

Mesa Union School District

Agenda for the Board Meeting of the Board of Trustees to be held on Tuesday, October 16, 2018, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066

The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately 6:30 p.m. for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to a regularly scheduled meeting and online at www.mesaschooldistrict.org.

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

| Time _____ | Present | Absent |
|---|---------|--------|
| Mr. Bryan Stotko, President | _____ | _____ |
| Mrs. Mary Crull, Vice President | _____ | _____ |
| Mr. Steven Sullivan, Clerk | _____ | _____ |
| Mrs. Tonya Brunett, Trustee | _____ | _____ |
| Mr. Jeff Turner, Superintendent | _____ | _____ |
| Mrs. Tami Peterson, Chief Business Official | _____ | _____ |
| Mrs. Erica Magdaleno, Executive Assistant | _____ | _____ |

2. ADOPTION OF AGENDA

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

At this time, any member of the public may address the Board concerning the closed session items. A person addressing the Board is urged to use not more than three (3) minutes of time. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

4. CLOSED SESSION

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

- A. Negotiations as it relates to MUTA and MUST - Consult with District Negotiator Jeff Turner, Superintendent, authorized by Government Code §3549.1.
- B. Public Employee: Superintendent’s Goals/Evaluation authorized by Government Code §54957

ADJOURN FROM CLOSED SESSION

Time: _____

RECONVENE IN PUBLIC

(Approximate time 6:30 p.m.) Time: _____

Report of actions taken during closed session: The president of the Board will report on actions taken during closed session.

5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE

6. MINUTES

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting of September 18, 2018.

Mesa Union School District

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7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC

All individuals are invited to speak to the Board during public comment on matters related to the District. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

8. PUBLIC HEARING

- A. Presentation of the Initial Proposal of Mesa Union Teachers' Association (MUTA) to the Mesa Union School District for the 2018-2019 school year for negotiations; and Public Comment

In accordance with Government Code section 3547, all initial bargaining proposals of a public school employer shall be presented at a public meeting of the public school employer. The initial bargaining proposal of the Mesa Union Teachers' Association (MUTA) to the Mesa Union School District was first made public at the September 18, 2018 meeting of the Board of Trustees and is hereby returned to this agenda for public discussion.

9. SUPERINTENDENT'S REPORT

- A. 2018-2019 Professional Development Plan
B. Social Studies Textbook Adoption Update
C. Middle School Elective/Program Update
D. Monthly Attendance/Discipline Report

10. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Correspondence
1. Ventura County Office of Education correspondence regarding the Local Control Accountability Plan (LCAP) and adopted budget of Mesa Union School District for fiscal year 2018-2019
B. Board members' reports and communications
C. Board members' interests and concerns

11. CONSENT AGENDA

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Purchase Orders – Mesa (September 1-September 30, 2018)

It is the recommendation of the District Administration that the Purchase Orders be approved as presented.

PLEASE SEE AGENDA ITEM 11A IN THE PACKET

- B. Check Register – Mesa (September 1, 2018-September 30, 2018)

It is the recommendation of the District Administration that the Check Register be approved as presented.

PLEASE SEE AGENDA ITEM 11B IN THE PACKET

- C. Statement of Revenues and Expenditures (September 1, 2018-September 30, 2018)

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It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.

PLEASE SEE AGENDA ITEM 11C IN THE PACKET

D. Current Enrollment Report

It is the recommendation of the District Administration that the Enrollment Report be approved as presented.

PLEASE SEE AGENDA ITEM 11D IN THE PACKET

E. Student of the Month Listing

It is the recommendation of the District Administration that the Student of the Month listing be accepted as presented.

PLEASE SEE AGENDA ITEM 11E IN THE PACKET

12. INFORMATION

- A. Receive the Initial Proposal of the Mesa Union Support Team (MUST) to the Mesa Union School District for the 2018-2019 school year**

In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and thereafter, shall be public record. Mesa Union Support Team (MUST) hereby presents its initial proposal to the Mesa Union School District. This proposal shall be available for public review in the District Office from October 17, 2018-November 15, 2018 and the public will have an opportunity to respond to this proposal at the next scheduled Board meeting."

PLEASE SEE AGENDA ITEM 12A IN THE PACKET

13. ACTION/DISCUSSION ITEMS:

- A. Interview applicants for appointment to the Board of Trustees**

The District Administration recommends that the candidates be interviewed for the Board vacancy.

PLEASE SEE AGENDA ITEM 13A IN THE PACKET

- B. Consideration and possible action to make appointment to the Board of Trustees**

It is the recommendation of the District Administration that the Board of Trustees appoint the chosen candidate to the Board of Trustee vacancy.

- C. Discuss and Adopt the Initial Proposal of the Mesa Union Teachers' Association (MUTA) to the Mesa Union School District for the 2018-2019 school year negotiations**

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In accordance with Government Code section 3547, discuss and adopt the initial proposal of the Mesa Union Teachers' Association (MUTA) to the Mesa Union School District for the 2018-2019 school year negotiations.

PLEASE SEE AGENDA ITEM 13C IN THE PACKET

- D.** Consideration of adoption of Resolution #18-19-03 in Recognition of National Red Ribbon Week October 23-October 31, 2018

It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #18-19-03 in recognition of National Red Ribbon Week, October 23-October 31, 2018.

PLEASE SEE AGENDA ITEM 13D IN THE PACKET

- E.** Consideration of approval of Resolution #18-19-04 District of Choice Program Renewal

It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #18-19-04 District of Choice Program Renewal.

PLEASE SEE AGENDA ITEM 13E IN THE PACKET

- F.** Consideration of approval of the District of Choice Procedures and Application for the 2019-2020 school year

It is the recommendation of the District Administration that the Board of Trustees approved the District of Choice Procedures and Application for the 2019-2020 school year.

PLEASE SEE AGENDA ITEM 13F IN THE PACKET

- G.** Consideration of approval to increase lunch prices from \$2.75 to \$2.85 effective January 1, 2019.

It is the recommendation of the District Administration that the Board of Trustees approve the increase of lunch prices from \$2.75 to \$2.85 effective January 1, 2019.

- H.** Consideration of acceptance of the Quarterly Report on Williams Uniform Complaints for the quarter ending September 2018

It is the recommendation of the District Administration that the Board of Trustees accept the Quarterly Report on Williams Uniform Complaints for the quarter ending September 2018.

PLEASE SEE AGENDA ITEM 13H IN THE PACKET

- I.** Consideration of approval of the Memorandum of Understanding with Ventura County Office of Education for Educator Support and Effectiveness Programs

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding with Ventura County Office of Education for Educator Support and Effectiveness Programs.

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PLEASE SEE AGENDA ITEM 13I IN THE PACKET

- J.** Consideration of approval of the sixth grade field trip request to Pali Institute on October 24, 2018-October 26, 2018

It is the recommendation of the District Administration that the Board of Trustees approve the sixth grade field trip request to Pali Institute on October 24, 2018-October 26, 2018.

PLEASE SEE AGENDA ITEM 13J IN THE PACKET

- K.** Consideration of approval of the agreement with Pali Institute for use of Pali Institute Outdoor Education Program

It is the recommendation of the District Administration that the Board of Trustees approve the agreement with Pali Institute for the use of Pali Institute Outdoor Education Program.

PLEASE SEE AGENDA ITEM 13K IN THE PACKET

- L.** Consideration of approval of the seventh grade field trip to Catalina Island Marine Institute on February 8, 2019-February 10, 2019

It is the recommendation of the District Administration that the Board of Trustees approve the seventh grade field trip request to Catalina Island Institute on February 8, 2019-February 10, 2019.

PLEASE SEE AGENDA ITEM 13L IN THE PACKET

- M.** Consideration of approval of the agreement with Guided Discoveries, Inc. for the seventh grade field trip to Catalina Island, CIMI Toyon Bay

It is the recommendation of the District Administration that the Board of Trustees approve the agreement with Guided Discoveries, Inc. for the seventh grade field trip to Catalina Island, CIMI Toyon Bay.

PLEASE SEE AGENDA ITEM 13M IN THE PACKET

- N.** Consideration of approval of the fourth grade field trip request to the Santa Barbara Mission on November 29, 2018

It is the recommendation of the District Administration that the Board of Trustees approve the fourth grade field trip request to the Santa Barbara Mission on November 29, 2018.

PLEASE SEE AGENDA ITEM 13N IN THE PACKET

- O.** Consideration of approval of the first grade field trip request to Santa Barbara Natural History Museum on May 31, 2019

It is the recommendation of the District Administration that the Board of Trustees approve the first grade field trip request to Santa Barbara Natural History Museum on May 31, 2019.

PLEASE SEE AGENDA ITEM 13O IN THE PACKET

Mesa Union School District

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- P. Consideration of approval of the independent contract agreement with Mrs. Lynne Slidders to provide an After school Art Program for the Full STEAM Ahead After School Program

It is the recommendation of the District Administration that the Board of Trustees approve the independent contractor agreement with Lynne Slidders to provide an after school art program for Full STEAM Ahead After School Program.

PLEASE SEE AGENDA ITEM 13P IN THE PACKET

- Q. Consideration of ratification of the temporary independent contractor agreement with Shallon Cerf to provide Speech and Language Services

It is the recommendation of the District Administration that the Board of Trustees ratify the independent contractor agreement with Shallon Cerf to provide Speech and Language services.

PLEASE SEE AGENDA ITEM 13Q IN THE PACKET

14. PERSONNEL: NONE

15. ITEMS FOR FUTURE CONSIDERATION:

- A. School Safety Plan
- B. CAASPP Test Results
- C. Developer Fees

16. FUTURE MEETINGS

- A. Thursday, November 15, 2018, at 6:00 p.m., Regular Board Meeting

17. ADJOURNMENT

Time: _____

In accordance with requirement of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.

**Official Minutes of the September 20, 2018 Board Meeting of the Board of Trustees of the
Mesa Union School District**

| | |
|----------------------------------|---|
| Call to Order | The September 18, 2018 Regular Meeting of the Board of Trustees of the Mesa Union School District came to order at 6:00 p.m. in the multi-purpose room. |
| Agenda | <p>The Board agenda was by adopted by common consent.</p> <p>Board members present were Tanya Brunett, Mary Crull, Bryan Stotko. Steven Sullivan and Carolyn Rodriguez-Quddus were absent.</p> |
| Roll Call | District administrators present were Mr. Turner, superintendent, Erica Magdaleno, executive assistant, and Tami Peterson, chief business official. |
| Public Comment | There were no public comments on closed session items. |
| Closed Session | <p>At 6:01p.m., Trustee Stotko asked for public comment on closed session items. Hearing none, he announced that the Board would go into closed session to discuss Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2018-2019 school year and Negotiations as it relates to MUTA; Consult with District Negotiator Jeff Turner, authorized by Government Code §3549.1.</p> <p>Trustee Sullivan arrived at 6:02 pm</p> |
| Reconvene to Open Session | At 6:30 p.m., the Board of Trustees returned to open session. Trustee Stotko reported that the Board of Trustees had just returned from closed session where they discussed Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2018-2019 and Negotiations as it relates to MUTA; Consult with District Negotiator Jeff Turner, authorized by Government Code §3549.1. No action was taken. |
| Pledge of Allegiance | The Pledge of Allegiance was led by Trustee Stotko. |
| Minutes | <p>On motion of Trustee Crull, seconded by Trustee Brunett , and carried with a 4-0-1 vote, the minutes of the August 20, 2018 Board meeting were approved by common consent.</p> <p>Vote: Brunett: Aye Crull: Aye Rodriguez-Quddus: Absent Stotko: Aye Sullivan: Aye Ayes: 4 Noes: 0 Abstentions: 0 Absent: 1</p> |
| Comment by the Public | Trustee Stotko asked for public comments by the public. There were no public comments. |
| Public Hearing | <p>Trustee Stotko opened the public hearing at 6:32 p.m. for purposes of taking public comments on the intention of the Governing Board of Mesa Union School District to make a determination by Resolution #18-19-02 as to whether each pupil in the District has sufficient instructional materials in reading/language arts, mathematics, science, and history-social science that are consistent with the content and cycles of the curriculum frameworks.</p> <p>Hearing no public comments, Trustee Stotko closed the public hearing at 6:33 p.m.</p> |
| Superintendent's Report | District of Choice: Mr. Turner provided a presentation regarding District of Choice historical data, enrollment, steps and procedures. Historically, the option for District of Choice has only |

been made available to students entering kindergarten. On average the District of Choice option has allocated 20 spaces. Mr. Turner shared that he will be bringing a resolution to the October board meeting for Board consideration of the 2019-2020 District of Choice enrollment process.

Attendance: Mr. Turner provided an update of the August enrollment. The overall attendance rate for August was 97.57%. Mr. Turner shared that the August attendance in Kindergarten in comparison to other years has had a very strong start. Overall, attendance has been exemplary at the beginning of the school year.

Trustee Sullivan requested if Mr. Turner is able to provide overall historical attendance from 5 to 10 years ago in order to compare attendance trends. Mr. Turner agreed to provide the requested data at the next Board meeting.

Mr. Turner shared that Mesa's absenteeism rate is 5.8%, which is far below the state average of 9%. Mr. Turner also shared that this month is attendance awareness month. The administrative staff has been disseminating attendance information to Mesa families. Part of the video presented during Back to School Night provided a segment on the importance of attendance. Mr. Turner and Ms. Kuklenski have also increased the incentives for perfect attendance in effort to promote school attendance.

Trustee Crull inquired on how the independent study program could benefit attendance for students who are absent from school for an extended period of time. Mr. Turner clarified that independent study assists to ensure students continue their regular instruction, but it still counts as an absence.

Suspension/Expulsion Report: Mr. Turner provided an update on student discipline. He shared that usually we don't have suspensions in the first month of school, but this year we have had one in-school suspension in August and three additional in-school suspensions in September. Mr. Turner also shared that he and Ms. Kuklenski will continue to work on school climate and articulating school wide expectations with students. Mr. Turner communicated that he and Ms. Kuklenski have met with all junior high students during home room to articulate behavior expectations and consequences when rules are not being followed.

Board Reports and Communications

Board members' correspondence: Trustee Crull provided an update from the Measure O Committee. The committee has been collecting financial donations and endorsements from community members. The committee will also be sending out mailers and conduct a neighborhood walk in October. The committee was also present at both Back to School Nights, informing parents of Measure O. Overall, the response from parents and community members has been very positive. Mr. Turner also informed the Board that mailers and postcards will be sent out. In addition, the Ventura County Star visited the school, and will be publishing an article regarding the upcoming local school bond measures. Furthermore, Mr. Turner communicated that the Parent Faculty Organization (PFO) approved a resolution at their last meeting endorsing Measure O. The Mesa staff union associations have also been supportive and have endorsed the measure.

Board members' reports and communication: None

**Official Minutes of the September 20, 2018 Board Meeting of the Board of Trustees of the
Mesa Union School District**

Board members' interests and concerns: None

Consent Agenda

Consent Agenda:

Purchase Orders \$318,352.32
Checks Totaling \$263,371.44
Fund Balances
Enrollment 612

The consent agenda was adopted by common consent

Information

Trustee Stotko acknowledged receipt of the initial proposal of the Mesa Union Teachers' Association (MUTA) to the Mesa Union School District for the 2018-2019 school year.

**Action Discussion Items
GVCS 2017-2018
Unaudited Actuals**

On motion of Trustee Crull, seconded by Brunett, and carried with a 4-0-1 vote, the 2017-2018 Golden Valley Charter School Unaudited Actuals were accepted.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

On motion of Trustee Sullivan, seconded by Trustee Brunett, and carried with a 4-0-1 vote, Resolution #18-19-02 Regarding the Sufficiency of Textbooks was adopted.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

**Resolution #18-19-02
Regarding Sufficiency of
Textbooks**

On motion of Trustee Brunett, seconded by Trustee Sullivan, and carried with a 4-0-1 vote, the contract with Art N'You to provide a K-5 Art Program for the 2018-2019 school year was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Art N' You Contract

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with a 4-0-1 vote, the agreement between Ventura County Office of Education and Mesa Union School District to provide professional development in CHAMPS was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

**VCOE Agreement to
Provide Professional
Development in CHAMPS**

On motion of Trustee Brunett, seconded by Trustee Sullivan, and carried with a 4-0-1 vote, the agreement between Ventura County Office of Education and Mesa Union School District to provide professional development on the California Assessment of Student Progress and Performance (CAASPP) was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

**VCOE Agreement to
Provide Professional
Development on CAASPP
Resources**

**Official Minutes of the September 20, 2018 Board Meeting of the Board of Trustees of the
Mesa Union School District**

VCOE Agreement to Provide Professional Development on UDL

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with a 4-0-1 vote, the agreement between Ventura County Office of Education and Mesa Union School District to provide professional development on Universal Design for Learning(UDL) was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

VCOE Agreement for Support on the History/Social Science Adoption Process

On motion of Trustee Brunett, seconded by Trustee Crull, and carried with a 4-0-1 vote, the agreement between Ventura County Office of Education and Mesa Union School District for support on the History/Social Science adoption process was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Designation of Alternate Representative to the VCSBSA Board of Trustees

On motion of Trustee Sullivan, seconded by Trustee Brunett, and carried with a 4-0-1 vote, the designation of Kim Kuklenski as an alternate representative to the Ventura County Schools Business Services Authority Board of Trustees was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Board Policy Adoption

On motion of Trustee Sullivan, seconded by Brunett, and carried with a 4-0-1 vote, the July 2018 Board Policy Revisions were adopted as presented or amended.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Resignation of Board of Trustee

On motion of Trustee Brunett, seconded by Crull, and carried with a 4-0-1 vote, the resignation of Board of Trustee Carolyn Rodriguez-Quddus was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Board Appointment Process

Mr. Turner provided the Board with the procedures of filling Board vacancies, which are appointments in lieu of an election due to no candidates or insufficient number of candidates. Mr. Turner reviewed and discussed the procedures. With no further discussion, the Board directed Mr. Turner to move forward with the appointment process on October 16, 2018.

Personnel

On motion of Trustee Crull, seconded by Sullivan, and carried with a 4-0-1 vote, the ratification of hiring Michelle Demaria as an Hourly Intervention Specialist for the 2018-2019 school year, effective August 22, 2018 was ratified and approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

**Official Minutes of the September 20, 2018 Board Meeting of the Board of Trustees of the
Mesa Union School District**

On motion of Trustee Crull, seconded by Sullivan, and carried with a 4-0-1 vote, the ratification of hiring Jill Brody as an Hourly Intervention Specialist for the 2018-2019 school year, effective August 22, 2018 was ratified and approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

On motion of Trustee Crull, seconded by Trustee Brunett, and carried with a 4-0-1, the hiring of Francesca Overmeyer as a 3.5 hour After-School Program Activity Leader for the 2018-2019 school year was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

On motion of Trustee Crull, seconded by Trustee Brunett, and carried with a 4-0-1 vote, the approval of the resignation due to retirement of Sara Bisnett effective February 1, 2019 was approved.

Vote:

Brunett: **Aye** Crull: **Aye** Rodriguez-Quddus: **Absent** Stotko: **Aye** Sullivan: **Aye**
Ayes: **4** Noes: **0** Abstentions: **0** Absent: **1**

Future Items

Bargaining Unit(s) Initial Proposal
CAASPP State Test Results

Future Meeting

October 16, 2018, at 6:00 p.m., Regular Board Meeting

Adjournment

There being no further items of business, the Board adjourned at 7:12 p.m.



M.U.T.A.

Mesa Union Teachers' Association
3901 North Mesa School Road
Somis, CA 93066 (805) 485-1411

Executive Officers:
Cindy Davis/Anne Morgan - Co-Presidents
Amabel Puga - Vice-President
Christie Fisher - Secretary
Kristine Garza/ Matt Demaria- Co-Treasurers

Mr. Jeffrey Turner
Superintendent
Mesa Union School District
3901 North Mesa School Road
Somis, CA 93010

August 20, 2018

Dear Mr. Turner:

The Mesa Union Teachers' Association hereby presents its 2018-2019 initial proposal for a successor collective bargaining agreement to the Mesa Union School District. We propose to open the following articles:

XI Hours: Regarding prep time and district imposed relocation

XIV Assignments: Regarding district imposed relocation

Sincerely,

Cindy Davis and Anne Morgan
MUTA Co-Presidents

Superintendent's Report

October 16, 2018





**Mesa Union School District
Professional Development Plan
2018-2019**

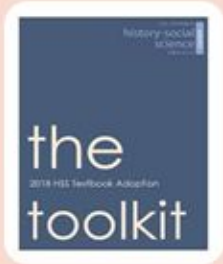
**What are we specifically
trying to accomplish?**



1. **Adopting the Multi-Tiered System of Supports (MTSS) Framework** encompassing both **Response to Intervention (RtI)** and **Positive Behavioral Interventions and Support (PBIS)** systematically addressing the needs of **ALL students**.
 - a. **Applying Universal Design for Learning (UDL)** instructional strategies so that **ALL students** have opportunities for learning through differentiated content, processes, and products.
 - b. **Implementing an Universal Behavior Support System** to teach behavioral expectations, recognize positive behavior, and clarify consequences.
 - c. **Administering Universal Formative Assessments** in grades TK-8 to monitor academic growth, targeted supports and interventions to improve achievement for **ALL students**, including English language learner, low income, and Gifted subgroups.
 - d. **Analyzing academic and behavioral data sets using the Plan, Do, Study, Act (PDSA) model** to inform decision making at the classroom, site, and district level.

2. **Adopting the California History Social-Science Framework and Next Generation Science Standards** to guide instruction.
3. **Insuring that all students develop 21st century practices:** communication, collaboration, critical thinking, creativity, and compassion (5Cs).
4. **Improving technology literacy** of teachers and **ALL students** in the school district.

Social Studies Adoption Process Update



August 14th

Adoption
Process
Overview

Introduction
to Tool Kit

September
5th

Evaluate
Social
Studies
Materials

October 17th

Launch
Social
Studies

Pilot
Session 1

January 23rd

Debrief
Social
Studies

Pilot

Session 1

Launch
Social
Studies Pilot
Session 2

May 22nd

Debrief
Social
Studies

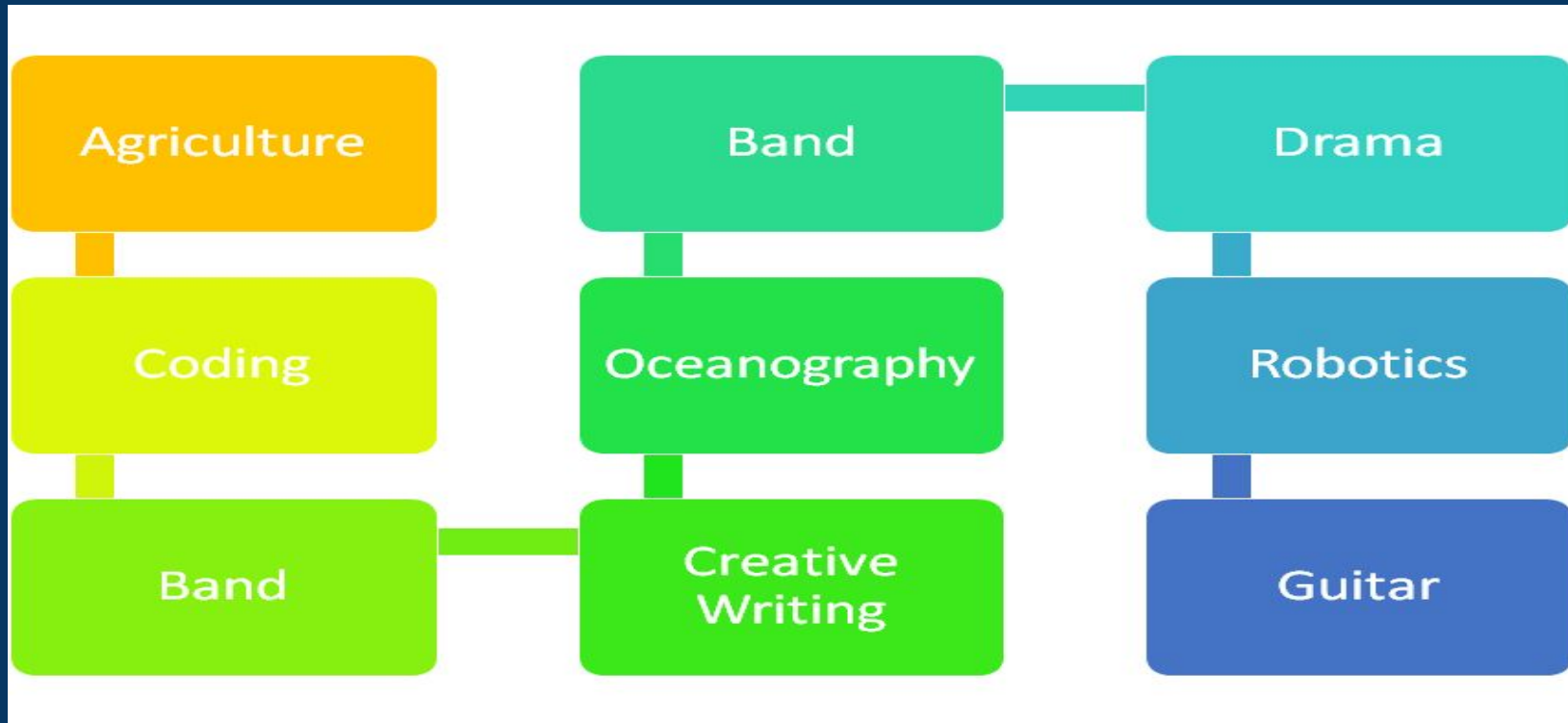
Pilot Session
2

June

Material Public
Viewing

Adoption
Recommendations
to the Board of
Trustees

Middle School Elective Offerings



Advancement Via Individual Determination



[L. avidus]: eager for knowledge

People like me



My life will be defined by

Those who doubt me

I know there are some out there

Looking up to me

I'll let those AP and Honors students be

Future leaders and policy makers

Because me? I'm just one out of a long line of

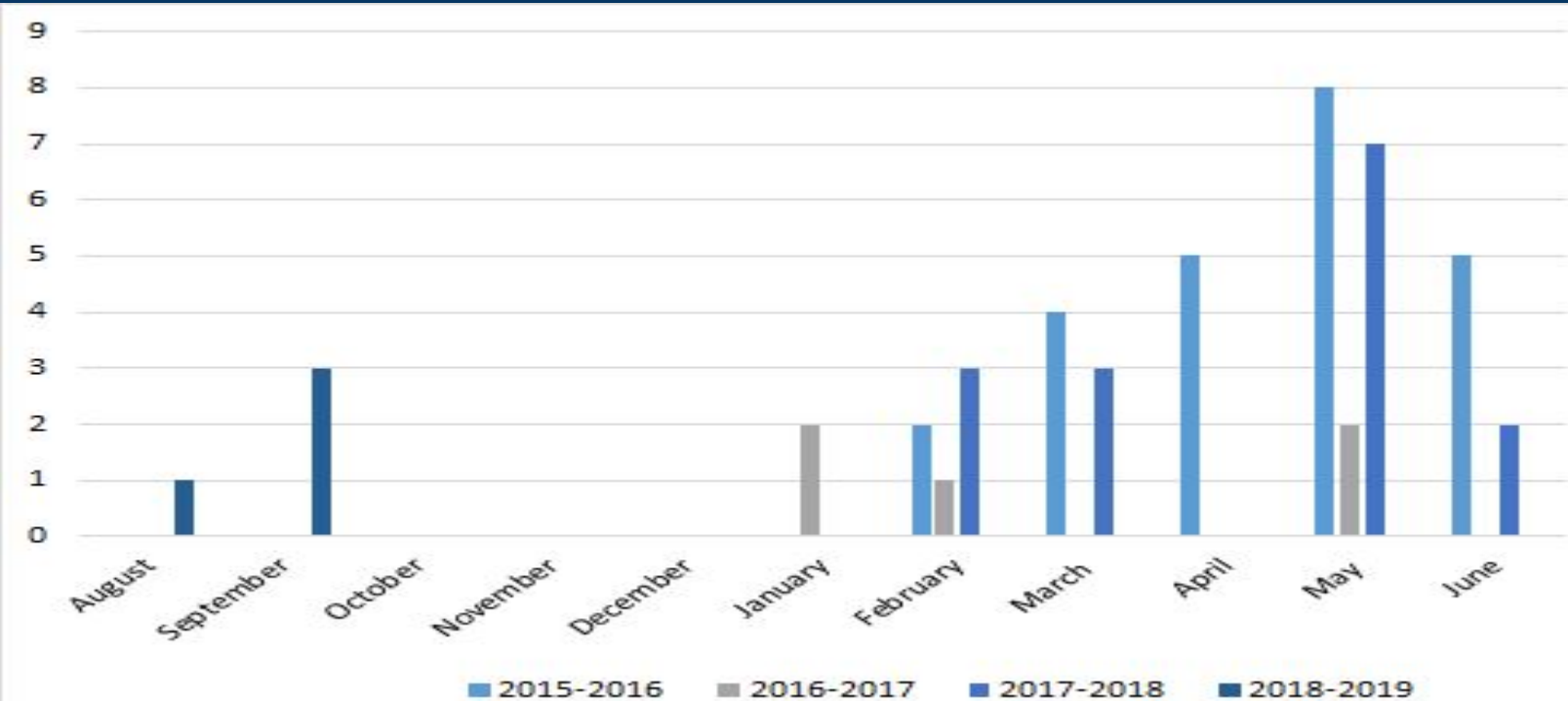
Statistics

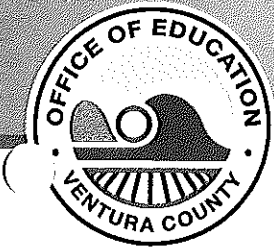
Who knows? Maybe I'll even study

What is the Mission of AVID?

AVID's **mission** is to close the achievement gap by preparing all students for **college readiness** and success in a **global society**.

Monthly Suspension Report





Administration

5189 Verdugo Way
Camarillo, CA 93012
805-383-1902 • FAX: 805-383-1908
www.vcoe.org

VENTURA COUNTY OFFICE OF EDUCATION

Stanley C. Mantooh, County Superintendent of Schools

September 14, 2018

Mr. Bryan Stotko
Governing Board President
Mesa Union School District
3901 North Mesa School Road
Somis, CA 93066

Dear Mr. Stotko:

In accordance with Education Code Sections 52070 and 42127, the Ventura County Office of Education has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of the Mesa Union School District for fiscal year 2018-19.

Education Code requires the County Superintendent to approve the LCAP after determining all of the following:

The LCAP adheres to the template adopted by the State Board of Education pursuant to Section 52064.

The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.

The LCAP adheres to the expenditure requirements adopted pursuant to Section 42238.07 for funds apportioned on the basis of the number and concentration of unduplicated pupils pursuant to Sections 42238.02 and 42238.03.

Education Code also requires the County Superintendent to approve, conditionally approve, or disapprove the adopted final budget for each school district after doing the following:

Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.

Determine whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.

Determine whether the adopted budget includes the expenditures necessary to implement the LCAP.

Based upon our review, the 2018-19 LCAP and adopted budget of the Mesa Union School District have been **approved**.

Education Code Section 52065 requires that the approved LCAP be posted on the district's website and the county office of education is also required to post all district LCAPs on its website.

Assembly Bill (AB) 2756 requires school districts to submit copies of any study or report which indicates signs or symptoms of fiscal distress to the County Office of Education. Should the district acquire any such reports or studies during the fiscal year, please submit them to School Business and Advisory Services as soon as they are available.

A complete listing of any technical corrections and recommendations relating to the adopted budget has been sent to the chief business official. If you have any questions about the LCAP, please contact Lisa Salas Brown, Director of Local District Support Services at (805) 437-1500. If you have any questions about the adopted budget, please contact Paula Driscoll, Executive Director of School Business Advisory Services at (805) 383-1981.

Sincerely,



Stanley C. Mantooth
Ventura County Superintendent of Schools

cc: District Superintendent
District Chief Business Official
District Educational Services Administrator
VCOE Chief Business Official
VCOE Educational Services Administrator

| Includes Purchase Orders dated 09/01/2018 - 09/30/2018 | | | | Board Meeting Date 10/16/2018 | |
|--|--|----------------|--------------------|-------------------------------|----------------|
| PO Number | Vendor Name | Order Location | Object Description | Resource Description | Account Amount |
| B0319-00051 | REVOLVING ACCOUNT | MESA UNION | Prof Svc | Unrestrict | 280.00 |
| B0319-00052 | SYSCO VENTURA, INC | MESA UNION | Mat'ls/Sup | Unrestrict | 1,500.00 |
| B0319-00053 | UNDERWOOD FAMILY FARMS | MESA UNION | Food | ChildNutri | 2,000.00 |
| B0319-00054 | GOLDEN VALLEY CHARTER SCHOOL | MESA UNION | TsfrAppt D | IDEA Basic | 107,124.00 |
| | | | | SpecialEd | 257,645.00 |
| B0319-00055 | RICOH USA, INC | MESA UNION | Mat'ls/Sup | Unrestrict | 2,000.00 |
| B0319-00056 | BARON INDUSTRIES | MAINTENANCE | Mat'ls/Sup | Transportation | 500.00 |
| P0319-00132 | LUNA METAL CONCEPTS INC | MESA UNION | RnrRprNCap | Unrestrict | 6,375.00 |
| | | | Site Impr | Unrestrict | 1,158.13 |
| P0319-00133 | RENAISSANCE LEARNING, INC | MESA UNION | Prof Svc | Supp/Conc | 7,134.50 |
| P0319-00134 | CENTER FOR EFFECTIVE PHILANTHROPY, INC | MESA UNION | Prof Svc | Unrestrict | 2,100.00 |
| P0319-00136 | CAROLINA BIOLOGICAL SUPPLY CO | MESA UNION | Mat'ls/Sup | Unrestrict | 334.62 |
| P0319-00137 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Unrestrict | 128.64 |
| P0319-00138 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 151.16 |
| P0319-00139 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 156.50 |
| P0319-00140 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 95.44 |
| P0319-00141 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 94.89 |
| P0319-00142 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 47.07 |
| P0319-00143 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 85.76 |
| P0319-00144 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 34.31 |
| P0319-00145 | VTA CNTY OFFICE OF EDUCATION | MESA UNION | Prof Svc | Unrestrict | 350.00 |
| P0319-00146 | HOUGHTON MIFFLIN HARCOURT | MESA UNION | Textbooks | LotteryIM | 387.56 |
| P0319-00147 | TRI-COUNTY GATE COUNCIL | MESA UNION | Dues/Memb | Unrestrict | 75.00 |
| P0319-00148 | VTA CNTY OFFICE OF EDUCATION | MESA UNION | STAFF DEV | NCLBIPrtA | 295.00 |
| P0319-00149 | CALIFORNIA LUTHERAN UNIVERSITY | MESA UNION | STAFF DEV | NCLBIPrtA | 4,200.00 |
| P0319-00150 | MATHCOUNTS FOUNDATION | MESA UNION | Prof Svc | Supp/Conc | 150.00 |
| P0319-00151 | TREETOP PUBLISHING | MESA UNION | Othr Books | Supp/Conc | 103.15 |
| P0319-00152 | NICK RAIL MUSIC | MESA UNION | Mat'ls/Sup | Supp/Conc | 88.47 |
| P0319-00154 | AFFORDABLE PLUMBING PROS | MESA UNION | RnrRprNCap | Unrestrict | 5,000.00 |
| P0319-00155 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 14.91 |
| P0319-00156 | JW PEPPER & SON, INC | MESA UNION | Mat'ls/Sup | Supp/Conc | 424.71 |
| P0319-00157 | MJP TECHNOLOGIES, INC | MESA UNION | Mat'ls/Sup | Unrestrict | 368.22 |
| P0319-00158 | SCHOOL SPECIALTY, INC | MESA UNION | Mat'ls/Sup | PFOD | 2,468.67 |
| P0319-00159 | READ NATURALLY INC | MESA UNION | Prof Svc | Supp/Conc | 690.00 |
| P0319-00160 | BrainPOP, LLC | MESA UNION | Prof Svc | Supp/Conc | 3,090.00 |
| P0319-00161 | VTA CNTY OFFICE OF EDUCATION | MESA UNION | EmployFees | Unrestrict | 229.00 |
| P0319-00162 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 48.85 |
| P0319-00163 | PACIFIC NORTHWEST PUBLISHING | MESA UNION | Othr Books | OtherState | 478.21 |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

Includes Purchase Orders dated 09/01/2018 - 09/30/2018 **Board Meeting Date 10/16/2018**

| PO Number | Vendor Name | Order Location | Object Description | Resource Description | Account Amount |
|----------------------------|------------------------------|----------------|--------------------|----------------------|-------------------|
| P0319-00164 | VTA CNTY OFFICE OF EDUCATION | MESA UNION | STAFF DEV | OtherState | 100.00 |
| P0319-00165 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Unrestrict | 24.97 |
| P0319-00166 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Unrestrict | 31.94 |
| P0319-00167 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Unrestrict | 12.76 |
| P0319-00168 | SCHOLASTIC INC | MESA UNION | Mat'ls/Sup | Supp/Conc | 514.25 |
| P0319-00169 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 503.09 |
| P0319-00170 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 315.53 |
| P0319-00171 | AMAZON.COM | MESA UNION | Mat'ls/Sup | Supp/Conc | 351.69 |
| P0319-00172 | MISSION LINEN SUPPLY | MESA UNION | Mat'ls/Sup | Unrestrict | 134.06 |
| P0319-00173 | HOUGHTON MIFFLIN HARCOURT | MESA UNION | Textbooks | LotteryIM | 1,593.04 |
| P0319-00174 | MJP TECHNOLOGIES, INC | MESA UNION | Prof Svc | Unrestrict | 8,250.00 |
| P0319-00175 | IT'S ELEMENTARY | MESA UNION | Mat'ls/Sup | Supp/Conc | 316.23 |
| P0319-00176 | ECOLAB INC | MESA UNION | Mat'ls/Sup | Unrestrict | 68.25 |
| Total Number of POs | | | 49 | Total | 419,622.58 |

Fund Recap

| Fund | Description | PO Count | Amount |
|------|----------------|--------------|-------------------|
| 010 | General Fund | 48 | 417,622.58 |
| 130 | Cafeteria Fund | 1 | 2,000.00 |
| | | Total | 419,622.58 |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE **ONLINE**

Checks Dated 09/01/2018 through 09/30/2018

Board Meeting Date 10/16/2018

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|---|-----------------|--------------|
| 5003811661 | 09/04/2018 | Alexander S. Dekok | 010-5220 | conference workshop | | 1,285.67 |
| 5003811662 | 09/04/2018 | MAINSTREET ARCHITECTS & PLANNE RS, INC. | 010-6210 | Architects | | 2,060.40 |
| 5003811663 | 09/04/2018 | NICK RAIL MUSIC | 010-4300 | music supplies | 498.69 | |
| | | | | music supplies | 373.66 | 872.35 |
| 5003811664 | 09/04/2018 | REVOLVING ACCOUNT | 010-5800 | FY18-19 Bank Service Charges | | 19.00 |
| 5003811665 | 09/04/2018 | SYSCO VENTURA | 130-4300 | cafeteria supplies | 286.65 | |
| | | | 130-4700 | cafeteria supplies | 1,253.02 | 1,539.67 |
| 5003811666 | 09/05/2018 | NASON'S LOCK & SAFE, INC | 010-6170 | locksmith repairs | | 3,725.83 |
| 5003811667 | 09/06/2018 | Julee A. Vollmert | 010-4300 | classroom supplies | | 26.94 |
| 5003811668 | 09/06/2018 | Kimberly B. Kuklenski | 010-4300 | supplies for staff meeting | | 21.54 |
| 5003811669 | 09/06/2018 | Leticia E. Cousino | 010-4300 | office supplies | | 120.78 |
| 5003811670 | 09/06/2018 | Alexander S. Dekok | 010-5220 | mileage | | 174.40 |
| 5003811671 | 09/06/2018 | Anthony Oliveras | 010-4300 | supplies | 65.23 | |
| | | | | supplies for afterschool program | 55.81 | 121.04 |
| 5003811672 | 09/06/2018 | Francesca M. Overmyer | 010-5804 | fingerprinting | | 74.00 |
| 5003811673 | 09/06/2018 | ALTA DENA DAIRY | 130-4700 | Cafeteria supplies | | 464.21 |
| 5003811674 | 09/06/2018 | FOLLETT SCHOOL SOLUTIONS, INC | 010-5800 | license renewal | | 1,075.50 |
| 5003811675 | 09/06/2018 | GODOY STUDIOS | 010-5800 | technology | | 1,980.00 |
| 5003811676 | 09/06/2018 | GOLDEN VALLEY CHARTER SCHOOL | 010-7221 | FY18-19 GV Special Ed Assistance & Tech Support | | 5,110.49 |
| 5003811677 | 09/06/2018 | HOUSE SANITARY SUPPLY | 010-4300 | maintenance supplies | | 1,682.04 |
| 5003811678 | 09/06/2018 | SOUTHWEST SCHOOL & OFFICE SPLY | 010-4300 | classroom supplies | | 833.79 |
| 5003811679 | 09/06/2018 | SPARKLETTS | 010-5504 | bottled water | | 119.03 |
| 5003811680 | 09/06/2018 | SYSCO VENTURA | 130-4300 | cafeteria supplies | 227.23 | |
| | | | 130-4700 | cafeteria supplies | 1,021.63 | 1,248.86 |
| 5003811681 | 09/07/2018 | LUNA METAL CONCEPTS | 010-5600 | repair and install gate hinges | 2,164.85 | |
| | | | 010-6170 | repair and install gate hinges | 393.28 | 2,558.13 |
| 5003811682 | 09/07/2018 | LUNA METAL CONCEPTS | 010-5600 | repair and install gate hinges | 4,210.15 | |
| | | | 010-6170 | repair and install gate hinges | 764.85 | 4,975.00 |
| 5003811683 | 09/07/2018 | POOLE OIL COMPANY | 010-4310 | fuel for buses | | 681.51 |
| 5003811684 | 09/07/2018 | SYSCO VENTURA | 130-4700 | afterschool program | | 340.56 |
| 5003811685 | 09/07/2018 | VTA CNTY OFFICE OF EDUCATION | 010-5800 | FY18-19 CalPERS GASB-68 | | 350.00 |
| 5003811686 | 09/10/2018 | SYSCO VENTURA | 010-4300 | supplies for administration | | 394.00 |
| 5003811687 | 09/12/2018 | RICOH USA, INC | 010-4300 | copy machine supplies | | 48.93 |
| 5003811688 | 09/12/2018 | UNDERWOOD FAMILY FARMS | 130-4700 | supplies | | 508.48 |
| 5003811689 | 09/13/2018 | ANIMAL & INSECT PEST MGMT INC | 010-5506 | animal and insect pest management | | 758.50 |
| 5003811690 | 09/13/2018 | BANK OF AMERICA | 010-4300 | lock blok for safety supplies | 371.09 | |
| | | | | | 444.53 | |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 4

Checks Dated 09/01/2018 through 09/30/2018

Board Meeting Date 10/16/2018

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|---|-----------------|--------------|
| 5003811690 | 09/13/2018 | BANK OF AMERICA | 010-4300 | supplies for after school program | 160.88 | |
| | | | | supplies for afterschool program | 63.75 | 1,040.25 |
| 5003811691 | 09/13/2018 | COASTAL OCC MED GRP | 010-5804 | TB/physicals | | 155.00 |
| 5003811692 | 09/13/2018 | DIAL SECURITY | 010-5800 | Security services | | 179.76 |
| 5003811693 | 09/13/2018 | GODOY STUDIOS | 010-5800 | technology | | 630.68 |
| 5003811694 | 09/13/2018 | HOME DEPOT CREDIT SERVICES | 010-4300 | maintenance supplies | | 193.15 |
| 5003811695 | 09/13/2018 | KAPCO | 010-4300 | library supplies | 474.69 | |
| | | | | Unpaid Sales Tax | 30.66- | 444.03 |
| 5003811696 | 09/13/2018 | MISSION LINEN SUPPLY | 010-5600 | linen service | 29.47 | |
| | | | 130-5600 | cafeteria towel service | 53.54 | 83.01 |
| 5003811697 | 09/13/2018 | SUPER SEAL & STRIPE | 010-5600 | striping parking lot | | 8,725.00 |
| 5003811698 | 09/13/2018 | SYSCO VENTURA | 130-4300 | cafeteria supplies | 279.11 | |
| | | | 130-4700 | cafeteria supplies | 1,063.53 | 1,342.64 |
| 5003811699 | 09/13/2018 | TARANGO'S DIESEL REPAIR | 010-4300 | transportation services | 1,057.99 | |
| | | | 010-5600 | transportation services | 651.00 | 1,708.99 |
| 5003811700 | 09/13/2018 | VTA CNTY OFFICE OF EDUCATION | 010-5800 | courier services | | 1,480.00 |
| 5003811701 | 09/13/2018 | VCOE-Curriculum & Instruction | 010-5220 | professional development workshop | | 1,804.00 |
| 5003811702 | 09/13/2018 | WIESER EDUCATIONAL | 010-4300 | classroom supplies | | 605.48 |
| 5003811703 | 09/14/2018 | AFFORDABLE PLUMBING PROS | 010-5600 | plumbing repairs | | 5,000.00 |
| 5003811704 | 09/14/2018 | THE CENTER FOR EFFECTIVE | 010-5800 | Youth Truth student survey | | 2,100.00 |
| 5003811705 | 09/14/2018 | JW PEPPER & SON, INC | 010-4300 | music books | | 2,571.71 |
| 5003811706 | 09/14/2018 | MAINSTREET ARCHITECTS+PLANNERS | 010-6210 | Architects | | 3,341.76 |
| 5003811707 | 09/14/2018 | NICK RAIL MUSIC | 010-4300 | music supplies | | 88.47 |
| 5003811708 | 09/14/2018 | REVOLVING ACCOUNT | 010-5903 | postage | | 113.84 |
| 5003811709 | 09/14/2018 | SYSCO VENTURA | 010-4300 | supplies for administration | | 36.98 |
| 5003811710 | 09/14/2018 | TRI-COUNTY GATE COUNCIL | 010-5300 | gate membership | | 75.00 |
| 5003811711 | 09/18/2018 | GOLDEN VALLEY CHARTER SCHOOL | 010-7221 | FY18-19 GV Special Ed Assistance & Tech Support | | 16,351.13 |
| 5003811712 | 09/19/2018 | RICOH USA, INC | 010-5800 | additional images on copy machines | | 1,197.80 |
| 5003811713 | 09/20/2018 | Deborah Sussex | 130-4300 | supplies | | 7.51 |
| 5003811714 | 09/20/2018 | ACTION SALES | 130-6400 | dishwasher | | 18,826.67 |
| 5003811715 | 09/20/2018 | APPLE INC | 010-4300 | ipads | | 3,291.82 |
| 5003811716 | 09/20/2018 | EMPIRE THERAPEUTIC | 010-5800 | counseling contract | | 456.63 |
| 5003811717 | 09/20/2018 | HOUGHTON MIFFLIN HARCOURT | 010-4300 | workbooks | | 133.25 |
| 5003811718 | 09/20/2018 | MISSION LINEN SUPPLY | 010-5600 | linen service | 56.65 | |
| | | | 130-5600 | cafeteria towel service | 104.89 | 161.54 |
| 5003811719 | 09/20/2018 | POOLE OIL COMPANY | 010-4310 | fuel for buses | | 840.98 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/01/2018 through 09/30/2018

Board Meeting Date 10/16/2018

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-------------|--------------------------------|-----------------|--------------|
| 5003811720 | 09/20/2018 | SOUTHWEST SCHOOL & OFFICE SPLY | 010-4300 | classroom supplies | | 192.04 |
| 5003811721 | 09/20/2018 | SYSKO VENTURA | 130-4300 | cafeteria supplies | 239.18 | |
| | | | 130-4700 | cafeteria supplies | 1,036.55 | 1,275.73 |
| 5003811722 | 09/20/2018 | TRUGREEN COMMERCIAL | 010-5600 | fertilization on all fields | | 6,625.50 |
| 5003811723 | 09/20/2018 | CALIF DEPT OF EDUCATION | 130-4700 | cafeteria supplies | | 65.05 |
| 5003811724 | 09/20/2018 | PALI INSTITUTE | Cancelled | Outdoor school | | 9,215.00 * |
| | | Cancelled on 09/21/2018 | | | | |
| 5003811725 | 09/20/2018 | SELF-INSURED SCHOOLS OF CALIF | 010-9534 | SEP18 H&W INSURANCE PREMIUM | 56,679.05 | |
| | | | 010-9537 | SEP18 H&W INSURANCE PREMIUM | 2,371.40 | 59,050.45 |
| 5003811726 | 09/21/2018 | VERIZON WIRELESS | 010-5901 | FY 2018-19 Verizon Wireless | | 133.51 |
| 5003811727 | 09/21/2018 | HOUGHTON MIFFLIN HARCOURT | 010-4100 | textbooks for second grade | | 3,804.27 |
| 5003811728 | 09/21/2018 | PREMIER AGENDAS, INC | 010-4300 | school agendas | | 2,468.67 |
| 5003811729 | 09/21/2018 | REVOLVING ACCOUNT | 010-5800 | FY18-19 Bank Service Charges | | 19.00 |
| 5003811730 | 09/21/2018 | SCHOOL SPECIALTY | 010-4300 | art supplies | | 112.67 |
| 5003811731 | 09/21/2018 | SYSKO VENTURA | 130-4300 | cafeteria supplies | 46.59 | |
| | | | 130-4700 | cafeteria supplies | 34.03- | 12.56 |
| 5003811732 | 09/21/2018 | PALI INSTITUTE | 010-5800 | Outdoor school | | 7,362.50 |
| 5003811733 | 09/25/2018 | SYSKO VENTURA | 130-4300 | cafeteria supplies | 316.62 | |
| | | | 130-4700 | afterschool program | 118.02 | 434.64 |
| 5003811734 | 09/25/2018 | TAX DEFERRED SERVICES | 010-9539 | SEP18 TSAs | | 4,650.00 |
| 5003811735 | 09/25/2018 | VIRCO INC | 010-4300 | chairs | | 3,500.32 |
| 5003811736 | 09/27/2018 | BARON INDUSTRIES | 010-4300 | transportation supplies | | 33.22 |
| 5003811737 | 09/27/2018 | HOUSE SANITARY SUPPLY | 010-4300 | maintenance supplies | | 338.94 |
| 5003811738 | 09/27/2018 | OFFICE DEPOT BUSINESS CREDIT | 010-4300 | Office Depot - school supplies | | 2,163.25 |
| 5003811739 | 09/27/2018 | RENAISSANCE | 010-5800 | accelerated reader license | | 7,134.50 |
| 5003811740 | 09/27/2018 | SYSKO VENTURA | 130-4300 | cafeteria supplies | | 20.54 |
| 5003811741 | 09/27/2018 | TREETOP PUBLISHING | 010-4200 | classroom books | | 103.15 |
| 5003811742 | 09/27/2018 | VENTURA LAMINATING INC | 010-4300 | laminating supplies | | 288.38 |
| 5003811743 | 09/27/2018 | E.J. HARRISON & SONS, INC | 010-5505 | rubbish service | | 1,172.31 |
| 5003811744 | 09/27/2018 | RICOH USA, INC | 010-5600 | Copier Lease 2/14 - 4/19 | | 2,329.26 |
| 5003811745 | 09/27/2018 | RICOH USA, INC | 010-5600 | Copier Lease - 04/17-04/19 | | 205.87 |
| | | | | Superintendent Office | | |
| 5003811746 | 09/27/2018 | SO CA EDISON CO | 010-5502 | ELECTRICITY 18-19 | | 6,612.34 |
| 5003811747 | 09/28/2018 | AMAZON/SYNCHRONY BANK | 010-4300 | classroom supplies | 36.89 | |
| | | | | music supplies | 395.37 | |
| | | | | office supplies | 128.64 | |
| | | | | office supplies | 135.35 | |
| | | | | Physical education supplies | 48.68 | |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/01/2018 through 09/30/2018

Board Meeting Date 10/16/2018

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|-----------------------|-------------|-----------------------------------|-----------------|-------------------|
| 5003811747 | 09/28/2018 | AMAZON/SYNCHRONY BANK | 010-4300 | playground supplies | 1,151.95 | |
| | | | | supplies | 383.88 | |
| | | | | supplies for after school program | 88.85 | |
| | | | | supplies for afterschool program | 1,871.48 | |
| | | | | supplies for core classes | 528.94 | |
| | | | 010-5800 | Sep18 Fees Charged | 124.08 | |
| | | | | Unpaid Sales Tax | 77.75- | 4,816.36 |
| | | | | Total Number of Checks | 87 | 230,297.76 |

| | Count | Amount |
|-----------|-------|-------------------|
| Cancel | 1 | 9,215.00 |
| Net Issue | | <u>221,082.76</u> |

Fund Summary

| Fund | Description | Check Count | Expensed Amount |
|------|---------------------------------|-------------|--------------------------|
| 010 | General Fund | 73 | 194,945.62 |
| 130 | Cafeteria Fund | 15 | 26,245.55 |
| | Total Number of Checks | 86 | 221,191.17 |
| | Less Unpaid Sales Tax Liability | | 108.41 |
| | Net (Check Amount) | | <u>221,082.76</u> |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

| Fund 010 - General Fund | | Fiscal Year 2018/19 Through September 2018 | | | | |
|-----------------------------|------------------------------------|--|---------------------|-------------------|---------------------|--------------|
| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
| Revenue Detail | | | | | | |
| LCFF Revenue Sources | | | | | | |
| 8011 | Rev Lim/LCFF | 3,230,077.00 | 3,230,077.00 | 598,933.00 | 2,631,144.00 | 18.54 |
| 8012 | Education Protection Act | 717,651.00 | 717,651.00 | 209,640.00 | 508,011.00 | 29.21 |
| 8021 | Homeowners' Exemption | 16,459.00 | 16,459.00 | | 16,459.00 | |
| 8041 | Secured Rolls Tax | 2,183,221.00 | 2,183,221.00 | | 2,183,221.00 | |
| 8042 | Unsecured Roll Taxes | 68,059.00 | 68,059.00 | | 68,059.00 | |
| 8043 | Prior Years' Taxes | 11,759.00 | 11,759.00 | 5,954.69 | 5,804.31 | 50.64 |
| 8044 | Supplemental Taxes | 58,755.00 | 58,755.00 | 16,682.29 | 42,072.71 | 28.39 |
| 8045 | Education Rev Augmentation Fd | 76,257.00 | 76,257.00 | 6,658.16 | 69,598.84 | 8.73 |
| 8096 | Charter School Trans In Lieu P | 1,203,530.00 | 1,203,530.00 | | 1,203,530.00 | |
| | Total LCFF Revenue Sources | 5,158,708.00 | 5,158,708.00 | 837,868.14 | 4,320,839.86 | 16.24 |
| Federal Revenue | | | | | | |
| 8181 | Special Education Entitlement | 209,484.00 | 209,484.00 | | 209,484.00 | |
| 8182 | Special Education Discretionary | 7,459.00 | 7,459.00 | | 7,459.00 | |
| 8290 | All Other Federal Revenue | 119,428.00 | 119,428.00 | 2,090.00 | 117,338.00 | 1.75 |
| | Total Federal Revenue | 336,371.00 | 336,371.00 | 2,090.00 | 334,281.00 | 0.62 |
| Other State Revenues | | | | | | |
| 8550 | Mandated Cost Reimbursements | 105,791.00 | 105,791.00 | | 105,791.00 | |
| 8560 | State Lottery Revenue | 121,356.00 | 121,356.00 | 30,530.82 | 90,825.18 | 25.16 |
| 8590 | All Other State Revenues | 2,173.00 | 2,173.00 | | 2,173.00 | |
| | Total Other State Revenues | 229,320.00 | 229,320.00 | 30,530.82 | 198,789.18 | 13.31 |
| Other Local Revenue | | | | | | |
| 8650 | Leases and Rentals | 1,900.00 | 1,900.00 | 500.00 | 1,400.00 | 26.32 |
| 8660 | Interest | 11,901.00 | 11,901.00 | 1,015.82 | 10,885.18 | 8.54 |
| 8677 | Interagency Services Between L | 70,778.00 | 70,778.00 | | 70,778.00 | |
| 8689 | All Other Fees and Contracts | 19,443.00 | 19,443.00 | | 19,443.00 | |
| 8699 | All Other Local Revenue | 50,974.00 | 50,974.00 | 31.58 | 50,942.42 | 0.06 |
| 8792 | Transfers of Apportionments Fr | 506,042.00 | 506,042.00 | 98,516.00 | 407,526.00 | 19.47 |
| | Total Other Local Revenue | 661,038.00 | 661,038.00 | 100,063.40 | 560,974.60 | 15.14 |
| | Total Year To Date Revenues | 6,385,437.00 | 6,385,437.00 | 970,552.36 | 5,414,884.64 | 15.20 |

| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
|------------------------------|-------------|----------------|----------------|-------------|--------|---------|--------|
| Expenditure Detail | | | | | | | |
| Certificated Salaries | | | | | | | |

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 3, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fund 010 - General Fund **Fiscal Year 2018/19 Through September 2018**

| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
|--|------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|--------------|
| Expenditure Detail (continued) | | | | | | | |
| Certificated Salaries (continued) | | | | | | | |
| 1100 | Teachers' Salaries | 2,111,753.00 | 2,111,753.00 | 1,667,583.00 | 373,566.50 | 70,603.50 | 17.69 |
| 1110 | Substitute Teacher | 26,750.00 | 26,750.00 | | 187.50 | 26,562.50 | 0.70 |
| 1130 | Stipend | 18,900.00 | 18,900.00 | 24,000.00 | | 5,100.00- | |
| 1140 | Extra Duty | 66,393.00 | 66,393.00 | | 35,638.78 | 30,754.22 | 53.68 |
| 1200 | Certificated Pupil Support Sal | 89,564.00 | 89,564.00 | 75,784.35 | 8,142.19 | 5,637.46 | 9.09 |
| 1240 | Certificated Pupil Support Sal | 560.00 | 560.00 | | 1,246.59 | 686.59- | 222.61 |
| 1301 | Superintendent | 164,851.00 | 164,851.00 | 123,637.50 | 41,212.50 | 1.00 | 25.00 |
| 1303 | Principal | 87,582.00 | 87,582.00 | 71,658.50 | 15,924.10 | .60- | 18.18 |
| 1940 | Extra Duty-Parent Technology | 105.00 | 105.00 | | | 105.00 | |
| | Total Certificated Salaries | 2,566,458.00 | 2,566,458.00 | 1,962,663.35 | 475,918.16 | 127,876.49 | 18.54 |
| Classified Salaries | | | | | | | |
| 2100 | Instructional Aides' Salaries | 201,191.00 | 201,191.00 | 117,868.64 | 26,569.91 | 56,752.45 | 13.21 |
| 2110 | Substitute Aide | 9,500.00 | 9,500.00 | | 3,563.08 | 5,936.92 | 37.51 |
| 2130 | Extra Duty Aide | 4,250.00 | 4,250.00 | | 5,866.51 | 1,616.51- | 138.04 |
| 2150 | Instructional Aide Overtime | 250.00 | 250.00 | | 2,810.28 | 2,560.28- | 1,124.11 |
| 2200 | Classified Support Salaries | 342,260.00 | 342,260.00 | 255,492.64 | 66,963.35 | 19,804.01 | 19.57 |
| 2210 | Classified Support Substitute | 200.00 | 200.00 | | 94.00 | 106.00 | 47.00 |
| 2214 | Substitute Maintenance | 1,000.00 | 1,000.00 | | 6,749.54 | 5,749.54- | 674.95 |
| 2216 | Substitute Bus Driver | 300.00 | 300.00 | | | 300.00 | |
| 2218 | Substitute Lib/Comp Res | 250.00 | 250.00 | | | 250.00 | |
| 2250 | Classified Support Overtime | 17,550.00 | 17,550.00 | | 7,846.24 | 9,703.76 | 44.71 |
| 2400 | Clerical and Office Salaries | 174,671.00 | 174,671.00 | 127,897.11 | 38,378.23 | 8,395.66 | 21.97 |
| 2410 | Clerical Sub | 500.00 | 500.00 | | 373.76 | 126.24 | 74.75 |
| 2450 | Clerical/Office Overtime | 13,000.00 | 13,000.00 | | 5,632.03 | 7,367.97 | 43.32 |
| 2900 | Other Classified Salaries | 48,708.00 | 48,708.00 | 64,444.16 | 15,217.87 | 30,954.03- | 31.24 |
| 2910 | Other Classified Substitute | 250.00 | 250.00 | | 763.70 | 513.70- | 305.48 |
| 2911 | Site Coordinator-After School | | | 23,994.09 | 5,332.02 | 29,326.11- | NO BDGT |
| 2950 | OTHER CLASS OVERTIME | | | | 2,884.32 | 2,884.32- | NO BDGT |
| | Total Classified Salaries | 813,880.00 | 813,880.00 | 589,696.64 | 189,044.84 | 35,138.52 | 23.23 |
| Employee Benefits | | | | | | | |
| 3101 | STRS, certificated positions | 416,526.00 | 416,526.00 | 319,521.68 | 77,406.28 | 19,598.04 | 18.58 |
| 3102 | STRS, classified positions | 5,194.00 | 5,194.00 | 4,249.44 | 1,158.19 | 213.63- | 22.30 |
| 3202 | PERS, classified positions | 126,480.00 | 126,480.00 | 96,132.57 | 28,258.31 | 2,089.12 | 22.34 |
| 3301 | OASDI/Medicare/Alternative, ce | 42,767.00 | 42,767.00 | 27,111.34 | 6,772.69 | 8,882.97 | 15.84 |
| 3302 | OASDI/Medicare/Alternative, cl | 58,304.00 | 58,304.00 | 41,205.39 | 13,722.32 | 3,376.29 | 23.54 |

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 3, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

| Fund 010 - General Fund | | Fiscal Year 2018/19 Through September 2018 | | | | | |
|-------------------------|-------------|--|----------------|-------------|--------|---------|--------|
| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |

Expenditure Detail (continued)

Employee Benefits (continued)

| | | | | | | | |
|--------------------------------|--------------------------------|---------------------|---------------------|-------------------|-------------------|------------------|--------------|
| 3401 | Health & Welfare Benefits, cer | 349,056.00 | 349,056.00 | 300,059.64 | 33,339.96 | 15,656.40 | 9.55 |
| 3402 | Health & Welfare Benefits, cla | 130,592.00 | 130,592.00 | 118,862.91 | 13,206.99 | 1,477.90 | 10.11 |
| 3501 | SUI, certificated positions | 1,240.00 | 1,240.00 | 934.89 | 233.29 | 71.82 | 18.81 |
| 3502 | SUI, classified positions | 389.00 | 389.00 | 278.22 | 92.54 | 18.24 | 23.79 |
| 3601 | Work Comp Ins, certificated po | 60,638.00 | 60,638.00 | 41,272.79 | 10,013.19 | 9,352.02 | 16.51 |
| 3602 | Work Comp Ins, classified posi | 17,390.00 | 17,390.00 | 12,383.64 | 3,969.97 | 1,036.39 | 22.83 |
| 3701 | Retiree Benefits, certificated | 10,037.00 | 10,037.00 | | | 10,037.00 | |
| Total Employee Benefits | | 1,218,613.00 | 1,218,613.00 | 962,012.51 | 188,173.73 | 68,426.76 | 15.44 |

Books and Supplies

| | | | | | | | |
|---------------------------------|----------------------------|-------------------|-------------------|------------------|-------------------|------------------|--------------|
| 4100 | Textbooks | 10,000.00 | 10,000.00 | 1,980.60 | 5,822.42 | 2,196.98 | 58.22 |
| 4200 | Books Other Than Textbooks | 5,000.00 | 5,000.00 | 478.21 | 2,031.83 | 2,489.96 | 40.64 |
| 4300 | Materials and Supplies | 151,075.00 | 191,075.00 | 38,393.82 | 105,202.99 | 47,478.19 | 55.06 |
| 4310 | Bus Fuel | 12,000.00 | 12,000.00 | 9,978.05 | 2,059.95 | 38.00 | 17.17 |
| 4319 | Supplies Undesignated | 33,379.00 | 33,379.00 | | | 33,379.00 | |
| 4400 | Non-Capitalized Equipment | 44,250.00 | 4,250.00 | 5,711.06 | 1,083.09 | 2,544.15 | 25.48 |
| Total Books and Supplies | | 255,704.00 | 255,704.00 | 56,541.74 | 116,200.28 | 82,961.98 | 45.44 |

Services and Other Operating Expenditures

| | | | | | | | |
|------|--------------------------------|------------|------------|-----------|-----------|------------|--------|
| 5100 | Sub Agreements for Prof Servic | 49,550.00 | 49,550.00 | | 201.73 | 49,751.73 | -0.41 |
| 5200 | Travel and Conferences | 1,020.00 | 1,020.00 | | 239.47 | 780.53 | 23.48 |
| 5201 | Car Allowance | 2,400.00 | 2,400.00 | 1,800.00 | 600.00 | | 25.00 |
| 5220 | STAFF DEVELOPMENT | 20,000.00 | 20,000.00 | 24,131.00 | 4,792.44 | 8,923.44 | 23.96 |
| 5300 | Dues and Memberships | 9,110.00 | 9,110.00 | 200.00 | 7,349.93 | 1,560.07 | 80.68 |
| 5450 | Other Insurance | 35,285.00 | 35,285.00 | | 43,655.00 | 8,370.00 | 123.72 |
| 5501 | Natural Gas | 5,450.00 | 5,450.00 | 4,294.03 | 285.97 | 870.00 | 5.25 |
| 5502 | Electricity | 56,000.00 | 56,000.00 | 37,907.44 | 17,792.56 | 300.00 | 31.77 |
| 5504 | Water | 6,000.00 | 6,000.00 | 631.84 | 168.16 | 5,200.00 | 2.80 |
| 5505 | Rubbish | 14,750.00 | 14,750.00 | 11,209.76 | 3,290.24 | 250.00 | 22.31 |
| 5506 | Pest Control | 8,000.00 | 8,000.00 | 6,391.50 | 1,408.50 | 200.00 | 17.61 |
| 5600 | Rentals,Leases,Repairs & Nonca | 108,830.00 | 108,830.00 | 33,715.63 | 68,265.87 | 6,848.50 | 62.73 |
| 5800 | Professn/Consult Serv & Opera | 342,057.00 | 342,057.00 | 95,899.59 | 61,004.64 | 185,152.77 | 17.83 |
| 5801 | Audit | 20,125.00 | 20,125.00 | 9,500.00 | 4,750.00 | 5,875.00 | 23.60 |
| 5803 | Business Services Authority | 123,087.00 | 123,087.00 | | | 123,087.00 | |
| 5804 | Employment Fees | 4,300.00 | 4,300.00 | 1,649.00 | 749.00 | 1,902.00 | 17.42 |
| 5899 | Legal Services | 15,000.00 | 15,000.00 | 9,927.81 | 72.19 | 5,000.00 | 0.48 |
| 5901 | Phone Services | 5,910.00 | 5,910.00 | 5,140.79 | 987.49 | 218.28 | 16.71 |

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 3, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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| Fund 010 - General Fund | | Fiscal Year 2018/19 Through September 2018 | | | | | |
|--|---|--|---------------------|---------------------|---------------------|-------------------|--------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
| Expenditure Detail (continued) | | | | | | | |
| Services and Other Operating Expenditures (continued) | | | | | | | |
| 5902 | Internet Services | 33,100.00 | 33,100.00 | | | 33,100.00 | |
| 5903 | Postage | 2,630.00 | 2,630.00 | | 1,021.69 | 1,608.31 | 38.85 |
| | Total Services and Other Operating Expenditures | 862,604.00 | 862,604.00 | 242,398.39 | 216,231.42 | 403,974.19 | 25.07 |
| Capital Outlay | | | | | | | |
| 6170 | Site Improvement | 100,000.00 | 100,000.00 | | 4,883.96 | 95,116.04 | 4.88 |
| 6210 | Architect/Engineering Fees | | | | 5,402.16 | 5,402.16- | NO BDGT |
| 6220 | DSA Plan Check Fees | | | | 1,487.50 | 1,487.50- | NO BDGT |
| | Total Capital Outlay | 100,000.00 | 100,000.00 | .00 | 11,773.62 | 88,226.38 | 11.77 |
| Tuition | | | | | | | |
| 7141 | Other Tuition/Excess Costs to | 9,300.00 | 9,300.00 | | | 9,300.00 | |
| 7142 | Other Tuition/Excess Costs to | 70,817.00 | 70,817.00 | | 1,478.00 | 69,339.00 | 2.09 |
| | Total Tuition | 80,117.00 | 80,117.00 | .00 | 1,478.00 | 78,639.00 | 1.84 |
| Other Transfers Out | | | | | | | |
| 7221 | Transfers of Apportionments to | 362,717.00 | 362,717.00 | 343,307.38 | 21,461.62 | 2,052.00- | 5.92 |
| | Total Other Transfers Out | 362,717.00 | 362,717.00 | 343,307.38 | 21,461.62 | 2,052.00- | 5.92 |
| Transfers of Indirect/direct support costs | | | | | | | |
| 7350 | Direct Support/Indirect Costs | 4,296.00- | 4,296.00- | | | 4,296.00- | |
| | Total Transfers of Indirect/direct support costs | 4,296.00- | 4,296.00- | .00 | .00 | 4,296.00- | |
| | Total Year To Date Expenditures | 6,255,797.00 | 6,255,797.00 | 4,156,620.01 | 1,220,281.67 | 878,895.32 | 19.51 |

| Fund 010 - General Fund | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|--------------|--------------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 6,385,437.00 | 6,385,437.00 | | 970,552.36 | 5,414,884.64 | 15.20 |
| B. Expenditures | 6,255,797.00 | 6,255,797.00 | 4,156,620.01 | 1,220,281.67 | 878,895.32 | 19.51 |
| C. Subtotal (Revenue LESS Expense) | 129,640.00 | 129,640.00 | | 249,729.31- | 4,535,989.32 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 129,640.00 | 129,640.00 | | 249,729.31- | 4,535,989.32 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 1,263,370.00 | 1,263,370.00 | | 1,358,564.78 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 1,263,370.00 | 1,263,370.00 | | 1,358,564.78 | | |
| G. Calculated Ending Balance | 1,393,010.00 | 1,393,010.00 | | 1,108,835.47 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | 129,931.00 | 129,931.00 | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 944,955.00 | 944,955.00 | | | | |
| Other | 318,124.00 | 318,124.00 | | 4,156,620.01 | | |

| Fund 130 - Cafeteria Fund | | Fiscal Year 2018/19 Through September 2018 | | | | |
|------------------------------------|---------------------------|--|-------------------|---------------|-------------------|-------------|
| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
| Revenue Detail | | | | | | |
| Federal Revenue | | | | | | |
| 8220 | Child Nutrition Programs | 136,464.00 | 136,464.00 | | 136,464.00 | |
| 8290 | All Other Federal Revenue | | | 300.00 | 300.00- | NO BDGT |
| Total Federal Revenue | | 136,464.00 | 136,464.00 | 300.00 | 136,164.00 | 0.22 |
| Other State Revenues | | | | | | |
| 8520 | Child Nutrition Programs | 10,086.00 | 10,086.00 | | 10,086.00 | |
| Total Other State Revenues | | 10,086.00 | 10,086.00 | .00 | 10,086.00 | |
| Other Local Revenue | | | | | | |
| 8634 | Food Services Sales | 51,434.00 | 51,434.00 | | 51,434.00 | |
| 8660 | Interest | 400.00 | 400.00 | | 400.00 | |
| Total Other Local Revenue | | 51,834.00 | 51,834.00 | .00 | 51,834.00 | |
| Total Year To Date Revenues | | 198,384.00 | 198,384.00 | 300.00 | 198,084.00 | 0.15 |

| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
|--|--------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| Expenditure Detail | | | | | | | |
| Classified Salaries | | | | | | | |
| 2200 | Classified Support Salaries | 56,285.00 | 56,285.00 | 43,351.47 | 9,566.72 | 3,366.81 | 17.00 |
| 2212 | Substitute Cafeteria Worker | 2,450.00 | 2,450.00 | | 117.27 | 2,332.73 | 4.79 |
| 2250 | Classified Support Overtime | 4,004.00 | 4,004.00 | | 3,083.59 | 920.41 | 77.01 |
| 2400 | Clerical and Office Salaries | 5,787.00 | 5,787.00 | 4,533.75 | 1,007.50 | 245.75 | 17.41 |
| Total Classified Salaries | | 68,526.00 | 68,526.00 | 47,885.22 | 13,775.08 | 6,865.70 | 20.10 |
| Employee Benefits | | | | | | | |
| 3202 | PERS, classified positions | 10,290.00 | 10,290.00 | 7,487.77 | 2,184.73 | 617.50 | 21.23 |
| 3302 | OASDI/Medicare/Alternative, cl | 5,078.00 | 5,078.00 | 3,428.34 | 1,027.69 | 621.97 | 20.24 |
| 3402 | Health & Welfare Benefits, cla | 9,991.00 | 9,991.00 | 9,052.92 | 1,005.88 | 67.80- | 10.07 |
| 3502 | SUI, classified positions | 33.00 | 33.00 | 22.40 | 6.72 | 3.88 | 20.36 |
| 3602 | Work Comp Ins, classified posi | 1,469.00 | 1,469.00 | 1,005.62 | 289.28 | 174.10 | 19.69 |
| Total Employee Benefits | | 26,861.00 | 26,861.00 | 20,997.05 | 4,514.30 | 1,349.65 | 16.81 |
| Books and Supplies | | | | | | | |
| 4300 | Materials and Supplies | 9,510.00 | 9,510.00 | 4,719.70 | 2,287.81 | 2,502.49 | 24.06 |
| 4400 | Non-Capitalized Equipment | 5,000.00 | 5,000.00 | | | 5,000.00 | |
| 4700 | Food | 64,044.00 | 64,044.00 | 49,266.60 | 8,133.40 | 6,644.00 | 12.70 |
| Total Books and Supplies | | 78,554.00 | 78,554.00 | 53,986.30 | 10,421.21 | 14,146.49 | 13.27 |
| Services and Other Operating Expenditures | | | | | | | |

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 603, Starting Period = 1, Ending Account Period = 3, Stmt Option? = R, Zero Amounts? = N, SACS? = N, Restricted? = Y)

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| Fund 130 - Cafeteria Fund | | Fiscal Year 2018/19 Through September 2018 | | | | | |
|--|---|--|-------------------|-------------------|------------------|-------------------|----------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
| Expenditure Detail (continued) | | | | | | | |
| Services and Other Operating Expenditures (continued) | | | | | | | |
| 5600 | Rentals,Leases,Repairs & Nonca | 5,000.00 | 5,000.00 | 2,063.20 | 832.16 | 2,104.64 | 16.64 |
| 5800 | Professnl/Consult Serv & Opera | 821.00 | 821.00 | | | 821.00 | |
| | Total Services and Other Operating Expenditures | 5,821.00 | 5,821.00 | 2,063.20 | 832.16 | 2,925.64 | 14.30 |
| Capital Outlay | | | | | | | |
| 6400 | Equipment | | | 14,051.90 | 18,826.67 | 32,878.57- | NO BDGT |
| | Total Capital Outlay | .00 | .00 | 14,051.90 | 18,826.67 | 32,878.57- | NO BDGT |
| Transfers of Indirect/direct support costs | | | | | | | |
| 7350 | Direct Support/Indirect Costs | 4,296.00 | 4,296.00 | | | 4,296.00 | |
| | Total Transfers of Indirect/direct support costs | 4,296.00 | 4,296.00 | .00 | .00 | 4,296.00 | |
| | Total Year To Date Expenditures | 184,058.00 | 184,058.00 | 138,983.67 | 48,369.42 | 3,295.09- | 26.28 |

| Fund 130 - Cafeteria Fund | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|------------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 198,384.00 | 198,384.00 | | 300.00 | 198,084.00 | 0.15 |
| B. Expenditures | 184,058.00 | 184,058.00 | 138,983.67 | 48,369.42 | 3,295.09- | 26.28 |
| C. Subtotal (Revenue LESS Expense) | 14,326.00 | 14,326.00 | | 48,069.42- | 201,379.09 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 14,326.00 | 14,326.00 | | 48,069.42- | 201,379.09 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 82,893.00 | 82,893.00 | | 102,313.36 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 82,893.00 | 82,893.00 | | 102,313.36 | | |
| G. Calculated Ending Balance | 97,219.00 | 97,219.00 | | 54,243.94 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | 97,907.00 | 97,907.00 | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 688.00- | 688.00- | | | | |
| Other | | | | 138,983.67 | | |

Fund 140 - Deferred Maintenance Fund

Fiscal Year 2018/19 Through September 2018

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|----------------------------|------------------------------------|----------------|----------------|------------|---------------|--------|
| Revenue Detail | | | | | | |
| Other Local Revenue | | | | | | |
| 8660 | Interest | 200.00 | 200.00 | | 200.00 | |
| | Total Other Local Revenue | 200.00 | 200.00 | .00 | 200.00 | |
| | Total Year To Date Revenues | 200.00 | 200.00 | .00 | 200.00 | |

| Fund 140 - Deferred Maintenance Fund | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-----------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 200.00 | 200.00 | | | 200.00 | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | 200.00 | 200.00 | | .00 | 200.00 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 200.00 | 200.00 | | .00 | 200.00 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 17,738.00 | 17,738.00 | | 17,756.42 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 17,738.00 | 17,738.00 | | 17,756.42 | | |
| G. Calculated Ending Balance | 17,938.00 | 17,938.00 | | 17,756.42 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | | | | | | |
| Other | 17,938.00 | 17,938.00 | | | | |

Fund 150 - Pupil Transportation Equipment **Fiscal Year 2018/19 Through September 2018**

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|----------------------------|------------------------------------|----------------|----------------|------------|---------------|--------|
| Revenue Detail | | | | | | |
| Other Local Revenue | | | | | | |
| 8660 | Interest | 150.00 | 150.00 | | 150.00 | |
| | Total Other Local Revenue | <u>150.00</u> | <u>150.00</u> | <u>.00</u> | <u>150.00</u> | |
| | Total Year To Date Revenues | <u>150.00</u> | <u>150.00</u> | <u>.00</u> | <u>150.00</u> | |

| Fund 150 - Pupil Transportation Equipment | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-----------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 150.00 | 150.00 | | | 150.00 | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | 150.00 | 150.00 | | .00 | 150.00 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 150.00 | 150.00 | | .00 | 150.00 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 20,340.00 | 20,340.00 | | 20,364.46 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 20,340.00 | 20,340.00 | | 20,364.46 | | |
| G. Calculated Ending Balance | 20,490.00 | 20,490.00 | | 20,364.46 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | | | | | | |
| Other | 20,490.00 | 20,490.00 | | | | |

Fund 171 - S/R Capital Outlay-Technology

Fiscal Year 2018/19 Through September 2018

| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
|--|----------------|----------------|-------------|-----------|----------------|-------------|
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | | | | | | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | | | | | | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | | | | | | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 50,763.00 | 50,763.00 | | 50,816.55 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 50,763.00 | 50,763.00 | | 50,816.55 | | |
| G. Calculated Ending Balance | 50,763.00 | 50,763.00 | | 50,816.55 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 550.00 | 550.00 | | | | |
| Other | 50,213.00 | 50,213.00 | | | | |

Fund 173 - S/R Capital Outlay-Equipment

Fiscal Year 2018/19 Through September 2018

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|----------------------------|------------------------------------|----------------|----------------|------------|--------------|--------|
| Revenue Detail | | | | | | |
| Other Local Revenue | | | | | | |
| 8660 | Interest | 80.00 | 80.00 | | 80.00 | |
| | Total Other Local Revenue | 80.00 | 80.00 | .00 | 80.00 | |
| | Total Year To Date Revenues | 80.00 | 80.00 | .00 | 80.00 | |

| Fund 173 - S/R Capital Outlay-Equipment | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-----------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 80.00 | 80.00 | | | 80.00 | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | 80.00 | 80.00 | | .00 | 80.00 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 80.00 | 80.00 | | .00 | 80.00 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 10,768.00 | 10,768.00 | | 10,818.06 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 10,768.00 | 10,768.00 | | 10,818.06 | | |
| G. Calculated Ending Balance | 10,848.00 | 10,848.00 | | 10,818.06 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 80.00 | 80.00 | | | | |
| Other | 10,768.00 | 10,768.00 | | | | |

Fund 251 - Developer Fees

Fiscal Year 2018/19 Through September 2018

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|------------------------------------|-------------|----------------|----------------|------------|---------------|--------|
| Revenue Detail | | | | | | |
| Other Local Revenue | | | | | | |
| 8660 | Interest | 900.00 | 900.00 | | 900.00 | |
| Total Other Local Revenue | | 900.00 | 900.00 | .00 | 900.00 | |
| Total Year To Date Revenues | | 900.00 | 900.00 | .00 | 900.00 | |

| Fund 251 - Developer Fees | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-----------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 900.00 | 900.00 | | | 900.00 | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | 900.00 | 900.00 | | .00 | 900.00 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 900.00 | 900.00 | | .00 | 900.00 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 87,043.00 | 87,043.00 | | 87,141.26 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 87,043.00 | 87,043.00 | | 87,141.26 | | |
| G. Calculated Ending Balance | 87,943.00 | 87,943.00 | | 87,141.26 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | 83,492.00 | 83,492.00 | | | | |
| Undesig/Unapprop (9790) | 4,451.00 | 4,451.00 | | | | |
| Other | | | | | | |

Fund 355 - School Facilities Hardship

Fiscal Year 2018/19 Through September 2018

| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
|--|----------------|----------------|-------------|-----------|----------------|-------------|
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | | | | | | |
| B. Expenditures | | | | | | |
| C. Subtotal (Revenue LESS Expense) | | | | | | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | | | | | | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 53,337.00 | 53,337.00 | | 53,396.20 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 53,337.00 | 53,337.00 | | 53,396.20 | | |
| G. Calculated Ending Balance | 53,337.00 | 53,337.00 | | 53,396.20 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 53,337.00 | 53,337.00 | | | | |
| Other | | | | | | |

Fund 510 - Bond Interest & Redem 67117056 **Fiscal Year 2018/19 Through September 2018**

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|------------------------------------|--------------------------------|-------------------|-------------------|---------------|-------------------|-------------|
| Revenue Detail | | | | | | |
| Other State Revenues | | | | | | |
| 8571 | Voted Indebtedness Levies, HOP | 1,567.00 | 1,567.00 | | 1,567.00 | |
| Total Other State Revenues | | 1,567.00 | 1,567.00 | .00 | 1,567.00 | |
| Other Local Revenue | | | | | | |
| 8611 | Voted Indebtedness Levies, Sec | 298,266.00 | 298,266.00 | | 298,266.00 | |
| 8612 | Voted Indebtedness Levies, Uns | 6,421.00 | 6,421.00 | | 6,421.00 | |
| 8613 | Voted Indebtedness Levies, P/Y | | | 70.10 | 70.10 | NO BDGT |
| 8614 | Voted Indebtedness Levies, Sup | | | 85.26 | 85.26 | NO BDGT |
| 8660 | Interest | 1,000.00 | 1,000.00 | 120.05 | 879.95 | 12.01 |
| Total Other Local Revenue | | 305,687.00 | 305,687.00 | 104.89 | 305,582.11 | 0.03 |
| Total Year To Date Revenues | | 307,254.00 | 307,254.00 | 104.89 | 307,149.11 | 0.03 |

| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
|--|------------------------------|-------------------|-------------------|-------------|-------------------|------------------|--------------|
| Expenditure Detail | | | | | | | |
| Debt Service | | | | | | | |
| 7433 | Bond Redemptions | 165,000.00 | 165,000.00 | | 165,000.00 | | 100.00 |
| 7434 | Bond Interest and Other Serv | 136,400.00 | 136,400.00 | | 69,850.00 | 66,550.00 | 51.21 |
| Total Debt Service | | 301,400.00 | 301,400.00 | .00 | 234,850.00 | 66,550.00 | 77.92 |
| Total Year To Date Expenditures | | 301,400.00 | 301,400.00 | .00 | 234,850.00 | 66,550.00 | 77.92 |

| Fund 510 - Bond Interest & Redem 67117056 | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-------------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 307,254.00 | 307,254.00 | | 104.89 | 307,149.11 | 0.03 |
| B. Expenditures | 301,400.00 | 301,400.00 | | 234,850.00 | 66,550.00 | 77.92 |
| C. Subtotal (Revenue LESS Expense) | 5,854.00 | 5,854.00 | | 234,745.11- | 240,599.11 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 5,854.00 | 5,854.00 | | 234,745.11- | 240,599.11 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 286,672.00 | 286,672.00 | | 294,995.84 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 286,672.00 | 286,672.00 | | 294,995.84 | | |
| G. Calculated Ending Balance | 292,526.00 | 292,526.00 | | 60,250.73 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | 1.00 | 1.00 | | | | |
| Other | 292,525.00 | 292,525.00 | | | | |

Fund 511 - Bond Interest & Redem 67118381 **Fiscal Year 2018/19 Through September 2018**

| Object | Description | Adopted Budget | Revised Budget | Revenue | Balance | % Rcvd |
|------------------------------------|--------------------------------|-------------------|-------------------|---------------|-------------------|-------------|
| Revenue Detail | | | | | | |
| Other State Revenues | | | | | | |
| 8571 | Voted Indebtedness Levies, HOP | 1,470.00 | 1,470.00 | | 1,470.00 | |
| Total Other State Revenues | | 1,470.00 | 1,470.00 | .00 | 1,470.00 | |
| Other Local Revenue | | | | | | |
| 8611 | Voted Indebtedness Levies, Sec | 279,753.00 | 279,753.00 | | 279,753.00 | |
| 8612 | Voted Indebtedness Levies, Uns | 6,520.00 | 6,520.00 | | 6,520.00 | |
| 8613 | Voted Indebtedness Levies, P/Y | | | 73.98 | 73.98 | NO BDGT |
| 8614 | Voted Indebtedness Levies, Sup | | | 87.20 | 87.20 | NO BDGT |
| 8660 | Interest | 1,000.00 | 1,000.00 | 119.30 | 880.70 | 11.93 |
| Total Other Local Revenue | | 287,273.00 | 287,273.00 | 106.08 | 287,166.92 | 0.04 |
| Total Year To Date Revenues | | 288,743.00 | 288,743.00 | 106.08 | 288,636.92 | 0.04 |

| Object | Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Balance | % Used |
|--|------------------------------|-------------------|-------------------|-------------|-------------------|------------------|--------------|
| Expenditure Detail | | | | | | | |
| Debt Service | | | | | | | |
| 7433 | Bond Redemptions | 145,000.00 | 145,000.00 | | 145,000.00 | | 100.00 |
| 7434 | Bond Interest and Other Serv | 151,425.00 | 151,425.00 | | 77,968.75 | 73,456.25 | 51.49 |
| Total Debt Service | | 296,425.00 | 296,425.00 | .00 | 222,968.75 | 73,456.25 | 75.22 |
| Total Year To Date Expenditures | | 296,425.00 | 296,425.00 | .00 | 222,968.75 | 73,456.25 | 75.22 |

| Fund 511 - Bond Interest & Redem 67118381 | | Fiscal Year 2018/19 Through September 2018 | | | | |
|--|----------------|--|-------------|-------------|----------------|-------------|
| Description | Adopted Budget | Revised Budget | Encumbrance | Actual | Budget Balance | % of Budget |
| Revenues, Expenditures, and Changes in Fund Balance | | | | | | |
| A. Revenues | 288,743.00 | 288,743.00 | | 106.08 | 288,636.92 | 0.04 |
| B. Expenditures | 296,425.00 | 296,425.00 | | 222,968.75 | 73,456.25 | 75.22 |
| C. Subtotal (Revenue LESS Expense) | 7,682.00- | 7,682.00- | | 222,862.67- | 215,180.67 | |
| D. Other Financing Sources and Uses | | | | | | |
| Sources | | | | | | |
| LESS Uses | | | | | | |
| E. Net Change in Fund Balance | 7,682.00- | 7,682.00- | | 222,862.67- | 215,180.67 | |
| F. Fund Balance: | | | | | | |
| Beginning Balance (9791) | 271,911.00 | 271,911.00 | | 280,101.63 | | |
| Audit Adjustments (9793) | | | | | | |
| Other Restatements (9795) | | | | | | |
| Adjusted Beginning Balance | 271,911.00 | 271,911.00 | | 280,101.63 | | |
| G. Calculated Ending Balance | 264,229.00 | 264,229.00 | | 57,238.96 | | |
| *Components of Ending Fund Balance | | | | | | |
| Legally Restricted (9740) | | | | | | |
| Other Designations (9780) | | | | | | |
| Undesig/Unapprop (9790) | | | | | | |
| Other | 264,229.00 | 264,229.00 | | | | |

MESA UNION SCHOOL DISTRICT

ENROLLMENT REPORT

10/4/2018

| Teacher | Subject | Period | Total Enrolled | |
|---------------|------------------|--------|----------------|--|
| Morgan | Transitional | | 12 | |
| Morgan | Kinder | | 8 | |
| Ainsworth | Kinder | | 21 | |
| Puga | Kinder | | 20 | |
| White | Kinder | | 20 | |
| | | Total | 81 | |
| Garza | First | | 23 | |
| Reyes | First | | 23 | |
| Vollmert | First | | 23 | |
| Torres | SDC | | 2 | |
| | | Total | 71 | |
| Dahlin | Second | | 22 | |
| Webster | Second | | 23 | |
| Willilams | Second | | 23 | |
| Torres | SDC | | 1 | |
| | | Total | 69 | |
| Ford | Third | | 26 | |
| Mayes | Third | | 24 | |
| Torres | SDC | | 3 | |
| | | Total | 53 | |
| Catlett | Fourth | | 31 | |
| Fisher | Fourth | | 32 | |
| Torres | SDC | | 1 | |
| | | Total | 64 | |
| Chenez | Fifth | | 25 | |
| Demaria | Fifth | | 25 | |
| Grogan | Fifth | | 25 | |
| | | Total | 75 | |
| | Elementary | Total | 413 | |
| Sixth Grade | | | 69 | |
| Seventh Grade | | | 68 | |
| Eighth Grade | | | 65 | |
| | Junior High | Total | 202 | |
| | Grand Total | | 615 | |
| Mckenna | Homeroom | 0 | 23 | |
| Mckenna | Science 6 | 1 | 23 | |
| Mckenna | Social Studies 6 | 2 | 23 | |
| Mckenna | Science 6 | 3 | 23 | |

| | | | | |
|----------|-------------------|-----|-----------|--|
| McKenna | Social Studies 6 | 4 | 23 | |
| Mckenna | Agriculture 6 | 5/6 | 22 | |
| | | | | |
| Davis | Homeroom | 0 | 23 | |
| Davis | Social Studies -6 | 1 | 23 | |
| Davis | English Lang 6 | 2 | 23 | |
| Davis | English-Lang 6 | 3 | 23 | |
| Davis | English-Lang 6 | 4 | 23 | |
| Davis | PE 6 | 5/6 | 69 | |
| | | | | |
| Nguyen | Homeroom | 0 | 23 | |
| Nguyen | Science | 1 | 23 | |
| Nguyen | Math 6 | 2 | 23 | |
| Nguyen | Math-6 | 3 | 23 | |
| Nguyen | Math-6 | 4 | 24 | |
| Nguyen | Other Math | 5/6 | 20 | |
| | | | | |
| Dekok | Homeroom | 0 | 34 | |
| Dekok | Language 7 | 1 | 34 | |
| Dekok | Social Studies 7 | 2 | 34 | |
| Dekok | Poetry | 3/4 | 18 | |
| Dekok | Language 7 | 5 | 34 | |
| Dekok | Social Studies 7 | 6 | 34 | |
| | | | | |
| Jahr | Homeroom | 0 | 32 | |
| Jahr | Science 7 | 1 | 34 | |
| Jahr | Science 8 | 2 | 32 | |
| Jahr | Ocean 7 | 3/4 | 30 | |
| Jahr | Science 7 | 5 | 35 | |
| Jahr | Science | 6 | 33 | |
| | | | | |
| Dwork | Homeroom | 0 | 33 | |
| Dwork | Language 8 | 1 | 33 | |
| Dwork | Social Studies | 2 | 33 | |
| Dwork | Drama | 3/4 | 25 | |
| Dwork | Language 8 | 5 | 32 | |
| Dwork | Social Studies | 6 | 32 | |
| | | | | |
| Buchanan | Homeroom | 0 | 34 | |
| Buchanan | Math 8 | 1 | 32 | |
| Buchanan | Math 7 | 2 | 34 | |
| Buchanan | Robotics | 3/4 | 23 | |
| Buchanan | Math 8 | 5 | 33 | |
| Buchanan | Math 7 | 6 | 34 | |
| | | | | |
| Rosen | 7 PE | 3/4 | 68 | |

| | | | | |
|-------|---------|-----|----|--|
| Rosen | 8 PE | 3/4 | 65 | |
| | | | | |
| Goad | Music 7 | 3/4 | 21 | |
| Goad | Music 8 | 3/4 | 18 | |
| Goad | Music 6 | 5/6 | 27 | |

**STUDENT OF THE MONTH
SEPTEMBER 2018**

| <u>TEACHER</u> | <u>SOM</u> | <u>PRINCIPAL'S AWARD</u> EMPATHY |
|-----------------------|---|---|
| AINSWORTH | JACOB MIRANDA GENEVIEVE NURRE | WILLIAM BUENROSTRO ABIGAIL BARROSO |
| MORGAN | LOGAN KAFFER CRYSTAL SANCHEZ | REINA DELUIS ARYA MILLER |
| PUGA | VICTORIA AYALA EBBETT BULLERS LIAM SALDANA | MAKAYLAH GAVIA NATHAN HERRERA |
| WHITE | AMY AREVALO EMI HAMLYN | GIANA TRAINOR CAMILLA GEAN |
| GARZA | MYLES DRYDEN LAYLA COBIAN | TITUS RILLO KAITLYN CHANDLER |
| REYES | SOPHIE HENDERSON LILY FATEMI | NEVAEH VALDEZ GIANNA PALLOTTO |
| VOLLMERT | DAVID RAMIREZ MIA CARRILLO | AYDEN ANDRADE-OROZCO BRIANNA BUCIO |

**STUDENT OF THE MONTH
SEPTEMBER 2018**

| <u>TEACHER</u> | <u>SOM</u> | <u>PRINCIPAL'S AWARD</u> <u>EMPATHY</u> |
|----------------|--|--|
| DAHLIN | MARIA LOPEZ ALDO CAMPOS | LISETTE COUSINO NOAH AYALA |
| WEBSTER | KAELI ROBERSON DANIEL HERNANDEZ | ELLA WONG NATHANIEL BAUTISTA |
| WILLIAMS | SAMANTHA ALVAREZ RYAN CANBY | SOPHIA QUOLAS SANTIAGO ALFARO |
| FORD | TRAVIS MUHLITNER OLIVIA DRYDEN | VAUGHN TRAINOR ALEEAH SILVA |
| MAYES | NATALIE RODRIGUEZ SEBASTIAN RODRIGUEZ | IZRIE CHACON RYAN LEDESMA |

**STUDENT OF THE MONTH
SEPTEMBER 2018**

| <u>TEACHER</u> | <u>SOM</u> | <u>PRINCIPAL'S AWARD</u> <u>EMPATHY</u> |
|-----------------------|---------------------------------|--|
| CATLETT | SOPHIA TURNER JODEE SALDIVAR | LUKE HENDERSON NATALIE SCLAR |
| FISHER | ISAAC BARRAGAN YNES ROBLES | QUINN HAMPTON ABEL MORALES |
| CHENEZ | SADIE CASTRO CHASE PIERSON | ELLA PFIEFFER OSCAR GARCIA |
| DEMARIA | KYLIE LAN ASHLYN HALFAR | DOMITILA VILLANUEVA CHARLOTTE DEARDORFF |
| GROGAN | NINA ADZIC SAWYER ZAVALA | ANDRES JIMENEZ JACOB CAMARILLO |

September 17, 2018

Dear Mesa Union School Board and Mr. Turner,

M.U.S.T. will sunshine the following for 2018-2019 negotiations.

Contract Language

- ❖ Article IX: Transfers and Vacancies
- ❖ Article XII: Overtime /Compensatory time off.

Thank you,

Christina Mendoza, M.U.S.T. President



Karen Kerper, M.U.S.T Vice President

Jolana Ramirez, Treasurer

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future...The Mesa Way!"

**CANDIDATE INFORMATION SHEET
Mesa Union School District**

Thank you for your interest in serving on the Mesa Union School District Board of Trustees. Please complete and return this form to Erica Magdaleno, Executive Assistant, in the school district office by October 5, 2018.

Date: 10-4-2018

Pfeiffer Karen
(Last Name) (First Name) (Initial)

Home Address: 813 Diamond Dr. Phone: 650-483-9070

Business Address: 1601 Carmen Dr. Suite 111 Camarillo, CA 93010

Phone: 650-483-9070

E-mail: pfeiffer1907@yahoo.com

Occupation and Employer: Private Practice- Licensed Marriage & Family Therapist

Self-Employed Yes

Number of Years Residing in District: 7
Do you have children in the district's school? Yes X No

I have no prior experience serving on a governing board.

2. Have you worked on any school committees or participated in any school activities recently? Please list them.
Annual Carnival, 8th Grade Washington DC chaperon, field trip chaperon for all 4 of my children that are at or have been at Mesa,

3. Describe any other community or business activities in which you have participated. Describe your role and whether your work was volunteer or employment-related
I have over 15 years of experience working with various school districts (Santa Barbara Unified School District, San Diego Unified School District, Hayward Unified School District and Ventura Unified School District) in the area of Mental Health and multidisciplinary groups helping students and the community. I have experience working with immigration support and consults, Youth Soccer and Baseball volunteer for over 12 years.

4. Why do you want to be a school board member?

I would like to take a more active role in the school my kids attend and in the community we live in. I want to represent the Hispanic community as a Mexican-American to create a safe, equal learning environment.

5. What do you see as the basic purpose of the public schools?

To provide a valuable education for the children of the given community. This includes an education that will prepare each and every child for a future that they chose. I also want school to be a safe environment for children outside of their home environment that may not be truly stable.

6. What is the role of the school board in the fulfillment of that purpose?

To listen to the parents, teachers, children, and regulators and establish a school learning environment that will prepare students for the future.

7. How does the board's role differ from that of the superintendent?

The school board should see the bigger picture. The board should be comprised of people within the community that understand the needs of those in the community when it comes to education. The superintendent should focus on the school, the budget, and the regulations that must be followed to run the school. The board must work hand in hand with the superintendent to ensure the community's needs (the children's needs) are being met.

8. What should be the relationship between the board members and the administration in the handling of school concerns?

Collaborative, positive, forward looking and solution focus.

9. Briefly describe your commitment to public education and our local school district.

All 4 of my kids have attended Mesa. All of them love attending class each and every day because the school provides the teachers and the environment to promote a sound education. I love our school because it is small, but as a public school we have the ability to offer the kids in the community a future no matter what their background. With a diverse population, both racial and financial, we need to continue to build Mesa to better fit the students present needs.

10. What do you see as the strengths of the school district?

Agile, sense of community, great teachers, resources that are needed for the students, small and supportive to all .

11. What do you see as the area(s) most needing improvement in the school district?

Adaptation to the ever changing world. Whether that change is from the technology standpoint, to improve facilities/ campus, and the governmental changes impacting immigrant children, we need to continue to work on making Mesa a positive learning environment for our kids and families in the district.

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

CANDIDATE INFORMATION SHEET

Mesa Union School District

Thank you for your interest in serving on the Mesa Union School District Board of Trustees. Please complete and return this form to Erica Magdaleno, Executive Assistant, in the school district office by October 5, 2018.

Date: 10/5/2018

Dryden, Jayme A.

| (Last Name) | (First Name) | (Initial) |
|--|--------------|------------------------------|
| Home Address: <u>953 Sudario Court, Camarillo CA 93010</u> | | Phone: <u>(805) 358-5256</u> |
| Business Address: <u>601 E. Daily Dr., Ste 302, Camarillo CA 93010</u> | | Phone: <u>(805) 764-6005</u> |
| E-mail: <u>dryden.duo@gmail.com</u> | | |

Occupation and Employer: Ashworth Leininger Group
No. of Years Residing in District: 2
Do you have children in the district's school? Yes 2 No

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list prior experience.

I do not have experience on a school district board but I was on a Home Owner Association (HOA) board. In my first term I served as Treasurer and President in my second term. I'm currently not on other boards but do have responsibilities through my employment where I work with a team internally to manage projects and communicate with a wide variety of clients.

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

I have not been on any school committees but I have participated/volunteered at school activities such as the Carnival, Mesa Challenge, and presented Earth Day activities in both of my children's classes last year. Our family also tries to attend PFO events such as family movie nights on campus and we will be canvassing our neighborhood for Measure O this weekend.

3. Describe any other community or business activities in which you have participated. Describe your role and whether your work was volunteer or employment-related

Unfortunately I have not been able to volunteer on a regular basis since moving to Camarillo but volunteering and helping the community is something I have been engaged with since I was a child. I've helped with a large variety of activities in the past ranging from soup kitchens, Habitat for Humanity, Adopt-a-Road, Relay for Life, etc. I've been looking for a way to contribute to our community and Mesa.

4. Why do you want to be a school board member?

As I mentioned above, I've been looking for a way to contribute to our community and Mesa. I feel the PFO has great leadership and parent involvement but was concerned that the Board might not get the attention it deserves from parents. The Board wasn't on my radar until the improvements meeting last year and when I realized I was the only parent who lived in the district in attendance, I thought this might be something I should look into. I attended a K-8 grade school in a farming town and went on to become an engineer and want to give back in a similar setting. Enabling children to get engaged with education at a young age is pivotal.

5. What do you see as the basic purpose of the public schools?

I believe public schools should ensure our children and the generations to come have a quality education in an environment where they can learn academics and practice social skills. That means many different things to people but to me, public schools should be diverse and a place all students are given opportunities to grow and learn. Elementary schools are a place where children not only learn academics but also how to work in groups, how to make friends, and allow them opportunities for fun so school can be engaging. I believe incorporating music, art, and technology along with academics allows children the full education experience.

6. What is the role of the school board in the fulfillment of that purpose?

As a school board's primary responsibilities are to set the vision and goals for the district and adopt policies that give the district direction to set priorities and achieve its goals including adoption and oversight of the budget/accounting. I'd imagine a successful school board will balance discussion of the seemingly tedious business of running the district while paying close attention to the district's priorities for academic achievement.

7. How does the board's role differ from that of the superintendent?

To be honest, I'm not familiar with all the roles and responsibilities of the superintendent especially now that the position has been merged with principal. I am a quick study and would assume that the board would work with the superintendent to make sure the policies being recommended are aligned with the schools objectives and for the superintendent to come to the board with ideas for consideration.

8. What should be the relationship between the board members and the administration in the handling of school concerns?

The relationship between board members and school administration is crucial for success. Of course this is where the superintendent plays a critical role as well. The relationship should be not only collaborative and respectful but also productive. As all parties have the same mission to ensure Mesa Union is a school where children thrive and teachers are appreciated.

9. Briefly describe your commitment to public education and our local school district.

My husband and I are both engineers and attended K-8 grade schools growing up. We feel that small country schools gave us a unique opportunity to learn in an environment where we knew our fellow students and had great teachers. Mesa reminds me of our own education backgrounds and in these changing times I would love to assist Mesa in maintaining that high standard of education and community support.

10. What do you see as the strengths of the school district?

I love that Mesa Union School students have the opportunity to actively participate in a variety of academic enrichments such as visual and performing arts, technology, robotics, athletics, and other extracurricular activities. So many schools are cutting these programs that allow children to think outside the box and be engaged with learning. Even though my children were not in the school play last year our family attended to support the program. Our daughter is in STEAM and I'm crossing my fingers my son gets in next year as well. In addition all of this, the teachers we've met these two years at Mesa have been amazing.

11. What do you see as the area(s) most needing improvement in the school district?

I believe this school district has many wonderful attributes, some mentioned above. As a family who transferred in we felt a little in the dark the first year and still coming up to speed. While it's great to hear about the school activities like sports, I think more outreach could be provided when key grants are obtained and new policies are rolled out. What I've found in my work experiences is that when people don't know or understand why actions are taken, it's hard to get buy-in and full engagement.

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future... The Mesa Way!"

CANDIDATE INFORMATION SHEET
Mesa Union School District

Thank you for your interest in serving on the Mesa Union School District Board of Trustees. Please complete and return this form to Erica Magdaleno, Executive Assistant, in the school district office by October 5, 2018.

Date: 10/3/18

VILLA, RODDIE

| | | |
|---|--------------|----------------------------|
| (Last Name) | (First Name) | (Initial) |
| Home Address: <u>1055 E. LA LOMA AVE, SOMIS</u> | | Phone: <u>805.889.2994</u> |
| Business Address: <u>2087 VENTURA BLVD, CAMARILLO</u> | | Phone: <u>805.388.1200</u> |
| E-mail: <u>FROGGYRODDIE@YAHOO.COM</u> | | |

Occupation and Employer: NURSE PRACTITIONER, PLUSH MED SPA

No. of Years Residing in District: 1 YR IN THIS DISTRICT BUT 7 YRS IN SOMIS

Do you have children in the district's school? Yes No

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list prior experience.

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

3. Describe any other community or business activities in which you have participated. Describe your role and whether your work was volunteer or employment-related

CANDIDATE INFORMATION SHEET
MESA UNION SCHOOL DISTRICT

1. WHILE I HAVE NOT PARTICIPATED ON A SCHOOL BOARD, I HAVE BEEN VERY INVOLVED WITH ALL ACTIVITIES THAT MY CHILDREN PARTICIPATE IN. I AM CURRENTLY ON THE BOARD OF "PROWLERS LACROSSE" IN NEWBURY PARK, (ALL 4 OF MY CHILDREN PLAY LACROSSE). I ALSO VOLUNTEER FOR THE NEWBURY PARK HIGH SCHOOL LACROSSE BOOSTER CLUB.
2. MY CHILDREN WERE AT PLEASANT VALLEY CHRISTIAN SCHOOL FOR 8 YRS AND I WAS VERY INVOLVED THERE. I SERVED AS CLASS PARENT IN MULTIPLE CLASSES OVER THE 8 YRS AND ALSO WAS PRESIDENT OF THE PFO FOR 4 YEARS. CURRENTLY AT MESA I HAVE BEEN INVOLVED IN THE CLASSROOMS, MEF AND I ALSO HELPED WITH THE CARNIVAL.
3. I HAVE BEEN VERY INVOLVED WITH OUR CHURCH YOUTH GROUP AND TEACHING SUNDAY SCHOOL OVER THE PAST 11 YRS. EVERY YEAR OUR YOUTH GROUP TAKES 125+ KIDS ON A LAKE TRIP. MY HUSBAND AND I SERVE AS THE MEDICAL TEAM. I ALSO HAVE A SMALL GROUP THAT I AM IN CHARGE OF. THIS IS ALL ON A VOLUNTEER BASIS.
4. I HAVE 3 CHILDREN CURRENTLY AT MESA AND WOULD LIKE TO BE ON THE SCHOL BOARD TO CONTINUE MY INVOLVEMENT AT THE SCHOOL. OBVIOUSLY I WANT THE BEST EDUCATION FOR MY CHILDREN AND MESA IS ALREADY AN AMAZING SCHOOL BUT I FEEL THERE ARE ALWAYS WAYS TO IMPROVE THINGS!

5. I THINK THAT THE BASIC PURPOSE OF PUBLIC SCHOOLS HAS MANY PARTS. OBVIOUSLY TO PROVIDE THE BEST EDUCATION POSSIBLE FOR EACH AND EVERY CHILD, BUT ALSO TO HELP THESE CHILDREN NAVIGATE THROUGH THE YEARS TO BECOME SUCCESSFUL, SELF SUFFICIENT YOUNG ADULTS. TEACHING STUDENTS TO MODEL THE VALUE OF LIFE-LONG LEARNING IS ALSO VERY IMPORTANT.
6. THE ROLE OF THE SCHOOL BOARD IN PROVIDING THE BEST EDUCATION SHOULD BE FULFILLED THROUGH A TEAM EFFORT. A TEAM DEVOTED TO THE SUPERINTENDENT, THE STAFF AND TO ALL STUDENTS. BY WORKING TOGETHER AS A TEAM THE CHALLENGES THAT ARISE CAN BE EFFECTIVELY MET.
7. THE SCHOOL BOARD'S RESPONSIBILITIES ARE TO SET PRIORITIES, ESTABLISH POLICIES AND EVALUATE THE OUTCOMES. THE SUPERINTENDENT IDENTIFIES NEEDS AND POLICIES, DEVELOPS REGULATIONS, PROVIDE LEADERSHIP, AND MANAGE THE DAY-TO-DAY OPERATION OF THE DISTRICT.
8. THE RELATIONSHIP BETWEEN THE BOARD MEMBERS AND THE ADMINISTRATION IN THE HANDLING OF SCHOOL CONCERNS SHOULD ALWAYS KEEP LEARNING AND ACHIEVEMENT FOR ALL STUDENTS AS THE PRIMARY FOCUS.

RODDIE VILLA
OCTOBER 3, 2018

9. I AM VERY COMMITTED TO THE PUBLIC SCHOOL SYSTEM AND ESPECIALLY TO MESA UNION SCHOOL DISTRICT. I HAVE 3 CHILDREN THERE OF MY OWN THAT I WANT THE BEST EDUCATION FOR, BUT ALSO, I WANT THE BEST FOR THE COMMUNITY OF SOMIS.

10. I SEE MANY STRENGTHS OF MESA SCHOOL DISTRICT. THE ONE THAT STANDS OUT THE MOST TO ME IS THE AMAZING TEACHING STAFF AT THE SCHOOL. THIS DISTRICT HAS THE MOST AMAZING AND CARING TEACHERS AND STAFF, WHICH ISN'T EVERYTHING TO A DISTRICT BUT IS THE START FOR AN AMAZING FOUNDATION.

11. AN AREA THAT I SEE NEEDS SOME IMPROVEMENT IS THE AREA OF EXTRA SUPPORT IN LEARNING. THE DISTRICT ALREADY DOES A GREAT JOB WITH HELPING CHILDREN THAT ARE BEHIND IN READING, HOWEVER, I SEE A NEED FOR OTHER SUBJECTS TOO, SUCH AS MATH AND ENGLISH. THESE TWO SUBJECTS ARE ALSO VERY IMPORTANT FOR OUR CHILDREN TO BUILD A STROND EDUCATIONAL FOUNDATION. AN AMZING ATTRIBUTE TO MESA IS THE DIVERSITY OF FAMILIES, AND WITH THAT DIVERSITY COMES DIFFERENT LEARNING CHALLENGES. IT IS GREAT THAT READING IS ALREADY BEING ADDRESSED, BUT AGAIN I WOULD LIKE TO SEE MORE PROGRAMS.

Board of Trustees:
Tonya Brunett
Mary Crull
Carolyn Rodriguez-Quddus
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

CANDIDATE INFORMATION SHEET Mesa Union School District

Thank you for your interest in serving on the Mesa Union School District Board of Trustees. Please complete and return this form to Erica Magdaleno, Executive Assistant, in the school district office by October 5, 2018.

Date: 10/2/18

Strang, Katy M
(Last Name) (First Name) (Initial)

Home Address: 991 Garrido Drive 93010 Phone: 949 433 3359

Business Address: _____ Phone: _____

E-mail: Katy.strang@yahoo.com

Occupation and Employer: Strang Family CEO/COO

No. of Years Residing in District: 7

Do you have children in the district's school? Yes No

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list each prior experience.

yes. I served on the Camarillo Ranch Foundation Board.

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

I recently joined the Mesa Education Foundation, bringing the access fundraiser to the school and am helping with the silent auction that will take place at the Casino Night fundraiser. I also volunteer in my son's kindergarten classroom.

3. Describe any other community or business activities in which you have participated. Describe your role and whether your work was volunteer or employment-related

I currently administer a local moms group of almost 4500 local mothers. My role is therapist, mandated reporter, and overall community builder. I work very hard to keep our community safe, informed and connected.

4. Why do you want to be a school board member?

I am extremely passionate when it comes to education, my kids, and my community!

5. What do you see as the basic purpose of the public schools?

To give every child the opportunity to thrive, learn, grow, succeed!

6. What is the role of the school board in the fulfillment of that purpose?

To put things in place to benefit the children, teachers, staff for the overall success of a school community.

7. How does the board's role differ from that of the superintendent?

The board exists to ensure the superintendent is fulfilling his/her role efficiently + effectively. Also, to ensure all of the players involved are held accountable.

8. What should be the relationship between the board members and the administration in the handling of school concerns?

They should be openly communicating to ensure all involved are given opportunity to work together for the greater good and utilize each other's strengths to get the jobs done.

9. Briefly describe your commitment to public education and our local school district.

My commitment is strong, I am a credentialed teacher in California, although my teaching is currently limited to my young children as my current job title is mother. I grew up in the public schools with my siblings and I believe that a good education should NEVER be dictated

10. What do you see as the strengths of the school district? by the ability to pay!

I am proud of the board concerning Measure D and getting it on the ballot! Another strength, and reason for selecting Mesa for my kids is the school/district size!

11. What do you see as the area(s) most needing improvement in the school district?

As soon as I recognize an area needing improvement, I'll be the first to speak up. For now, I would love to see a diverse board that truly reflects the diversity of our community.

Board of Trustees:
Tonya Brunett
Mary Crull
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future...The Mesa Way!"

Board of Trustee Interview Questions

1. What motivates you to serve on the Board of Trustees?
2. What would you like to accomplish as a Board member? Which is your highest priority, and why?
3. What specific strengths do you bring as a member of the Board?
4. What do you believe is the role and mission of the District?
5. What questions do you have for the board to help you prepare to take on this commitment if chosen?



M.U.T.A.

Mesa Union Teachers' Association
3901 North Mesa School Road
Somis, CA 93066 (805) 485-1411

Executive Officers:
Cindy Davis/Anne Morgan - Co-Presidents
Amabel Puga - Vice-President
Christie Fisher - Secretary
Kristine Garza/ Matt Demaria- Co-Treasurers

Mr. Jeffrey Turner
Superintendent
Mesa Union School District
3901 North Mesa School Road
Somis, CA 93010

August 20, 2018

Dear Mr. Turner:

The Mesa Union Teachers' Association hereby presents its 2018-2019 initial proposal for a successor collective bargaining agreement to the Mesa Union School District. We propose to open the following articles:

XI Hours: Regarding prep time and district imposed relocation

XIV Assignments: Regarding district imposed relocation

Sincerely,

Cindy Davis and Anne Morgan
MUTA Co-Presidents

**MESA UNION SCHOOL DISTRICT
RESOLUTION# 18-19-03**

Resolution in Recognition of National Red Ribbon Week October 23-31, 2018

Whereas, our nation's annual anti-drug, anti-alcohol, and anti-tobacco campaign, a time for all Californians to focus their attention on the problems of substance abuse, will be held from October 23 through October 31, 2018; and

Whereas, educators understand the importance of creating tobacco-free and drug-free schools and communities for our children; and

Whereas, the purpose of *Red Ribbon Week* is to present a unified and visible commitment toward creation of a Drug-Free America – to create awareness regarding problems related to the use of tobacco, alcohol, and other drugs – and to support community prevention coalitions and to organize and support healthy tobacco-free and drug-free activities; and

Whereas, *Red Ribbon Week* provides a forum for adults and children to join together with law enforcement, teachers and others to demonstrate their commitment to leading a healthy lifestyle, free of drugs and alcohol;

Now, Therefore, Be it Resolved, that the Mesa Union School District hereby supports the designation of *Red Ribbon Week* from October 23 through October 31, 2018, and encourages all citizenry in celebrating healthy choices and positive models for living drug free.

This is to certify that the above Resolution was adopted by the Board of Education at a regular meeting of the Board held on October 16, 2018.

Ayes: _____

Nays: _____

Absent: _____

PASSED AND ADOPTED this 18th day of October, 2018, by the Governing Board of the Mesa Union School District of Ventura County, California.

Jeffery Turner, Superintendent
Secretary to the Board of Education

**Mesa Union School District
Resolution #18-19-04
District of Choice Program Renewal**

WHEREAS: As a District of Choice, Mesa Union School District has agreed to accept students from other districts through a random, unbiased process in accordance with the alternative inter-district attendance program established in law.

AND WHEREAS: The number of students to be determined by the governing board on an annual basis

THEREFORE BE IT RESOLVED, to restate, ratify and publish that Mesa Union School District is a District of Choice under California Education Code Section 48300. As a District of Choice, Mesa Union School District will accept inter-district transfers to serve the maximum number of pupils, as is determined on an annual basis by the Governing Board, after providing for the placement of all pupils living within the District's boundaries. Mesa Union School District will give preference in attendance to siblings of District of Choice and other transfer pupils already in attendance in the district. Additional pupils will be admitted through a lottery.

Passed and adopted by the Governing Board of Mesa Union School District October 18th, 2018 by the following vote:

Ayes: _____

Noes: _____

Absent: _____

President, Governing Board

Attested by: _____
Secretary to the Board

Board of Trustees:
Tonya Brunett
Mary Crull
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

TO: Mesa Union School District Board of Trustees
FROM: Jeff Turner, Superintendent
DATE: October 16, 2018
RE: 2019-2020 District of choice process

Recommendation:

It is the recommendation of the district administration that the board of trustees approve the following process and timeline for 2019-2020 District of Choice.

Process:

The District will circulate a notice to the community beginning on November 1, 2018, on the school web site and through local newspapers, including *The Acorn*, *Ventura County Star in English and Spanish*, and *Mesa Matters*. Families must submit paper or on-line applications by 3:00 p.m. on December 28, 2018. If the District receives more applications than there is space available, the District will conduct a lottery at the January 15, 2019, Board of Trustees meeting. Parents of students accepted through District of Choice will be notified in February. Sample documents are attached to this memo.

Number of spaces available:

For the current school year, 29 kindergartners attending Mesa Union live in-district. Last year the District made 20 kindergarten seats available through District of Choice. The District received 16 applications and all students who applied were accepted through District of Choice. An additional 34 transitional kindergarten/kindergarten students were enrolled through the inter-district transfer process. Of the 79 students currently enrolled in Mesa Union, 50 kindergartners entered through these two processes. Due to enrollment patterns from 2015-2018, the District Administration recommends maintaining the number of kindergarten spaces available through District of Choice at 20 for the 2019-2020 school year.

The district's transitional kindergarten program is a small program made available for students born between September 1 and December 2 each year. The district administration recommends that it remain at a small size that can be accommodated within one of the kindergarten classes. For this reason, the district administration recommends that the board not open space through District of Choice for transitional kindergarten.

The District endeavors to keep class sizes in primary grades at 24. Currently, grades K-2 at Mesa Union are as follows:

| Grade | Enrollment (10/4/18) |
|-------|----------------------|
| TK/K | 12 TK/69 K |
| 1 | 71 |
| 2 | 69 |

In order to leave space for children who may move into the district, district administration recommends that the Board not open space through District of Choice for grades 1-3 for the 2019-2020 school year.

The district endeavors to keep class sizes in other grades at a level conducive to quality instruction. Currently, grades 3-7 at Mesa Union are as follows:

| Grade | Enrollment (10/4/18) |
|-------|----------------------|
| 3 | 53 |
| 4 | 64 |
| 5 | 75 |
| 6 | 69 |
| 7 | 68 |

Again, in order to leave space for students who may move into the district, district administration recommends that the board not open space through District of Choice for grades 4-8 for the 2019-2020 school year.

In summary, it is the recommendation of the district administration that the board of trustees make twenty spaces available in kindergarten for 2019-2020 District of Choice.

Attachments:

District of Choice Application

District of Choice Announcement

District of Choice Frequently Asked Questions & Answers

Board of Trustees:
Tonya Brunett
Mary Crull
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

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DISTRICT OF CHOICE TRANSFER APPLICATION

(One form must be submitted for each child *prior to 3:00 p.m. on December 28, 2018*)

2019-2020

School yr.

Grade _____

Current District of Residence _____

Last School Attended _____

*Student on active IEP? Yes/No

**Student in ELL Program? Yes/No

Student Name _____

(Please print first name & last name)

Male Female

_____/_____/_____
Date of Birth

Address: _____

City/State _____

Parent/Guardian Name (Please print first & last name) _____

Home Phone _____

Cell Phone _____

Please Note: This request is subject to space availability and governed by the governing board's action determining the number of transfers the district is able to accept. The district is not required to admit a student to a specific program. Acceptance of District of Choice applications into Mesa Union School District will be determined through a random, unbiased process conducted at a Board of Trustees meeting.

If this child has any siblings currently attending Mesa Union School District, please list:

Sibling Name: _____ Grade: _____

Sibling Name: _____ Grade: _____

Sibling Name: _____ Grade: _____

Per California Education Code 48306, applicants who have siblings currently attending Mesa Union School District shall be given priority in the selection process.

I have read and understood the above process and conditions for acceptance into the Mesa Union School District under the provisions of a District of Choice Transfer. It also is understood that once admitted into Mesa Union School District my child will be automatically renewed for attendance each year.

Parent/Guardian signature: _____

Date: _____

(This section to be completed by the Mesa Union School District)

Assigned Lottery Number (If required the lottery will be held by grade level based on space availability)

Approved- The above student is accepted for attendance into the Mesa Union School District and will be assigned to a classroom based on space availability. Your current district of residence residence will be notified during the month of March of your intent to enroll your child in the Mesa Union School District

Denied- Reason not approved: _____

Authorized Signature _____

Superintendent _____

Title _____

Date _____

These questions are for state reporting purposes only and will not be used as determining factors in the selection process. IEP is a designation for special education services.

** ELL designates students who are English Language Learners.

Revised 10/4/2018

Board of Trustees:
Tonya Brunett
Mary Crull
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

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DISTRICTO DE ELECCION SOLICITUD DE TRANSFERENCIA

(Un formulario debe enviarse para cada niño antes de las 3:00 de la tarde el 28 de Diciembre de 2018)

2019-2020

Año Escolar _____ Grado _____ Distrito de Residencia _____ última escuela que asistió _____

*estudiante tiene programa educativo individualizado (IEP)? _____

**estudiante está en el programa de aprendizaje de inglés (ELL)? _____

Nombre de Estudiante _____ Masculino Femenina _____ / _____ / _____
(Por favor escriba nombre y apellido) Fecha de Nacimiento

Domicilio: _____ Ciudad/Estado _____

Nombre de Padre/Tutor (Por favor escriba nombre y apellido) _____ Teléfono (Hogar) _____ Teléfono (Celular) _____

Por favor Anote: Esta solicitud está sujeta a disponibilidad de espacio y gobernado por la acción de la Junta de gobierno determinara el número de las transferencias que el distrito esta dispuesto a aceptar. El distrito no está obligado a admitir a un estudiante a un programa específico. Aceptación de aplicaciones del distrito de elección en el Distrito Escolar de Mesa se terminara a través d un proceso al azar mparcial en una reunión de la Junta de Síndicos.

Si este estudiante tiene hermanos o hermanas actualmente asistiendo a Mesa Union indíquelo:

Nombre: _____ Grado: _____

Nombre: _____ Grado: _____

Nombre: _____ Grado: _____

Por el código de Educación de California 48306, los solicitantes que tengan hermanos/hermanas que actualmente asisten al Distrito Escolar de Mesa se dará prioridad en el proceso de selección.

He leído y entendido el proceso y condiciones para la aceptación al distrito escolar de Mesa bajo las disposiciones de un distrito de elección. También se entiende que una vez admitido al Distrito Escolar de Mesa mi hijo/hija se renovará automáticamente para asistir cada año.

Firma de Padre/Tutor: _____ Fecha: _____

(This section to be completed by the Mesa Union School District)

Assigned Lottery Number (If required the lottery will be held by grade level based on space availability)

Approved- The above student is accepted for attendance into the Mesa Union School District and will be assigned to a classroom based on space availability. Your current district of residence residence will be notified during the month of March of your intent to enroll your child in the Mesa Union School District

Denied- Reason not approved: _____

Authorized Signature

Superintendent

Title

Date

Estas preguntas son para estado informes solamente y n o se utilizara como factores determinantes en el proceso de selección. IEP es una designación pare servicios de educación especial.

** ELL señala a los estudiantes que están en el programa de aprendiendo inglés.



District of Choice

Mesa Union School District is offering a unique opportunity for a limited number of students who do not live in the Mesa Union School District attendance area to apply to enroll in the district.

Mesa Union School has enjoyed a long tradition of excellence where children thrive in a community-focused, small school environment. Students attend Mesa Union from K-8 and enjoy a rigorous and rewarding academic environment enriched with music, arts, athletics and sciences. Families have many opportunities to participate in the daily life of the school.

Families must apply to have their children accepted into the district. Under the District of Choice option, it is not necessary to get a release from the district of residence. Parents must submit an application before December 28, 2018. If the district receives more applications than available spaces, a lottery will be conducted in January 2019 for the 2019-2020 school year. Priority is given to students whose siblings currently attend Mesa Union School.

If you are interested in applying to enroll your child in the Mesa Union School District for the 2019-2020 school year, please call the school office at (805) 485-1411.

Distrito de Opción

El Distrito Escolar de Mesa Union ofrece una oportunidad única para un número limitado de estudiantes que no viven en el área de asistencia del Distrito de Mesa Union para solicitar la inscripción en el distrito.

La escuela de Mesa Unión ha disfrutado de una larga tradición de excelencia donde los niños crecen en un ambiente escolar centrada en la comunidad pequeña. Los estudiantes asisten a Mesa Union desde K -8 y disfrutan de un ambiente académico riguroso y gratificante enriquecido con la música, las artes, el atletismo y las ciencias. Familias tienen muchas oportunidades de participar diariamente en la las actividades de la escuela.

Las familias deben solicitar para que sus hijos sean aceptados en el Distrito. Bajo la opción de Distrito de Opción, no es necesario de obtener permiso de su distrito de residencia. Familias interesadas deben de presentar una solicitud antes del día 28 de diciembre de 2018. Si el distrito recibe más solicitudes que espacios disponibles, una lotería se llevará a cabo en enero de 2019 para el año escolar de 2019-2020. Se dará prioridad a los estudiantes que tienen hermanos ya asistiendo al distrito de Mesa Union.

Si usted está interesado en aplicar para inscribir a su hijo/hija en el Distrito de Mesa Union para el año escolar 2019-2020, por favor llame a la oficina al (805) 485-1411.

DISTRICT OF CHOICE
2019–2020 School Year
Frequently Asked Questions & Answers

1. **When will District of Choice (DOC) applications be available?**
DOC applications will be available from November 1 to December 28, 2018.

Note: The District Office closes for winter break December 21, 2018, and reopens on January 7, 2019.

2. **Where can I get an application?**
Applications will be available at the district office located at 3901 North Mesa School Road, Somis, Ca 93066. You may pick up an application between 8:00 AM – 4:00 PM. Applications will also be available to print on the Mesa Union District Website at www.mesaschooldistrict.org.

3. **When are applications due?**
Applications are due **no later than December 28, 2018** ---After December 20, all applications need to be mailed with a postmark no later than December 28th. **APPLICATIONS RECEIVED AFTER THAT DATE, DUPLICATE OR INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

4. **When is the lottery drawing?**
If we receive more applications than we can accommodate, a lottery drawing will be held at the Mesa Union School District Board Meeting in January, 2019. Priority will be given to students with siblings already in attendance Mesa Union School District. You do not need to be present at this meeting.

5. **When will parents know if they are a DOC Lottery winner? Do I need to notify my home district?**
Parent notification will be mailed out to all applicants by January 31, 2019. Mesa Union School District will notify your home district.

Note: If you do not receive notification in the mail by the end of the first week in February, 2019 please call the school office at (805) 485-1411. If your child is not chosen for the lottery this year, we encourage you to apply for an inter-district transfer from your home district.

6. **Does each child in the family need a separate application?**
Yes, parents need to complete an application for each child entering the lottery.
7. **If I currently have another child attending Mesa Union School District as a DOC winner in a previous year, do my other children automatically enter Mesa Union School District on a DOC status? No.**
Each child in the family must apply and be chosen separately

Example: You have a child about to enter kindergarten who already has a sibling in the Mesa Union School District as a previous DOC winner; you must still submit an application.

8. **Can I mail in my application?**
Yes, the application can be returned by U.S. Mail to: Mesa Union School District/District of Choice, 3901 North Mesa School Rd. Somis, Ca 93066 and must be **postmarked no later than December 28, 2018.**
9. **Do I have to re-submit an application every year?**
No. The District of Choice status stays with the child through 8th grade unless you move or remove the child from our district and enroll elsewhere.
10. **Is District of Choice open to all grade levels including transitional kindergarten?**
Unfortunately, District of Choice at Mesa Union School District is only open to student enrolling in Kindergarten.

DISTRITO DE ELECCION
Año Escolar 2019-2020
Preguntas y Respuestas Frecuentes

1. Cuándo estarán disponibles las aplicaciones de distrito de elección (DOC)?

Aplicaciones de DOC estarán disponibles desde el 1 de noviembre al 28 de diciembre de 2018.

Nota: La oficina de distrito cierra durante las vacaciones de invierno comenzando el 21 de Diciembre de 2018 y reabre el 7 de Enero de 2019.

2. Dónde puedo obtener una solicitud?

Aplicaciones estarán disponibles en la oficina de la escuela en el domicilio de 3901 North Mesa School Rd. Somis, Ca 93066. Usted puede recoger una aplicación entre las 8:00 am – 4:00pm. Aplicaciones también estarán disponibles para imprimir en el sitio web del distrito en www.mesaschooldistrict.org.

3. Cuando se tiene que entregar las aplicación?

Aplicaciones deben de entregarse no más tardar el 28 de Diciembre de 2018---después del 20 de Diciembre, todas las aplicaciones necesitan ser enviadas por correo no más tardar del 28 de Diciembre. **LAS APLICACIONES RECIBIDAS DESPUÉS DE LA FECHA, DUPLICADAS O SOLICITUDES INCOMPLETAS NO SERÁN PROCESADAS.**

4. Cuándo es la lotería?

Si recibimos más aplicaciones de los espacios disponibles, una lotería de se toma acabo en la Junta de mesa ejecutiva del distrito escolar en Enero de 2019. Se dará prioridad a los estudiantes con hermanos ya presentes en el Distrito de Mesa. No necesita estar presente en la Junta de la mesa ejecutiva esta reunión.

5. Cuándo sabrán los padres si fueron seleccionados en la lotería de DOC? ¿Necesito notificar a mi distrito escolar de residencia?

Notificación a los padres se enviará a todos los solicitantes no más tardar el 31 de Enero de 2019. El Distrito de Mesa se encargara de notificar su distrito escolar de residencia..

Nota: Si usted no recibe notificación por correo a finales de la primera semana de Febrero de 2019 por favor llame a la oficina de la escuela al (805) 485-1411. Si su hijo no es elegido por la lotería este año, le animamos a solicitar una transferencia entre distrito de su distrito de residencia..

6. Cada niño en la familia necesitan una aplicación independiente?

Sí, los padres deben completar una solicitud para cada niño para entrar en la lotería.

7. Si tengo otro niño que ya asiste al Distrito de Mesa como un ganador de DOC en un año anterior, mis otros hijos automáticamente entrar al Distrito de Mesa en un estado DOC?

No. Cada niño en la familia se debe aplicar y ser elegido por separado.

Ejemplo: tienes un hijo a punto de entrar a Kínder que ya tiene un hermano en el distrito escolar Unión de Mesa como un ganador DOC anterior; todavía debe presentar una solicitud.

8. Puedo enviar mi solicitud?

Sí, la aplicación puede ser enviada por correo a: Mesa Union School District/Distrito de Elección, 3901 North Mesa Rd. Somis, Ca 93066 y no más tardar el 28 de Diciembre de 2018.

9. Tengo que volver a presentar una solicitud cada año?

No. El estado de Distrito de Elección se queda con el estudiante a través del grado octavo a menos que se mueva o al sacar al estudiante de nuestro distrito y matricularse en otra parte.

10. Distrito de Elección es abierta a todos los niveles incluyendo el kindergarten transicional?

Desafortunadamente, Distrito de elección en el distrito escolar de Mesa sólo está abierta a los estudiantes matriculándose en el Kindergarten.

Board of Trustees:
Tonya Brunett
Mary Crull
Bryan Stotko
Steven Sullivan



Superintendent
Jeff Turner
Assistant Principal
Kim Kuklenski

"Honor the Past, Live in the Present, Drive to the Future....The Mesa Way!"

To: Mesa Union School District

From: Jeff Turner, Superintendent

Date: October 16, 2018

Re: Lunch Price Increase

Recommendation:

To meet the requirements of the Healthy, Hunger-Free Kids Act of 2010 while minimizing negative financial effects on families, it is the recommendation of the District administration that the Board of Trustees approve an increase of the lunch price from \$2.75 to \$2.85, effective January 1, 2019.

Rationale:

Each year school districts throughout the state of California are required to calculate lunch prices using the Paid Lunch Equity (PLE) tool. The PLE tool assist districts to calculate their paid lunch price increase requirement and non-federal source contributions to meet the requirements in Section 205 of the Healthy, Hunger-Free Act of 2010.

If the District's lunch price is under the requirements calculated by the PLE tool, the District must increase the price of paid lunches. Note that the PLE tool calculates weighted averages of all paid lunch prices charged in the district.

Based on the calculation, the District is undercharging by 10 cents. The District needs to raise the student lunch price from \$2.75 to \$2.85 as of January 1, 2019. In order to move forward, the Board must approve the change.

Quarterly Report on Williams Uniform Complaints
 [Education Code Section 35186]
 Fiscal Year 2018-19

District: Mesa Union School District

Person completing this form: Erica Magdaleno

Title: Executive Assistant

Quarterly Report Submission Date: October 2018 (7/1/18 to 9/30/18)
 (check one) January 2019 (10/1/18 to 12/31/18)
 April 2019 (1/1/19 to 3/31/19)
 July 2019 (4/1/19 to 6/30/19)

Date for information to be reported publicly at governing board meeting: October 16, 2018

Please check the box that applies:

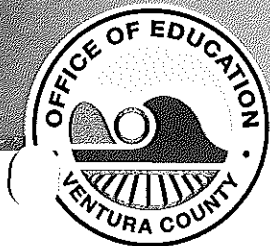
- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | | | |
| Teacher Vacancy or Misassignment | | | |
| Facilities Conditions | | | |
| Totals | | | |

Jeffery Turner

 Name of District Superintendent

 Signature of District Superintendent



VENTURA COUNTY OFFICE OF EDUCATION

Stanley C. Mantooth, County Superintendent of Schools

September 10, 2018

Jeff Turner
Mesa Union School District
3901 N. Mesa School Rd.
Somis, CA 93066

Re: New MOU for Educator Support and Effectiveness Programs

Dear Mr. Turner:

As shared at the August Superintendent's meeting, we are pleased to announce that the 2018–2019 Teacher Induction Program costs have been reduced from \$3,500.00 to \$3,000.00. VCOE recognizes that we are in an era of flat funding, and ESE has been working diligently to enhance automation through expanding learning management systems (LMS), establishing alternative funding sources, and streamlining staff responsibilities. We are now positioned to reduce fees without compromising our quality programs.

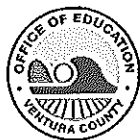
VCOE remains committed to providing the best support services for new teachers and their efforts to maintain effective learning environments. As many districts included LCAP strategic priorities around teacher recruitment and retention, please note that VCOE candidates maintain a 98% retention rate after two years.

Attached you will find the updated MOU. Please sign and return the original countersigned document by October 1, 2018, if possible, so that our business department can apply the new fee schedule for your district.

Kind regards,

Kim Uebelhardt
Executive Director

Enclosures: New MOU for Educator Support and Effectiveness Programs (original and one copy)



ESE19-016



**AGREEMENT BETWEEN
VENTURA COUNTY OFFICE OF EDUCATION AND MESA UNION SCHOOL DISTRICT
EDUCATOR SUPPORT AND EFFECTIVENESS CREDENTIAL PROGRAMS AND ADDED AUTHORIZATIONS**

The scope of this document is to define the roles and responsibilities of Ventura County Office of Education Educator Support and Effectiveness department in providing the credential programs to educators in the Mesa Union School District.

This serves as a Memorandum of Understanding and Responsibility Agreement that the **Mesa Union School District** and the **Ventura County Office of Education** will partner together in preparing educators to earn their clear credentials and/or added authorizations according to the Ventura County Office of Education program requirements approved by the California Commission on Teacher Credentialing (CTC).

All Programs

Ventura County Office of Education agrees to:

1. Maintain accreditation with the CTC.
2. Provide a system for data collection, analysis, and required state accreditation reporting.
3. Maintain ownership of all proprietary training documents, materials, and data developed for the candidate and coach/mentor/field-based supervisor training sessions.
4. Provide job-embedded local context application in program design.
5. Promote professional practice among candidates, coaches, and all stakeholders.
6. Coordinate all needed initial and ongoing training as required by the CTC.
7. Ensure that all candidates meet eligibility requirements.
8. Provide the district with recruiting information to inform potential candidates of the services provided to clear their credentials or obtain authorizations.
9. Provide designated program staff to facilitate program implementation and regular communication.
10. Maintain an Advisory Board made up of district representatives with decision making authority to provide stakeholder input.

District agrees to:

1. Adhere to "Schedule of Fees" for current fiscal year until amended in writing.
2. Provide a list of candidates each year to VCOE via a district designee for enrollment.
3. Provide a liaison for program communication who will maintain communication with the program as necessary.
4. Use the established mentor/coach criteria for the selection and matching of candidates with coaches/mentors.

Administrator Induction Program

Ventura County Office of Education agrees to:

1. Provide Administrator Induction candidates will the following support:
 - a. Twenty (20) hours of professional development annually, per candidate, during the two-year program with offerings and aligned job-embedded activities to develop candidate competency in the California Professional Standards for Educational Leaders (CPSEL).
 - b. Monitoring of candidate completion of the online portfolio.
 - c. Formative Feedback through the currently used learning management system (LMS).
2. Provide Administrator Induction coaches with the following support:
 - a. Initial and ongoing training on the use of training materials and job-embedded program activities to guide and support their assigned candidates, 40 hours per year, as required by CTC.
 - b. Support and direction for coaching activities via Lead Mentors.

District agrees to:

1. Identify a district contact person and district-provided coach to work collaboratively with the Ventura County Office of Education to ensure candidate success in his/her current work context. If the district is unable to provide a coach within the first 30 days of admission, VCOE will provide one for an additional fee.
2. Provide time for candidates and coaches to attend trainings.

3. Monitor coaches to assure that each candidate receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the coach.
4. Coordinate the reassignment of coach if the pairing of candidate and mentor is not effective.

Teacher Induction Program

Ventura County Office of Education agrees to:

1. Provide New, Returning, and Advanced mentors with differentiated professional development and support in the following areas:
 - a. Coaching and mentoring
 - b. Candidate goal setting
 - c. Use of appropriate mentoring instruments
 - d. Observation tools
 - e. Best practices in adult learning
 - f. Support for individual mentoring challenges
 - g. Reflection on mentoring practice
 - h. Networking opportunities to engage with mentoring peers
2. Provide Induction candidates with the following support:
 - a. Induction Orientation
 - b. Online and/or face-to-face professional development and resources
 - c. Mentor goal setting collaboration
 - d. Progress monitoring
 - e. Formative feedback through the currently used LMS
 - f. Advisement and registration
 - g. Credential recommendation upon completion of program
3. Provide Consortium districts with:
 - a. Support in facilitating the reassignment of mentors, if needed
 - b. Monthly meeting support for district cohort coordinators and instructors
 - c. Professional development training and materials for district cohort instructors
 - d. Attendance and support documentation for mentor stipends each semester
 - e. Individualized district data reports for candidates and mentors

District agrees to:

1. Identify and provide a district administrator and coordinator to work collaboratively with the Ventura County Office of Education.
2. Identify and provide a district instructor to attend monthly meetings/trainings in preparation for delivering trainings in district cohorts. *Each cohort must have a minimum of 15 mentors to run a district cohort. If this minimum is not met, district mentor training sessions will be held at VCOE.*
3. Monitor district mentors to assure that each candidate receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the mentor.
4. Coordinate the reassignment of mentor if the pairing of candidate and mentor is not effective.
5. Provide administrative input to each candidate and assigned mentor to determine individual areas of need in conjunction with district/site goals.
6. Provide facilities and snacks/meals for district professional development mentor and/or candidate trainings. *Reimbursement amount for snacks/meals will be determined by VCOE at the beginning of each school year.*

Designated Subjects Program (Adult Education, CTE, and Special Subjects)

Ventura County Office of Education agrees to:

1. Provide online and/or face-to-face and online coursework for CTC-approved programs.
2. Provide qualified instructors for classes and coursework.
3. Provide advisement, registration, online class grading, portfolio review, and credential recommends throughout the program.
4. Provide distance support to all mentors and field-based supervisors (e.g., phone, email, monthly updates).
5. Communicate with directors about candidate completion data.

District agrees to:

1. Provide site mentor for local support of candidate as defined by the Mentor/Field-based Supervisor Roles and Responsibilities.
2. Provide or contract with VCOE for field-based supervisor for evaluation of candidate teaching practice.
3. Encourage supports to attend two sessions per year with candidate.

Other Programs

Additional programs are available, and those requirements are listed under **All Programs**.

- Orthopedic Impairment Added Authorization
- Language and Academic Development Credential
- Teaching Permit for Statutory Leave (TPSL) Training
- Exam Preparation

Time of Performance: The Ventura County Office of Education shall monitor this Agreement to oversee implementation of credential program activities. This Memorandum of Understanding and Responsibility Agreement will be implemented July 1, 2018 and shall remain in effect until June 30, 2021. The 2018-2019 Fee Schedule shall be effective upon signature and remain in effect until amended in writing.

Termination or Amendment: This Agreement may be terminated or amended in writing at any time by mutual written consent of both VCOE and the District, and may be terminated by either party for any reason by giving the other party one (1) year advance written notice.

This agreement is supplemental to the General Services Agreement between the Ventura County Office of Education and the District.

Signatures

For Mesa Union School District

Jeffrey D. Turner
Superintendent or Designee Name (print)

Jeffrey D. Turner
Signature

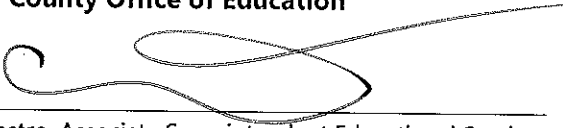
9/12/18
Date

Business Office Designee Name (print)

Signature

Date

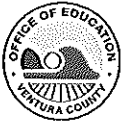
For Ventura County Office of Education


Dr. Antonio Castro, Associate Superintendent Educational Services

9-6-18
Date

Lisa Cline
Lisa Cline, Executive Director, Internal Business Services

9-05-18
Date



2018–2019

Ventura County Educator Support and Effectiveness
Fee Schedule



| Program | Registration/ Recommendation Fee per Year | Program Fee Year One Candidate (Semesters 1 & 2) | Program Fee Year Two Candidate (Semesters 3 & 4) |
|---|---|---|---|
| General Education Induction | | | |
| Clear <i>Mentor stipend paid by the site/district</i> | \$175 | \$3,000 | \$3,000 |
| Clear with Early Completion Option (includes additional application requirements, advisement, observation, and evaluation) <i>Mentor stipend paid by the site/district</i> | \$175 Registration and \$195 Application | \$3,500 | N/A |
| Education Specialist Induction | | | |
| Clear <i>Mentor stipend paid by the site/district</i> | \$175 | \$3,000 | \$3,000 |
| Administrative Services Credential | | | |
| | | Program Fee: 12 Months | |
| Clear (Year 1 Candidate) <i>Coach stipend paid by the site/district</i> | \$175 | \$3,000 | |
| Clear (Year 2 Candidate) <i>Coach stipend paid by the site/district</i> | \$175 | \$3,000 | |
| Added Authorization and Other Credential Programs (Veteran Teachers) | | | |
| | | Program Fee: 2 Semesters | |
| OIAA (subject to enrollment numbers) (for Veteran Teachers and requires equivalencies from Mild/Moderate or Moderate/Severe Credential) | \$150 | \$2,350 | |
| LAD (subject to enrollment numbers) (for Veteran Teachers and requires equivalencies from Mild/Moderate or Moderate/Severe Credential) | \$150 | \$4,850 | |
| Designated Subjects Credential | | | |
| | | Credential Advisement /Registration Fee | Program Fee: 12 Months |
| Adult Education <i>Mentor and Field-Based Supervisor stipends paid by the site/district</i> | Advisement: \$125 Registration \$150 | \$2,750 | |
| Career Technical Education (includes initial and advanced preparation) <i>Mentor and Field-Based Supervisor stipends paid by the site/district</i> | Advisement: \$125 Registration \$150 | \$2,750 | |
| Career Technical Education – Equivalency (for Veteran Teachers and requires equivalencies from Multiple or Single Subject Credential) | Advisement: \$125 Registration \$150 | \$800 | |
| Other Candidate Fees | | | |
| | | Paid By Candidate | |
| Late Fees (when incurred) | \$125 | | |
| Transcripts | First Copy - \$15 *\$2 each additional copy | | |

- Nothing in this document prevents VCOE from charging candidate additional fees as per the Educator Support and Effectiveness Handbook.
- Program fees are subject to change annually, per MOU.

Field Trip Request Form

DISTRICT/CHARTER Mesa Union School District

Trip Date Oct 24-26, 2018 Destination 30778 CA-18 Running Springs, CA

Type of Activity: Learning Activity Athletic Activity Other (please describe) _____

Academic Focus/Purpose of Trip Outdoor Education

Lunch Request _____

Transportation: Walking Vehicle: Bus ~~Contract Bus~~ Van * Private Car * _____

we will need 2 buses

Number of Students 65 Chaperones 3 Drivers 2

Departure time from School 7:30 AM Departure time from Destination 12:00 PM

Bus to remain with group? Yes No Driver's Proof of Liability on File _____

List any other planned stops restroom stop if students need it

Teacher(s) Mrs. Cindy Davis, Ms. Trice McKenna, Ms. Fawn Nguyen Grade(s) 6

Cost _____ Funding Source _____ Bill to _____ Account # _____
(Program or Resource #)

Approved Yes No Board Action Yes No Date of Board Action _____

Applicant's Signature Cindy Davis

Principal's or Superintendent's Signature Jeffrey B Turner

Driver's Use Only

Vehicle Number _____ Check in Time _____
Ending Odometer _____ Departure time from school _____
Beginning Odometer _____ Return time to school _____
Odometer difference _____ Check out time _____

Driver's Signature _____

Use for Split Trips Only

Vehicle Number _____ Departure time from school _____
Ending Odometer _____ Return time to school _____
Beginning Odometer _____ Check out time _____
Odometer difference _____

Driver's Signature _____

District's Routing Instructions

- Teacher(s) mark your calendars to avoid conflicts
- School Office Staff
- Kitchen Staff
- Other (List) _____

BSA Office Use Only

| | | | | |
|-------|---|------|---|-------|
| Miles | x | Rate | = | |
| | | | | TOTAL |

* Driver of his/her personal vehicle must submit an Employee/Volunteer Personal Vehicle Use form to the district office prior to trip.
White - Transportation Department Yellow - BSA Office Pink - District Approved Copy Gold - Originator's Copy

PALI INSTITUTE

Date: 11/30/2017
 PO Box 2237
 Running Springs, CA 92382
 Phone (909) 867-5743
 Fax (909) 867-1964



Contract #: 04610

Dates of Attendance: 10-24-2018 to 10-26-2018

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute and Mesa Union School for the use of Pali Institute's Outdoor Education program.

Mesa Union School

3901 Mesa School Rd, Somis, California 93066
 (818) 512-0346

Trip Details: 3-day Trip

| Attendee Type: | Quantity: | Price: | Total: |
|---------------------|-----------|----------|--------------------|
| Student Payee | 68 | \$285.00 | \$19,380.00 |
| Student Scholarship | 2 | \$0.00 | \$0.00 |
| Teacher Scholarship | 2 | \$0.00 | \$0.00 |
| Total Cost: | | | \$19,380.00 |

Reservations & Deposits

Initials _____

Pali Institute does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali Institute's approval. In exchange for the total payment listed, Pali Institute will provide your students and staff with meals starting with Lunch on 10-24-2018 thru Lunch on 10-26-2018, a ten (10) to one (1) ratio student to staff ratio, as well as instruction and supervision administered by Pali Institute Staff.

Late Payment Fee

Initials _____

Full payment is due no later than 30 days prior to check-in. Any last-minute contract changes incurring additional fees will be submitted to Mesa Union School, with payment due upon receipt. If accounts are not paid in full within 15 days following the trip, an additional 1.5% per month late payment finance fee will be charged.

DEPOSIT SCHEDULE

| Payment Number | Amount Due | Due Date |
|----------------|------------|------------|
| 1 | \$1,500.00 | 12-15-2017 |
| 2 | \$8,665.00 | 06-01-2018 |
| 3 | \$9,215.00 | 09-21-2018 |

All payments should be made out to Pali Institute, and mailed to:

Pali Institute Attn: Relationship Manager
 PO Box 2237, Running Springs, CA 92382

Scholarships

Initials _____

Pali Institute will issue scholarships to both students and teachers. For students, one (1) scholarship will be allotted for every twenty-five (25) paying students. For teachers, one (1) scholarship will be allotted for every twenty-five (25) paying students. Additionally, for every teacher that attends above the 1:25 scholarship allotment the listed Rate per Teacher Payee will be incurred.

Cancellations

Initials Q.T.

There is no deposit forfeiture for cancellations received at least 120 days prior to check-in. All cancellations must be received in writing either via mail or e-mail. The deposit is forfeited for all cancellations received less than 120 days prior to check-in.

Reductions

Initials Q.T.

Any reduction in student attendance numbers received less than 45 days prior to arrival are only eligible for a refund of half (50%) the student cost. Schools are unable to reduce their payment numbers below 25 students. Any proposed increase in student numbers is contingent upon availability and must be approved by Pali Institute. All refund requests are subject to the approval of Pali Institute. A written refund request does not guarantee that a refund will be issued.

In the event that a student(s) cannot attend due to a last minute illness, a refund of half (50%) the cost per student will be available if a written refund request is submitted within five (5) days of departure with an attached doctor's note. If Pali Institute approves a refund it will be submitted to the school or financially responsible organization. Refund requests may be submitted to business@paliinstitute.com.

Guest Room Accommodations

Initials Q.T.

Our guest rooms vary in size and type and are assigned to event participants based on a variety of factors. Cabins have built-in solid wood bunks, showers and full toilet and sink facilities as well as ample storage for personal belongings. The maximum number of guests in a cabin will not exceed 10 to 1 student to staff ratio.

Meals

Initials Q.T.

Meals are served in our dining hall at the following times: Breakfast - 8:00 a.m., Lunch - 12:30 p.m., Dinner - 5:30 p.m. Meal times may change due to spacing limits in the dining hall or at the discretion of Pali Institute.

Smoke Free Environment

Initials Q.T.

Pursuant to state law, we have adopted a smoke-free policy in all buildings including guest cabins, meeting, social and dining rooms. Additionally, due to fire hazard in our mountain environment, smoking is prohibited anywhere at Pali Mountain.

Student Behavior and Facility Damage

Initials Q.T.

The school agrees to take responsibility for behavior issues that may occur on behalf of their students while attending Pali Institute. If a student violates the behavior policy of Pali Institute and/or the attending school, administrators from Pali Institute and the attending school may require a parent or guardian to remove their student. If the parent or guardian refuses to remove their student a school official will be responsible.

We cannot be responsible for lost or stolen articles, and there will be a charge for any damage to facilities by your students.

Transportation

Initials Q.T.

The attending school will be responsible for transportation to and from Pali Mountain. The scheduled arrival time will be between 10:30AM and 11:00AM, and busses should arrive on the day of departure between 9:00AM and 10:00AM to be loaded and depart by 11:00AM.

Inclement Weather

Initials Q.T.

During times of snowstorms and inclement weather, the Pali site remains open and operational. During these times, Routes 18 and 330, our chief access roads, remain open to buses with chains. It is therefore the responsibility of the client to reach Pali for scheduled programming. If the client is unable to reach the site due to weather conditions when Routes 18 and 330 are open, no refund will be given. The client will be refunded 100% if one or both of Routes 18 and/or 330 are closed to all traffic for more than 4 hours on arrival day, and the trip cannot be rescheduled.

School's Authorized Signature: Jeffery D. Turner

Date: 12/5/2017

Printed Name: Jeffery D. Turner

Title: Superintendent

Pali Institute's Authorized Signature: _____

Date: _____

Contract Notes: Additional teachers can be added for half (50%) of the student cost.

Field Trip Request Form

DISTRICT/CHARTER Mesa Union School District

Trip Date 2/8/19 - 2/10/19 Destination Catalina Island Marine Institute

Type of Activity: Learning Activity Athletic Activity Other (please describe) _____

Academic Focus/Purpose of Trip Oceanography

Lunch Request Sack Cafeteria Other _____

Transportation: Walking Vehicle: Bus x3 Contract Bus x1 Van * _____ Private Car * _____

Number of Students ~65 Chaperones ~13 Drivers x3

Departure time from School 6:30 am 2/8/19 Departure time from Destination 3:30 pm 2/10/19

Bus to remain with group? Yes No Driver's Proof of Liability on File _____

List any other planned stops N/A

* Cost higher than estimate due to # adult chaperones required by School Board

Teacher(s) C. Jahr Grade(s) 7th grade

Cost 19,575 Funding Source Pro/mesa/parent donation Bill to _____ Account # _____

Approved Yes No Board Action Yes No Date of Board Action _____ (Program or Resource #)

Applicant's Signature [Signature] Principal's or Superintendent's Signature Jeffrey D. Turner

Driver's Use Only

Vehicle Number _____ Check in Time _____
 Ending Odometer _____ Departure time from school _____
 Beginning Odometer _____ Return time to school _____
 Odometer difference _____ Check out time _____
 Driver's Signature _____

Use for Split Trips Only

Vehicle Number _____ Departure time from school _____
 Ending Odometer _____ Return time to school _____
 Beginning Odometer _____ Check out time _____
 Odometer difference _____
 Driver's Signature _____

District's Routing Instructions
 Teacher(s) mark your calendars to avoid conflicts
 School Office Staff
 Kitchen Staff
 Other (List) _____

| BSA Office Use Only | | |
|---------------------|---|------|
| Miles | x | Rate |
| | | = |
| TOTAL | | |

* Driver of his/her personal vehicle must submit an Employee/Volunteer Personal Vehicle Use form to the district office prior to trip.
 White -- Transportation Department Yellow -- BSA Office Pink -- District Approved Copy Gold -- Originator's Copy
 R:\Group\BSA\Julia\ERIKAF\field Trip Request Form.doc Rev. 11/09

Mesa Union Junior High School at CIMI Toyon Bay

Friday, Feb 8, 2019 to Sunday, Feb 10, 2019

Invoice: 100-21555

Return signed contract & deposit by 10/12/2018

Guided Discoveries, Inc.

27282 Calle Arroyo

San Juan Capistrano, CA 92675

(909) 625-6194

Group Attending

Mesa Union Junior High School
3901 North Mesa School Road
Somis, CA 93066
Attention: Christina Jahr

Primary Contact: Christina Jahr
Mobile Phone: 805-844-9220
Email: cjahr@mesaschool.org

Luggage Color: Brown

Trip Logistics

Arrival Date: 2/8/2019

Departure Date: 2/10/2019

FULL DEPOSIT PAYMENT OF \$2,880.00 IS DUE 10/12/2018

Adjustment Date (90 Days Prior): 11/10/2018

Please arrive no later than 8:30 AM for check-in at:

Catalina Classic Cruises
1046 Queens Highway
Long Beach, CA 90802

The boat is scheduled to leave promptly at 9:30 AM. Boats return to the above address in Long Beach between 2:30-3:30 PM on Sundays, between 3:00-4:00 PM on Wednesdays and between 2:30-3:30 PM on Fridays. We do our utmost to adhere to the boat schedule, but it is subject to change due to weather and sea conditions and other factors beyond our control. Please bring a sack lunch for each participant on arrival day. We require that you bring one adult for each group of 16 students. Those adults are charged half tuition. Additional approved adults are charged full tuition.

Tuition Fee Structure

| | Amount | Tuition | Total |
|------------------------------------|--------|----------|-------------|
| Total Reserved Students | 59 | \$270.00 | \$15,930.00 |
| Total Reserved 1/2 Tuition Adults | 3 | \$135.00 | \$405.00 |
| Total Reserved Full Tuition Adults | 10 | \$270.00 | \$2,700.00 |
| | 72 | | \$19,035.00 |

The deposit fee for each participant is \$40.00 per person which is non-refundable.

Total deposit due: \$2,880.00

Total due at camp: \$16,155.00

Acceptance

I have read both pages of this contract and understand and agree to all the terms and conditions set forth herein. I certify that I am authorized to enter into this contract on behalf of the group. Please return the signed contract, along with one check for the full deposit amount, to Guided Discoveries, at the address at the top of this page not later than the date mentioned above. A copy of this contract is as valid as the original.

Signature of Authorized Agent

Date

Kriste Turner

8/28/2018

Guided Discoveries

Date

Field Trip Request Form

DISTRICT/CHARTER Mesa Union School District

Trip Date 11/29/18 Destination Santa Barbara Mission

Type of Activity: Learning Activity Athletic Activity Other (please describe) _____

Academic Focus/Purpose of Trip Social studies - 4th grade missions

Lunch Request _____

Transportation: Walking Vehicle: Bus Other _____
Contract Bus _____ Van * _____ Private Car * _____

Number of Students 63 Chaperones 6+ Drivers _____

Departure time from School 8:40 am Departure time from Destination 12:30 pm

Bus to remain with group? Yes No Driver's Proof of Liability on File _____

List any other planned stops None

Teacher(s) Christie Fisher, Amy Catlett Grade(s) 4th (all students)

Cost \$10470 Funding Source _____ Bill to _____ Account # _____
(Program or Resource #)

Approved Yes No Board Action Yes No Date of Board Action _____

Applicant's Signature Christie Fisher

Principal's or Superintendent's Signature Jeffrey S. Turner

Driver's Use Only

Vehicle Number _____
Ending Odometer _____
Beginning Odometer _____
Odometer difference _____

Check in Time _____
Departure time from school _____
Return time to school _____
Check out time _____

Driver's Signature _____

Use for Split Trips Only

Vehicle Number _____
Ending Odometer _____
Beginning Odometer _____
Odometer difference _____

Departure time from school _____
Return time to school _____
Check out time _____

Driver's Signature _____

District's Routing Instructions

____ Teacher(s) mark your calendars to avoid conflicts
____ School Office Staff
____ Kitchen Staff
____ Other (List) _____

BSA Office Use Only

____ x _____
Miles Rate TOTAL

* Driver of his/her personal vehicle must submit an Employee/Volunteer Personal Vehicle Use form to the district office prior to trip.
White - Transportation Department Yellow - BSA Office Pink - District Approved Copy Gold - Originator's Copy

42.5

Field Trip Request Form

DISTRICT/CHARTER Mesa Union School District

Trip Date Fri. May 31, 2019 Destination Santa Barbara Natural History Museum
2559 Puesta Del Sol Santa Barbara, CA

Type of Activity: Learning Activity Athletic Activity Other (please describe) 93105

Academic Focus/Purpose of Trip NGSS - night/day patterns + outdoor nature exploration

Lunch Request Sack Cafeteria Other

Transportation: Walking Vehicle: Bus Contract Bus Van * Private Car *

Number of Students 10 Chaperones ± 15 Drivers _____

Departure time from School 8:45am Departure time from Destination 12:30pm

Bus to remain with group? Yes No Driver's Proof of Liability on File _____

List any other planned stops _____

Teacher(s) Garza, Reyes, Vollmert Grade(s) 1st

Cost \$200 Funding Source PFO Bill to PFO Account # 5800 - 9001 - 0 - 1110 - 1000
+ (Bus) 576.30 total cost \$ 776.30 (Program or Resource #)

Approved Yes No Board Action Yes No Date of Board Action MEL 000 - 000 - 000

Applicant's Signature K Garza

Principal's or Superintendent's Signature Jeffrey D Turner

Driver's Use Only

Vehicle Number _____ Check in Time _____
Ending Odometer _____ Departure time from school _____
Beginning Odometer _____ Return time to school _____
Odometer difference _____ Check out time _____

Driver's Signature _____

Use for Split Trips Only

Vehicle Number _____ Departure time from school _____
Ending Odometer _____ Return time to school _____
Beginning Odometer _____ Check out time _____
Odometer difference _____

Driver's Signature _____

- District's Routing Instructions**
- _____ Teacher(s) mark your calendars to avoid conflicts
 - _____ School Office Staff
 - _____ Kitchen Staff
 - _____ Other (List) _____

| | | |
|----------------------------|---|-------|
| BSA Office Use Only | | |
| Miles | x | Rate |
| _____ | | _____ |
| | | = |
| | | TOTAL |

* Driver of his/her personal vehicle must submit an Employee/Volunteer Personal Vehicle Use form to the district office prior to trip.
White - Transportation Department Yellow - BSA Office Pink - District Approved Copy Gold - Originator's Copy

IRS 20 FACTOR CHECKLIST

Below are the 20 factors used by the IRS to determine whether the control over a worker is sufficient to constitute an employer-employee relationship. If the relationship is an Independent Contractor, you should only be concerned with the results of the work, not the way in which it is performed. Though these rules are intended only as a guide (the IRS says the importance of each factor depends on the individual circumstances) they should be helpful in determining whether enough control is exercised to show an employer-employee relationship.

If you answer "YES" to all of the first four questions, you're probably dealing with an independent contractor; "YES" to any of questions 5 through 20 means your worker is probably an employee.

1. Profit or loss. Can the worker make a profit or suffer a loss as a result of the work aside from the money earned from the project? (This should involve real economic risk - not just the risk of not getting paid.)
2. Investment. Does the worker have an investment in the equipment and facilities used to do the work? (The greater the investment, the more likely independent contractor status.)
3. Works for more than one firm. Does the person work for more than one company at a time? (This tends to indicate independent contractor status, but employees can also work for more than one business.)
4. Services offered to the general public. Does the worker offer services to the general public?
5. Instructions. Do you have the right to give the worker instructions about when, where, and how to work? (This shows control over the worker.)
6. Training. Do you train the worker to do the job in a particular way? (Independent contractors are already trained.)
7. Integration. Are the worker's services so important to your business that they have become a necessary part of the business? (This may show that the worker is subject to your control.)
8. Services rendered personally. Must the worker provide the services personally, as opposed to delegating tasks to someone else? (This indicates that you are interested in the methods employed, and not just the results.)
9. Hiring assistants. Do you hire, supervise, and pay the worker's assistants? (Independent contractors hire and pay their own staffs.)
10. Continuing relationship. Is there an ongoing relationship between the worker and yourself? (A relationship can be considered ongoing if services are performed frequently, but irregularly.)
11. Work hours. Do you set the worker's hours? (Independent contractors are masters of their own time.)
12. Full-time work. Must the worker spend all of his or her time on your job? (Independent contractors choose when and where they will work.)
13. Work done on premises. Must the individual work on your premises, or do you control the route or location where the work must be performed? (Answering no doesn't by itself mean independent contractor status.)
14. Sequence. Do you have the right to determine the order in which services are performed? (This shows control over the worker.)
15. Reports. Must the worker give you reports accounting for his or her actions? (This may tend to show lack of independence.)
16. Pay schedules. Do you pay the worker by the hour, week, or month? (Independent contractors are generally paid by the job or on commission, although by industry practice, some are paid by the hour.)
17. Expenses. Do you pay the worker's business or travel costs? (This tends to show control.)
18. Tools and materials. Do you provide the worker with equipment, tools or materials? (Independent contractors generally supply the materials for the job and use their own tools and equipment.)
19. Right to fire. Can you fire the worker? (An independent contractor can't be fired without subjecting you to the risk of a breach of contract lawsuit, so long as the results meet specifications.)
20. Worker's right to quit. Can the worker quit at any time, without incurring liability? (An independent contractor has a legal obligation to complete the contract.)

By affixing my initials below, I certify I have reviewed the above "checklist."

District Manager

Contractor

| | |
|--------------------|--|
| Requisition No. | |
| Purchase Order No. | |
| Contract No. | |

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES**

THIS AGREEMENT, made this 25 day of September, 2018, between Mesa Union School District, hereinafter referred to as "District" and Lynne Sidders, hereinafter referred to as "Contractor".

The District desires to engage the Contractor to render certain technical and/or specialized services and Contractor or Contractor's staff is specifically qualified to perform said services, the parties do therefore agree as follows:

1. **Scope of Services.** The Contractor shall perform all the necessary services provided under this contract and shall do, perform, and carry out, in a satisfactory and proper manner, as determined by the District, the following (If additional space is required, attach additional pages as Exhibits.)

2. **Period of Performance.** The term of this Agreement is for the period October 12, 2018 through May 31, 2018, and shall be undertaken and completed in such sequence as to assure their full completion in accordance with the purposes of this Agreement.

3. **Payment.** UPON PROPER INVOICING, District agrees to pay the Contractor at the rate of \$40.00 per (hour/day), not to exceed the total amount of \$4500; or, the lump sum of \$_____, payable within 20 days of approval by the Program Manager designated below as District's contact. Said payment(s) to be made as follows:

4. **Expenses.** (Program manager initial the applicable option.)

A. The contractor will not be reimbursed for travel or other expenses.

B. In addition to the specified compensation, travel and/or expenses will be reimbursed as follows:

Travel: Mileage at the rate of \$_____ per mile up to the total of \$_____.

Actual air fare (original receipts required - canceled checks are not accepted as a receipt) for _____ number of trips, up to a total maximum of \$_____.

Other: (Original Receipts Required - canceled checks are not accepted as a receipt.) List authorized expenses, limits and maximum amounts.

5. **Terminations or Amendment.** This agreement may be terminated or amended in writing at any time by mutual consent of the parties hereto; or, upon _____ (days/months) advance notice by either party. In the event of cancellation prior to completion of the specified services, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this agreement shall, at the option of the District, become District's property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items. If the contracted service is contingent on number of registrations, no payment shall be provided if the stated activity is cancelled within seven (7) calendar days of the scheduled date.

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

Notwithstanding the above, the Contractor shall not be relieved of liability to the District for damages sustained by the District by virtue of any breach of the contract by the Contractor, and the District may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the District from the Contractor is determined.

6. **Independent Contractor.** It is expressly understood and agreed that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of District. Contractor further understands and agrees that he or she is an independent contractor and that the filing and acceptance of this declaration creates a rebuttable presumption of his or her status as an independent contractor and that, as such, Contractor or Contractor's employees are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance or any other benefit normally conveyed to District's employees. Contractor will be responsible for payment of all Contractor's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payments under this agreement.

Both Contractor and the District's Manager shall initial the attached "IRS 20 Factor Checklist" indicating they have reviewed the "checklist" and, by signing this contract, certify that the duties, terms and conditions of this Agreement meet the definition of an independent contractor per IRS guidelines.

7. **Assignment and Subcontractors.** Contractors shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Nothing contained herein shall prevent Contractor from employing independent associates, subcontractors, and subconsultants, as Contractor may deem appropriate to assist in the performance of services herein, subject to the approval of District. Any attempted assignment, sublease, or transfer shall be considered a violation of this Agreement.

8. **Insurance.** (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.)

If requested, Contractor shall not begin work under this Agreement until Contractor has obtained insurance required under this section and has submitted satisfactory proof of such insurance to the Authorized Representative of the District, and such insurance has been approved by the District.

Workers' Compensation Insurance. Contractor shall procure and maintain, during the life of this Agreement, Workers' Compensation Insurance on all of its employees to be engaged in work related to the performance of this Agreement. In the case of any such work, which is sublet, Contractor shall require the subcontractors to provide Workers' Compensation Insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workers' Compensation Insurance.

Public Liability and Property Damage Insurance. Contractor shall procure and maintain, during the life of this Agreement, not less than the following Public Liability Insurance:

| | |
|--|-------------------------|
| Individual: | \$100,000/\$300,000 |
| Sole Proprietorship, Partnership, Corporation, or Other: | \$1,000,000/\$2,000,000 |

Errors and Omissions Insurance. Contractor shall procure and maintain, during the life of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of not less than \$1,000,000.

Other Coverage as Dictated by the District. Contractor shall procure and maintain, during the life of this Agreement, other insurance coverage as follows:

| | |
|---|-------------------------|
| <input type="checkbox"/> Automobile Liability | \$300,000/\$500,000 |
| <input type="checkbox"/> Pollution Liability | \$1,000,000/\$2,000,000 |

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

9. **Safety and Security.** Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the Contractor will have limited contact with students.

- Contractor is required to comply with Education Code section 45125.1. Fingerprint certification requirements. Contractor must provide proof that fingerprint certification requirements have been fulfilled.
- Contractor is not required to comply with Education Code section 45125.1, Fingerprint certification requirements.

Certain entities that contract with a school district may be required to comply with Education Code section 49406 regarding examination for tuberculosis unless the district determines that the Contractor will not constitute a health hazard to students.

- Contractor is required to comply with Education Code section 49406, Examination for tuberculosis requirements. Contractor must cause to be on file with the District a certificate from the examining physician showing the Contractor, officers, agents, employees and/or subcontractors of Contractor have been examined and found free from active tuberculosis.
- Contractor is not required to comply with Education Code section 49406, Examination for tuberculosis requirements.

10. **Protection of Work and Property.** Contractor shall maintain at all times, as required by conditions and progress of work, all necessary safeguards for the protection of employees and the public. In an emergency affecting life and safety of life or work or of adjoining property, Contractor is permitted, without special instruction or authorization from the District, to act at its discretion to prevent such threatened loss or injury.

11. **Copyright.** Contractor hereby agrees that District shall be the sole owner of the copyright for any publications, writings, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such materials produced.

12. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.

13. **Compliance with Laws.** Contractor hereby agrees that Contractor, officers, agents, employees, and subcontractors of Contractor shall obey all local, state, and federal laws in the performance of this Agreement, including, but not limited to minimum wages and/or prohibitions against discrimination.

Contractor, officers, agents, employees and/or subcontractors of Contractor shall secure and maintain in force, at Contractor's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of the Services, materials, or supplies necessary for completion of the Services described. Contractor is responsible for all costs of clean up and/or removal of hazardous and toxic substances spilled as a result of Contractor's services or operations performed under this Agreement.

14. **Indemnification.** Contractor shall indemnify and hold harmless the District, its' officers, agents and employees from every claim or demand made, and every liability, loss, damages, or expense of any nature whatsoever, which may be incurred as a result of Contractor's performance under this agreement, except for liability resulting from the sole negligence or willful misconduct of the District, its officers, employees, or agents who are directly employed by the District, and except for liability resulting from the active negligence of the District.

15. **Severability.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

IN WITNESS WHEREOF, the District and Contractor have executed this agreement as of the date first written above.

DISTRICT

CONTRACTOR

Requested by: Jeff Turner
(Authorized Representative)

Signature _____

Date: 9/25/2018

Date: 9/25/18

Maximum Contract and Expense Amount \$ 4104.00

Tax I.D.# or SS#: 613224346
(W-9 form must be on file)

Charge to Account(s) _____

License #: _____
(if applicable)

Approved by: _____
(Authorized Representative)

Contractor's Mailing Address:

Title: Superintendent

2657 Kentia Street.

Date: 9/25/2018

Oxnard, Ca 93036

| Account Code(s) | \$ Distribution | Account Code(s) | \$ Distribution | Total |
|-----------------|-----------------|-----------------|-----------------|-------|
| | | | | |
| | | | | |

Review and initial "checklist" on following page.

CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD AND THE DISTRICT ADMINISTRATOR IN CHARGE OF THE FOLLOWING SERVICES:

I. Identification of Parties

I, Lynne Sidders, am an individual contractor and/or vendor, or

I am an authorized representative of _____.

My entity seeks to contract with the District, which may cause my entity and its employees, agents or independent contractors to come in contact with pupils, and I am aware of the requirements of Education Code section 45125 et. Seq.

II. Certifications

I make the following certifications, under penalty of perjury:

- a. I shall not begin to provide services nor shall I permit any of my employees, agents or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1102.7 © and 667.5 ©. (Education Code 45125.1(e)).
- b. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees, agents or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in Paragraph A, above (Education Code 45125(f)).
- c. I have attached a list of the names of my employees or independent contractors who may come in contact with pupils to this certification form. (Education Code 45125.1(f)).

I declare under penalty of perjury under the laws of the State of California that the information presented above is true and correct. Executed this 25 day of September, 2018 at Sonoma California.

Signature of Contractor/Vendor and/or
Authorized Representative

Date:



Ammended Policy to Set Personal Liability to \$1,000,000 each occurrence

Homeowner's Policy Details |

Policy No:
CHO066879137

Current Term 03/29/2018 - 03/29/2019

PROPERTY INFORMATION

Location of Residence Premises 2657 Kentia St
Oxnard, CA 93036
Package Type AAA YourHome Advantage

COVERAGES AND LIMITS OF LIABILITY

| Coverages | Limits of Liability | Deductible(s) |
|-------------------------------|-----------------------------|---------------------------------------|
| Property Coverages | | Water \$2,000 Other Perils \$2,000 |
| Dwelling | \$402,000 | |
| Other Structures | \$40,200 | |
| Unscheduled Personal Property | \$301,500 | |
| Loss of Use | \$80,400 | |
| Liability Coverages | | |
| Personal Liability | \$1,000,000 Each Occurrence | Personal Liability \$1,000,000 |
| Medical Payments to Others | \$1,000 Each Person | |
| Total Premium | \$681 | |

MORTGAGEE(S) / OTHER INTERESTS

| Name | Loan Number | Type |
|--|-------------|-----------|
| BANK OF AMERICA, N.A. Po Box 961291 Fort Worth, TX 76161 | 243905716 | Mortgagee |

DISCOUNTS

Policy Discounts

Multi-Policy:
Other Discounts: Protective Device , Fire Protective Devices , Loyalty , Roof Type , One Story , Mature

ENDORSEMENTS AND CERTIFICATES

| Number | Title |
|--------|-----------------------------------|
| HO404 | AAA YOURHOME ADVANTAGE |
| HO216 | ALARM OR FIRE PROTECTION SYSTEM |
| 2369 | AMENDATORY ENDORSEMENT |
| 2395 | AMENDATORY ENDORSEMENT |
| 438BFU | LENDER'S LOSS PAYABLE ENDORSEMENT |

The information displayed on this website is for informational purposes only and is not intended to replace your policy (including any endorsements) and declarations that are mailed to you. Insurance is in effect only for the coverages and limits of liability shown on the declarations and as set forth in the insurance policy and endorsements.

This information is a helpful summary only and is not a comprehensive definition of all coverages, qualifications, limitations, etc. Please consult the policy and one of our insurance agents for more information.

Also, the information displayed on this website may not reflect recent policy changes or payments and/or transactions on your account. Please allow up to three business days for your new information to be reflected in these records.

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Shallon Cerf

INVOICE

Speech Therapist

2590 Villamonte Ct.
Camarillo, CA 93010
805-377-1265

DATE: 10/3/2018

TO:
Mesa School

SHIP TO:
Shallon Cerf

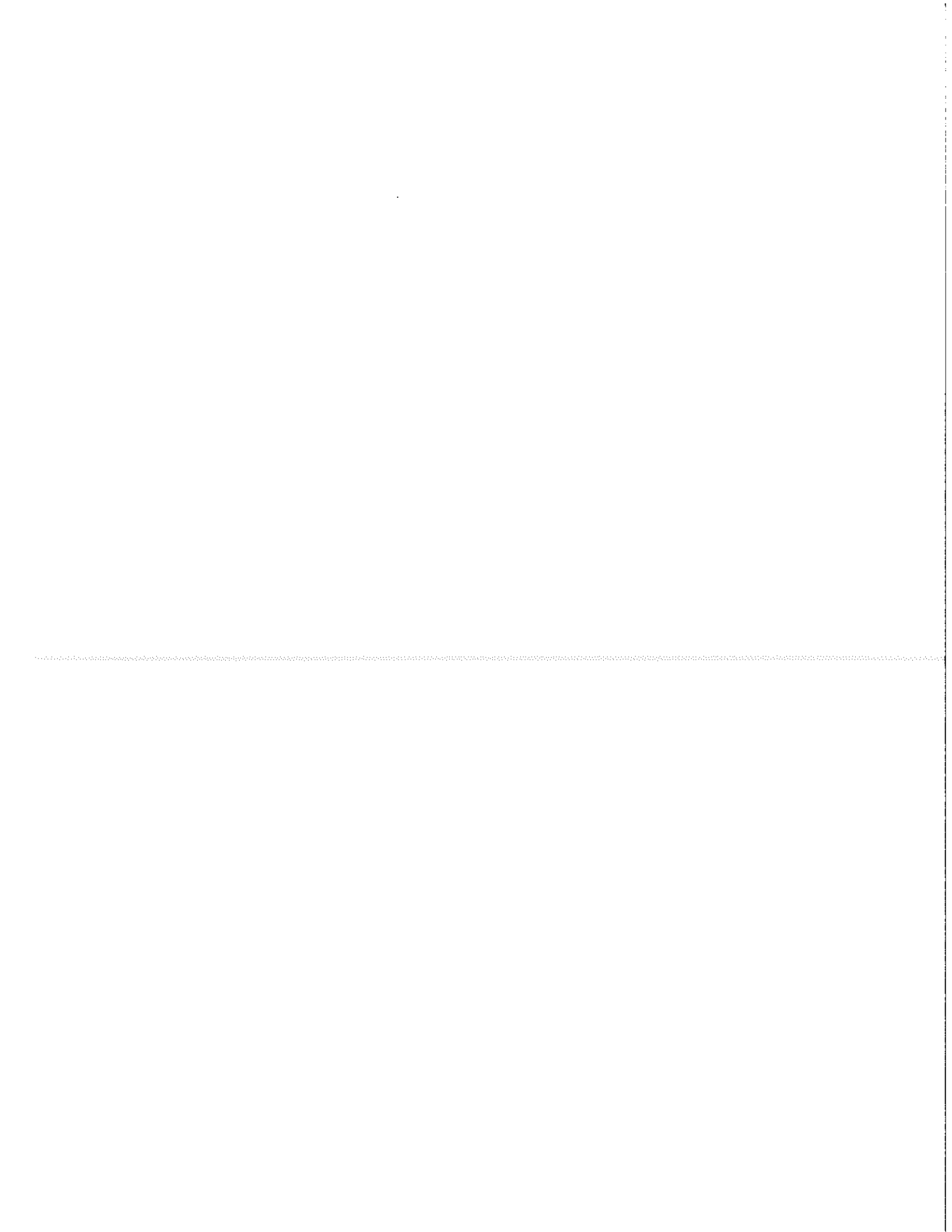
3901 Mesa School Rd
Somis, CA 93066
Phone: 805-485-1411

2590 Villamonte Ct.
Camarillo, CA 93010
Phone: 805-377-1265

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|---------------------|---|------------|------------------|
| 134.34 hrs | Speech Therapy Services rendered from August to October 2018. | \$65/hr | \$8732.10 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| SUBTOTAL | | | \$8732.10 |
| SALES TAX | | | |
| SHIPPING & HANDLING | | | |
| TOTAL DUE | | | \$8732.10 |

Make all checks payable to Company Name
If you have any questions concerning this invoice, contact Shallon Cerf, 805-377-1265, shallon_c@yahoo.com

THANK YOU FOR YOUR BUSINESS!

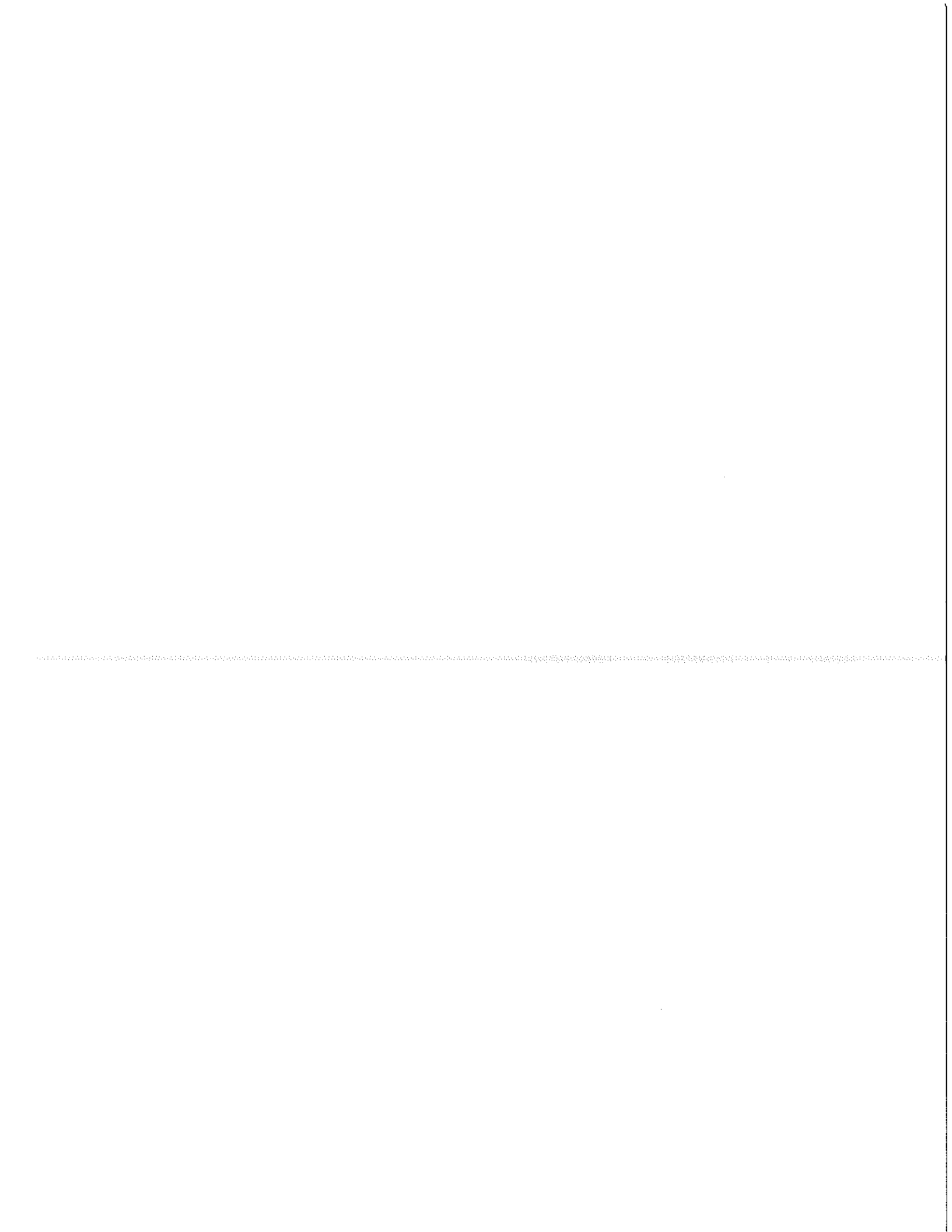


Shallon Cerf Speech Contract Hours

| | | | | | | | | | |
|----------|------|------|------|------|------------|------|------|------|------|
| Date | 8/27 | 8/28 | 8/29 | 8/30 | 8/31 & 9/3 | 9/4 | 9/5 | 9/6 | 9/7 |
| Time in | 8:45 | 8:30 | 8:30 | 8:20 | OFF | 8:20 | 7:20 | 8:00 | 8:30 |
| Time out | 2:30 | 2:30 | 2:30 | 2:30 | | 3:30 | 2:45 | 3:40 | 2:40 |
| Hours | 5.25 | 5.75 | 5.75 | 6.17 | | 7.17 | 7.42 | 7.67 | 6.17 |

| | | | | | | | | | |
|----------|------|------|------|------|------|------|------|-------------|------|
| Date | 9/10 | 9/11 | 9/12 | 9/13 | 9/14 | 9/17 | 9/18 | 9/19 & 9/20 | 9/21 |
| Time in | 8:00 | 8:00 | 8:30 | 8:10 | 8:45 | 8:15 | 9:00 | Sick | 8:00 |
| Time out | 2:30 | 3:30 | 1:15 | 2:30 | 2:45 | 3:15 | 3:15 | | 2:45 |
| Hours | 6.5 | 7.5 | 4.75 | 6.33 | 6 | 7 | 6.25 | | 6.75 |

| | | | | | | | | |
|----------|------|------|------|------|------|------|-------------|-------------------|
| Date | 9/24 | 9/25 | 9/26 | 9/27 | 9/28 | 10/2 | Total hours | |
| Time in | 8:10 | 8:20 | 8:45 | 8:15 | 8:00 | 1:15 | | |
| Time out | 2:45 | 1:40 | 3:15 | 2:30 | 1:45 | 2:45 | | |
| Hours | 6.58 | 5.33 | 6.5 | 6.25 | 5.75 | 1.5 | 134.34 | X \$65= \$8732.10 |



V R 19-00250

| | |
|--------------------|--|
| Requisition No. | |
| Purchase Order No. | |
| Contract No. | |

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES**

Mesa Union

THIS AGREEMENT, made this 22 day of August, 2018, between Shallon Cerr, hereinafter referred to as "District" and Shallon Cerr, hereinafter referred to as "Contractor".

The District desires to engage the Contractor to render certain technical and/or specialized services and Contractor or Contractor's staff is specifically qualified to perform said services, the parties do therefore agree as follows:

- Scope of Services.** The Contractor shall perform all the necessary services provided under this contract and shall do, perform, and carry out, in a satisfactory and proper manner, as determined by the District, the following (If additional space is required, attach additional pages as Exhibits.)

Speech therapist

- Period of Performance.** The term of this Agreement is for the period 8/27, 2018 through 9/28, 2018, and shall be undertaken and completed in such sequence as to assure their full completion in accordance with the purposes of this Agreement.

- Payment.** UPON PROPER INVOICING, District agrees to pay the Contractor at the rate of \$ 65 per ~~(hour)~~ day, not to exceed the total amount of \$ 7800; or, the lump sum of \$ _____, payable within 20 days of approval by the Program Manager designated below as District's contact. Said payment(s) to be made as follows:

- Expenses.** (Program manager initial the applicable option.)

Q.T.A. The contractor will not be reimbursed for travel or other expenses.

____ B. In addition to the specified compensation, travel and/or expenses will be reimbursed as follows:

Travel: Mileage at the rate of \$ _____ per mile up to the total of \$ _____.

Actual air fare (original receipts required - canceled checks are not accepted as a receipt) for _____ number of trips, up to a total maximum of \$ _____.

Other: (Original Receipts Required - canceled checks are not accepted as a receipt.) List authorized expenses, limits and maximum amounts.

- Terminations or Amendment.** This agreement may be terminated or amended in writing at any time by mutual consent of the parties hereto; or, upon 30 (days/months) advance notice by either party. In the event of cancellation prior to completion of the specified services, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this agreement shall, at the option of the District, become District's property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items. If the contracted service is contingent on number of registrations, no payment shall be provided if the stated activity is cancelled within seven (7) calendar days of the scheduled date.

IRS 20 FACTOR CHECKLIST

Below are the 20 factors used by the IRS to determine whether the control over a worker is sufficient to constitute an employer-employee relationship. If the relationship is an Independent Contractor, you should only be concerned with the results of the work, not the way in which it is performed. Though these rules are intended only as a guide (the IRS says the importance of each factor depends on the individual circumstances) they should be helpful in determining whether enough control is exercised to show an employer-employee relationship.

If you answer "YES" to all of the first four questions, you're probably dealing with an independent contractor; "YES" to any of questions 5 through 20 means your worker is probably an employee.

1. Profit or loss. Can the worker make a profit or suffer a loss as a result of the work aside from the money earned from the project? (This should involve real economic risk - not just the risk of not getting paid.)
2. Investment. Does the worker have an investment in the equipment and facilities used to do the work? (The greater the investment, the more likely independent contractor status.)
3. Works for more than one firm. Does the person work for more than one company at a time? (This tends to indicate independent contractor status, but employees can also work for more than one business.)
4. Services offered to the general public. Does the worker offer services to the general public?
5. Instructions. Do you have the right to give the worker instructions about when, where, and how to work? (This shows control over the worker.)
6. Training. Do you train the worker to do the job in a particular way? (Independent contractors are already trained.)
7. Integration. Are the worker's services so important to your business that they have become a necessary part of the business? (This may show that the worker is subject to your control.)
8. Services rendered personally. Must the worker provide the services personally, as opposed to delegating tasks to someone else? (This indicates that you are interested in the methods employed, and not just the results.)
9. Hiring assistants. Do you hire, supervise, and pay the worker's assistants? (Independent contractors hire and pay their own staffs.)
10. Continuing relationship. Is there an ongoing relationship between the worker and yourself? (A relationship can be considered ongoing if services are performed frequently, but irregularly.)
11. Work hours. Do you set the worker's hours? (Independent contractors are masters of their own time.)
12. Full-time work. Must the worker spend all of his or her time on your job? (Independent contractors choose when and where they will work.)
13. Work done on premises. Must the individual work on your premises, or do you control the route or location where the work must be performed? (Answering no doesn't by itself mean independent contractor status.)
14. Sequence. Do you have the right to determine the order in which services are performed? (This shows control over the worker.)
15. Reports. Must the worker give you reports accounting for his or her actions? (This may tend to show lack of independence.)
16. Pay schedules. Do you pay the worker by the hour, week, or month? (Independent contractors are generally paid by the job or on commission, although by industry practice, some are paid by the hour.)
17. Expenses. Do you pay the worker's business or travel costs? (This tends to show control.)
18. Tools and materials. Do you provide the worker with equipment, tools or materials? (Independent contractors generally supply the materials for the job and use their own tools and equipment.)
19. Right to fire. Can you fire the worker? (An independent contractor can't be fired without subjecting you to the risk of a breach of contract lawsuit, so long as the results meet specifications.)
20. Worker's right to quit. Can the worker quit at any time, without incurring liability? (An independent contractor has a legal obligation to complete the contract.)

By affixing my initials below, I certify I have reviewed the above "checklist."

Jeffery D. Turner
District Manager

Shakti
Contractor

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

IN WITNESS WHEREOF, the District and Contractor have executed this agreement as of the date first written above.

DISTRICT

CONTRACTOR

Requested by: mesa ~~Antelope~~ School District
(Authorized Representative)
Jeffery D. Turner

[Signature]
Signature

Date: 8/22/18

Date: 8/22/18

Maximum Contract and Expense Amount \$ _____

Tax I.D.# or SS#: 305-90-0471
(W-9 form must be on file)

Charge to Account(s) _____

License #: ASHA# 12042150
(if applicable)

Approved by: Jeffery D. Turner
(Authorized Representative)

Contractor's Mailing Address:

Title: Superintendent

2590 Villamonte Ct.

Date: 8/21/18

Camarillo, CA 93010

805-377-1265

| Account Code(s) | \$ Distribution | Account Code(s) | \$ Distribution | Total |
|-----------------|-----------------|-----------------|-----------------|-------|
| | | | | |
| | | | | |

Review and initial "checklist" on following page.

CERTIFICATION OF FINGERPRINTING

TO THE GOVERNING BOARD AND THE DISTRICT ADMINISTRATOR IN CHARGE OF THE FOLLOWING SERVICES:

I. Identification of Parties

I, _____, am an individual contractor and/or vendor, or

I am an authorized representative of _____.

My entity seeks to contract with the District, which may cause my entity and its employees, agents or independent contractors to come in contact with pupils, and I am aware of the requirements of Education Code section 45125 et. Seq.

II. Certifications

I make the following certifications, under penalty of perjury:

- a. I shall not begin to provide services nor shall I permit any of my employees, agents or independent contractors to come in contact with pupils until the Department of Justice has ascertained that the person has not been convicted of a serious or violent felony as defined in Penal Code section 1102.7 © and 667.5 ©. (Education Code 45125.1(e)).
- b. I certify that I have reviewed the results of the fingerprinting information ascertained by the Department of Justice, and I certify that none of my employees, agents or independent contractors, including myself, who may come in contact with pupils have been convicted of a felony as noted in Paragraph A, above (Education Code 45125(f)).
- c. I have attached a list of the names of my employees or independent contractors who may come in contact with pupils to this certification form. (Education Code 45125.1(f)).

I declare under penalty of perjury under the laws of the State of California that the information presented above is true and correct. Executed this _____ day of _____, _____ at _____ California.

Signature of Contractor/Vendor and/or
Authorized Representative

Date:

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

Notwithstanding the above, the Contractor shall not be relieved of liability to the District for damages sustained by the District by virtue of any breach of the contract by the Contractor, and the District may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the District from the Contractor is determined.

6. **Independent Contractor.** It is expressly understood and agreed that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of District. Contractor further understands and agrees that he or she is an independent contractor and that the filing and acceptance of this declaration creates a rebuttable presumption of his or her status as an independent contractor and that, as such, Contractor or Contractor's employees are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance or any other benefit normally conveyed to District's employees. Contractor will be responsible for payment of all Contractor's employees' wages, payroll taxes, employee benefits and any amounts due for federal and state income taxes and Social Security taxes since these taxes will not be withheld from payments under this agreement.

Both Contractor and the District's Manager shall initial the attached "IRS 20 Factor Checklist" indicating they have reviewed the "checklist" and, by signing this contract, certify that the duties, terms and conditions of this Agreement meet the definition of an independent contractor per IRS guidelines.

7. **Assignment and Subcontractors.** Contractors shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Nothing contained herein shall prevent Contractor from employing independent associates, subcontractors, and subconsultants, as Contractor may deem appropriate to assist in the performance of services herein, subject to the approval of District. Any attempted assignment, sublease, or transfer shall be considered a violation of this Agreement.
8. **Insurance.** (If the contractor is a public school agency within Ventura County, participating in the VCSSFA liability program, this insurance section does not apply.)

If requested, Contractor shall not begin work under this Agreement until Contractor has obtained insurance required under this section and has submitted satisfactory proof of such insurance to the Authorized Representative of the District, and such insurance has been approved by the District.

Workers' Compensation Insurance. Contractor shall procure and maintain, during the life of this Agreement, Workers' Compensation Insurance on all of its employees to be engaged in work related to the performance of this Agreement. In the case of any such work, which is sublet, Contractor shall require the subcontractors to provide Workers' Compensation Insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workers' Compensation Insurance.

Public Liability and Property Damage Insurance. Contractor shall procure and maintain, during the life of this Agreement, not less than the following Public Liability Insurance:

| | |
|--|-------------------------|
| Individual: | \$100,000/\$300,000 |
| Sole Proprietorship, Partnership, Corporation, or Other: | \$1,000,000/\$2,000,000 |

Errors and Omissions Insurance. Contractor shall procure and maintain, during the life of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of not less than \$1,000,000.

Other Coverage as Dictated by the District. Contractor shall procure and maintain, during the life of this Agreement, other insurance coverage as follows:

| | |
|---|-------------------------|
| <input type="checkbox"/> Automobile Liability | \$300,000/\$500,000 |
| <input type="checkbox"/> Pollution Liability | \$1,000,000/\$2,000,000 |

**AGREEMENT
CONTRACTOR / INDEPENDENT CONTRACTOR SERVICES (Continued)**

9. **Safety and Security.** Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the Contractor will have limited contact with students.

- Contractor is required to comply with Education Code section 45125.1. Fingerprint certification requirements. Contractor must provide proof that fingerprint certification requirements have been fulfilled.
- Contractor is not required to comply with Education Code section 45125.1, Fingerprint certification requirements.

Certain entities that contract with a school district may be required to comply with Education Code section 49406 regarding examination for tuberculosis unless the district determines that the Contractor will not constitute a health hazard to students.

- Contractor is required to comply with Education Code section 49406, Examination for tuberculosis requirements. Contractor must cause to be on file with the District a certificate from the examining physician showing the Contractor, officers, agents, employees and/or subcontractors of Contractor have been examined and found free from active tuberculosis.
- Contractor is not required to comply with Education Code section 49406, Examination for tuberculosis requirements.

10. **Protection of Work and Property.** Contractor shall maintain at all times, as required by conditions and progress of work, all necessary safeguards for the protection of employees and the public. In an emergency affecting life and safety of life or work or of adjoining property, Contractor is permitted, without special instruction or authorization from the District, to act at its discretion to prevent such threatened loss or injury.

11. **Copyright.** Contractor hereby agrees that District shall be the sole owner of the copyright for any publications, writings, materials or product developed by or as a result of this Agreement. Contractor shall maintain the confidentiality of any such materials produced.

12. **Arbitration.** Any dispute arising out of the performance of this Agreement shall be resolved by binding arbitration in accordance with rules and procedures of the American Arbitration Association.

13. **Compliance with Laws.** Contractor hereby agrees that Contractor, officers, agents, employees, and subcontractors of Contractor shall obey all local, state, and federal laws in the performance of this Agreement, including, but not limited to minimum wages and/or prohibitions against discrimination.

Contractor, officers, agents, employees and/or subcontractors of Contractor shall secure and maintain in force, at Contractor's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of the Services, materials, or supplies necessary for completion of the Services described. Contractor is responsible for all costs of clean up and/or removal of hazardous and toxic substances spilled as a result of Contractor's services or operations performed under this Agreement.

14. **Indemnification.** Contractor shall indemnify and hold harmless the District, its' officers, agents and employees from every claim or demand made, and every liability, loss, damages, or expense of any nature whatsoever, which may be incurred as a result of Contractor's performance under this agreement, except for liability resulting from the sole negligence or willful misconduct of the District, its officers, employees, or agents who are directly employed by the District, and except for liability resulting from the active negligence of the District.

15. **Severability.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.



AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION

2200 Research Boulevard
Rockville, MD 20850-3289

Building the future of the professions

Shallon C Cerf

Affiliation Status: **Member**

Certification Status: **CCC-SLP**

- SIGs:

12042150

Account Number

12/31/2018

Valid Through

Alan A. Piantanice
Chief Executive Officer



AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION

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Rockville, MD 20850-3289

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Affiliation Status: Member

Certification Status: CCC-SLP

SIGs:

12042150

Account Number

12/31/2018

Valid Through

Anna A. Piskantov
Chief Executive Officer

Membership in ASHA offers numerous benefits including discounts on annual Convention, workshops, seminars, and subscriptions.

Interested ASHA members can contact these companies directly for more information on benefits programs:

Mercer Consumer (866) 795-9340

GEICO (800) 368-2734

For information, call Action Center (800) 498-2071
Visit the ASHA web site at www.asha.org
Verify your certification at www.asha.org/certification

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MEMORANDUM OF INSURANCE Date Issued 08/27/2018

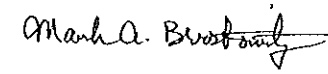
| | |
|---|---|
| <p>Producer</p> <p>Mercer Consumer, a service of Mercer Health & Benefits Administration LLC P.O. Box 14576 Des Moines, IA 50306-3576 1-800-503-9230</p> | <p>This memorandum is issued as a matter of information only and confers no rights upon the holder. This memorandum does not amend, extend or alter the coverages afforded by the Certificate listed below.</p> |
|---|---|

| | |
|---|--|
| <p>Insured</p> <p>Shallon Cerf 2590 Villamonte Ct Camarillo CA 93010</p> | <p>Company Affording Coverage Liberty Insurance Underwriters Inc</p> |
|---|--|

This is to certify that the Certificate listed below has been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this memorandum may be issued or may pertain, the insurance afforded by the Certificate described herein is subject to all the terms, exclusions and conditions of such Certificate. The limits shown may have been reduced by paid claims.
 The Memorandum of Insurance and verification of payment are your evidence of coverage. No coverage is afforded unless the premium is successfully paid in full.

| Type of Insurance | Certificate Number | Effective Date | Expiration Date | Limits | |
|---|--------------------|----------------|-----------------|-----------------------------|-------------|
| Professional Liability SpeechLangH SE Speech Language Pathologist | AHY-926948001 | 08/27/2018 | 08/27/2019 | Per Incident/ Occurrence | \$1,000,000 |
| | | | | Annual Aggregate | \$3,000,000 |
| | | | | | |

PROOF OF INSURANCE

| | |
|---|---|
| <p>Memorandum Holder: PROOF OF COVERAGE ONLY</p> | <p>Should the above describe Certificate be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the Memorandum Holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.</p> |
| | <p>Authorized Representative Mark Brostowitz</p> |
| |  |

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

| | | | |
|---|--|--|---|
| Print or type See Specific Instructions on page 2. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Shallon Cerf | | |
| | 2 Business name/disregarded entity name, if different from above | | |
| | 3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____ | | <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate |
| | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small> | | |
| | 5 Address (number, street, and apt. or suite no.) 2590 Villamonte Ct. | | Requester's name and address (optional) |
| | 6 City, state, and ZIP code Campanillo, CA 93010 | | |
| | 7 List account number(s) here (optional) | | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

| | | | | | |
|--------------------------------|---|---|---|---|---|
| Social security number | | | | | |
| 3 | 0 | 5 | - | 9 | 0 |
| - | 0 | 4 | 7 | 1 | |
| or | | | | | |
| Employer identification number | | | | | |
| | | | | | |
| | | | | | |

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

| | | |
|------------------|--|----------------------|
| Sign Here | Signature of U.S. person ▶ Shallon Cerf | Date ▶ 9/7/18 |
|------------------|--|----------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/ir9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

