

Mesa Union School District

Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday, October 19, 2021, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066 and via zoom

The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately **6:45 p.m.** for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to the Board Meeting and online at www.mesaschooldistrict.org.

1. CALL TO ORDER AND RECOGNITION OF A QUORUM :

Time _____	Present	Absent
Mrs. Krista Nowak, President	_____	_____
Mrs. Jayme Dryden, Vice-President	_____	_____
Mr. Steven Sullivan, Clerk	_____	_____
Dr. Neil Canby, Trustee	_____	_____
Mrs. Sandra Romero, Trustee	_____	_____
Dr. Raul Ramirez, Superintendent	_____	_____
Mrs. Tami Peterson, Chief Business Official	_____	_____
Mrs. Erica Magdaleno, Executive Assistant	_____	_____

2. ADOPTION OF AGENDA:

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS:

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker’s comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at www.mesa school district.org.

4. CLOSED SESSION:

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

- A. Public Employee: Superintendent’s Evaluation authorized by Government Code §54957
- B. Existing Litigation (Govt. Code section 54956.9)
- C. Potential Litigation (Govt. Code section 54956.9)
- D. Conference with Legal Counsel Regarding Existing Litigation OAH Case No 2021080659

ADJOURN FROM CLOSED SESSION

Time: _____

RECONVENE IN PUBLIC

(Approximate time 6:45 p.m.) Time: _____

Report of actions taken during closed session: The president of the Board will report on actions taken during closed session.

5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE

6. MINUTES

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting on September 21, 2021.

7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC

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All individuals are invited to speak to the Board during public comment on matters related to the District. If you wish to address the Board, please plan to complete a Speaker Form prior to the start of the meeting. Forms are available in the District Office, at the Board meeting and online at www.mesa.school.district.org.

8. SUPERINTENDENT'S REPORT

- A. School District Opening- Fall 2021
- B. Learning and Engagement
- C. Health and Wellness
- D. Facilities Update
- E. Attendance Report
- F. Upcoming Events

9. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Correspondence
 - 1. [Ventura County Office of Education correspondence regarding the Unaudited Actuals of the Mesa Union School District for the 2020-2021 fiscal year](#)
- B. Board members' reports and communications
- C. Board members' interests and concerns

10. CONSENT AGENDA

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

Business Services

- A. [Purchase Orders –Mesa \(September 1, 2021-September 30, 2021\)](#)

It is the recommendation of the District Administration that the Purchase Orders be approved as presented.

PLEASE SEE AGENDA ITEM 10A IN THE PACKET

- B. [Check Register – Mesa \(September 1, 2021-September 30, 2021\)](#)

It is the recommendation of the District Administration that the Check Register be approved as presented.

PLEASE SEE AGENDA ITEM 10B IN THE PACKET

- C. [Statement of Revenues and Expenditures \(September 1, 2021-September 30, 2021\)](#)

It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.

PLEASE SEE AGENDA ITEM 10C IN THE PACKET

- D. [2021-2022 Ventura County SELPA Agreement for Occupational Therapy Services](#)

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It is the recommendation of the District Administration that the 2021-2022 Ventura County SELPA Agreement for Occupational Therapy Services be approved as presented.

PLEASE SEE AGENDA ITEM 10D IN THE PACKET

E. [2021-2022 Ventura County SELPA Agreement for Social/Emotional Services](#)

It is the recommendation of the District Administration that the 2021-2022 Ventura County SELPA Agreement for Social/Emotional Services be approved as presented.

PLEASE SEE AGENDA ITEM 10E IN THE PACKET

F. [Memorandum of Understanding between Mesa Union School and Ventura County Office of Education \(VCOE\) to work together to meet the deliverables of the K12 Strong Workforce Program \(SWP\) for the term of of July 1, 2021-June 30, 2023](#)

It is the recommendation of the District Administration that the Memorandum of Understanding between Mesa Union School and Ventura County Office of Education (VCOE) to work together to meet the deliverables of the K12 Strong Workforce Program (SWP) for the term of of July 1, 2021-June 30, 2023

PLEASE SEE AGENDA 10F IN THE PACKET

Educational/Student Services:

G. [Current Enrollment](#)

It is the recommendation of the District Administration that the current enrollment be approved as presented.

PLEASE SEE AGENDA ITEM 10G IN THE PACKET

11. INFORMATION

A. [California Voting Rights Act \(CVRA\) Presentation provided by Cooperative Strategies](#)

12. ACTION/DISCUSSION ITEMS

A. [Consideration of adoption of Resolution #21-22-04 Withdrawal from District of Choice Program](#)

It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #21-22-04 Withdrawal from District of Choice Program.

PLEASE SEE AGENDA ITEM 12A IN THE PACKET

B. [Consideration of adoption of Resolution #21-22-05 in Recognition of National Red Ribbon Week](#)

It is the recommendation of the District Administration that the Board of Trustees adopt Resolution #21-22-05 in recognition of National Red Ribbon Week.

PLEASE SEE AGENDA ITEM 12B IN THE PACKET

C. Consideration of approval of the Notice inviting informal bids for the Windows Replacements, HVAC and Electrical

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Upgrades Project. (The Mesa Union School District is requesting bids for the replacement of all exterior windows of Building A Office Complex and Classrooms, Building B Cafeteria, Building C, D and E Classroom Wings and the Installation of HVAC Systems and all Electrical Upgrades for Building A Office Complex and Classrooms, Building B Cafeteria, Building C, D, E Classroom Wings and Building F replacement of exhaust fans.

Sealed Bids will be received until 1:30p.m. on December 3, 2021, at the District Office 3901 N. Mesa School Road, Somis CA 93066, at or after which time the bids will be opened and publicly read aloud. Any bid that is submitted after this time shall be nonresponsive and returned to the bidder. Any claim by bidder of error in its bid must be made in compliance with section 5100 et seq. of the public Contract Code. All bids shall be on the forms provided by the District and must be responsive. Pursuant to Public Contract Code section 20111.5. only prequalified bidders will be eligible to submit a bid for this Project. Any bid submitted by a bidder who is not qualified shall be non-responsive and returned unopened to the bidder. To bid on this Project, the Bidder is required to possess one or more of the following State of California contractors' license: Class B. The Bidder's License(s) must remain active and in good standing throughout the term of the Contract. To bid on this Project, the Bidder is required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code.)

It is the recommendation of the District Administration that the Board of Trustees approve the Notice inviting informal bids for the Windows Replacements, HVAC and Electrical Upgrades Projects

D. [Consideration of acceptance of the receipt of the Golden Valley Charter School Annual Programmatic Audit 2020-2021](#)

It is the recommendation of the District Administration that the Board of Trustees accept the receipt of the Golden Valley Charter School Annual Programmatic Audit 2020-2021.

PLEASE SEE AGENDA ITEM 12D IN THE PACKET

E. [Consideration of approval of the ESSER III Expenditure Plan](#)

It is the recommendation of the District Administration that the Board of Trustees approve the ESSER III Expenditure Plan.

PLEASE SEE AGENDA ITEM 12E IN THE PACKET

F. [Consideration of approval of the agreement PMH Laboratory, Inc. for COVID-19 testing services](#)

It is the recommendation of the District Administration that the Board of Trustees approve the agreement with PMH Laboratory, Inc. for COVID-19 testing services.

PLEASE SEE AGENDA ITEM 12F IN THE PACKET

G. [Consideration of approval of Discarding the Obsolete Equipment as listed](#)

It is the recommendation of the District Administration that the Board of Trustees approve the discarding the obsolete equipment as listed.

PLEASE SEE AGENDA ITEM 12G IN THE PACKET

H. [Consideration of acceptance of the Quarterly Report on Williams Uniform Complaints for the quarter ending September 2021](#)

It is the recommendation of the District Administration that the Board of Trustees accept the Quarterly Report on Williams Uniform Complaints for the quarter ending September 2021.

PLEASE SEE AGENDA ITEM 12H IN THE PACKET

I. [Consideration of approval of the 6th grade field trip request to Pali Institute, November 3rd-5th, 2021](#)

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It is the recommendation of the District Administration that the Board of Trustees approve the 6th grade field trip to Pali Institute on November 3rd-5th, 2021.

PLEASE SEE AGENDA ITEM 12I IN THE PACKET

J. Consideration of approval of the seventh and eight grade field trip agreement and request to Catalina Island, CIMI Toyon Bay on February 11, 2022-February 13, 2022

- [Agreement with Guided Discoveries, Inc](#)
- [Field Trip Request](#)

It is the recommendation of the District Administration that the Board of Trustees approve the seventh and eight grade field trip agreement and request to Catalina Island, CIMI Toyon Bay on February 11, 2022-February 13, 2022.

PLEASE SEE AGENDA ITEM 12J IN THE PACKET

K. [Consideration of the adoption of the amended Administrative Regulation 1312.3:Uniform Complaint Procedures](#)

It is the recommendation of the District Administration that the Board of Trustees review and adopt the amended Administrative Regulation 1312.3 Uniform Complaint Procedures.

PLEASE SEE AGENDA ITEM 12K IN THE PACKET

L. First Read for the September 2021 Board Policy Revisions for sections:

[BP 0470 - COVID-19 Mitigation Plan](#)

[BP 3516.5 - Emergency Schedules](#)

[BP 4131 - Staff Development](#)

[BP 6120 - Response to Instruction and Intervention](#)

[BP 6164.4 - Identification and Evaluation of Individuals for Special Education](#)

[AR 6164.4 - Identification and Evaluation of Individuals for Special Education](#)

[BP 6164.41 - Children with Disabilities Enrolled by their Parents in Private School](#)

[AR 6164.41 - Children with Disabilities Enrolled by their Parents in Private School](#)

[BP 6164.5 - Student Success Teams](#)

[AR 6164.5 - Student Success Teams](#)

It is the recommendation of the District Administration that the Board of Trustees adopt the policies in sections 0000-6000 of the September 2021 CSBA Board policy updates.

PLEASE SEE AGENDA ITEM 12L IN THE PACKET

13. PERSONNEL

A. Consideration of approval of the hiring the following classified staff:

- Rob Wiggins, Facilities Worker, effective October 18, 2021

B. Consideration of the resignation of the following classified staff:

- Patricia Orozco, Food Service Worker, effective October 8, 2021
- Jessica Martinez, Paraprofessional Special Education, effective October 29, 2021
- Erica Magdaleno, Executive Assistant, effective October 29, 2021

C. Consideration of approval of the leave request of the following certificated and classified staff:

- Employee#000081 effective September 2, 2021 thru October 31, 2021

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14. ITEMS FOR FUTURE CONSIDERATION

- A. California Voting Rights Act (CVRA)

15. FUTURE MEETINGS

- A. November 6, 2021, at 7:30 a.m., Special Board Meeting
- B. November 16, 2021, at 6:00 p.m., Regular Board Meeting

16. ADJOURNMENT

Time: _____

In accordance with the requirement of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.