

Mesa Union School District

Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday, December 16, 2025, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066 and [via zoom](#)

The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately **6:30 p.m.** for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to the Regular Board Meeting and online at www.mesaschooldistrict.org.

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

Time _____	Present	Absent
Mr. Steven Sullivan, President	_____	_____
Ms. Julie Hupp, Vice-President	_____	_____
Mrs. Sandra Romero, Clerk	_____	_____
Dr. Neil Canby, Trustee	_____	_____
Mrs. Jayme Dryden, Trustee	_____	_____
Dr. Raul Ramirez, Superintendent	_____	_____
Mrs. Tami Peterson, Chief Business Official	_____	_____
Mrs. Brianna Torres, Executive Assistant	_____	_____

2. ADOPTION OF AGENDA

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker's comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

4. CLOSED SESSION

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

- A. Potential Litigation as authorized by Government Code section §54956.9
- B. Conference with Labor Negotiators as authorized by Government Code §3549.1
 - Consult with District Negotiator Dr. Ramirez, Superintendent, on negotiations with MUTA and MUST
- C. Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2026-2027 school year.

ADJOURN FROM CLOSED SESSION

Time: _____

RECONVENE IN PUBLIC

(Approximate time 6:30 p.m.) Time: _____

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Report of actions taken during closed session: The president of the Board will report on actions taken during closed session.

5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE

6. MINUTES

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting on November 18, 2025.

7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker's comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at www.mesaschooldistrict.org.

8. BOARD REORGANIZATION-ELECTION OF OFFICERS

A. Election of Board Officers

1. President
2. Vice-President
3. Clerk
4. Appoint a Secretary to the Board

B. Election of Board Member Representative

1. To vote in election for members of the County Committee on School District Organization
2. Camarillo Chamber Education Committee
3. Mesa Parent Organization (PFO)

9. SUPERINTENDENT'S REPORT

A. 2025-2026 Mesa Events

- a. Mesa Fall Athletics
- b. Mesa Winter Music Program
- c. Camarillo Christmas Parade

B. Learning & Engagement

C. Facilities

- a. Domestic Water Line & Treatment

D. Attendance

E. Upcoming Events

10. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Correspondence:

[Ventura County Office of Education correspondence to Mesa Union regarding improved Chronic Absenteeism Rate](#)

B. Board members' reports and communications

C. Board members' interests and concerns

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11. CONSENT AGENDA

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

Business Services

A. Purchase Orders – Mesa (November 1, 2025-November 30, 2025)

It is the recommendation of the District Administration that the Purchase Orders be approved as presented.

PLEASE SEE AGENDA ITEM 11A IN THE PACKET

B. Check Register – Mesa (November 1, 2025-November 30, 2025)

It is the recommendation of the District Administration that the Check Register be approved as presented.

PLEASE SEE AGENDA ITEM 11B IN THE PACKET

C. Statement of Revenues and Expenditures (November 1, 2025-November 30, 2025)

It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.

PLEASE SEE AGENDA ITEM 11C IN THE PACKET

D. Receipt of Golden Valley Charter School First Interim Budget Report

It is the recommendation of the District Administration that the Board of Trustees acknowledge receipt of the Golden Valley Charter School First Interim Budget Report.

PLEASE SEE AGENDA ITEM 11D IN THE PACKET

Educational/Student Services:

E. Current Enrollment

It is the recommendation of the District Administration that the current enrollment be approved as presented.

PLEASE SEE AGENDA ITEM 11E IN THE PACKET

12. ACTION/DISCUSSION ITEMS

Business Services:

A. Consideration of the adoption of the 2025-2026 1st Interim Report

Supporting Materials:

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- a. [First Interim Presentation](#)
- b. [First Interim Report](#)
- c. [District Certification of Interim Report](#)

It is the recommendation of the District Administration that the Board of Trustees adopt the 2025-2026 1st interim report.

PLEASE SEE AGENDA ITEM 12A IN THE PACKET

B. [Consideration of acceptance of the Certification of Signatures for the period of January 1, 2026-June 30, 2026](#)

It is the recommendation of the District Administration that the Board of Trustees accept the Certification of Signatures for the period of January 1, 2026-June 30, 2026.

PLEASE SEE AGENDA ITEM 12B IN THE PACKET

C. [Consideration of acceptance of the proposed Board meeting date calendar for 2026](#)

It is the recommendation of the District Administration that the Board of Trustees approve the proposed Board meeting date calendar for 2026.

PLEASE SEE AGENDA ITEM 12C IN THE PACKET

D. [Consideration of approval of the revised Principal Salary Schedule effective July 1, 2025](#)

It is the recommendation of the District Administration that the Board of Trustees approve the revised Principal Salary Schedule effective July 1, 2025.

PLEASE SEE AGENDA ITEM 12D IN THE PACKET

E. [Consideration of approval of the revised Classified Confidential Monthly Salary Schedule effective July 1, 2025](#)

It is the recommendation of the District Administration that the Board of Trustees approve the revised Classified Confidential Monthly Salary Schedule effective July 1, 2025.

PLEASE SEE AGENDA ITEM 12E IN THE PACKET

F. Consideration of approval of the purchase from Model 1 Commercial Vehicles, Inc for the purchase of an Electric Transit Van

Supporting Documents:

- a. [Quote](#)
- b. [Agreement](#)

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It is the recommendation of the District Administration that the Board of Trustees approve the purchase from Model 1 Commercial Vehicles, Inc for the purchase of an Electric Transit Van.

PLEASE SEE AGENDA ITEM 12F IN THE PACKET

G. Consideration of approval of the proposal from Venco Western for the irrigation system and repairs

It is the recommendation of the District Administration that the Board of Trustees approve the proposal from Venco Western for the irrigation system and repairs.

PLEASE SEE AGENDA ITEM 12G IN THE PACKET

Educational/Student Services:

H. Consideration of approval of the purchase of After-School Program materials from Franklin Covey

It is the recommendation of the District Administration that the Board of Trustees approve the purchase of after school program materials from Franklin Covey

PLEASE SEE AGENDA ITEM 12H IN THE PACKET

I. First Read of the September 2025 Board Policy Revisions for sections:

B.P. 3515 - Campus Security	B.P. 5113.2 - Work Permits
A.R. 3515 - Campus Security	A.R. 5113.2 - Work Permits
B.P. 3515.4 - Recovery for Property Loss or Damage	B.P. 5141 - Health Care and Emergencies
A.R. 3515.4 - Recovery for Property Loss or Damage	A.R. 5141 - Health Care and Emergencies
A.R. 3516.1 - Fire Drills and Fires	B.P. 5141.4 - Child Abuse Prevention and Reporting
B.P. 5113 - Absences and Excuses	A.R. 5141.4 - Child Abuse Prevention and Reporting
A.R. 5113 - Absences and Excuses	B.P. 5142 - Safety
A.R. 5113.11 - Attendance Supervision	A.R. 5142 - Safety
B.P. 5113.12 - District School Attendance Review Board	B.P. 6141.4 - International Baccalaureate Program
A.R. 5113.12 - District School Attendance Review Board	B.P. 6178.1 - Work-Based Learning
	A.R. 6178.1 - Work-Based Learning
	Board Bylaw 9005 - Governance Standard

PLEASE SEE AGENDA ITEM 12I IN THE PACKET

Field Trip Request:

J. Consideration of approval of the 5th grade field trip request to the Moxi Museum

It is the recommendation of the District Administration that the Board of Trustees approve the 5th grade field trip request to the Moxi Museum

PLEASE SEE AGENDA ITEM 12J IN THE PACKET

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K. Consideration of approval of the 3rd grade field trip request to the Camarillo Ranch House

It is the recommendation of the District Administration that the Board of Trustees approve the 3rd grade field trip request to the Camarillo Ranch House

PLEASE SEE AGENDA ITEM 12K IN THE PACKET

13. ITEMS FOR FUTURE CONSIDERATION

- A. 2025-2026 School Accountability Report Card (SARC)
- B. LCAP Mid-Year Report

14. FUTURE MEETING:

- A. Tuesday, January 20, 2026 at 6:00 p.m., Regular Board Meeting

15. ADJOURNMENT

Time: _____

In accordance with the requirement of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.