificated employee to receive notice, prior to the first day of paid service, of the temporary nature of the employment and the anticipated length of service; and
3. **WHEREAS**, each employee classified as a temporary certificated employee pursuant to Sections of 44909 and 44920 of the Education Code received notice, prior to their first day of paid service, of the temporary nature of the employment and anticipated length of their service; and
4. **WHEREAS**, Education Code section 44954 provides that the Board of Trustees shall notify temporary employees in a position requiring certification qualifications of the District’s decision to release the employees from such a position prior to the next succeeding school year; and
5. **WHEREAS**, through this resolution, it is the intent of the Board of Trustees to release each temporary certificated employee employed for the 2017-2018 school year effective no later than the last school day of the 2017-2018 school year.

**B. Employment of Temporary Employees as Leave Replacements
Pursuant to Education Code Section 44920 or to Replace Regular Employees
Assigned to Categorically Funded Programs Pursuant to Education Code Section
44909**

1. **WHEREAS**, Education Code section 44920 permits the Board of Trustees to “employ as a teacher ... any person holding appropriate certification documents, and may classify such person as a temporary employee ... based upon the need for additional certificated employees during a particular semester or year because a certificated employee has been granted leave for a semester or year, or is experiencing long-term illness ...”; and
2. **WHEREAS**, Education Code section 44909 further provides, “Whenever any certificated employee in the regular education program is assigned to a categorically funded project not required by federal or state statute and the district employs an additional credentialed person to replace that certificated employee, the replacement certificated employee shall be subject to the provisions of Section 44918”; and

3. **WHEREAS**, the lawful status of certificated employed pursuant to this provision of Education Code section 44909 is temporary; and
4. **WHEREAS**, the Board of Trustees employed the following certificated employee under temporary contract to replace a regular employee on leave of absence pursuant to Education Code section 44920 or to replace a regular employee assigned to a categorically funded project pursuant to Education Code section 44909 during the 2017-2018 school year:

Employee # 10139 (.40 FTE)
Employee # 10157 (1.00 FTE)

5. **WHEREAS**, the above-listed employee may be released pursuant to Education Code section 44918 and 44954 regardless of any expiration of a contract or a specially funded project; and
6. **WHEREAS**, the Board of Trustees of the District has determined to release the above-listed employee at the earlier of the employee’s last actual work day for the 2017-2018 school year or June 30, 2018, and not to re-elect the above-listed employee for the 2018-2019 school year.

C. Employment of Temporary Employees in Categorically Funded Programs Pursuant to Education Code Section 44909

1. **WHEREAS**, Education Code section 44909 permits the Board of Trustees to “employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or categorically funded projects which are not required by federal or state statutes”; and
2. **WHEREAS**, Education Code section 44909 provides, “Such persons may be employed for periods which are less than a full school year and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of this code respecting the termination of probationary or permanent employees other than Section 44918”; and
3. **WHEREAS**, the Board of Trustees employed the following certificated employees under temporary contracts in categorically funded positions pursuant to Education Code section 44909 during the 2017-2018 school year:

Name	Project	Categorical Funding Source	FTE and Duration
Employee # 10080	Intervention Teacher	Title I	Hourly, not to exceed 25 hours per week
Employee #10035	Intervention Teacher	Title I	Hourly, not to exceed 25 hours per week

4. **WHEREAS**, Education Code section 44909 requires the “terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced in writing”; and
5. **WHEREAS**, each of the above-listed individuals was employed pursuant to a mutually agreed-upon contract between the employee and the Board of Trustees and for the term of the contract or project; and
6. **WHEREAS**, the employees were hired to perform services conducted under contract with public or private agencies or categorically funded projects which are not required by federal or state statutes; and
7. **WHEREAS**, each employee’s contract specifically identified the particular contract or project under which their services were to be performed; and
8. **WHEREAS**, the term for each specifically funded project or contract has expired, or will expire by the termination date of each employee’s contract; and
9. **WHEREAS**, all categorical funds used to justify the above-listed employees’ classification as temporary under Education Code section 44909 will be expended and therefore will expire at the end of the 2017-2018 school year; and
10. **WHEREAS**, no categorical funding used to justify the above-listed employees’ classification as temporary under Education Code section 44909 has a duration beyond the 2017-2018 school year; and
11. **WHEREAS**, accordingly, each of the above-listed employees designated as temporary by the District under Education Code section 44909 may be released at the end of the 2017-2018 school year without the procedural requirements applicable to probationary and permanent employees; and
12. **WHEREAS**, the Board of Trustees of the District has determined to release the above-listed employees, whether their lawful status is considered to be temporary or probationary, at the end of the current 2017-2018 school year, and not to re-elect these employees for the 2018-2019 school year, consistent with the terms of Education Code sections 44909 and 44954.

NOW, THEREFORE, BE IT RESOLVED that the above recitals are true and correct; and

BE IT FURTHER RESOLVED that the Board of Trustees of the District hereby directs that notice be provided to each of the above temporary certificated employees of his or her release effective upon the close of the 2017-2018 school year or the expiration of any applicable temporary contract (whichever occurs first), that his or her employment with the District is thereby ended accordingly, that the employee is not re-elected to employment for the next succeeding 2018-2019 school year, and that the notification be provided prior to each employee’s last work day of the 2017-2018 school year, consistent with Education Code section 44954.

BE IT FURTHER RESOLVED that the Superintendent, or his designated representative, is delegated authority to take such further and additional actions as are necessary and appropriate to accomplish the purpose of this Resolution.

ADOPTED by the Board of Trustees of Mesa Union School District this 20th day of February, 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Bryan Stotko
President, Board of Trustees
Mesa Union School District

I, Tonya Brunett, Clerk of the Board of Trustees of the Mesa Union School District, do certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its regular Board meeting held on February 20, 2018.

Tonya Brunett
Clerk, Board of Trustees
Mesa Union School District

2014-15 Title III, Part A Immigrant YTD Expenditure Report, Supplemental Closeout 39 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2014-15 Title III, Part A Immigrant supplemental entitlement	\$166
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$0
2014-15 Unspent funds	\$166
Note: CDE will invoice the LEA for the amount of 2014-15 unspent supplemental entitlement funds.	
General comment	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2014-15 Title III, Part A Immigrant YTD Expenditure Report, Supplemental Closeout 39 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

(Maximum 500 characters)

*****Warning*****

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2015-16 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$6,985
2015-16 Title II, Part A total apportionment issued	\$6,985

Professional Development Expenditures

Professional development for teachers	\$6,985
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and/or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and/or relocation allotment	
National Board Certification and/or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$6,985
2015-16 Unspent Funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	
General Comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title III, Part A LEP YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administ

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$11,107
2015-16 Title III, Part A LEP total apportionment issued	\$11,107
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$11,107
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$11,107
2015-16 Unspent funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	

*****Warning*****

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2015-16 Title III, Part A LEP YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

General comment (Maximum 500 characters)	
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*****Warning*****

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2016-17 Title I, Part A Carryover

Report only expenditures for fiscal year 2016-17 allocation to determine funds to be carried over to fiscal year 2017-18.

CDE Program Contact:

Kevin Donnelly, Title I Policy and Program Guidance Office, kdonnelly@cde.ca.gov, 916-319-0942
 Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

2016-17 Carryover Calculation

2016-17 Title I Part A Entitlement	\$49,401
Transferred in	\$0
Title I Part A available allocation	\$49,401
Expenditures and obligations from July 1, 2016 through June 30, 2017 (12 Months)	\$31,549
Carryover as of June 30, 2017	\$17,852
Carryover percent as of June 30, 2017	36.14%
Expenditures and obligations from July 1, 2016 through September 30, 2017 (15 Months)	\$49,401
Carryover as of September 30, 2017	\$0
Carryover percent as of September 30, 2017	0.00%

*****Warning*****

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2016-17 Title III, Part A English Learner YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$10,965
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$10,965
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$10,965
2016-17 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Mesa Union Elementary (56 72470 0000000)

- Home
- Data Entry Forms
- Certification Preview
- Certify Data
- Reports
- Users
- Contacts
- FAQs

[Data Entry Instructions](#)

2017-18 School Student Counts, Actuals

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Title I Part A school allocations and, if applicable, Economic Impact Aid.

Required fields are denoted with an asterisk (*).

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

* Group By Grade Span: No Yes

* Select a Low Income Measure:

Note:
The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school qualifies for Economic Impact Aid funding via the ConApp.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	* Student Enrollment	Low Income Students
Mesa Elementary	6055123	K	8	1	618	245

- [Download Schools Template](#)
- [Browse...](#)
- [Upload Schools File](#)

Last Saved: Tami Peterson (tspeterson), 2/2/2018 10:20 AM, Certified

- [Save](#)
- [Return to List](#)

2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/06/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Claudia Mercado-Garcia
DELAC review date	06/06/2017
Meeting minutes web address <small>Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</small>	
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	

Title IV, Part A Addendum

To apply for Title IV, Part A categorical funds for the fiscal year select "Yes." Only eligible LEAs will receive Title IV, Part A funds.

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
Date of material change approval by local governing board <small>Participation is considered a material change per Section 64000, as such, local board approval is required.</small>	02/20/2018

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction)	Yes

Warning

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 2104 SACS 4035	
Title III, Part A Immigrant ESEA Sec. 3102 SACS 4201	No
Title III, Part A English Learner ESEA Sec. 3102 SACS 4203	Yes
Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810 ATTENTION: If participating, the LEA also needs to apply for the SRSA grant directly through the USED at https://www.grants.gov/ .	No
Title V, Part B Subpart 1 REAP Flexibility Participation	

*****Warning*****

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California Department of Education

Mesa Union Elementary (56 72470 0000000)

2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

IDE Program Contact:

Jana Zhou, Title I Policy and Program Guidance Office, ljzhou@cde.ca.gov, 916-319-0956

Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

- is a single school district
- has a single school per grade span
- has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In
- i - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide low income %	39.64%
Available Title I, Part A school allocation	\$34,318
Available parent and family engagement reservation	\$0
Total participating nonprofit private school low income students	

Warning

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Report Date:2/5/2018

R08

California Department of Education

Mesa Union Elementary (56 72470 0000000)

2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	Eligible for Funding	Funding Required	Public School	Ranking	Planned for Funding	\$ Per Low Income Student (0.00)	Carryover
Mesa Elementary	6055123	1	618	245	39.64	Y	N	Y	1	N	140.07	

*****Warning*****

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Report Date:2/5/2018

R08

2017-18 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I, Part A allocation available to the LEA.

CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit private school low income students	
Total participating attendance area low income students	0
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Title I, Part A LEA Allocations

2017-18 Title I, Part A entitlement	\$40,963
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$40,963
Note: In order for the 2016-17 allowable carryover amount to be pre-populated, the 2016-17 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2016-17 Allowable Carryover (Allowable values are the 12 month 2016-17 carryover amount or, whichever is less either the 15 month 2016-17 carryover amount or 15% of the 2016-17 entitlement plus transferred-in amount)	\$0
Repayment of funds	\$0
2017-18 Total allocation	\$40,963
Nonprofit private school equitable services proportional share amount	\$0
Total allocation after nonprofit private school equitable services proportional share amount	\$40,963
Indirect cost reservation	\$835
Administrative reservation	\$5,310
2017-18 Title I, Part A adjusted allocation	\$34,818
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administrative reservations, based on the LEA's approved indirect cost rate, as defined on the Indirect Cost Rates Web page at http://www.cde.ca.gov/fg/ac/lc/ , below are recommended values.	
2017-18 Approved indirect cost rate	2.08%
Maximum allowable indirect cost reservation	\$835
Recommended administration reservation	\$5,310

*****Warning*****

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2017-18 Title I, Part A Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

Required Reservations

Parent and Family Engagement (1% of the entitlement if greater than \$500,000.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$500
Local neglected institutions Does the LEA have local institutions for neglected children?	No
Local neglected institutions reservation	\$0
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Local delinquent institutions reservation	\$0
Public school Choice transportation (Only applies to students previously transferred under NCLB.)	\$0

Authorized Reservations

Other authorized activities	\$0
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Reservation Summary

Title I, Part A adjusted allocation	\$34,818
Total required reservations	\$500
Total authorized reservations	\$0
Allocation after reservations	\$34,318
School parent and family engagement set-aside	\$0
Amount available for Title I, Part A school allocations	\$34,318

*****Warning*****

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2017-18 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689
 Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452

2017-18 Title II, Part A entitlement	\$5,812
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$5,812
Repayment of funds	\$0
Repayment comment Provide an explanation of why repayment dollars were added back to the allocation	
2017-18 Allocation	\$5,812
Administrative and indirect costs	\$0
2017-18 Title II, Part A adjusted allocation	\$5,812

*****Warning*****

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2017-18 Title III, Part A English Learner LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III, Part A English Learner, and to report required reservations.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total Allocation

2017-18 Title III, Part A English Learner entitlement	\$11,570
Transferred-in amount	\$0
Repayment of funds	\$0
2017-18 Allocation	\$11,570

Allocation Reservations

Professional development activities	\$0
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$11,570
Parent, family, and community engagement	\$0
Direct administration costs (Amount cannot exceed 2% of the entitlement)	\$0
Indirect costs	\$0
Total allocation reservations	\$11,570

*****Warning*****

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2017-18 Title III, Part A English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities**Required**

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.

(2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.

(3) Providing tutorials and academic or vocational education for English learners and intensified instruction.

(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.

(5) Improving the English language proficiency and academic achievement of English learners.

(6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

(6) Providing community participation programs, family literacy services, and parent and family outreach and training activities to English learners and their families.

(7) Improving the instruction of English learners, which may include English learners with disabilities. Offering early college high school or dual or concurrent enrollment programs or courses designed to help English learners achieve success in postsecondary education.

2017-18 Title III, Part A English learner entitlement	\$11,570
Transferred-in amount	\$0
2017-18 Total allocation	\$11,570
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$3,867
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$709
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Direct administration costs (Amount cannot exceed 2% of the entitlement)	\$0
Indirect costs	\$0

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2017-18 Title III, Part A English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total year-to-date expenditures	\$4,576
2017-18 Unspent funds	\$6,994
General comment (Maximum 500 characters)	

*****Warning*****

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2017-18 Title IV, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title IV, Part A and to report reservations.

CDE Program Contact:

Tom Herman, Coordinated School Health & Safety (Title IV), THerman@cde.ca.gov, 916-319-0914

2017-18 Title IV, Part A entitlement	\$10,000
Transferred-in amount	\$0
Total funds transferred out of Title IV, Part A	\$0
2017-18 Title IV, Part A allocation	\$10,000
Indirect cost reservation	\$203
Administrative reservation	\$0
2017-18 Title IV, Part A adjusted allocation	\$9,797

*****Warning*****

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2017-18 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Supporting Effective Instruction) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part A (Student Support) SACS Code 4127	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

*****Warning*****

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Mesa Union School District

Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!

2018-2019 Academic Calendar

Important Dates

7/4-Independence Day Holiday

8/15-Staff Development Day (No School)
8/16-Teacher Development Day (No School)
8/17-8/21-Teacher Prep Day (No School)
8/22-First Day 2:35pm Dismissal (1-3)/2:40 Dismissal (4-8)

9/3-Labor Day Holiday (No School)
9/6-Back to School Night (TK-5)
9/13-Back to School Night (6-8)
9/18-Picture Day

10/1-10/5-Conferences-Dismissal@1:00pm (TK-3)/1:05pm (4-8)
10/19-Fall Carnival-Dismissal@1:00pm (TK-3)/1:05pm (4-8)

11/12-Veterns Day Holiday (No School)
11/19-11/23-Fall Break (No School)
11/22-11/23-Thanksgiving Holiday (No School)

12/20-Staff PD Day-Dismissal@1:00pm (TK-3)/1:05pm (4-8)
12/21-12/31-Winter Break (No School)
12/24, 12/25, 12/31-Winter Holidays (No School)

1/1-1/4-Winter Break (No School)
1/1-New Year's Day Holiday (No School)
1/21-Martin Luther King Jr Holiday (No School)

2/11-Teacher Development Day (No School)
2/18-President's Day Holiday (No School)

3/18-Teacher Development Day (No School)

4/15-4/26-Spring Break (No School)

5/27-Memorial Day Holiday (No School)
6/14-Last Day of School* 1:00 Dismissal(TK-3)/2:40 Dismissal(4-8)

Learning Wednesdays (TK-3) Dismissal@ 1:00pm/1:05pm Dismissal (4-8)

8/29, 9/5, 9/12, 9/19, 9/26, 10/10, 10/17, 10/24, 10/31, 11/7, 11/14, 11/28, 12/5, 12/12, 12/20, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27, 3/6, 3/13, 3/20, 3/27, 4/3, 4/10, 5/1, 5/8, 5/15, 5/22, 5/29, 6/5

Quarter/Semester/Trimester

10/24/18-End of 1st Quarter(45 Days)
11/15/18-End of 1st Trimester(60 Days)
1/18/19-End of 2nd Quarter(45 Days)/End of 1st Semester(90Days)
3/6/19-End of 2nd Trimester(60 Days)
3/28/19-End of 3rd Quarter(45 Days)
6/14/19-End of 4th Quarter(45 Days)/
End of 3rdTrimester(60Days)/End of 2nd Semester(90 Days)

Legend

- Teacher Work Day
Staff/Teacher Development Day
First Day of School
Back to School Night
Holiday
Instructional Days (180 Days)
1:00 Dismissal(TK-3)/2:40 Dismissal(4-8)

July 2018 calendar grid

August 2018(8) calendar grid

September 2018(19) calendar grid

October 2018(23) calendar grid

November 2018(16) calendar grid

December 2018(14) calendar grid

January 2019(18) calendar grid

February 2019(18) calendar grid

March 2019(20) calendar grid

April 2019(12) calendar grid

May 2019(22) calendar grid

June 2019(10) calendar grid

Board Approved:



Mesa Union School District

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

Board Approved:

Board Approved:

**Mesa Union School District
Classified Employee Holidays
2018-2019**

DAY	DATE	HOLIDAY
Monday	July 4, 2018	Independence Day
Monday	September 3, 2018	Labor Day
Monday	November 12, 2018	Veteran's Day
Thursday	November 22, 2018	Thanksgiving
Friday	November 23, 2018	Thanksgiving Holiday
Monday	December 24, 2018	Winter Holiday
Tuesday	December 25, 2018	Winter Holiday
Monday	December 31, 2018	New Year's Eve Holiday
Tuesday	January 1, 2019	New Year's Day Holiday
Monday	January 21, 2019	Martin Luther King Holiday
Monday	February 11, 2019	Lincoln's Day
Monday	February 18, 2019	Presidents Day
Monday	May 27, 2019	Memorial Day

*Applies to full-time employees only
 10 month/11 month employees receive (12) paid holidays
 12 month employees receive (13) paid holidays
 Adopted by the Board on



California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION

BALLOT DEADLINE: Thursday, March 15, 2018

January 29, 2018

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Mike Walsh, President

Re: Ballot for 2018 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Thursday, March 15, 2018

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, a résumé. In addition, provided is a watermarked “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the completed ballot on red paper is to be returned.**

The board, as a whole, may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery. Please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot). **Ballots must be postmarked by the U.S. Post Office on or before Thursday, March 15, 2018. No exceptions are allowed.**

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2018 – March 31, 2020. The next meeting of the Delegate Assembly is on Saturday, May 19 – Sunday, May 20 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Friday, April 1. Please do not hesitate to contact our Executive Office at (800) 371-4691, should you have any questions. Thank you.

REQUIRES BOARD ACTION

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **THURSDAY, MARCH 15, 2018**. Only **ONE** Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2018 DELEGATE ASSEMBLY BALLOT
SUBREGION 11-B
(Ventura County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

Delegates will serve two-year terms beginning April 1, 2018 – March 31, 2020

**denotes incumbent*

John Andersen (Conejo Valley USD)*

William "Bill" Daniels (Simi Valley USD)*

Vianey Lopez (Hueneme ESD)*

Denis O'Leary (Oxnard SD)

Veronica Robles-Solis (Oxnard SD)*

Kelsey Stewart (Santa Paula USD)

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District

Date of Board Action

See reverse side for a current list of all Delegates in your Region.



2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: January 4, 2018

Name: <u>John E. Andersen</u>	CSBA Region-subregion #: <u>11B</u>
District or COE: <u>Conejo Valley Unified School District</u>	Years on board: <u>3</u>
Profession: <u>Financial Advisor</u>	Contact Number: (please <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.) <u>805-390-5487</u>
*Primary E-mail: <u>Andersens_5@verizon.net</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>2 years</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

CSBA is a stronger organization when Districts from all demographics are represented, and board members from all ideologies participate. I grew up in a poor farming community in central California, and now serve in one of the state's most affluent communities. I have a deep understanding of the state's varied socioeconomic clusters, the collaborative spirit to work in teams of diverse viewpoints, and the skills/experience to lead teams if called upon. I have been involved in area politics for over a decade, and in community activism for over three decades. California's public education system can not survive "business as usual" much longer. Funding remains schizophrenic and the achievement gap is not improving. As demonstrated in my 40 years in business (22 corporate) and 30 years of community activism, I bring the bold, collaborative leadership skills needed.

Please describe your activities and involvement on your local board, community, and/or CSBA.

1) CSBA - Now completing my first two-year term as Delegate, participating enthusiastically in all sessions. Have attended all CSBA AE Conferences, including sponsoring/hosting the Fellowship Breakfast at the 2017 Conference. 2) CVUSD (my Board) - In my fourth year of my first term, I have served as Clerk, VP, and now President. I have served on a variety of both standing and ad hoc committees. Twenty plus years in PTA and independents, earning PTA's Honorary Service Award. Very active in Scouts, Y programs, youth sports and high school sports. Board of Directors (past; including Vice Chair) - Surepath (Credit Counseling Agency). Board of Directors (past; including President) - Ventura County Youth Track Conference. Board of Elders (past) - Monte Vista Presbyterian Church. Executive Board (present; including Vice Chair) - VCRCC. Enhancing and creating community partnerships (both formal and informal) is crucial for expanding student/program opportunities and creating a greater sense of responsibility within the community.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

1) Inadequate and Misaligned State Funding - The current LCFF funding model creates as many losers as winners. It is time to end this unfair system. 2) State Mandates - Whether from the Legislature or CDOE, state mandates make it difficult for LOEs to concentrate on the issues most important to them. The answer is LOCAL CONTROL - do away with mandates and categorical and let LOEs decide for themselves. For both of these issues, CSBA needs to help drive local advocacy efforts (speed it up!), and begin supporting legislature candidates who are not afraid to vote for school issues. 3) Many districts are developing novel (great!) new programs and approaches (best practices). CSBA needs to drive Webinars and on-demand videos for more timely sharing of these successes. Once per year at AEC is too infrequent. CSBA needs to INTENSELY evaluate a partnership with CTA in pursuing deliverables from the legislature.

Professional Summary

- **Royal Alliance Associates – Financial Advisor – 2006 to Present**
 - Provide financial advisory and retirement planning services to both individual and business clients.
 - **J. Jireh and Associates – Senior Account Manager – 1999 -2005**
 - For corporate clients, provide technical staffing support for engineering and IS/IT positions.
 - **Verizon/GTE – Section Manager – 1977-1999**
 - President’s Leadership Award – Two-time recipient in program/project management roles.
 - Develop system strategic plans and budgets (departmental; capital) at both a departmental and line-of-business level.
 - Directing work-groups in excess of 40 employees and direct budgets of \$10M.
 - Directing various corporate realignments of information system workgroups.
-

Education, Professional Development

- **Occidental College, 1977; BA, Economics**
 - **Securities Licenses (Financial Services) – Series 7, Series 66, CA Insurance License**
-

Volunteer/Community Organizations

- **Current**
 - VCRCC – Board Member, Vice Chair
 - Conejo Valley Unified School District – Board of Trustees
 - Community Faith Activities – Leader of local pastors group; work with homeless.
 - **Past**
 - PTA/PFA – 1987-2000; Recipient of Honorary Service Award
 - Ventura County Youth Track Association – 1989 to 2002; Board Member, President
 - Monte Vista Presbyterian Church – Elder, Teacher, Worship Leader
 - Surepath (consumer credit counseling) – Board Member, Vice Chair
-

Relevant Skills, Qualifications

- Group leadership, team building/participation, program/project management
- Budgeting, financial analysis
- Public speaking, lobbying



2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [Handwritten Signature] Date: December 14, 2017

Name: <u>William "Bill" Daniels</u>	CSBA Region-subregion #: <u>11-B</u>
District or COE: <u>Simi Valley Unified School District</u>	Years on board: <u>3</u>
Profession: <u>Police Officer</u>	Contact Number: (please v <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.) <u>805-377-1848</u>
*Primary E-mail: <u>william.daniels@simivalleyusd.org</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>1 year</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

In 2017, I had the privilege of filling a vacant seat on the Delegate Assembly (Region 11-B). I'm extremely interested in continuing to serve on the Delegate Assembly and helping CSBA become a voice at the state level that will in turn better serve the educational needs of the children in California. I'm the type of person that's willing to roll up their sleeves and get to work and not sit back and wait for others to do the job. I have a tremendous work ethic and always willing to give 100%.

During my first year on the Delegate Assembly, I had the honor of working with the other Delegates from Region 11 and look forward to working with them in the future.

Please describe your activities and involvement on your local board, community, and/or CSBA.

In my third year on the school board, I continue working towards bringing positive change to the way business is conducted in our school district each and every day. I continue to believe the citizens and the businesses of Simi Valley appreciate the positive progress the district has made over the past three years. I have also had the opportunity to serve as both the President and Clerk of the Board.

In December 2017, I attended my fourth CSBA Conference. It was also my first conference as a member of the Delegate Assembly. For the past 30 years, I have been a police officer serving the resident and businesses of Simi Valley. In my role as a police officer and union leader, I also have been involved in several non-profit groups in town.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I believe the largest challenge facing public education today is ensuring the state allocates enough financial resources to allow children in our state the best possible educational experience. I believe CSBA has to develop a larger footprint at both the state and federal levels to ensure education remains a priority and is properly funded. I also believe CSBA and other similar groups throughout the United States need to pressure the Federal Government and hold them to their commitment from years ago to fund special education programs at 40% and not the 8-10% they are funding today.



2018 Delegate Assembly Candidate Biographical Sketch Form

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Vianey Lopez* Date: 01/07/2018

Name: <u>Vianey Lopez</u>	CSBA Region-subregion #: <u>11</u>
District or COE: <u>Hueneme</u>	Years on board: <u>5</u>
Profession: <u>District Director for Assemblymember</u>	Contact Number: (please v <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.) <u>805-204-7500</u>
*Primary E-mail: <u>vianey.lopez56@gmail.com</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>3 years</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am interested in continuing to serve as a delegate because education is very important to me. As a school board member it is important to have a diverse representation of members on the Delegate Assembly that range from women, men, ethnicity, background, and experience. I attended the school district for which I serve on the board. I was an English language learner and understand some of the complexities of the students in California who I share a similar background with. It is important to have diverse representation on the Delegate Assembly just like we need it statewide.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Aside from serving on the school board, I also serve on the non-profit board Future Leaders of America, which is a youth organization focused on developing the leadership skills of high school students. I have served on this board for approximately 7 years as secretary and treasurer. I am also an active member of the League of United Latin American Citizens (LULAC) in Ventura County. LULAC is a civil rights organization that has led different activities to uphold the civil rights of all people.

Lastly, I have been involved with the Ventura County Womens Political Council (VCWPC) in different capacities, most recently as Vice President. VCWPC works towards getting women into public office.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

While technology and access to social media platforms has expanded and allowed for many opportunities to grow and expand learning possibilities of students and staff, I believe it has also caused an expectation for action and results to happen faster than what may possible. CSBA can help address this by narrowing down the information we are seeing and offering board members opportunities to build knowledge of the need and social issues that are pushed on these platforms. Providing opportunities for members to grow year round rather than once a year at the Annual Education Conference.

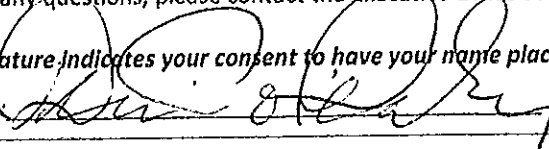
2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: January 5, 2018

Name: Denis O'Leary	CSBA Region-subregion #: <u>11-B</u>
District or COE: Oxnard School District	Years on board: <u>14</u>
Profession: Teacher	Contact Number: (please v X Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.) <u>805-407-1987</u>
*Primary E-mail: <u>doleary@oxnardsd.org</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

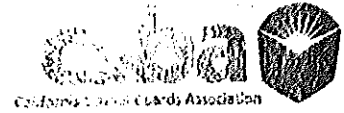
Delegates bring the needs of our students, community and educators to legislators who can forge policy and law. I want to be an advocate in the body of CSBA representing the collective goals of my community. I have been a Trustee for 14 years. I have advocated in Sacramento, Washington DC, Mexico City as well as other regions in our country for a focused support for education.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Beyond having served as a Trustee, I have served as Regional President of CAFE, District Director of LULAC, and as a founding member of Californians Together. I have fought for civil rights as an advocate, leader and author. I have regularly written about advancing our community in education as well as having been a regular speaker on Spanish radio.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The greatest challenge for Trustees and CSBA is to bridge the gap between political policy making that is often distracted away from academics and the demands and needs of our community in education. CSBA must represent education as a vital segment for our community's better future.



2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not use "pre-filled" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will not be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [Handwritten Signature] Date: January 6, 2018

Name: <u>Veronica Robles-Solis</u>	CSBA Region-subregion #: <u>11.B</u>
District or COE: <u>Oxnard School District</u>	Years on board: <u>8</u>
Profession: <u>Social Worker</u>	
Contact Number: (please V Cell X) <u>1-805-377-6835</u>	
*Primary E-mail: <u>vrobles-solis@oxnardsd.org</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? <u>1 year</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.
I am a dedicated supporter of public education, and I would like to continue to advocate on behalf of our students as a Delegate. Upon completion of my first year as a Delegate, I feel my work is unfinished. I am confident that I can contribute in numerous ways. I bring proven leadership, management, and effective communication skills. I would love to continue more in-depth advocacy, provide policy direction and continue to assure CSBA reflects in the interest of school districts and county offices of education throughout the state.

Please describe your activities and involvement on your local board, community, and/or CSBA.
Since being elected in 2010, I've served as Board President of my local board in 2011-2012, 2014-2015, and 2015-2016; I also served as Board Clerk from 2013-2014. I chaired Measure "R" bond campaign in 2012 and Measure "D" bond campaign in 2016; both measures passed successfully under my leadership. In 2014 I completed my Masters of Governance. I currently serve on the Advisory Committee on Education for Assemblymember Monique Limon AD37. I am the Vice President of Programs for Ventura County School Board Association.

As a Social Worker I believe in giving back to our community. I am a member and a dedicated supporter of PTA, a member League of United Latin American Citizens (LULAC), Ventura County Women's Political Council and a Girl Scouts Troop Leader. In the community I am also involved as an AYSO soccer Team mom, baseball mom and I volunteer at different community events with my family.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?
Governing boards are faced with making tough decisions for the betterment of our students. The CalPERS/CalSTRS pension increase is a major hurdle that all governing boards need to be aware of to face this challenge. In California, some districts have been forced to make reductions to their LCAP as a result of the CalPERS/CalSTRS increase. The impact of the pension cost increase will hurt our students, and with the support of CSBA, we need to continue to keep the governing boards updated with CalPERS and CalSTRS increases.

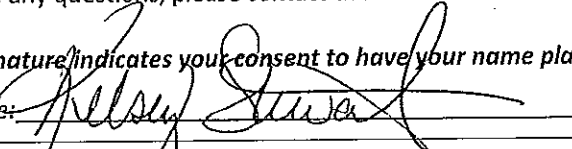
2018 Delegate Assembly Candidate Biographical Sketch Form

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 12/21/2017

Name: <u>Kelsey Stewart</u>	CSBA Region-subregion #: <u>11B</u>
District or COE: <u>Santa Paula Unified School District</u>	Years on board: <u>5</u>
Profession: <u>School Board Member</u>	Contact Number: (please v <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.) <u>(805) 290-8441</u>
*Primary E-mail: <u>kstewart@santapaulaunified.org</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am interested because I would like to represent the interest and innovative ideas of all governing boards in Region 11B at the state level through CSBA. We, as board trustees are the largest governing body in the State of California and have an opportunity and obligation to enhance the education of millions of students through our local school boards. Region 11B is a great community and I believe we can all work together to help our students achieve greatness in Ventura County. My background in management boasts excellent communication, organization, problem solving and leadership qualities while my experience in unifying two school districts has enhanced my knowledge of policies, procedures, setting direction and governance at a local level.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Since elected in 2012, I have served as; Board Representative to VCOE, SPUSD Board Clerk, Board Vice President and most recently presiding President during the Thomas Fire emergency and the departure of our superintendent. I served as Secretary for the Santa Paula Citizens for Measure T Executive Committee while running my own campaign for school board, both contests were successful. I have volunteered for many sports activities on our local campuses as well as Little League International as well as serving on may committees for local Boy Scouts of America in Ventura County. I visit our campuses often for special occasions, most notably Dr. Seuss Week reading to students and Valentine's Day as a lively and colorful character named Veronica Valentine. (The high school students love the enthusiasm.) I obtained my Masters in Governance through CSBA in 2014 and have attended all CSBA ACE conferences since being elected, striving to practice what I learned through those courses in my home district.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

One of the biggest challenges we face as governing boards is working together through democracy. It is the board of trustees that set the direction for the district and implement a plan to achieve the vision for the future of public education in our communities. Collaborating with those you may not agree with is challenging and often hinders progress towards growth as a district. CSBA can help boards overcome these challenges in preparing all trustees for their role through effective governing classes and conferences. Boards need an abundance of knowledge to properly govern their districts in topics such as effective audits, the Brown Act, collective bargaining, superintendent evaluations and administrative accountability. I believe it is the responsibility of the regional delegates to ensure we are educated properly through CSBA, so I would like the opportunity to be that voice.

CSBA Sample

Administrative Regulation

Charter School Authorization

AR 0420.4

Philosophy, Goals, Objectives and Comprehensive Plans

~~***Note: The following administrative regulation is optional.***~~

Petition Signatures

A petition for the establishment of a start-up charter school must be signed by either of the following: (Education Code 47605)

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the school for its first year of operation
2. A number of teachers equivalent to at least one-half of the total number of teachers that the charter school estimates will be employed at the school during its first year of operation

If the charter petition calls for an existing public school to be converted to a charter school, the petition must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

(cf. 4116 - Probationary/Permanent Status)

In circulating a petition, the petitioners shall include a prominent statement explaining that a parent/guardian's signature means that the parent/guardian is meaningfully interested in having his/her child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition. (Education Code 47605)

Advisory Committee

~~***Note: The following optional section may be revised to reflect district practice. CSBA's publication Charter Schools: A Guide for Governance Teams suggests that a petition review team is one method that a district may use to obtain input on proposed charters. Such a committee might include representatives of the district's human resources, fiscal services, risk management, student services, curriculum, special education, facilities, and other departments.***~~

At his/her discretion, the Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a charter petition based on the requirements in Education Code 47605 and to identify any concerns that should be addressed by the petitioners.

(cf. 2230 - Representative and Deliberative Groups)

Components of Charter Petition

~~***Note: ESBA's publication Charter Schools: A Guide for Governance Teams recommends specific content that would constitute a reasonably comprehensive description of each component listed in items #1-16 below, as well as recommendations for additional content that may be requested, but not required, of the petitioners (e.g., school calendar, transportation arrangements, a sample of the curriculum and instructional materials).***~~

The charter petition shall include affirmations that the charter school will be nonsectarian in its programs, admission policies, employment practices, and operations; not charge tuition; and not discriminate against a student on the basis of characteristics listed in Education Code 220. It shall also contain reasonably comprehensive descriptions of: (Education Code 47605, 47611.5)

1. The educational program of the proposed school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.

~~***Note: Education Code 47605 requires the charter petition to include annual goals for all students and for each numerically significant subgroup of students, as defined, and specific actions to achieve those goals as described in Education Code 52060. Pursuant to Education Code 52052, a numerically significant subgroup includes ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup (or at least 15 foster youth or homeless students) in the school. For schools with 11-99 students, numerically significant student subgroups are defined by the Superintendent of Public Instruction with approval by the State Board of Education (SBE).***~~

~~***Note: Education Code 47605 requires that these annual goals be aligned with eight state priorities related to (1) the degree to which teachers are appropriately assigned and fully credentialed, students have sufficient access to standards-based instructional materials, and facilities are maintained in good repair; (2) implementation of and student access to state academic content and performance standards; (3) parent/guardian involvement; (4) student achievement; (5) student engagement; (6) school climate; (7) student access to and enrollment in a broad course of study, including programs and services provided to benefit low-income students, English learners, and/or foster youth (i.e., "unduplicated students" for purposes of the local control funding formula); and (8) student outcomes in the specified course of study. See BP/AR 0460 - Local Control and Accountability Plan.***~~

~~***Note: Unlike districts, charter schools are exempt from the requirements to solicit public comment, hold public hearings, and have their plans approved by the county office of education.***~~

The petition shall include a description of annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served or the nature of the program operated by the charter school. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established for the proposed school, goals aligned with those priorities, and specific annual actions to achieve those goals.

(cf. 0420.41 - Charter School Oversight)
(cf. 0460 - Local Control and Accountability Plan)

If the proposed school will serve high school students, the petition shall describe the manner in which the school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "a-g" admissions criteria may be considered to meet college entrance requirements.

~~***Note— Education Code 47605 requires that the petition identify student outcomes that the charter school intends to use, including those that address increases in student achievement both schoolwide and for all groups of students served by the charter school, as defined in Education Code 47607. Education Code 47607 defines "all groups of students served by the charter school" to mean all numerically significant subgroups of students served by the charter school, as defined in Education Code 52052. ***~~

2. The measurable student outcomes identified for use by the charter school. Student outcomes means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served or the nature of the program operated by the charter school.

3. The method by which student progress in meeting the identified student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.

(cf. 0510 - School Accountability Report Card)

4. The governance structure of the school, including, but not limited to, the process to be

followed by the school to ensure parent/guardian involvement.

5. The qualifications to be met by individuals to be employed by the school.
6. The procedures that the school will follow to ensure the health and safety of students and staff, including the requirement that each school employee furnish the school with a criminal record summary as described in Education Code 44237.
7. The means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.

~~***Note: Pursuant to Education Code 47605, when the number of students who wish to attend the charter school exceeds the school's capacity, attendance must be determined by a public random drawing, with admission preference extending to students who currently attend the charter school and students who reside in the district. As amended by AB 1360 (Ch. 760, Statutes of 2017), Education Code 47605 provides that admission preferences may also include, but are not limited to, siblings of students admitted or attending the charter school and children of the school's teachers, staff, and founders identified in the initial charter. Education Code 47605, as amended, requires that the priority order for preference be determined in the charter petition as provided below.***~~

8. The charter school's student admission policy. The petition shall, in accordance with Education Code 47605(d), specify procedures for determining enrollment when the number of applicants exceed the school's capacity, including requirements for the use of a public random drawing, admission preferences, and priority order of preferences as required by law and subject to Board approval.
9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the Board's satisfaction.

~~***Note: Education Code 47605, as amended by AB 1360 (Ch. 760, Statutes of 2017), requires the petition to contain a comprehensive description of procedures by which a student can be suspended, expelled, or otherwise removed from the school, including how the school will comply with specified federal and state constitutional due process requirements.***~~

10. The procedures by which students can be suspended or expelled for disciplinary reasons or otherwise involuntarily removed for any reason, including an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements as specified in Education Code 47605(b). Such procedures shall also include processes by which the charter school will notify the superintendent of a district and request to be notified by a district about a student when the circumstances specified in Education Code 47605(d) exist.
11. The manner by which staff members of the charter school will be covered by the State

Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.

12. The public school attendance alternatives for students residing within the district who choose to not attend the charter school.

13. A description of the rights of any district employee upon leaving district employment to work in the charter school and of any rights of return to the district after employment at the charter school.

14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.

~~***Note: Education Code 47605 requires charter petitions to contain the declaration specified in item #15 below regarding responsibilities for collective bargaining. If the charter school is not deemed the public school employer for purposes of collective bargaining under Government Code 3540-3549.3, the district where the charter school is located shall be deemed the public school employer for these purposes, pursuant to Education Code 47611.5. Education Code 47611.5 further provides that, if the charter does not specify that the charter school shall comply with laws and regulations governing tenure or a merit or civil service system, the scope of representation for that charter school shall also include discipline and dismissal of charter school employees.***~~

15. A declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.

~~***Note: Education Code 47605 and 5 CCR 11962 require the charter petition to include procedures to be used in the event that the charter school closes for any reason, as provided in item #16 below. Duties of the district pertaining to charter school closures include notification requirements pursuant to Education Code 47604.32 and 5 CCR 11962.1, see BP 042041 - Charter School Oversight.***~~

16. The procedures to be used if the charter school closes, including, but not limited to: (5 CCR 11962)

- a. Designation of a responsible entity to conduct closure-related activities
- b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:
 - (1) The effective date of the closure
 - (2) The name(s) and contact information of the person(s) to whom reasonable inquiries may

be made regarding the closure

- (3) The students' districts of residence
 - (4) The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements
- c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with item #16a above
 - d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with item #16a above, except for records and/or assessment results that the charter may require to be transferred to a different entity
 - e. Transfer and maintenance of personnel records in accordance with applicable law
 - f. Completion of an independent final audit within six months after the closure of the school that includes an accounting of all financial assets and liabilities pursuant to 5 CCR 11962 and an assessment of the disposition of any restricted funds received by or due to the school
 - g. Disposal of any net assets remaining after all liabilities of the school have been paid or otherwise addressed pursuant to 5 CCR 11962
 - h. Completion and filing of any annual reports required pursuant to Education Code 47604.33
 - i. Identification of funding for the activities identified in item #16a-h above

~~***Note: Education Code 47605 requires that petitioners provide to the Governing Board the information listed in items #1-4 below. The Board may require additional information.***~~

~~***Note: As outlined in CSBA's publication Charter Schools: A Guide for Governance Teams, some districts request a school calendar, information regarding transportation arrangements, staff development plans, assurances that the school will provide appropriate services for English language learners and students with disabilities, or any other information that will assist the Board in understanding the proposal. Districts that wish to require additional information in the charter may list those items below.***~~

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

~~***Note: Education Code 47605 requires that information on school facilities, listed in item #1 below, must specify where the school intends to locate. Unless otherwise exempted, the school~~

~~must be located within the geographic boundaries of the chartering district, see section "Location of Charter School" below.***~~

1. The facilities to be used by the school, including where the school intends to locate (cf. 7160 - Charter School Facilities)
2. The manner in which administrative services of the school are to be provided
3. Potential civil liability effects, if any, upon the school and district
4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation

Location of Charter School

~~***Note: Education Code 47605 and 47605.1 establish geographic and site requirements for charter schools. Pursuant to Education Code 47605, a charter school granted by either the County Board of Education or the SBE following initial denial by the district also must locate within the geographic boundaries of the district that denied the petition.***~~

~~***Note: The Attorney General has opined, in 89 Ops. Cal. Atty. Gen. 166 (2006), that online charter schools are subject to the restrictions and conditions placed upon independent study programs, including the requirement that students reside in the charter school's home county or an adjacent county.***~~

Unless otherwise exempted by law, the charter petition shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school that is unable to locate within the district's jurisdictional boundaries may establish one site outside district boundaries but within the county, provided that: (Education Code 47605, 47605.1)

1. The district is notified prior to approval of the petition.
2. The County Superintendent of Schools and Superintendent of Public Instruction are notified before the charter school begins operations.
3. The charter school has attempted to locate a single site or facility to house the entire program but such a facility or site is unavailable in the area in which the school chooses to locate, or the site is needed for temporary use during a construction or expansion project.

A charter school may establish and locate a resource center, meeting space, or other satellite facility in an adjacent county if both of the following conditions are met: (Education Code

47605.1)

1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.
2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

(10/13 10/15) 12/17

CSBA Sample

Board Policy

Charter School Authorization

BP 0420.4

Philosophy, Goals, Objectives and Comprehensive Plans

~~***Note: The following optional policy may be revised to reflect district practice. Education Code 47600-47616-7 authorize the establishment of a capped number of public charter schools; which are generally exempt from Education Code provisions governing school districts unless otherwise specified in law. To establish a charter school, petitioners must submit to the Governing Board for approval a petition which includes all components required by law as described in the accompanying administrative regulation.***~~

~~***Note: Charter petitions also may be submitted to other entities under certain circumstances. Education Code 47605:5-47605:6 authorize petitioners to submit a petition directly to the County Board of Education when (1) the charter school will serve students for whom the county office of education would otherwise be responsible for providing direct education and related services or (2) the countywide program will provide educational services to a student population that cannot be served as well by a charter school operating in only one district in the county.***~~

~~***Note: In addition, Education Code 47605.8 authorizes petitioners to submit a petition directly to the State Board of Education (SBE) to approve a "statewide benefit charter school" that may operate at multiple sites throughout the state. 5 CCR 11967.6.1 requires the petitioner to provide prior written notice to the board of each district where the petitioner proposes to locate a school site and to notify the board of the date that the SBE will meet to consider the petition.***~~

~~***Note: For further information regarding the submission and review of charter school petitions, see CSBA's publication Charter Schools: A Guide for Governance Teams.***~~

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for students. In considering any petition to establish a charter school within the district, the Board shall give thoughtful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

~~***Note: Education Code 47605 allows for the conversion of an existing public school into a charter school, provided that the school adopts and maintains a policy giving admission preference to students who reside within the former attendance area of that public school. The Board also may create a start-up charter school.***~~

~~***Note: The Board may also act as the governing board for what are known as "dependent" charter schools. Although the term does not appear in law, the SBE includes "dependent"~~

~~charter schools as a separate category in its inventory of charter schools operating in California. A dependent charter school is subject to the same petition requirements and approval process as an "independent" charter school, which is typically formed by parents/guardians, teachers, community members, or a charter management organization.***~~

~~***Note: Pursuant to Education Code 47606, a district may petition the Superintendent of Public Instruction and the SBE to convert all its schools to charter schools, provided that 50 percent of the district's teachers sign the petition, the petition contains all specified components, and arrangements are made for alternative attendance of students residing within the district who choose not to attend charter schools.***~~

One or more persons may submit a petition for a start-up charter school to be established within the district. In addition, an existing district school may be converted to a charter school when deemed beneficial by the district and community. (Education Code 47605, 47606, 53300)

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

Any petition for a start-up charter school or conversion charter school shall include all components and signatures required by law and shall be submitted to the Board. The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, he/she also may meet with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)

(cf. 9320 - Meetings and Notices)

Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school. (Education Code 47605)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

Approval of Petition

The Board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the Board shall give preference to schools best able to provide

comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education (CDE) under Education Code 54032. (Education Code 47605)

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

(cf. 0420.42 - Charter School Renewal)
(cf. 0420.43 - Charter School Revocation)

The Board shall ensure that any approved charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but are not limited to, fiscal accountability systems, multiple measures for evaluating the educational program, including student outcomes aligned with state priorities as described in Education Code 52060, and regular reports to the Board.

(cf. 0420.41 - Charter School Oversight)

~~***Note: The following optional paragraph may be revised to reflect district practice. Although not required by law, CSBA's publication Charter Schools: A Guide for Governance Teams recommends one or more memoranda of understanding (MOUs) to address matters that are related to the charter petition but are not included in the petition, and to establish expectations for which the charter school can be held accountable. CSBA's manual provides examples of issues pertaining to business operations, administrative and support services, special education, and student assessment that might be addressed in an MOU.***~~

~~***Note: A sample MOU between the SBE and a state-approved charter school, available on CDE's web site, may be adapted for use by districts.***~~

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

It shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

Denial of Petition

~~***Note: Education Code 47605 provides that a district cannot approve a charter school serving students in a grade level not offered by the district unless the charter school also serves all the grade levels offered by the district. Thus, an elementary district cannot approve a charter for a high school, but may approve a charter for a K-12 school since it includes all grade levels served by the district.***~~

The Board shall deny any petition to authorize the conversion of a private school to a charter school. The Board shall also deny any petition for a charter that proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code 47602, 47605)

~~***Note: Pursuant to Education Code 47605, a charter petition can be denied only if certain factual findings are made, as specified in items #1-6 below. AB 1360 (Ch. 760, Statutes of 2017) amended Education Code 47605 to add that a petition may be denied if the petition does not include a declaration as to whether or not the charter school will be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining, as provided in item #6 below. 5 CCR 11967.5.1, which contains criteria that the SBE must consider in reviewing charter petitions, may be useful to the district in determining how it might evaluate whether a petition meets the conditions specified in items #1-6 below.***~~

Any other charter petition shall be denied only if the Board makes written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.
4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).
6. The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

(cf. 0430 - Comprehensive Local Plan for Special Education)

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

Legal Reference:

EDUCATION CODE

200 Equal rights and opportunities in state educational institutions

220 Nondiscrimination

17078.52-17078.66 Charter schools facility funding; state bond proceeds

17280-17317 Field Act

17365-17374 Field Act, fitness for occupancy

33126 School Accountability Report Card

41365 Charter school revolving loan fund

42238.51-42238.2 Funding for charter districts

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47640-47647 Special education funding for charter schools

47650-47652 Funding of charter schools

49011 Student fees

51745-51749.6 Independent study

52052 Numerically significant student subgroup, definition

52060-52077 Local control and accountability plan

56026 Special education

56145-56146 Special education services in charter schools

CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

CODE OF REGULATIONS, TITLE 5

11700.1-11705 Independent study

11960-11968.5.5 Charter schools

CODE OF REGULATIONS, TITLE 24

Part 2 California Building Standards Code

UNITED STATES CODE, TITLE 20

7223-7225 Charter schools

COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

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89 Ops.Cal.Atty.Gen. 166 (2006)

80 Ops.Cal.Atty.Gen. 52 (1997)

78 Ops.Cal.Atty.Gen. 297 (1995)

Management Resources:

CSBA PUBLICATIONS

Charter Schools in Focus, Issue 2: Ensuring Effective Oversight, Governance Brief, October 2017

Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016

Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016

Charter Schools: A Guide for Governance Teams, rev. February 2016

Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample Copy of a Memorandum of Understanding

Charter School Authorization: Guidance and Technical Assistance for Prospective Charter School Authorizers, Webinar 2014

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, August 2016

Charter Schools Program, January 2014

Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011

Applying Federal Civil Rights Laws to Public Charter Schools: Questions and Answers, May 2000

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

(3/06 3/12) 12/17

CSBA Sample

Board Policy

Advertising And Promotion

BP 1325

Community Relations

~~***Note: The following policy addresses the distribution of commercial and noncommercial materials as well as advertising in school-sponsored publications, on school web sites and social media, and on school facilities and grounds by outside/nonschool groups. Student speech, including the distribution of printed materials by students, is addressed in BP/AR 5145.2 - Freedom of Speech/Expression.***~~

The Governing Board establishes this policy to ensure effective and consistent standards for advertisements and promotions by nonschool groups in school-sponsored publications, on district and school web sites and social media, and on school facilities and grounds. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

- (cf. 1113 - District and School Web Sites)
- (cf. 1114 - District-Sponsored Social Media)
- (cf. 1330 - Use of School Facilities)
- (cf. 5145.2 - Freedom of Speech/Expression)
- (cf. 6145.5 - Student Organizations and Equal Access)

~~***Note: School facilities and school-sponsored publications are public property and are subject to freedom of expression rights granted by the First Amendment to the United States Constitution and Article 1, Section 2 of the California State Constitution. However, because school facilities and school-sponsored publications are generally for school purposes, they are regarded as "nonpublic fora" and the Governing Board typically has extensive authority to regulate them. In exercising this authority, the Board may decide not to accept any form of advertising or distribution of materials (nonpublic forum), as stated in Option 1 below, or to accept some advertising and/or distribution of materials, but only from certain groups or on certain topics (limited public forum), as stated in Option 2. It is also possible for the Board to prohibit advertisement by nonschool groups in some types of district forums (Option 1), while allowing nonschool groups to advertise at other forums (Option 2). For example, a K-12 district could decide not to allow any advertisement on its elementary school sites, while allowing advertisements of a nonpolitical and nonreligious nature on its high school campuses. When a districtwide policy would involve adopting both options, the Board must include clarifying statements in the policy to specify when and where each option would apply.***~~

~~***Note: Whichever option(s) the district chooses, school officials should ensure that they enforce the policy in a consistent manner, as courts look beyond the district's intent as stated in its policy and look to the actual practice of school officials in determining whether a district facility or publication is a "nonpublic" or "limited public" forum. See Board of Education of the~~

~~Westside Community Schools v. Mergens. Because this area of law is complex, it is strongly recommended that legal counsel be consulted prior to the adoption of policy in this area.***~~

~~OPTION 1: Nonpublic Forum~~

~~The Board believes that in order to maintain focus on academic achievement in district schools, students' exposure to the persuasive influence of marketing should be minimized. The Superintendent or designee shall not allow any advertisement from any nonschool group to be included in any district- or school-sponsored publication, web site, or social media, or to be posted on any school property such as school buildings, athletic fields, scoreboards, or billboards. In addition, no nonschool group's announcement, flyer, or other promotional material, shall be disseminated by the district or distributed at any school facility or on school grounds.~~

~~***Note: Districts that have created a "nonpublic forum" must delete the remainder of this policy in order to ensure that their "nonpublic forum" status is maintained.***~~

~~OPTION 2: Limited Public Forum~~

~~***Note: When the Board chooses Option 2, it may adopt reasonable rules to achieve its intended purpose for the forum, as long as the rules do not discriminate against members of the public based on their viewpoints. It is recommended that districts maintain limits on the scope of the topics and/or groups permitted in order to avoid creating a designated public forum for use by the general public. Districts with questions about how to maintain a limited public forum, should consult legal counsel.***~~

~~***Note: Items #1-5 below present examples of the types of materials and/or advertising that the district may allow, and should be revised to reflect district practice. See section "Criteria for Approval" below for examples of permissible restrictions on the content of the advertising.***~~

The Board desires to promote positive relationships between district schools and the community in order to enhance community partnerships, support, and involvement in the schools. The Superintendent or designee may, consistent with the criteria established in this policy, approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including, but not limited to, advertisements on school buildings, athletic fields, scoreboards, and billboards

4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media

5. Products and materials donated by commercial enterprises for educational use, including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6161.11 - Supplementary Instructional Materials)

~~***Note: Generally, courts have upheld procedures that place reasonable "time, place, and manner" restrictions on materials to be distributed, as long as the same restrictions are placed on all materials. See Henry v. School Board of Colorado Springs. Procedures that limit the "time, place, and manner" of distributions, such as limiting distribution to before or after school hours or creating a central location for the distribution of all materials, may be developed, but districts should consult legal counsel as appropriate when creating such restrictions.***~~

Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

~~***Note: Districts may require sponsoring entities to include a disclaimer on all materials to be distributed. For example, a disclaimer might state that "this event is not school-sponsored or approved" or that "opinions are not necessarily those of the school district or school personnel." The district should consult legal counsel as appropriate.***~~

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

Criteria for Approval

~~***Note: The following section is for use by districts that select Option 2 (limited public forum) above and may be revised to reflect criteria established by the Board.***~~

The Superintendent, principal, or designee shall not accept for distribution, or allow on school property, any materials or advertisements that:

1. Are lewd, obscene, libelous, or slanderous
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools

~~***Note: Optional item #3 below prohibits the distribution of political materials or political advertising except under certain circumstances. Pursuant to Education Code 7058, the Board may conduct a political forum if it is made available to all sides on an equitable basis.***~~

3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

~~***Note: Districts wishing to establish policy dealing with the distribution of religious materials should consult legal counsel.***~~

~~***Note: In Hills v. Scottsdale Unified School District, the Ninth Circuit Court of Appeals held that a district may only reject advertising with religious content if the advertising exceeds the subject matter of the limited forum created by the district. The court held that a district could not reject a camp brochure with religious content since the district had permitted distribution of similar literature by secular groups. To avoid viewpoint discrimination, a district must allow an advertisement on an otherwise permissible topic even if cast from a religious viewpoint.***~~

~~***Note: The court explained, however, that a district may reject advertisements that contain "proselytizing language" to the extent that the language exceeds the scope of the district's limited forum. For example, in DiLoreto v. Downey Unified School District, the court held that a district could reject an advertisement that contained a posting of the Ten Commandments where the district had only opened a baseball field fence to commercial advertising. In addition, the court in DiLoreto held that the district had an inherent right to control its property, including the right to close a previously open forum to avoid the appearance of government endorsement of religion.***~~

4. Contain prayer or proselytizing language
5. Position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

6. Discriminate against, attack, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

7. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, and movies or products unsuitable for children

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)

~~***Note: Education Code 49431.9, as added by AB 841 (Ch. 843, Statutes of 2017), prohibits schools, districts, and charter schools that participate in the National School Lunch or Breakfast Program from advertising any food or beverage during the school day, as defined, including on any property or facility owned or leased by the district or school and used for school-related activities, unless the food or beverage meets nutritional standards to be served or sold on the school campus during the school day. Schools and districts are not required to replace durable nonconsumable items, such as scoreboards or team uniforms in use as of January 1, 2018, but must comply with this prohibition as items are replaced or contracts are renegotiated.***~~

8. Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49434, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards. (Education Code 49431.9)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 5030 - Student Wellness)

9. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

10. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee may also consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference:

EDUCATION CODE

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-38139 Civic Center Act

49430-49434 The Pupil Nutrition, Health, and Achievement Act of 2001, especially:

49431.9 Advertisement of non-nutritious foods

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

UNITED STATES CODE, TITLE 42

1751-1769j School Lunch Program

1773 School Breakfast Program

COURT CASES

Hills v. Scottsdale Unified School District, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) 131 F.3d 241

Henry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 18 Cal. 3d 450

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

(11/01 4/13) 12/17

CSBA Sample

Board Policy

Budget

BP 3100

Business and Noninstructional Operations

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0400 - Comprehensive Plans)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 3300 - Expenditures and Purchases)
(cf. 3460 - Financial Reports and Accountability)
(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

~~***Note: Education Code 42103 and 42127 require the district to hold a public hearing prior to adoption of the budget; see the accompanying administrative regulation for requirements pertaining to the public hearing. A public hearing on the district's local control and accountability plan (LCAP) must occur at the same meeting; see BP 0460, Local Control and Accountability Plan.***~~

The Board shall hold a public hearing on the proposed budget in accordance with Education

Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323 - Meeting Conduct)

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting scheduled on a date after the public hearing on the budget, the Board shall, following its adoption of the LCAP or an annual update to the LCAP, adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

~~***Note: Pursuant to Education Code 42126, the district budget must be in a format prescribed by the Superintendent of Public Instruction (SPI). The SPI has established a requirement that districts use the Standardized Account Code Structure (SACS). SACS ensures that districts meet state and federal reporting guidelines and comply with generally accepted accounting principles prescribed by the Governmental Accounting Standards Board (GASB). The California Department of Education's (CDE) California School Accounting Manual provides guidance regarding coding of revenues and expenditures. ***~~

~~***Note: At its discretion, the district may use a different format for communicating the budget to the Board, staff, and public but, according to the CDE, the budget that the Board formally adopts must be in the SACS format. ***~~

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

~~***Note: Education Code 42127 requires the district to file the adopted budget with the County Superintendent of Schools as described below. If the district fails to submit a budget by July 1, the County Superintendent will, at district expense, develop a budget by September 15 and transmit that budget to the Board. ***~~

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

~~***Note: Pursuant to Education Code 42127, on or before September 15, the County~~

~~Superintendent must approve, conditionally approve, or disapprove the district's adopted budget. Education Code 42127 requires that this determination be based on a consideration of whether the district's adopted budget complies with state standards and criteria, will allow the district to meet its current and future financial obligations, satisfies all conditions established by the County Superintendent in the case of a conditionally approved budget, will enable the district to satisfy its multiyear financial commitments, includes the expenditures necessary to implement the LCAP or the annual update to the LCAP, and, when applicable, complies with the requirements pertaining to ending fund balances that exceed the state minimum recommended reserve. Education Code 42127 also requires the County Superintendent to consider other studies, reports, evaluations, or audits that may indicate that the district is in fiscal distress; see the Fiscal Crisis and Management Assistance Team's Fiscal Oversight Guide and BP-3460 - Financial Reports and Accountability.***~~

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

~~Budget Advisory Committee~~

~~***Note: The following optional section is for use by districts that choose to establish a budget advisory committee to provide input during the budget development process. The committee may be appointed by the Superintendent or designee (Option 1), by the Board (Option 2), or may be a Board subcommittee composed exclusively of Board members (Option 3). Committees established by Board action are subject to the Brown Act; see BP/AR-1220 - Citizen Advisory Committees. Districts should delete or modify the following options as appropriate. See the accompanying administrative regulation for optional language regarding the committee's composition and duties. ***~~

~~***Note: This committee is different from the budget review committee that is required in the event that the County Superintendent disapproves the district's budget; see the accompanying administrative regulation. ***~~

~~OPTION 1: The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.~~

~~OPTION 2: The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.~~

~~OPTION 3: The Board may establish a budget subcommittee composed exclusively of Board members.~~

~~***Note: The following paragraph is for use by districts that selected either Option 1, 2, or 3 above. ***~~

The committee shall submit recommendations during the budget development process and its

duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

- (cf. 1220 - Citizen Advisory Committees)
- (cf. 2230 - Representative and Deliberative Groups)
- (cf. 3350 - Travel Expenses)
- (cf. 9130 - Board Committees)
- (cf. 9140 - Board Representatives)

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

~~***Note: The following paragraph is for use by districts that receive supplemental and concentration funding within the local control funding formula (LCFF) based on the number and concentration of "unduplicated students" (i.e., students who are eligible for free or reduced-price meals, English learners, and foster youth) pursuant to Education Code 42238.02 and 42238.03. 5 CCR 15496 addresses the method of determining the percentage by which services for unduplicated students must be increased or improved above services provided to all students in the fiscal year. Pursuant to 5 CCR 15496, the district's LCAP must include evidence demonstrating how LCFF funding apportioned on the basis of unduplicated students is used to support such students; see AR 0460 - Local Control and Accountability Plan. ***~~

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 6173.1 - Education for Foster Youth)
- (cf. 6174 - Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program

requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)
(cf. 3110 - Transfer of Funds)

Fund Balance

~~***Note: The following section should be revised to reflect district practice. Governmental Accounting Standards Board (GASB) Statement 54 addresses the way fund balances (i.e., the gross differences between assets and liabilities reflected on the balance sheet) in governmental funds are reported in external financial reports. Fund balances must be classified as nonspendable, restricted, committed, assigned, and unassigned in accordance with GASB 54 definitions; also see AR 3460 Financial Reports and Accountability. Pursuant to GASB 54, the Board has sole authority to specify purposes of funds classified as "committed" and also must express, or delegate the authority to express, intended purposes of resources that result in the "assigned" fund balance. The Board may modify the following section to reflect its fund balance policy or may adopt a formal resolution containing the required components.***~~

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

~~***Note: For purposes of the committed fund balance, GASB 54 requires that the Board commit funds no later than the end of the reporting period. In New Requirements for Reporting Fund Balance in Governmental Funds, the CDE clarifies that for districts the end of the reporting period is June 30.***~~

3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the

issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

~~***Note: Although not required by GASB 54, the Government Finance Officers Association (GFOA) recommends that public agencies adopt a minimum fund balance policy that establishes an appropriate level of unrestricted fund balance that will be maintained in the general fund. The GFOA's Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund describes a variety of factors that should be considered when developing a minimum fund balance policy, such as the predictability of its revenue and volatility of its expenditures, perceived exposure to significant one-time outlays, potential drain upon the general fund from other funds as well as the availability of resources in other funds, liquidity of resources, and portion of unrestricted fund balance already committed or assigned for a specific purpose.***~~

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

~~***Note: The GFOA recommends that the minimum fund policy address both the circumstances under which the unrestricted fund balance can be spent down and the procedure for replenishing deficiencies. The district may revise the following optional paragraph to specify the rate at which the district will attempt to recover the fund balance (e.g., the Board shall develop a plan to recover the fund balance at a rate of at least one percent each year).***~~

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

~~***Note: 5 CCR 15450 establishes a minimum local reserve balance for economic uncertainties based on the district's average daily attendance (ADA). The minimum reserve balance is the greater of five percent or \$55,000 for districts with 0-300 ADA; the greater of four percent or \$55,000 for districts with 301-1,000 ADA; three percent for districts with 1,001-30,000 ADA; two percent for districts with 30,001-400,000 ADA; and one percent for districts with over 400,000 ADA. The following paragraph may be revised to reflect the minimum reserve applicable to the district's ADA.***~~

~~***Note: Education Code 42127.01 establishes, under certain conditions, a maximum amount of local reserve balance for economic uncertainties. Pursuant to Education Code 42127.01, as~~

~~amended by SB 751 (Ch. 674, Statutes of 2017), if the amount of monies in the state Public School System Stabilization Account is three percent or more of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district's combined assigned or unassigned ending general fund balance must not exceed 10 percent of those funds in the immediately following fiscal year. Basic aid districts, as defined in Education Code 42238.02, and districts with 2,500 or less ADA are exempted from this requirement. Other districts may also be exempted from this requirement by the County Superintendent for up to two consecutive fiscal years within a three-year period upon providing documentation of extraordinary fiscal circumstances (e.g., multiyear infrastructure or technology projects) that substantiate the need for a reserve in excess of the limit specified in Education Code 42127.01.~~

~~***~~

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds.
(Education Code 41202, 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)
(cf. 4154/4254/4354 - Health and Welfare Benefits)
(cf. 7210 - Facilities Financing)
(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

~~***Note: The following two optional paragraphs are for use by districts that provide "other postemployment benefits" (OPEBs) (i.e., medical, dental, vision, hearing, life insurance, long-term care, long-term disability, and other nonpension benefits to retired employees or Board members) and should be revised to reflect district practice; see BP/AR 4154/4254/4354 - Health and Welfare Benefits and BB 9250 - Remuneration, Reimbursement and Other Benefits. CSBA recommends that districts adopt a specific funding strategy for addressing their OPEB obligations. The district may pay the premiums as they fall due ("pay-as-you-go"), but in such a case the district would then accrue a deficit with respect to future retirees which can be expected to grow as a result of an increasing retiree population and increases in benefit costs. Therefore, it is recommended that the district prefund the debt to the extent possible using a method and level to be determined by the Board. For example, the district may contribute a set amount or percentage of the actuarially determined "annual required contributions" to an irrevocable trust.~~

or designated fund each year. ***

~~***Note: GASB Statement 75 requires districts that do not provide OPEB through a trust to report the total unfunded liability (i.e., OPEBs that are not prefunded) in the district's financial statements; see AR 3460 - Financial Reports and Accountability. ***~~

~~***Note: CSBA's OPEB Solutions Program provides access to qualified actuaries and consultants and a GASB-75-compliant trust to prefund future obligations. See CSBA's web site for further information. ***~~

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

~~***Note: The following optional paragraph is for use by districts that are self-insured for workers' compensation claims, either individually or as part of a joint powers agency. See AR 3460 - Financial Reports and Accountability for provisions related to reporting the estimated accrued but unfunded cost of workers' compensation claims based on an actuarial report. ***~~

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

~~***Note: The following section is optional and should be revised to reflect district practice. ***~~

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

- 1240 Duties of county superintendent of schools
- 33127-33131 Standards and criteria for local budgets and expenditures
- 41202 Determination of minimum level of education funding
- 42103 Public hearing on proposed budget; requirements for content of proposed budget
- 42122-42129 Budget requirements
- 42130-42134 Financial certifications
- 42140-42141 Disclosure of fiscal obligations
- 42238-42251 Apportionments to districts, especially:
 - 42238.01-42238.07 Local control funding formula
- 42602 Use of unbudgeted funds
- 42610 Appropriation of excess funds and limitation thereon
- 45253 Annual budget of personnel commission
- 45254 First year budget of personnel commission
- 52060-52077 Local control and accountability plan

GOVERNMENT CODE

- 7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

- 15060 Standardized account code structure
- 15440-15451 Criteria and standards for school district budgets
- 15494-15496 Local control funding formula, expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits
Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

(12/14 10/15) 12/17

CSBA Sample

Board Policy

Firearms On School Grounds

BP 3515.7

Business and Noninstructional Operations

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement and other appropriate individuals and agencies to address the security of school campuses.

(cf. 3515 - Campus Security)

(cf. 3515.2 - Disruptions)

(cf. 3515.3 - District Police/Security Department)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.7 - Weapons and Dangerous Instruments)

~~***Note: Pursuant to Penal Code 626.9 (the Gun Free School Zone Act), the possession of a firearm on school grounds or within 1,000 feet of a school is prohibited, except by a person who meets one of the exceptions specified in law (e.g., is a law enforcement or honorably retired peace officer, a member of the military force engaged in the performance of his/her duties, a security guard, or a participant in an existing shooting range at a school or in a school sanctioned shooting sport or activity). Another exception in Penal Code 626.9 allows a person with a valid Carry Concealed Weapon (CCW) license to carry a firearm within 1,000 feet of a school. However, as amended by AB 424 (Ch. 779, Statutes of 2017), Penal Code 626.9 eliminates the authority of the Superintendent or designee to provide written permission for a person who holds a valid CCW license to possess a firearm on school grounds.***~~

Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9. School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots. (Penal Code 626.9)

~~***Note: Education Code 48902 requires the principal or designee to notify law enforcement authorities when any student possesses a firearm or explosive or sells or furnishes a firearm at school. In addition, pursuant to 20 USC 7961, as renumbered by P.L. 114-95, districts are mandated to develop a policy to notify law enforcement whenever a student brings a firearm to school. For policy implementing this mandate, see BP 5131.7 Weapons and Dangerous Instruments. The following paragraph requires that law enforcement be notified when any person, whether a student or nonstudent, is observed or suspected of possessing a firearm at school.***~~

If a district employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the

principal or designee and law enforcement.

The prohibition against the possession of firearms on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

Legal Reference:

EDUCATION CODE

32281 Comprehensive safety plan
38001.5 District security officers; requirements if carry firearm

PENAL CODE

626.9 Gun Free School Zone Act
830.32 District police department; district decision to authorize carrying of firearm
16150 Definition of ammunition
16520 Definition of firearm
26150-26225 Concealed weapons permit
30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition
922 Firearms, unlawful acts
923 Firearm licensing

UNITED STATES CODE, TITLE 20

7961 Gun-Free Schools Act; student expulsions for possession of firearm

Management Resources:

WEB SITES

Office of the Attorney General: <http://oag.ca.gov/firearms>

CSBA Sample

Administrative Regulation

Facilities Inspection

AR 3517

Business and Noninstructional Operations

~~***Note: As part of the Williams litigation settlement, Education Code 17070.75 requires that each school district participating in the state's School Facility Program have a facility inspection system in place for all schools to ensure that school facilities are kept in good repair. Education Code 17002 defines "good repair" to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional as determined pursuant to the Facility Inspection Tool (FIT) developed by the Office of Public School Construction (OPSC) or a local evaluation instrument that uses the same criteria.***~~

The Superintendent or designee shall inspect school facilities to ensure that they are maintained in good repair. At a minimum, he/she shall assess those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, but not limited to, the following: (Education Code 17002, 35292.5)

1. Gas Leaks: Gas systems and pipes appear and smell safe, functional, and free of leaks.
2. Mechanical Systems: Heating, ventilation, and air conditioning systems, as applicable, are functional and unobstructed; appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.
3. Windows and Doors: Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function as designed.
4. Fences and Gates: Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others. Locks and other security hardware function as designed.
5. Interior Surfaces (walls, floors, ceilings): Interior surfaces are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage, or other cause. Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.
6. Hazardous Materials: Hazardous and flammable materials are stored properly. No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident. There does not appear to be evidence of hazardous materials that may pose a threat to the health and safety of students or staff.

(cf. 3514 - Environmental Safety)

7. Structures: Posts, beams, supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed. Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components.

8. Fire Safety and Emergency Equipment: Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly. Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.

9. Electrical Systems: Electrical systems, components, and equipment, including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.

10. Lighting: Interior and exterior lighting appears to be adequate and working properly. Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.

11. Pest/Vermin Infestation: No visible or odorous indicators of pest or vermin infestation are evident.

12. Drinking Fountains: Interior and exterior drinking fountains are functional, accessible, and free of leaks. Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.

13. Restrooms: Restrooms are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap, and paper towels or functional hand dryers) in accordance with Education Code 35292.5. The school keeps all restrooms open during school hours when students are not in classes and keeps a sufficient number of restrooms open during school hours when students are in classes, except when necessary to temporarily close a restroom for student safety or to repair the facility.

~~***Note: Although not reflected on the FIT, Education Code 35292.6, as added by AB 10 (Ch. 687, Statutes of 2017), requires a school that serves any of grades 6-12 and meets a 40 percent student poverty threshold, as defined in 20 USC 6314, to stock 50 percent of the school's restrooms with feminine hygiene products for use in connection with the menstrual cycle, and to not charge students for such products. The following paragraph may be revised to reflect the grade levels served by the district.***~~

In addition, in a school serving any of grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, at least 50 percent of the school's restrooms are stocked with feminine hygiene products, for which students are not charged. (Education Code 35292.6; 20 USC 6314)

14. Sewers: The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.

15. Roofs: Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building.

16. Drainage: School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.

17. Playground/School Grounds: Playground equipment (exterior fixtures, seating, tables, and equipment), school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.

18. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to have been cleaned regularly and are free of accumulated refuse and unabated graffiti. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.

~~***Note: Although the PIT does not specifically require districts to test for the presence of lead in drinking water, soil, and painted surfaces, such testing is recommended by the U.S. Environmental Protection Agency due to the health risks posed by lead exposure, especially for young children. Schools and child care facilities that maintain their own public water systems must test for lead pursuant to the Safe Drinking Water Act (42 USC 300f-300j-27). In addition, Health and Safety Code 116277, as amended by AB 746 (Ch. 746, Statutes of 2017), requires a community water system that serves a school with a building constructed before January 1, 2010 to test for lead in the drinking water system before January 1, 2019. If the school's lead level exceeds specified levels, the district must notify the parents/guardians of students at that school and take immediate steps to shut down all fountains and faucets where excess lead levels may exist. See AR 3514 - Environmental Safety for further information about lead testing and abatement in schools.***~~

In addition, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

(cf. 0510 - School Accountability Report Card)

~~***Note: Education Code 35186 provides that the Williams uniform complaint procedures should be used for any complaint alleging a school facility condition that poses an emergency or urgent threat, as defined in Education Code 17592.72, or any complaint that a school restroom is not clean, maintained, or kept open, as defined in Education Code 35292.5. See/E AR 1312/4 Williams Uniform Complaint Procedures.***~~

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that a school restroom is not clean, maintained, or kept open, shall be addressed in accordance with AR 1312.4 - Williams Uniform Complaint Procedures.

(cf. 1312.4 - Williams Uniform Complaint Procedures)

~~***Note: Education Code 1240 requires the County Superintendent of Schools to visit low-performing schools to determine (1) the status of any facility condition that may create an emergency or urgent threat to the health or safety of students or staff and (2) the accuracy of data reported on the school accountability report card with respect to the safety, cleanliness, and adequacy of school facilities. Education Code 1240 requires that the County Superintendent provide a quarterly report to the Board on the results of any county office visit. Education Code 1240 provides that, if the County Superintendent determines that a facility condition poses an emergency or urgent threat, he/she may return to the school to verify repairs and/or prepare a report that identifies areas of noncompliance if the district has not provided evidence that the repairs will be made within 30 days or, for major repairs, in a timely manner. The County Superintendent may then present the report to the Board at a public meeting and post the report on the county office's web site.***~~

The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

Legal Reference:

EDUCATION CODE

1240 County superintendent of schools, duties

17002 Definitions

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998

17565-17591 Property maintenance and control

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5-35292.6 School maintenance

HEALTH AND SAFETY CODE

116277 Lead testing in drinking water
CODE OF REGULATIONS, TITLE 2
1859.300-1859.330 Emergency Repair Program
UNITED STATES CODE, TITLE 20
6314 Title I schoolwide program
UNITED STATES CODE, TITLE 42
300f-300j-27 Safe Drinking Water Act

Management Resources:

COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS

Facility Inspection Tool Guidebook, February 2008

STATE ALLOCATION BOARD, OFFICE OF PUBLIC SCHOOL CONSTRUCTION
PUBLICATIONS

Facility Inspection Tool: School Facility Conditions Evaluation

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Williams Case: <http://www.cde.ca.gov/eo/ce/wc/index.asp>

Coalition of Adequate School Housing: <http://www.cashnet.org>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

U.S. Environmental Protection Agency: <http://www.epa.gov>

(11/06 7/08) 12/17

CSBA Sample

Board Policy

Professional Standards

BP 4119.21 4219.21,4319.21

Personnel

~~***Note: The following optional policy should be revised to reflect district practice and/or any related provisions of collective bargaining agreements.***~~

The Governing Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate.

(cf. 0200 - Goals for the School District)
(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)
(cf. 5131 - Conduct)
(cf. 5137 - Positive School Climate)

~~***Note: The following optional paragraph encourages district employees to abide by standards developed by their professional associations. These standards are reproduced at E 4119.21 (certificated personnel), E 4219.21 (classified personnel), and E 4319.21 (administrative and supervisory personnel).***~~

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)
(cf. 9005 - Governance Standards)

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

(cf. 4112.2 - Certification)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.7 - Firearms on School Grounds)
(cf. 4158/4258/4358 - Employee Security)

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

(cf. 3515.2 - Disruptions)

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3513.4 - Drug and Alcohol Free Schools)
(cf. 4020 - Drug and Alcohol-Free Workplace)
(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)
(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

(cf. 3580 - District Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

(cf. 4040 - Employee Use of Technology)

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

~~***Note: Discipline of employees is a subject of collective bargaining. For information about the range of disciplinary actions that may be taken, see BP/AR 4118 - Dismissal/Suspension/Disciplinary Action, and AR 4218 - Dismissal/Suspension/Disciplinary Action.***~~

~~***Note: Education Code 44242.5 and 5 CCR 80303 require the Superintendent to notify the Commission on Teacher Credentialing (CCTC) when the status of a certificated employee changes as a result of alleged misconduct. Although "alleged misconduct" is not defined in the law, the CCTC states that conduct affecting classroom safety, student safety, or the integrity of the school environment is the type of misconduct that must be reported. See AR 4117.7/4317.7 - Employment Status Reports.***~~

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

(cf. 4117.7/4317.7 - Employment Status Reports)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

~~***Note: Beginning January 1, 2018, Education Code 44050, as added by AB 500 (Ch. 580, Statutes of 2017), requires districts maintaining an employee code of conduct that addresses employee interactions with students to post the section(s) on employee-student interactions in a publicly accessible manner on each school's web site, or the district web site if a school does not maintain one. Beginning July 1, 2018, at the beginning of each school year, the district must also provide parents/guardians with written copies of the sections of the employee code of conduct that address employee interactions with students. The applicable sections of the code of conduct may appear in a variety of district documents, including, but not limited to, portions of this Board policy, employee handbooks, and/or the code of conduct adopted by the district for use by certificated, classified, or administrative personnel as presented in the accompanying Exhibits.***~~

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted

on school and/or district web sites. (Education Code 44050)

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

44050 Employee code of conduct; interaction with students

44242.5 Reports and review of alleged misconduct

48980 Parental notifications

PENAL CODE

11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80303 Reports of dismissal, resignation and other terminations for alleged misconduct

80331-80338 Rules of conduct for professional educators

Management Resources:

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Professional Standards for Educational Leaders, February 2014

California Standards for the Teaching Profession, 2009

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS

Professional Standards for Educational Leaders, 2015

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

Code of Ethics of the Education Profession, 1975

WESTED PUBLICATIONS

Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

WestEd: <http://www.wested.org>

CSBA Sample Administrative Regulation Complaints

AR 4144 4244, 4344
Personnel

~~***Note: The following administrative regulation is optional. Government Code 53296-53299 grant district employees and job applicants the right to file a "whistleblower" complaint regarding issues specified below. Pursuant to Education Code 44112-44113, the district is prohibited from retaliating against, or otherwise interfering with, an employee for exercising his/her right to file such a complaint. See BP 4119.1/4219.1/4319.1 - Civil and Legal Rights.***~~

The procedure specified in this administrative regulation shall be used to investigate and resolve any complaint by an employee alleging misapplication of the district's policies, regulations, rules, or procedures or for "whistleblower" complaints by an employee or job applicant regarding an improper district activity including, but not limited to, an allegation of gross mismanagement, a significant waste of funds, an abuse of authority, or a specific danger to public health or safety.

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

~~***Note: Any of the timelines in the following procedure may be modified to reflect district practice.***~~

Any of the time limits specified in the following procedure may be extended by written agreement between the district and complainant.

Step 1: Informal Complaint Process

Prior to instituting a formal, written complaint, the employee shall first discuss the issue with his/her supervisor or the principal of the school where the alleged act took place. Formal complaint procedures shall not be initiated until the employee has first attempted to resolve the complaint informally.

Step 2: Site Level Formal Complaint Process

~~***Note: Pursuant to Government Code 53297, an employee has the right to file a "whistleblower" complaint within 60 days of the date of the act or event that is the subject of the complaint. The following paragraph establishes a 60-day limit for all complaints filed pursuant to this procedure. Districts that choose to create a separate timeline for complaints not covered by Government Code 53297 (non-whistleblower complaints) should modify the following section accordingly.***~~

If a complaint has not been satisfactorily resolved through the informal process in Step 1, the

complainant may file a written complaint with his/her immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint. If an employee fails to file a written complaint within 60 days, the complaint shall be considered resolved on the basis of the preceding step.

In the written complaint, the employee shall specify the nature of the problem, including names, dates, locations, witnesses, the remedy sought by the employee, and a description of informal efforts to resolve the issue.

Within 10 working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.

Step 3: District Level Appeal

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the written response from the immediate supervisor or the principal. The complainant shall include all information presented to the immediate supervisor or principal at Step 2.

Within 10 working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation, including reviewing the investigation and written response by the immediate supervisor or principal at Step 2, and shall meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.

Step 4: Appeal to the Governing Board

If a complaint has not been satisfactorily resolved at Step 3, the complainant may file a written appeal to the Board within five working days of receiving the Superintendent or designee's response. All information presented at Steps 1, 2, and 3 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a written report describing attempts to resolve the complaint and the district's response.

~~***Note: Government Code 54957 authorizes the Board to meet in closed session regarding certain personnel matters. However, when the Board is discussing specific complaints or charges against an employee, that employee must be given at least 24-hour written notice of the meeting and he/she may request the matter be heard in open session. See BB-9321-Closed Session Purposes and Agendas.***~~

The Board may uphold the findings by the Superintendent or designee without hearing the complaint or the Board may hear the complaint at a regular or special Board meeting. The hearing shall be held in closed session if the complaint relates to matters that may be addressed in closed session in accordance with law.

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall make its decision within 30 days of the hearing and shall send its decision to all concerned parties. The Board's decision shall be final.

Alternate Procedures

Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure in BP/AR 4030 - Nondiscrimination in Employment.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Complaints regarding sufficiency of textbook materials, teacher vacancy or misassignment, or an urgent or emergency facility condition shall be resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186; 5 CCR 4621)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.

(6/90 3/08) 12/17

CSBA Sample

Board Policy

Classified Personnel

BP 4200

Personnel

~~***Note: The following Board policy may be revised for consistency with district collective bargaining agreements and, for districts that have incorporated the merit system pursuant to Education Code 45220-45320, with the rules and regulations of the personnel commission.***~~

The Governing Board recognizes that classified personnel provide essential services that support and enhance the district's educational program. The Board shall fill each of its classified positions with qualified persons, consistent with position requirements.

(cf. 0200 - Goals for the School District)

(cf. 4211 - Recruitment and Selection)

~~***Note: The following paragraphs reflect requirements of Education Code 45103-45104 and are for use by non-merit system districts. In merit system districts, classification of positions is a responsibility of the personnel commission pursuant to Education Code 45256.***~~

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

(cf. 4211 - Recruitment and Selection)

(cf. 4212 - Appointment and Conditions of Employment)

Each classified position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year.

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

Each classified employee shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.

(cf. 4215 - Evaluation/Supervision)

Substitute and Short-Term Employees

The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

~~***Note: Pursuant to Education Code 45103, the district may employ short-term employees for no more than 75 percent of the school year. As defined in Education Code 45103, 75 percent of the school year is 195 work days, which is equivalent to 75 percent of the number of work days in a full year.***~~

The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

Legal Reference:

EDUCATION CODE

- 45100-45139 Employment of classified staff
- 45160-45169 Salaries and differential compensation
- 45190-45210 Resignation and leaves of absence
- 45220-45320 Merit system
- 49406 Examination for tuberculosis
- 51760-51769.5 Work experience education

Management Resources:

WEB SITES

California School Employees Association: <http://www.csea.com>

CSBA Sample

Administrative Regulation

Classified Personnel

AR 4200
Personnel

Exemption from Classified Service

~~***Note: Education Code provisions related to exemption from the classified service vary depending on whether or not the district has incorporated the merit system pursuant to Education Code 45220-45320. The district should select the appropriate option below.***~~

OPTION 1: Districts Not Incorporating the Merit System

~~***Note: Pursuant to Education Code 45103, all positions not requiring certification qualifications are part of the classified service, unless specifically exempted by law. AB 670 (Ch. 582, Statutes of 2017) amended Education Code 45103 to eliminate the exemption for part-time playground positions, thereby making such positions a part of the classified service.***~~

Individuals hired solely for the following purposes are exempt from the classified service:
(Education Code 45103)

1. Substitute or short-term employees who are employed and paid for fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day
2. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment
3. Full-time students employed part time
4. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district, and which is financed by state or federal funds

~~OPTION 2: Merit System Districts~~

~~Individuals hired solely for the following purposes are exempt from the classified service:
(Education Code 45256, 45258)~~

~~***Note: Although AB 670 (Ch. 582, Statutes of 2017) amended Education Code 45103 to eliminate the exemption of part-time playground positions from the classified service in non-merit system districts, as described in Option 1 above, part-time playground positions~~

~~continue to be exempt from classified service in merit system districts pursuant to Education Code 45256.***~~

~~1. Part-time playground positions (noon duty aides), when the employees are not otherwise employed in classified positions in the district~~

~~2. Apprentices~~

~~3. Professional experts employed on a temporary basis for a specific project~~

~~4. Full-time students employed part-time~~

~~5. Part-time students employed part-time in any college work-study program, or in a work experience education program conducted by a community college district pursuant to Education Code 51760 et seq. and which is financed by state or federal funds~~

~~6. Positions established for the employment of community representatives in advisory or consulting capacities for not more than 90 work days or 720 hours in a fiscal year; provided the authorized duties are not those normally assigned to a class of positions in the classified service, are approved by the personnel commission in advance of employment, and a regular classified district employee does not receive a concurrent appointment to such a position~~

~~***Note: The following paragraph is for use by all districts. Pursuant to Education Code 45106, persons hired solely for purposes which are exempted from the classified service are subject to the requirements of Education Code 45122-45125 and 49406 as described below. Education Code 45106 mandates the Governing Board, by rule or regulation, to provide for the implementation of this law.***~~

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4212 - Appointment and Conditions of Employment)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Restricted Positions

~~***Note: The following section is for use by either merit system or non-merit system districts that have established "restricted" positions, pursuant to Education Code 45105 or 45108, which are available only to persons in low-income groups or residing in specific areas of the community.***~~

Persons employed in restricted positions shall be classified employees for all purposes except

that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. They shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service, and only upon the subsequent satisfactory completion of the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

(10/96 11/02) 12/17

CSBA Sample

Board Policy

Discipline

BP 5144

Students

~~***Note: The following policy is optional. Pursuant to Education Code 52060-52077, the Governing Board is required to adopt a local control and accountability plan (LCAP) that includes a description of the specific actions that the district intends to take in order to achieve its annual goals in specific priority areas, including student engagement and school climate. See BP/AR 0460 - Local Control and Accountability Plan.***~~

~~***Note: Since a district's ability to meet its goals around these priorities is impacted by its student discipline policies and practices, the Board must be careful to enact rules that are effective in maintaining safety and order on campus and in correcting student misbehavior without unnecessarily excluding students from school or participation in instruction. State law specifies behaviors for which a student may be suspended and/or recommended for expulsion (see BP/AR 5144.1 - Suspension and Expulsion/Due Process) and authorizes the use of age-appropriate alternatives designed to address a student's specific misbehavior, including those listed in Education Code 48900.5 and 48900.6.***~~

~~***Note: In addition, the U.S. Department of Justice's Civil Rights Division and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, state that studies have suggested a correlation between exclusionary discipline policies and practices (such as suspension and expulsion) and an array of serious educational, economic, and social problems, including school avoidance, diminished educational engagement, decreased academic achievement, increased behavior problems, and increased likelihood of dropping out, substance abuse, and involvement with the juvenile justice system. Consequently, they recommend that districts adopt alternative disciplinary measures that provide students with appropriate interventions and supports as a means for preventing and addressing student misbehavior.***~~

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 6020 - Parent Involvement)

The Superintendent or designee shall develop effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior at district schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6164.2 - Guidance/Counseling Services)

In addition, the Superintendent or designee's strategies for correcting student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures.

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.5 - Student Success Teams)

~~***Note: Pursuant to Education Code 49557.5, as added by SB 250 (Ch. 726, Statutes of 2017), districts must ensure that any discipline imposed on a student does not result in the denial or delay of a nutritionally adequate meal. The following paragraph is for use by districts participating in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773), or any district in which there is a school required to serve a free or reduced-price meal during the school day pursuant to Education Code 49550.***~~

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3553 - Free and Reduced Price Meals)

~~***Note: The following optional paragraph may be revised to reflect district practice. According to Public Counsel's model policy issued as part of the Fix School Discipline Project, a~~

~~discipline matrix that lists violations and consequences could be a useful guide to school-site administrators with regard to when suspension or expulsion referrals should be utilized.***~~

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

~~***Note: Education Code 35291.5 authorizes, but does not require, school sites to adopt rules and procedures for student discipline. Pursuant to Education Code 32282, any adopted site-level discipline rules must be included in the comprehensive safety plan; see BP/AR 0450 Comprehensive Safety Plan. The following paragraph is optional.***~~

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and district regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code 32282, 35291.5)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 9320 - Meetings and Notices)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively implement the disciplinary strategies adopted for district schools, including, but not limited to, consistent school and classroom management skills, effective accountability and positive intervention techniques, and development of strong, cooperative relationships with parents/guardians.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

~~***Note: Pursuant to Education Code 52060, the district must annually adopt an LCAP that includes a description of district goals for improving school climate, as provided in the following paragraph.***~~

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3100 - Budget)

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

Legal Reference:

EDUCATION CODE

32280-32288 School safety plans
35146 Closed sessions
35291 Rules
35291.5-35291.7 School-adopted discipline rules
37223 Weekend classes
44807.5 Restriction from recess
48900-48926 Suspension and expulsion
48980-48985 Notification of parent/guardian
49330-49335 Injurious objects
49550-49562 Meals for needy students
52060-52077 Local control and accountability plan

CIVIL CODE

1714.1 Parental liability for child's misconduct
CODE OF REGULATIONS, TITLE 5
307 Participation in school activities until departure of bus
353 Detention after school
UNITED STATES CODE, TITLE 42
1751-1769j School Lunch Program
1773 School Breakfast Program

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009
CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES
Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000

STATE BOARD OF EDUCATION POLICIES

01-02 School Safety, Discipline, and Attendance, March 2001

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Public Counsel: <http://www.fixschooldiscipline.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

(11/12 4/14) 12/17

CSBA Sample

Board Policy

Suspension And Expulsion/Due Process

BP 5144.1

Students

~~***Note: Education Code 35291 requires the Governing Board to prescribe rules and regulations for maintaining discipline in the schools under its jurisdiction. Education Code 48918 mandates the setting of rules and regulations for student expulsion as specified in this Board policy and the accompanying administrative regulation.***~~

~~***Note: While recognizing that suspension or expulsion of students is sometimes necessary, legislative, administrative, regulatory, civic, and educational leaders are united in the belief that instructional time should be used for student learning purposes and that school discipline should be imposed in a way that, as much as possible, does not exclude students from school or limit their ability or opportunity to learn. According to the U.S. Department of Justice's Civil Rights Division (DOJ) and the U.S. Department of Education's Office for Civil Rights (OCR), in their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, studies suggest a correlation between exclusionary discipline policies and practices (such as suspension and expulsion) and an array of serious educational, economic, and social problems, including school avoidance and diminished educational engagement, decreased academic achievement, increased behavior problems, and increased likelihood of dropping out, substance abuse, and involvement with the juvenile justice system. Consequently, they recommend that districts adopt alternative disciplinary measures that provide students with appropriate interventions and supports as a means for preventing and addressing student misbehaviors.***~~

~~***Note: Pursuant to Education Code 48900.5, a district is not authorized to suspend a student for certain specified violations unless the student has been subjected to other means of correction which have failed to bring about proper conduct. Such other means of correction include, but are not limited to, conferences between school personnel and the student and his/her parents/guardians, use of study, guidance, or other intervention teams to develop a plan to address the behavior in partnership with the student, and participation in a restorative justice program. For further information about specific disciplinary strategies, including alternatives to class or school removals, see BP/AR 5144 Discipline. Education Code 48900.5 authorizes a district to document in a student's records the alternative means of correction used to address the student's behavior. Furthermore, when a student is being suspended by the Superintendent, principal, or designee, Education Code 48911, as amended by AB 667 (Ch. 445, Statutes of 2017), requires that the student be informed, during the informal conference that precedes the suspension, of the other means of correction that were attempted before the suspension.***~~

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and

well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.2 - Bullying)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

~~***Note: Pursuant to Education Code 48900(s), a student may be subject to discipline only when the violation is related to a school activity or school attendance as specified below. A student may also be disciplined for violations committed away from school if it is related to a school activity or to school attendance. For example, Education Code 48900 defines bullying by means of an electronic act as including an act that originates off campus; see the accompanying administrative regulation and BP/AR 5131.2 - Bullying. Another example is the hostile school environment which a victim may suffer from sexual harassment that occurs off campus; see BP/AR 5145.7 - Sexual Harassment.***~~

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

(cf. 5112.5 - Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

~~***Note: The following paragraph addresses the problem of unlawful discrimination in the administration of student discipline. In their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, the DOJ and OCR noted that, based on the civil rights data collection conducted by OCR, students of certain racial or ethnic groups tended to be disciplined more, and sometimes more harshly, than their similarly situated peers in violation of federal nondiscrimination laws. The letter warned that any district determined to have engaged in unlawful discrimination could be subject to OCR investigation and significant remedial action.***~~

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Appropriate Use of Suspension Authority

~~***Note: Education Code 48900.5 requires districts to use other means of correction instead of suspension or expulsion except when a student commits certain enumerated offenses. The following section reflects legislative intent regarding appropriate use of suspension as a means of disciplining students and may be modified to reflect district practice.***~~

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

(cf. 1020 - Youth Services)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

~~***Note: The following optional paragraph may be revised to reflect district practice.***~~

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

~~***Note: Education Code 48900(k) prohibits a district from suspending students in grades K-3 for disruption or willful defiance and authorizes, but does not require, a district to suspend students in grades 4-12 for disruption or willful defiance. Even with this authority, districts should be careful in using these grounds, as available data have indicated a disproportionate use with certain student subgroups. Option 1 below is for use by any district that chooses to suspend students in grades 4-12 for disruption and/or willful defiance as authorized pursuant to Education Code 48900(k). Any district that chooses to eliminate disruption and willful defiance as reasons for suspending any of its students from school should select Option 2 below. Such districts should also delete the first paragraph in the section titled "Additional Grounds for Suspension and Expulsion: Grades 4-12," in the accompanying administrative regulation.***~~

~~***Note: Each option below reflects an exception granted to teachers pursuant to Education Code 48910 to suspend students, including a K-3 student, from class, see section "Suspension from Class by a Teacher" in the accompanying administrative regulation.***~~

~~OPTION 1: No student in grades K-3 may be suspended for disruption or willful defiance,~~

except by a teacher pursuant to Education Code 48910. (Education Code 48900)

~~OPTION 2: No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)~~

~~***Note: The following optional paragraph reflects the Legislature's intent, expressed in Education Code 48900, concerning disciplinary actions against truant, tardy, or absent students. Since these are not enumerated offenses, a district does not have the authority to suspend or expel students for committing any of these acts.***~~

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

On-Campus Suspension

~~***Note: As an alternative to off-campus suspension, Education Code 48911.1 authorizes a supervised suspension classroom program for students who pose no imminent danger to anyone at school and who have not been recommended for expulsion, as specified below. Education Code 48911.2 states that, if the number of students suspended during the prior year exceeds 30 percent of the school's enrollment, the district should consider implementing this program and/or another on-campus progressive discipline program.***~~

~~***Note: The following optional section is for use by districts implementing a supervised suspension classroom program. Such districts may continue to claim funding apportionments for students so assigned, provided they meet specific criteria which are set forth under "Supervised Suspension Classroom" in the accompanying administrative regulation. A district does not receive funding for off-campus suspensions.***~~

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board

shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

(cf. 5131.7 - Weapons and Dangerous Instruments)

2. Selling or otherwise furnishing a firearm

3. Brandishing a knife at another person

4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058

5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4

6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct

2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

~~***Note: Pursuant to Education Code 48917, the Board may decide to suspend the enforcement of an order for expulsion as long as a student satisfies specific conditions. See the accompanying administrative regulation for criteria. In addition, the Attorney General opined in 80 Ops. Cal. Atty. Gen. 85 (1997) that the enforcement of an expulsion order may be suspended even in those cases where the student has committed an offense for which expulsion is required by law. Legal counsel should be consulted as appropriate.***~~

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Maintenance and Monitoring of Outcome Data

~~***Note: Pursuant to Education Code 48900.8 and 48916.1, the district is required to maintain data related to suspensions and expulsions and to report such data to the Superintendent of Public Instruction.***~~

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

~~***Note: Pursuant to Education Code 52060, districts are required to address school climate in the local control and accountability plan, as measured by student suspension and expulsion rates and other local measures for each school and each numerically significant student subgroup. As defined in Education Code 52052, numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students.***~~

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

(cf. 0460 - Local Control and Accountability Plan)

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence
1981-1981.5 Enrollment of students in community school
17292.5 Program for expelled students
32261 Interagency School Safety Demonstration Act of 1985
35145 Open board meetings
35146 Closed sessions (regarding suspensions)
35291 Rules (for government and discipline of schools)
35291.5 Rules and procedures on school discipline
48645.5 Readmission; contact with juvenile justice system
48660-48666 Community day schools
48853.5 Foster youth
48900-48927 Suspension and expulsion
48950 Speech and other communication
48980 Parental notifications
49073-49079 Privacy of student records
52052 Numerically significant student subgroups
52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication
48.8 Defamation liability
CODE OF CIVIL PROCEDURE
1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt
54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia
11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined
240 Assault defined
241.2 Assault fines
242 Battery defined
243.2 Battery on school property
243.4 Sexual battery
245 Assault with deadly weapon
245.6 Hazing
261 Rape defined
266c Unlawful sexual intercourse
286 Sodomy defined
288 Lewd or lascivious acts with child under age 14
288a Oral copulation
289 Penetration of genital or anal openings

417.27 Laser pointers
422.55 Hate crime defined
422.6 Interference with exercise of civil rights
422.7 Aggravating factors for punishment
422.75 Enhanced penalties for hate crimes
626.2 Entry upon campus after written notice of suspension or dismissal without permission
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razors, or stun guns
868.5 Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

729.6 Counseling

UNITED STATES CODE, TITLE 18

921 Definitions, firearm

UNITED STATES CODE, TITLE 20

1415(K) Placement in alternative educational setting

7961 Gun-free schools

UNITED STATES CODE, TITLE 42

11432-11435 Education of homeless children and youths

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 146 (2001)

80 Ops.Cal.Atty.Gen. 348 (1997)

80 Ops.Cal.Atty.Gen. 91 (1997)

80 Ops.Cal.Atty.Gen. 85 (1997)

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Healthy Students:

<https://www2.ed.gov/about/offices/list/oese/oshs>

(4/14 12/14) 12/17

CSBA Sample

Administrative Regulation

Suspension And Expulsion/Due Process

AR 5144.1
Students

~~***Note: CSBA recommends that this administrative regulation be approved by the Governing Board, regardless of district practice.***~~

~~***Note: Education Code 35291 requires the Board to adopt rules and regulations, which are not inconsistent with law or rules adopted by the State Board of Education, for the government and discipline of the schools under its jurisdiction. In addition, Education Code 48918 and 48918.5 mandate that districts adopt rules concerning the due process rights of students in expulsion situations, and Education Code 48916 mandates procedures for filing and processing requests for readmission. Specific language complying with these mandates is included throughout this administrative regulation.***~~

~~***Note: The acts for which students may be suspended or expelled are specified in law and in the sections below titled "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12." The Board does not have authority to add to those enumerated acts. However, the Board has authority to prohibit suspension or expulsion for certain acts for which suspension or expulsion is permissible rather than mandatory. The Board may consider limiting the use of suspension and expulsion for such offenses as part of the district plan to address school climate within the local control and accountability plan required pursuant to Education Code 52060. In addition, pursuant to Education Code 48900.5, a district is not authorized to suspend a student for certain specified violations unless other means of correction have failed to bring about proper conduct.***~~

Definitions

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

(cf. 5144 - Discipline)

(cf. 5145.6 - Parental Notifications)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))

~~***Note: The Attorney General, in 80 Ops. Cal. Atty. Gen. 91 (1997), determined that a student may be expelled for "possession" of a firearm if the student knowingly and voluntarily had direct control over the firearm. The only exceptions are when the student has permission from school officials to possess the firearm (pursuant to Education Code 48900 and 48915) or when the possession is brief and solely for the purpose of disposing of the firearm, such as handing it to school officials. Note that "firearm" does not include "imitation firearm" which is listed separately in item #12 below. See BP 5131.7 Weapons and Dangerous Instruments. ***~~

~~***Note: Pursuant to Penal Code 417.27, students are prohibited from possessing a laser pointer on school premises, except for a valid instructional or other school-related purpose. See BP 5131 Conduct. ***~~

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

(cf. 5131 - Conduct)

(cf. 5131.7 - Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or

intoxicant of any kind (Education Code 48900(c))

(cf. 3513.4 - Drug and Alcohol Free Schools)

(cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))

6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))

7. Stole or attempted to steal school property or private property (Education Code 48900(g))

8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing his/her own prescription products (Education Code 48900(h))

(cf. 5131.62 - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))

11. Knowingly received stolen school property or private property (Education Code 48900(l))

12. Possessed an imitation firearm (Education Code 48900(m))

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness

and/or retaliating against that student for being a witness (Education Code 48900(o))

15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))

16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

~~***Note: Education Code 48900(t) defines "bullying" as "any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of electronic act," which is directed toward a student and which would have serious detrimental consequences upon a reasonable student. Pursuant to Education Code 48900, a student may be disciplined for bullying by means of an electronic act even when the act originated off campus. See also BP 5131-2-Bullying.***~~

17. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

~~***Note: "Bullying" also would include any act of sexual harassment, hate violence, or harassment, threat, or intimidation committed by a student at any grade level, as set forth in Education Code 48900.2, 48900.3, or 48900.4, when the act results in harm to a reasonable student as specified in the above paragraph. However, when bullying is found under these circumstances, students below grade 4 may be disciplined for the "bullying" but not for the underlying act of sexual harassment, hate violence, or harassment, threat, or intimidation as specified below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12."***~~

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in items #1-3 of "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

~~***Note: AB 2536 (Ch. 419, Statutes of 2016) amended Education Code 48900(r) to include an~~

~~act of cyber sexual bullying, as defined, as an act of bullying for which a student may be suspended or expelled from school.***~~

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

- a. A message, text, sound, video, or image
- b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 1114 - District-Sponsored Social Media)

(cf. 5131.2 - Bullying)

(cf. 6163.4 - Student Use of Technology)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education under Section 504)

~~***Note: Education Code 48900(t) allows for the suspension, but not expulsion, of a student who "aids or abets," as defined in Penal Code 31, the infliction or attempted infliction of physical injury to another person. The term "aiding or abetting," is a complex legal term and requires, that, at the time he/she committed the crime, the aider or abettor was aware of the crime and specifically intended to commit the crime. Because of the complexities of criminal law, legal counsel should be consulted as appropriate.***~~

~~***Note: Pursuant to Education Code 48900(t), any student who aids or abets a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury is subject to suspension or expulsion as provided in item #1 above.***~~

18. Aided or abetted the infliction or attempted infliction of physical injury on another

person, as defined in Penal Code 31 (Education Code 48900(t))

19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 4-12 ^B

~~***Note: The following section applies only to students in grades 4-12 and may be revised to reflect grade levels offered by the district. ***~~

~~***Note: Pursuant to Education Code 48900(k), except as otherwise provided in Education Code 48910, students in grades K-3 must not be suspended for disruption of school activities or willful defiance of school authority, and students in grades K-12 must not be expelled on these grounds. Since districts are authorized but not required to suspend students in grades 4-12 based on these grounds, a district may choose, consistent with Option 2 in the accompanying Board policy, to prohibit the use of these reasons for suspending its students. Any district that chooses to do so should delete the following paragraph.***~~

~~***Note: None of the prohibitions or restrictions in Education Code 48900(k) affect a teacher's authority to remove a student from class for one day pursuant to Education Code 48910.***~~

^B
Any student in grades 4-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

(cf. 5131.4 - Student Disturbances)

~~***Note: As discussed in item #17 of "Grounds for Suspension and Expulsion: Grades K-12" above, although Education Code 48900(r) defines bullying to include acts involving items #1-3 below, Education Code 48900.2-48900.4 provide that only students in grades 4-12 may be suspended or expelled for the individual acts that constitute sexual harassment, hate violence, and harassment. The interplay between "bullying" and items #1-3 can raise complex legal issues. Districts should consult legal counsel as appropriate.***~~

^B
A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that he/she:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7 - Sexual Harassment)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

(cf. 5145.9 - Hate-Motivated Behavior)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

(cf. 5145.3 - Nondiscrimination/Harassment)

Suspension from Class by a Teacher

~~***Note: The following section is optional and may be revised to reflect district practice. While Education Code 48900(k) prohibits a district from suspending students in grades K-3 for disruption or willful defiance, it still allows for a teacher to suspend a K-3 student on these grounds.***~~

A teacher may suspend a student, including a grade K-3 student, from class for the remainder of the day and the following day for disruption, willful defiance, or any of the other acts specified in Education Code 48900 and listed as items #1-18 under "Grounds for Suspension and Expulsion: Grades K-12" above. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, he/she shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

As soon as possible after the teacher decides to suspend the student, he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which he/she was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" and for which he/she is required to recommend expulsion. (Education Code 48915(c))

~~***Note: Education Code 48900.5 limits situations warranting suspension for a first offense to when the violation involves Education Code 48900(a)-(e) or the student's presence causes a danger to persons.***~~

The Superintendent, principal, or designee may impose a suspension for a first offense if he/she determines that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

~~***Note: Pursuant to Education Code 48900 and 48915, except for certain egregious acts or offenses for which suspension is permissible or mandatory, as specified above pursuant to Education Code 48915(a) or (e), the Superintendent or principal is authorized to use his/her discretion to provide an alternative, age-appropriate disciplinary measure that is tailored to correct a student's specific misbehavior. In addition, the U.S. Department of Justice's Civil Rights Division (DOJ) and the U.S. Department of Education's Office for Civil Rights (OCR), in~~

~~their joint January 2014 Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, recommend that effective alternatives to suspension and expulsion be implemented for correcting student misbehavior. For a list of appropriate alternatives, see AR 5144 - Discipline. ***~~

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

(cf. 5125 - Student Records)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

(cf. 6184 - Continuation Education)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

~~***Note. Pursuant to Education Code 48911, before a student is suspended by the Superintendent, principal, or designee, an informal conference must be held with the student and, when practicable, the teacher, supervisor, or other school employee who referred the student to the principal. AB 667 (Ch. 445, Statutes of 2017) amended Education Code 48911 to require that a student be informed during this informal conference of other means of correction that were attempted before the suspension.***~~

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the

teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against him/her, and shall be given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

~~***Note: Item #2 below should be revised to reflect the district's processing and reporting procedures.***~~

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

~~***Note: The following optional paragraph may be revised to reflect district practice.***~~

In addition, the notice may state the date and time when the student may return to school.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended

student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

~~***Note: When the student being considered for expulsion is a foster youth, Education Code 48911 and 48918.1 require the district to invite the student's attorney and an appropriate county child-welfare-agency representative to the meeting specified above. To ensure such invitation, the following paragraph provides that the district liaison for foster youth be notified. However, any district that has designated another position to carry out this responsibility may modify the paragraph to specify that position. For designation of the liaison for foster youth, see AR 6173.1 - Education for Foster Youth.***~~

c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

(cf. 6173.1 - Education for Foster Youth)

~~***Note: Pursuant to Education Code 48918.1, the district's liaison for homeless students must be notified when the student being considered for expulsion is a homeless student. See the section below titled "Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students."***~~

d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

(cf. 6173 - Education for Homeless Children)

~~***Note: The following optional paragraph may be revised to reflect district practice. Since Education Code 48900 and 48900.5 require a district, under certain circumstances, to use alternative disciplinary measures prior to imposing suspension, including supervised suspension, the district may, as necessary, provide services that would address the student's specific misbehavior along with the suspension program. For example, the district may require the student to enroll in a program that teaches prosocial behavior or anger management even while~~

~~the student is suspended.***~~

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

~~***Note: The following optional section reflects the Board's authority to suspend students from school pursuant to Education Code 48912. In practice, it is impractical for boards to directly exercise this authority since circumstances warranting suspension usually require quick and sometimes immediate action which may not be possible for a board due to legal requirements for taking board actions, such as having a meeting.***~~

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above and within the limits specified under "Suspension by Superintendent, Principal, or Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information violating a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

~~***Note: The following optional section is for use by any district establishing an on-campus suspension program pursuant to Education Code 48911.1. However, pursuant to Education Code 48900.5, such a district is required to use other means of correcting a student's behavior before imposing a supervised suspension, unless such a supervised suspension is otherwise permitted by law for a student's first offense. Use of a supervised suspension classroom program does not in any way limit the district's ability to transfer a student to an opportunity school or class or a continuation education school or class in accordance with law.***~~

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law.
2. The student shall have access to appropriate counseling services.
3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. The student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification may be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife or other dangerous object of no reasonable use to the student
3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Student's Right to Expulsion Hearing

~~***Note: Education Code 48918 mandates that the Board establish rules and regulations governing procedures for the expulsion of students. The timelines of Education Code 48918 must be strictly followed; failure to do so may result in loss of the district's power to act. (Garcia v. Los Angeles Board of Education). In calculating timelines, the district should also be aware of the difference between the calculation of "school days" and "calendar days" under Education Code 48918.***~~

Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Stipulated Expulsion

~~***Note: The following section is optional and may be revised to reflect district practice. "Stipulated expulsion" is for districts that have adopted an expedited procedure which allows a student to waive his/her right to a pre-expulsion hearing in exchange for an agreement as to the terms of the expulsion. Such waivers are not specifically addressed in law and districts should ensure that the due process rights of students are included in the stipulated agreement and are clearly explained to them before the agreement is signed. Districts should consult legal counsel as appropriate.***~~

After a determination that a student has committed an expellable offense, the Superintendent,

principal, or designee shall offer the student and his/her parent/guardian the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain conditions. The offer shall be made only after the student or his/her parent/guardian has been given written notice of the expulsion hearing pursuant to Education Code 48918.

The stipulation agreement shall be in writing and shall be signed by the student and his/her parent/guardian. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of his/her right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student and his/her parent/guardian shall be effective upon approval by the Board.

Rights of Complaining Witness

~~***Note: Education Code 48918.5 mandates the following rights related to the treatment of witnesses alleging acts of sexual assault or sexual battery. Other procedures related to complaining witnesses also may be added as desired by the district. Additional mandated procedures related to the rights and treatment of complaining witnesses are included where appropriate throughout this regulation.***~~

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

~~***Note: Education Code 48918 mandates the Board to adopt procedures that include the following items.***~~

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment

This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

(cf. 5119 - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney adviser

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney adviser means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing
7. The opportunity to confront and question all witnesses who testify at the hearing
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth and Homeless Students

~~***Note: Prior to conducting an expulsion hearing to determine whether a foster youth should be expelled, Education Code 48918.1 requires the district to notify the student's attorney and a representative of an appropriate county child welfare agency, provided that the violation does not require a mandatory recommendation for expulsion. Pursuant to Education Code 48918.1, such additional notice must be given to the district liaison for homeless students when the student involved is a homeless child or youth and the violation does not require a mandatory~~

~~recommenda~~tion for expulsion. While such a notice is not required if the offense requires a mandatory recommendation for expulsion, it is nonetheless recommended and the following section reflects this recommendation.***

If the student facing expulsion is a foster student, the Superintendent or designee shall also send notice of the hearing to the student's attorney and a representative of an appropriate child welfare agency at least 10 days prior to the hearing. (Education Code 48918.1)

If the student facing expulsion is a homeless student, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

~~***Note: Education Code 48918 mandates that the Board adopt procedures that include the following items.***~~

~~***Note: Instead of the Board conducting an expulsion hearing, it may appoint a hearing officer or an impartial administrative panel to conduct the hearing, see section "Alternative Expulsion Hearing: Hearing Officer or Administrative Panel" below. Even if the district conducts all expulsion hearings in this manner, the requirements of Education Code 48918 pertaining to the conduct of the hearing must be met.***~~

1. Closed Session: Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

~~***Note: For the purpose of Board deliberations during the closed session described below, the presence of any person other than the Board members, including the Superintendent, necessitates allowing the presence of the parent/guardian, student, and student's counsel.***~~

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited

to, a videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))

~~***Note: Education Code 48918 authorizes the Board to issue subpoenas for the personal appearance of percipient witnesses at an expulsion hearing. In Woodbury v. Dempsey, the court held that a district's authority to determine whether to issue subpoenas is discretionary, but a district could not have a blanket policy denying the issuance of subpoenas in all cases.***~~

~~***Note: In accordance with Code of Civil Procedure 1987, the subpoena must be served at least 10 days before the time required for attendance unless the court prescribes a shorter time. Unless they are parties to the hearing or are district or government employees, witnesses who appear pursuant to a subpoena receive fees equal to those prescribed for witnesses in civil actions in a superior court, and all witnesses other than the parties to the hearing receive mileage; these fees and mileage must be paid by the party requesting the subpoena.***~~

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12" above. (Education Code 48918(h))

~~***Note: Findings of fact made by the Board or a hearing panel must not be based on hearsay alone. "Hearsay" is evidence of an oral or written statement made by a person who is not present at the hearing which is offered to establish a fact as being true. Some exceptions to the hearsay rule exist under the Evidence Code and Education Code; the district should consult legal counsel as appropriate.***~~

Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

~~***Note: Education Code 48918.6 provides that testimony by a student witness at an expulsion hearing is privileged and thus protected from liability for defamation pursuant to Civil Code 47(b).***~~

5. Testimony by Complaining Witnesses: The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

a. Any complaining witness shall be given five days' notice before being called to testify.

b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.

c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.

d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.

e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.

f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

(1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

(2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision: The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

~~***Note: For districts that use a hearing officer or administrative panel, Education Code 48918 mandates that the Board adopt procedures that include the following section. ***~~

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. The Board may also appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

~~***Note: Pursuant to Education Code 48918, if the hearing officer or administrative panel does not recommend expulsion, a student must be permitted to return to the classroom instructional program from which the expulsion referral was made, unless the student's parent/guardian~~

~~requests a different placement. Education Code 48918 also states that a student who is found to have committed any of the violations listed in "Authority to Expel" in the accompanying Board policy but for whom expulsion is not recommended may be referred to his/her prior school. However, the hearing officer or administrative panel, like the Board, must recommend expulsion or a suspended expulsion under Education Code 48915, if it finds that a student committed any such violation that mandates expulsion. District should consult legal counsel to resolve this apparent discrepancy.***~~

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by his/her parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

Final Action by the Board

~~***Note: Education Code 48918 mandates that the Board adopt procedures that include the following paragraph.***~~

Whether the expulsion hearing is conducted in closed or open session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

(cf. 9321.1 - Closed Session Actions and Reports)

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be

reinstated under the conditions of the suspended expulsion.

~~***Note: The Gun-Free Schools Act, 20 USC 7961, requires that information in the following paragraph be sent to the California Department of Education (CDE) for assurances of compliance with federal and state law. For other language that must be submitted to the CDE, see section below entitled "Notifications to Law Enforcement Authorities."***~~

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

~~***Note: The following paragraph is optional. Education Code 48916.5 authorizes, but does not mandate, the Board to make the following requirement of certain expelled students.***~~

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)

3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision to Suspend Expulsion Order

~~***Note: Pursuant to Education Code 48917, the Board's criteria for suspending the enforcement of expulsions must be applied uniformly to all students. Items #1-3 below are optional and should be revised to reflect district criteria.***~~

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)
4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate

the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notification to Law Enforcement Authorities

~~***Note: The Gun Free Schools Act, 20 USC 7961, requires that information in the following two paragraphs be sent to the CDE for assurances of compliance with federal and state law.***~~

~~***Note: In addition, Education Code 48902 requires the principal or designee to notify law enforcement authorities when a student or nonstudent possesses a firearm or explosive or sells or furnishes a firearm at school. However, when the student involved in such a case is a student with a disability, Education Code 49076 requires any law enforcement authority to which student information is disclosed to certify that those records will not be disclosed to another party without the prior written consent of the student's parent/guardian or other person invested with the student's educational right; see AR 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).***~~

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities

of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students regarding the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Placement During Expulsion

~~***Note: Education Code 48915 requires the Board to refer all expelled students to a program of study that is prepared to accommodate students with discipline problems and that is not located at the school the student currently attends or at any regular elementary, middle, junior, or senior high school. However, students expelled for the acts described in Education Code 48900(f) through (m) or Education Code 48900.2, 48900.3, or 48900.4 may be referred to a program of study that is at another elementary, middle, junior, or senior high school if the County Superintendent of Schools certifies that an alternative program is not available at a site away from such a school.***~~

~~***Note: Education Code 48915.01 states that if the Board has established a community day school pursuant to Education Code 48661 on the same site as an elementary, middle, junior, or senior high school, expelled students may be referred to the community day school at that site. Although Education Code 48663 prohibits the use of independent study in community day schools, Education Code 48916.1 does not in any way restrict the district from offering independent study as a voluntary alternative placement option for expelled students.***~~

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these
3. Not housed at the school site attended by the student at the time of suspension

(cf. 6158 - Independent Study)
(cf. 6185 - Community Day School)

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in items #6-12 under "Grounds for Suspension

and Expulsion: Grades K-12" and items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

~~***Note: Education Code 48916 mandates that the Board adopt rules and regulations establishing a procedure for filing and processing requests for readmission and a process for Board review of all expelled students for readmission. Items #1-2 below should be revised to reflect district practice.***~~

Prior to the date set by the Board for the student's readmission:

1. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
2. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session. If a written request for open session is received from the parent/guardian or adult student, it shall be honored to the extent that privacy rights of other students are not violated.
3. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
4. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)
5. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.
6. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

~~***Note: Education Code 48915.1 requires that, when an expelled student asks to enroll in another district, the receiving district must hold a hearing to determine whether the student poses a danger to its students or staff. The receiving district then may either deny or permit the enrollment. Upon request from another district, the expelling district must provide information about the expulsion within five days.***~~

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

(4/14 12/14) 12/17